

## **City of Salem Youth Enrichment Trips Program**

### **Program Overview**

**Program Name:**

*City of Salem Youth Enrichment Trips Initiative*

**Program Period:**

Year-round expansion

### **Purpose**

The Youth Enrichment Trips Program is designed to provide Salem youth with safe, structured, and meaningful off-site experiences that expose them to educational, cultural, recreational, and career-oriented opportunities beyond their immediate environment.

This program supports the City's broader goals to:

- Reduce youth idle time during the summer months
- Promote positive youth development and mental wellness
- Expand exposure to new environments and opportunities
- Strengthen community partnerships
- Support violence prevention through engagement

### **Program Model**

The City will provide mini-grants to eligible organizations to plan and execute youth trips. These trips must align with at least one of the following categories:

#### **Eligible Trip Types**

- **Educational:** Museums, colleges, STEM centers
- **Career Exposure:** Trade schools, job sites, workforce programs
- **Recreational:** Amusement parks, sports events, nature trips
- **Cultural:** Historical sites, arts performances, cultural institutions
- **Environmental:** Parks, conservation programs, kayaking, hiking

### **Funding Structure**

- **Grant Range:** \$500 – \$5,000 per trip

- **Coordinator Stipend:** Up to \$1,000 (included in total request)
- **No administrative overhead fees allowed** beyond the coordinator stipend
- Funds may cover:
  - Transportation
  - Admission fees
  - Meals (reasonable limits)
  - Supplies
  - Staffing support

### **Target Population**

- Salem youth (ages 3–18)
- Priority for underserved and at-risk populations
- Programs must be inclusive and accessible

### **Program Requirements**

Funded organizations must:

- Serve a minimum of 15 youth per trip
- Provide adult supervision (recommended 1:8 ratio)
- Ensure safety planning and emergency contacts
- Collect participant information and waivers
- Submit a post-trip report

### **Post-Event Reporting Requirements**

- Attendance Documentation
- Financial Documentation
- Photos/Marketing Materials
- Program Summary
- Lessons Learned & Demonstration Project Feedback

### **Expected Outcomes**

- Increased youth participation in structured activities
- Improved social engagement and exposure
- Strengthened relationships between youth and community organizations
- Increased awareness of educational and career pathways