

CITY OF SALEM

COUNTY OF SALEM

REPORT OF AUDIT

FOR THE YEAR ENDED DECEMBER 31, 2024



CITY OF SALEM
TABLE OF CONTENTS

<u>Exhibit No.</u>		<u>Page No.</u>
<u>PART I</u>		
	Independent Auditor's Report	2
	Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed In Accordance With Government Auditing Standards	6
<u>CURRENT FUND</u>		
A	Statements of Assets, Liabilities, Reserves and Fund Balance-- Regulatory Basis	8
A-1	Statements of Operations and Changes in Fund Balance-- Regulatory Basis	10
A-2	Statement of Revenues--Regulatory Basis	11
A-3	Statement of Expenditures--Regulatory Basis	13
<u>TRUST FUND</u>		
B	Statements of Assets, Liabilities, Reserves and Fund Balance-- Regulatory Basis	19
<u>GENERAL CAPITAL FUND</u>		
C	Statements of Assets, Liabilities, Reserves and Fund Balance-- Regulatory Basis	20
<u>WATER AND SEWER UTILITY FUND</u>		
D	Statements of Assets, Liabilities, Reserves and Fund Balance-- Regulatory Basis	21
D-1	Water and Sewer Utility Operating Fund--Statements of Operations and Changes in Fund Balance--Regulatory Basis	23
D-2	Water and Sewer Utility Operating Fund--Statement of Revenues-- Regulatory Basis	24
D-3	Water and Sewer Utility Operating Fund--Statement of Expenditures-- Regulatory Basis	25
<u>PUBLIC ASSISTANCE FUND</u>		
E	Statements of Assets, Liabilities and Reserves--Regulatory Basis	N/A
<u>GENERAL FIXED ASSETS ACCOUNG GROUP</u>		
F	Statement of General Fixed Assets Group of Account—Regulatory Basis	N/A
	Notes to Financial Statements	26

CITY OF SALEM
TABLE OF CONTENTS (CONT'D)

<u>Exhibit No.</u>		<u>Page No.</u>
	<u>SUPPLEMENTAL EXHIBITS</u>	
	<u>CURRENT FUND</u>	
SA-1	Statement of Cash	65
SA-2	Statement of Taxes Receivable and Analysis of Property Tax Levy	66
SA-3	Statement of Tax Title Liens	67
SA-4	Statement of Prepaid Taxes	67
SA-5	Statement of Prepaid Debt Service	67
SA-6	Statement of Due to State of New Jersey Senior Citizens' and Veterans' Deductions	68
SA-7	Statement of Revenue Accounts Receivable	69
SA-8	Statement Appropriation Reserves	70
SA-9	Statement of Due County Taxes	72
SA-10	Statement of Local District School Tax	73
SA-11	Statement of Due to Federal & State Grant Fund	74
SA-12	Federal and State Grant Fund--Statement of Grants Receivable	75
SA-13	Federal and State Grant Fund--Statement of Reserve for Grants--Appropriated	76
SA-14	Federal and State Grant Fund--Statement of Reserve for Grants--Unappropriated	77
SA-15	Statement of Due to Utility Capital Fund	78
SA-16	Statement of Property Acquired for Taxes--Assessed Value	78
	<u>TRUST FUND</u>	
SB-1	Statement of Cash	80
SB-2	Animal Control Fund--Statement of Reserve for Animal Control	81
SB-3	Animal Control Fund--Statement of Due to Current Fund	81
SB-4	Animal Control Fund--Statement of Due to State of New Jersey	82
SB-5	Trust Other Funds--Statement of Due to (from) Current Fund	82
SB-6	Trust Other Funds--Statement of Changes in Reserves	83
	<u>GENERAL CAPITAL FUND</u>	
SC-1	Statement of Cash	85
SC-2	Analysis of General Capital Cash	86
SC-3	Statement of Due Current Fund	87
SC-4	Statement of Deferred Charges to Future Taxation--Funded	87
SC-5	Statement of Deferred Charges to Future Taxation--Unfunded	88
SC-6	Statement of Demolition Loan	89
SC-7	Statement of Bonds Payable	90
SC-8	Statement of Improvement Authorizations	91
SC-9	Statement of Capital Improvement Fund	92
SC-10	Statement of Capital Projects 2022 Supplemental TA	93
SC-11	Reserve for Statement of State of New Jersey Loan--Dam Restoration Program	94
SC-12	Schedule of Bonds and Notes Authorized But Not Issued	95

CITY OF SALEM
TABLE OF CONTENTS (CONT'D)

<u>Exhibit No.</u>		<u>Page No.</u>
	<u>WATER AND SEWER UTILITY FUND</u>	
SD-1	Statement of Cash	97
SD-2	Water and Sewer Utility Capital Fund--Analysis of Water and Sewer Utility Capital Cash	98
SD-3	Water and Sewer Utility Operating Fund--Statement of Consumer Accounts Receivable	99
SD-4	Water and Sewer Utility Operating Fund--Statement of Utility Liens Receivable	99
SD-5	Water and Sewer Utility Operating Fund--Statement of Appropriation Reserves	100
SD-6	Water and Sewer Utility Operating Fund--Statement of Accrued Interest on Bonds and Notes	101
SD-7	Water and Sewer Utility Capital Fund--Statement of Due from/to Utility Operating Fund	102
SD-8	Water and Sewer Utility Capital Fund--Statement of Fixed Capital	103
SD-9	Water and Sewer Utility Capital Fund--Statement of Fixed Capital Authorized And Uncompleted	104
SD-10	Water and Sewer Utility Capital Fund--Statement of Improvement Authorizations	105
SD-11	Water and Sewer Utility Capital Fund--Statement of Bonds Payable	106
SD-12	Water and Sewer Utility Capital Fund--Statement of Wastewater Improvement Bonds	107
SD-13	Water and Sewer Utility Capital Fund--Statement of USDA Loan Payable	108
SD-14	Water and Sewer Utility Capital Fund--Statement of New Jersey Environmental Infrastructure Trust Loans Payable	109
SD-15	Water and Sewer Utility Capital Fund--Statement of State of New Jersey Loan- Dam Restoration Program	110
SD-16	Water and Sewer Utility Capital Fund--Statement of Capital Improvement Fund	111
SD-17	Water and Sewer Utility Capital Fund--Statement of Deferred Reserve for Amortization	111
SD-18	Water and Sewer Utility Capital Fund--Statement of Reserve for Amortization	112
SD-19	Water and Sewer Utility Capital Fund--Statement of Reserve for Payment of Debt/Capital	112
SD-20	Water and Sewer Utility Capital Fund--Statement of Reserve for Capital Outlay – 2021 Budget	113
SD-21	Water and Sewer Utility Capital Fund--Statement of Reserve for Capital Projects 2022 Supplemental TA	113
SD-22	Water and Sewer Utility Operating Fund--Statement of Utility Overpayments	114
SD-23	Water and Sewer Utility Operating Fund--Statement of Reserve for Water/Sewer Sale Proceeds	115
SD-24	Water and Sewer Utility Capital Fund--Statement of Bonds Notes Authorized But Not Issued	116
	<u>PART II</u>	
	Schedule of Findings and Recommendations	118
	Summary Schedule of Prior Year Audit Findings and Recommendations as Prepared by Management	124
	OFFICIALS IN OFFICE AND SURETY BONDS	127
	APPRECIATION	128

PART I
REPORT OF AUDIT OF FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2024

INDEPENDENT AUDITOR'S REPORT

The Honorable Mayor and
Members of the City Council
City of Salem
Salem, New Jersey 08079

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying statements of assets, liabilities, reserves and fund balance - regulatory basis of the various funds of the City of Salem, in the County of Salem, State of New Jersey, as of December 31, 2024 and 2023, and the related statements of operations and changes in fund balance - regulatory basis for the years then ended, and the related statement of revenues - regulatory basis, and statement of expenditures - regulatory basis for the year ended December 31, 2024, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Qualified and Unmodified Opinions on Regulatory Basis of Accounting

Qualified Opinion on General Fixed Asset Group of Accounts

In our opinion, as a result of the effects of the matter described in the *Basis for Qualified and Unmodified Opinions on Regulatory Basis of Accounting* paragraph, the general fixed asset group of accounts - regulatory basis is not presented fairly, in all material respects, of the City of Salem, in the County of Salem, State of New Jersey, for the year ended December 31, 2024, in conformity with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, as described in note 1.

Unmodified Opinions on Current Fund, Trust Funds, General Capital Fund, and Water and Sewer Utility Fund

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the assets, liabilities, reserves and fund balance - regulatory basis of the various funds of the City of Salem, in the County of Salem, State of New Jersey, as of December 31, 2024 and 2023, and the results of its operations and changes in fund balance - regulatory basis of such funds for the years then ended, and the revenues - regulatory basis, and expenditures - regulatory basis of the various funds, for the year ended December 31, 2024, in conformity with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, as described in note 1.

Basis for Qualified and Unmodified Opinions on Regulatory Basis of Accounting

Matter Giving Rise to the Qualified Opinion on the General Fixed Asset Group of Accounts

Management has not included the General Fixed Asset Group of Accounts in the City of Salem's, County of Salem, State of New Jersey financial statements. Accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey require the General Fixed Asset Group of Accounts to be presented.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and in compliance with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of the State of New Jersey. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified and unmodified audit opinions.

Adverse Opinion on Accounting Principles Generally Accepted in the United States of America

In our opinion, because of the significance of the matter discussed in the *Basis for Adverse Opinion on Accounting Principles Generally Accepted in the United States of America* section of our report, the accompanying financial statements referred to above do not present fairly the financial position of the City of Salem, in the County of Salem, State of New Jersey, as of December 31, 2024 and 2023, or the results of its operations and changes in fund balance for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Adverse Opinion on Accounting Principles Generally Accepted in the United States of America

As described in note 1 to the financial statements, the financial statements are prepared by the City on the basis of the financial reporting provisions of the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of the State of New Jersey. The effects on the financial statements of the variances between the regulatory basis of accounting described in note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material and pervasive.

Emphasis of Matter

Change in Accounting Principle

As discussed in note 1 to the financial statements, during the year ended December 31, 2024, the City adopted new accounting guidance, Governmental Accounting Standards Board (GASB) Statement No. 101, *Compensated Absences*. The adoption of this new accounting principle resulted in an updated measurement of compensated absences in accordance with the Statement (note 10). As a result of the regulatory basis of accounting, described in the previous paragraph, the implementation of this Statement only impacted financial statement disclosures. Our opinions are not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The accompanying supplemental statements and schedules presented for the various funds, as listed in the table of contents, are presented for purposes of additional analysis as required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, and are not a required part of the basic financial statements.

Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying supplemental statements and schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

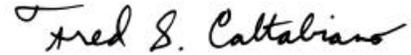
Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated July 31, 2025, on our consideration of the City of Salem's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City of Salem's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City of Salem's internal control over financial reporting and compliance.

Respectfully submitted,



BOWMAN & COMPANY LLP
Certified Public Accountants
& Consultants



Fred S. Caltabiano
Certified Public Accountant
Registered Municipal Accountant

Woodbury, New Jersey
July 31, 2025

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND
OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

INDEPENDENT AUDITOR'S REPORT

The Honorable Mayor and
Members of the City Council
City of Salem
Salem, New Jersey 08079

We have audited, in accordance with the auditing standards generally accepted in the United States of America, the standards applicable to financial statement audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the financial statements prepared on a regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, of the City of Salem, in the County of Salem, State of New Jersey, as of and for the year ended December 31, 2024, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated July 31, 2025. That report indicated that the City of Salem's financial statements were not prepared in accordance with accounting principles generally accepted in the United States of America, but were prepared on a regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. In our report, our opinion was modified because the financial statements did not include the general fixed asset group of accounts as required by the New Jersey Administrative Code. Also, our report on the financial statements included an emphasis of matter paragraph describing the adoption of a new accounting principle.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying *Schedule of Findings and Recommendations*, we identified certain deficiencies in internal control that we consider to be material weaknesses and significant deficiencies.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. We consider the deficiencies described in the accompanying *Schedule of Findings and Recommendations* as items *Finding No. 2024-001, Finding No. 2024-003, Finding No. 2024-004, and Finding No. 2024-007* that we consider to be material weaknesses.

A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies described in the accompanying *Schedule of Findings and Recommendations* as items *Finding No. 2024-005* and *Finding 2024-008* to be significant deficiencies.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, and which are described in the accompanying *Schedule of Findings and Recommendations* as items *Finding No. 2024-001*, *Finding No. 2024-002*, and *Finding No. 2024-006*.

The City of Salem's Response to Findings

Government Auditing Standards requires the auditor to perform limited procedures on the City's response to the findings identified in our audit and described in the accompanying *Schedule of Findings and Recommendations*. The City's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,

Bowman & Company LLP

BOWMAN & COMPANY LLP
Certified Public Accountants
& Consultants

Fred S. Caltabiano

Fred S. Caltabiano
Certified Public Accountant
Registered Municipal Accountant

Woodbury, New Jersey
July 31, 2025

CITY OF SALEM
CURRENT FUND
 Statements of Assets, Liabilities, Reserves and Fund Balance -- Regulatory Basis
 As of December 31, 2024 and 2023

	<u>Ref.</u>	<u>2024</u>	<u>2023</u>
ASSETS:			
Regular Fund:			
Cash	SA-1	\$ 20,198,854.05	\$ 7,309,215.11
Cash -- Change Fund	A	200.00	200.00
Prepaid Debt Service	SA-5		291,500.00
		<u>20,199,054.05</u>	<u>7,600,915.11</u>
Receivables and Other Assets with Full Reserves:			
Delinquent Property Taxes Receivable	SA-2	641,536.98	1,787,234.73
Utility Consumer Accounts Receivable	SD-3	482,804.93	
Tax Title Liens	SA-3	9,345,383.83	7,666,684.53
Utility Liens	SD-4	1,355,872.97	
Property Acquired for Taxes -- Assessed Valuation	SA-16	5,314,000.00	5,417,200.00
Due from Trust -- Animal Control Fund	SB-3	26,560.05	24,591.90
Due from Trust -- Other Funds	SB-5	497,671.13	676,506.85
		<u>17,663,829.89</u>	<u>15,572,218.01</u>
Deferred Charges:			
Emergency Appropriations	A-3		26,719.00
Overexpenditure of Budget Appropriations	A-3	59,565.76	188,617.58
		<u>59,565.76</u>	<u>215,336.58</u>
Total Regular Fund		<u>37,922,449.70</u>	<u>23,388,469.70</u>
Federal and State Grant Fund:			
Due from Current Fund	SA-11	2,757,528.42	3,881,747.02
Grants Receivable	SA-12	3,664,550.60	3,261,752.20
Total Federal and State Grant Fund		<u>6,422,079.02</u>	<u>7,143,499.22</u>
		<u>\$ 44,344,528.72</u>	<u>\$ 30,531,968.92</u>

(Continued)

CITY OF SALEM
CURRENT FUND
 Statements of Assets, Liabilities, Reserves and Fund Balance -- Regulatory Basis
 As of December 31, 2024 and 2023

	<u>Ref.</u>	<u>2024</u>	<u>2023</u>
LIABILITIES, RESERVES AND FUND BALANCE:			
Regular Fund:			
Liabilities:			
Appropriation Reserves	A-3, SA-8	\$ 378,086.42	\$ 345,515.34
Reserve for Encumbrances	A-3, SA-8	187,575.00	186,362.31
Prepaid Taxes	SA-4	90,218.22	90,994.75
Tax Overpayments	SA-1	152,107.57	90,441.00
Utility Overpayments	SD-22	1,352.73	
Due to State of NJ Senior Citizens/Veterans Deductions	SA-6	2,619.33	2,619.33
Due to County of Salem	SA-9	11,338.62	
Local District School Taxes Payable	SA-10	88,427.91	131,605.96
Due to Federal and State Grant Fund	SA-11	2,757,528.42	3,881,747.02
Due to General Capital Fund	SC-3	1,614,002.66	
Due to Utility Capital Fund	SA-15		1,500,630.92
Due to Volunteer Fire Co	A-1		3,000.00
Reserve for Utility Accrued Expenditures	D3	607,244.08	
Reserve for Water/Sewer Sale Proceeds	SD-23	11,403,857.75	
Reserve for Municipal Relief Fund Aid	A-2		145,604.13
		<u>17,294,358.71</u>	<u>6,378,520.76</u>
Reserves for Receivables and Other Assets	A	17,663,829.89	15,572,218.01
Fund Balance	A-1	<u>2,964,261.10</u>	<u>1,437,730.93</u>
Total Regular Fund		<u>37,922,449.70</u>	<u>23,388,469.70</u>
Federal and State Grant Fund:			
Reserve for:			
Encumbrances	SA-13	695,594.03	
Appropriated Grants	SA-13	5,726,484.99	7,141,655.47
Unappropriated Grants	SA-14		1,843.75
Total Federal and State Grant Fund		<u>6,422,079.02</u>	<u>7,143,499.22</u>
		<u>\$ 44,344,528.72</u>	<u>\$ 30,531,968.92</u>

The accompanying Notes to Financial Statements are an integral part of these statements.

CITY OF SALEM
CURRENT FUND
 Statements of Operations and Changes in Fund Balance -- Regulatory Basis
 For the Years Ended December 31, 2024 and 2023

	<u>2024</u>	<u>2023</u>
REVENUE AND OTHER INCOME REALIZED:		
Fund Balance Anticipated	\$ 1,307,000.00	\$ 850,000.00
Miscellaneous Revenues Anticipated	6,296,473.98	8,845,423.33
Receipts from Delinquent Taxes and Tax Title Liens	990,244.12	1,093,475.15
Receipts from Current Taxes	7,599,674.48	7,136,244.39
Non-Budget Revenue	600,821.55	701,125.80
Other Credits to Income:		
Unexpended Balance of Appropriation Reserves	148,157.52	156,424.22
Prepaid Debt Service Adjustment	10,000.00	
Due to Volunteer Fire Co	3,000.00	
Statutory Excess in Animal Control Fund	2,055.75	
Canceled Grants - Net		19,906.56
Reserve for Revaluation		60.00
	<u>16,957,427.40</u>	<u>18,802,659.45</u>
EXPENDITURES:		
Budget Appropriations:		
Appropriations Within "CAPS":		
Operations:		
Salaries and Wages	3,646,602.00	3,469,487.00
Other Expenses	3,563,073.76	3,361,683.83
Deferred Charges and Statutory Expenditures	1,154,025.38	934,289.15
Appropriations Excluded from "CAPS":		
Operations:		
Salaries and Wages	115,472.00	
Other Expenses	1,737,143.07	4,292,039.53
Capital Improvements	10,000.00	150,000.00
Debt Service	562,500.00	497,717.00
Emergency Authorizations	26,719.00	
Transferred to Board of Education for Use of Local School	15,954.00	16,183.00
Local District School Tax	2,625,360.00	2,711,487.00
County Taxes	2,055,195.28	2,030,982.06
Refund of Prior Year Revenue	2,797.00	107,750.82
Prior Year Senior Citizens & Veterans' Deductions Disallowed	3,250.00	3,750.00
Interfund Receivable Created	145,132.43	232,853.27
	<u>15,663,223.92</u>	<u>17,808,222.66</u>
Excess in Revenue	1,294,203.48	994,436.79
Adjustments to Income before Surplus:		
Emergency Appropriations		26,719.00
Overexpenditure of Budget Appropriations	59,565.76	188,617.58
	<u>1,353,769.24</u>	<u>1,209,773.37</u>
Statutory Excess to Fund Balance	1,353,769.24	1,209,773.37
Closing of Utility Operating Fund	1,479,760.93	
	<u>2,833,530.17</u>	<u>1,209,773.37</u>
Fund Balance January 1,	<u>1,437,730.93</u>	<u>1,077,957.56</u>
	4,271,261.10	2,287,730.93
Decreased by:		
Utilized as Anticipated Revenue	1,307,000.00	850,000.00
Fund Balance December 31,	<u>\$ 2,964,261.10</u>	<u>\$ 1,437,730.93</u>

The accompanying Notes to Financial Statements are an integral part of these statements.

CITY OF SALEM
CURRENT FUND
Statement of Revenues -- Regulatory Basis
For the Year Ended December 31, 2024

	Anticipated <u>Budget</u>	NJSA <u>40A: 4-87</u>	<u>Realized</u>	Excess or <u>(Deficit)</u>
Surplus Anticipated	\$ 1,307,000.00		\$ 1,307,000.00	
Miscellaneous Revenues				
Local Revenues				
Fines and Costs: Municipal Court	19,800.00		42,539.60	\$ 22,739.60
Interest and Costs on Taxes	100,000.00		124,824.90	24,824.90
Street Opening Permits	2,500.00		54,220.00	51,720.00
State Aid Without Offsetting Appropriations				
Transitional Aid	1,889,000.00		1,889,000.00	
Energy Receipts Tax	1,412,585.00		1,412,584.47	(0.53)
Special Items of General Revenue Anticipated with Prior Written Consent of the Director of the Division of Local Government Services				
Additional Revenues Offset with Appropriations				
Garbage and Trash - Pick up Stickers	80,000.00		109,143.00	29,143.00
Public and Private Revenues Offset with Appropriations				
Municipal Alliance		\$ 1,940.00	1,940.00	
Clean Communities	15,088.46		15,088.46	
Recycling Tonnage	4,560.09		4,560.09	
Body Armour Grant - 2023	1,843.75		1,843.75	
Body Armour Grant - 2024		2,110.92	2,110.92	
US Department of Agriculture Communities Facilities Grant		44,800.00	44,800.00	
New Jersey Transportation Trust Fund Awards	217,806.00		217,806.00	
Office of the Secretary of State 2024 MLK Program	1,300.00		1,300.00	
American Recovery Plan - County of Salem	492,570.22		492,570.22	
NJ DEP Town Bank Watershed and Pumping Station Study	51,900.00		51,900.00	
Other Special Items				
Cable TV Franchise Fee	37,620.00		35,643.05	(1,976.95)
PILOT (Whispering Waters)	420,788.00		395,088.00	(25,700.00)
PILOT (Senior Village)	18,000.00		13,500.00	(4,500.00)
South Jersey Port Agreement	31,224.00		31,224.39	0.39
Liquidation of Interfunds Receivable	322,000.00		322,000.00	
Supplemental Transitional Aid 2022 allotment	887,183.00		887,183.00	
Reserve for Municipal Aid Relief Fund	145,604.13		145,604.13	
	<u>6,151,372.65</u>	<u>48,850.92</u>	<u>6,296,473.98</u>	<u>96,250.41</u>
Receipts from Delinquent Taxes	<u>775,000.00</u>		<u>990,244.12</u>	<u>215,244.12</u>
Amount to be Raised by Taxes for Support of Municipal Budget				
Local Tax for Municipal Purposes including Reserve for Uncollected Taxes	4,715,264.05		5,144,513.37	429,249.32
Minimum Library Tax	61,190.63		61,190.63	
Budget Totals	<u>13,009,827.33</u>	<u>48,850.92</u>	<u>13,799,422.10</u>	<u>740,743.85</u>
Non-Budget Revenue			<u>600,821.55</u>	<u>600,821.55</u>
	<u>\$ 13,009,827.33</u>	<u>\$ 48,850.92</u>	<u>\$ 14,400,243.65</u>	<u>\$ 1,341,565.40</u>

(Continued)

CITY OF SALEM
CURRENT FUND
Statement of Revenues -- Regulatory Basis
For the Year Ended December 31, 2024

Analysis of Realized Revenue

Allocation of Current Tax Collections:	
Revenue from Collections	\$ 7,599,674.48
Allocated to County and School Taxes	<u>4,680,555.28</u>
Amount for Support of Municipal Budget Appropriations	2,919,119.20
Add: Appropriation "Reserve for Uncollected Taxes"	<u>2,286,584.80</u>
Amount for Support of Municipal Budget Appropriations	<u><u>\$ 5,205,704.00</u></u>
Receipts from Delinquent Taxes:	
Delinquent Tax Collections	<u><u>\$ 990,244.12</u></u>

Analysis of Non-Budget Revenues

Miscellaneous Revenue not Anticipated:	
Interest Earnings	\$ 415,763.38
Vacant Property Registrations	13,600.00
Rental Registration Fees	121,015.00
Senior Citizens' and Veterans' Deduction Administration Fee	310.00
Miscellaneous	<u>50,133.17</u>
Total Miscellaneous Revenue not Anticipated	<u><u>\$ 600,821.55</u></u>

The accompanying Notes to Financial Statements are an integral part of this statement.

CITY OF SALEM
CURRENT FUND
 Statement of Expenditures -- Regulatory Basis
 For the Year Ended December 31, 2024

	Appropriations		Expended			Unexpended Balance Canceled	Over- Expended
	Original Budget	Budget After Modification	Paid or Charged	Encumbered	Reserved		
OPERATIONS -- WITHIN "CAPS"							
<u>General Government Functions</u>							
General Administration							
Salaries and Wages	\$ 124,848.00	\$ 114,348.00	\$ 113,958.14		\$ 389.86		
Other Expenses	3,500.00	11,000.00	5,611.55	\$ 1,124.23	4,264.22		
Grant Coordinator/Administrator							
Salaries and Wages	80,000.00	80,000.00	6,918.82		73,081.18		
Mayor and Council							
Salaries and Wages	56,000.00	56,000.00	55,721.86		278.14		
Other Expenses	24,000.00	21,000.00	13,630.69	2,803.23	4,566.08		
Municipal Clerk							
Salaries and Wages	135,252.00	112,252.00	102,984.24		9,267.76		
Other Expenses	23,500.00	23,500.00	19,994.99	2,195.99	1,309.02		
Financial Administration (Treasury)							
Salaries and Wages	200,800.00	185,800.00	183,675.82		2,124.18		
Other Expenses	27,000.00	35,125.00	17,369.43	9,674.25	8,081.32		
Audit Services	50,575.00	50,575.00	50,575.00				
Revenue Administration (Tax Collection)							
Salaries and Wages	93,636.00	113,636.00	110,444.99		3,191.01		
Other Expenses	11,850.00	12,725.00	9,670.67	2,897.39	156.94		
Tax Assessment Administration (Tax Assessor)							
Salaries and Wages	28,690.00	28,690.00	24,791.52		3,898.48		
Other Expenses	9,000.00	9,000.00	3,299.14	11.04	5,689.82		
Legal Services (Legal Dept.)							
Other Expenses	166,000.00	206,000.00	137,599.08	28,056.07	40,344.85		
Engineering Services	35,000.00	68,000.00	35,000.00	22,799.33	10,200.67		
Economic Development Agencies							
Other Expenses	25,000.00	25,000.00	7,269.13	9,636.38	8,094.49		
<u>Land Use Administration</u>							
Planning Board							
Salaries and Wages	3,600.00	3,600.00	2,850.00		750.00		
Other Expenses	20,000.00	15,000.00	9,468.45	7.89	5,523.66		

(Continued)

CITY OF SALEM
CURRENT FUND
Statement of Expenditures -- Regulatory Basis
For the Year Ended December 31, 2024

	Appropriations		Expended			Unexpended Balance Canceled	Over- Expended
	Original Budget	Budget After Modification	Paid or Charged	Encumbered	Reserved		
<u>Insurance</u>							
Liability Insurance	\$ 348,539.00	\$ 348,539.00	\$ 348,539.00				
Workers Compensation Insurance	147,081.00	145,001.00	145,001.00				
Employee Group Insurance	1,487,148.00	1,405,148.00	1,464,713.76				\$ 59,565.76
Health Benefits Waiver	5,000.00						
Unemployment Insurance	5,000.00	5,000.00	3,086.99		\$ 1,913.01		
<u>Public Safety</u>							
Police Department							
Salaries and Wages	2,084,528.00	2,134,528.00	2,122,862.48		11,665.52		
Other Expenses	90,000.00	95,580.00	84,136.64	\$ 2,628.38	8,814.98		
Office of Emergency Management (OEM)							
Salaries and Wages	7,600.00	7,600.00	6,763.73		836.27		
Aid to Volunteer Ambulance Companies	84,600.00	41,600.00	39,546.50		2,053.50		
Aid to Volunteer Fire Companies	50,000.00	25,000.00	(7,313.95)	14,023.90	18,290.05		
<u>Public Works</u>							
Streets and Road Maintenance							
Salaries and Wages	475,361.00	510,361.00	510,361.00				
Other Expenses	40,000.00	42,500.00	28,308.47	12,813.41	1,378.12		
Street Cleaning							
Salaries and Wages	65,994.00	68,494.00	67,112.93		1,381.07		
Other Expenses	350.00	350.00		350.00			
Buildings and Grounds							
Other Expenses	94,500.00	94,500.00	67,329.07	13,847.15	13,323.78		
Vehicle Maintenance							
Other Expenses	31,900.00	34,400.00	18,754.46	14,351.29	1,294.25		
Property Clean Up							
Other Expenses	45,000.00	25,000.00	2,050.00		22,950.00		
<u>Health and Human Services</u>							
Animal Control Services							
Other Expenses	54,360.00	54,360.00	46,437.06	3,323.24	4,599.70		
<u>Recreation</u>							
Maintenance of Parks							
Other Expenses	25,000.00	25,000.00	9,608.06		15,391.94		

(Continued)

CITY OF SALEM
CURRENT FUND
Statement of Expenditures -- Regulatory Basis
For the Year Ended December 31, 2024

	Appropriations		Expended			Unexpended Balance Canceled	Over- Expended
	Original Budget	Budget After Modification	Paid or Charged	Encumbered	Reserved		
<u>Court and Public Defender</u>							
Municipal Court							
Salaries and Wages	\$ 125,473.00	\$ 125,473.00	\$ 110,442.30		\$ 15,030.70		
Other Expenses	17,000.00	17,000.00	10,981.62	\$ 5,223.39	794.99		
Public Defender							
Other Expenses	9,900.00	14,900.00	6,015.85		8,884.15		
<u>Utilities and Bulk Purchases</u>							
Electricity	132,225.00	132,225.00	132,225.00				
Street Lighting	142,000.00	142,000.00	131,871.09	9,215.25	913.66		
Telephone	89,000.00	89,000.00	83,445.57	3,675.93	1,878.50		
Natural Gas	17,355.00	17,355.00	15,459.56	1,823.00	72.44		
Petroleum Products (Heating Oil)	18,400.00	18,400.00	5,753.85	4,434.43	8,211.72		
Petroleum Products (Gasoline)	58,000.00	58,000.00	56,104.42	1,811.60	83.98		
<u>Recycling and Landfill</u>							
Landfill/Solid Waste Disposal Cost							
Other Expense	139,725.00	155,725.00	124,478.70	16,995.00	14,251.30		
<u>State Uniform Construction Code</u>							
Housing Regulation							
Salaries and Wages	100,820.00	105,820.00	105,113.32		706.68		
Other Expenses	30,000.00	30,000.00	14,643.28	2,557.20	12,799.52		
Total Operations -- Within "CAPS"	7,140,110.00	7,140,110.00	6,664,665.28	186,278.97	348,731.51	-	\$ 59,565.76
Contingent	10,000.00	10,000.00		1,296.03	8,703.97		
Detail:							
Salaries and Wages	3,587,602.00	3,646,602.00	3,524,001.15	-	122,600.85	-	-
Other Expenses (Including Contingent)	3,562,508.00	3,503,508.00	3,140,664.13	186,278.97	236,130.66	-	59,565.76

(Continued)

CITY OF SALEM
CURRENT FUND
Statement of Expenditures -- Regulatory Basis
For the Year Ended December 31, 2024

	Appropriations		Expended			Unexpended Balance Canceled	Over- Expended
	Original Budget	Budget After Modification	Paid or Charged	Encumbered	Reserved		
DEFERRED CHARGES AND STATUTORY EXPENDITURES -- WITHIN "CAPS"							
<u>Deferred Charges</u>							
Deficit Animal Control Fund	\$ 109.80	\$ 109.80	\$ 109.80				
Overexpenditure of Budget Appropriations	188,617.58	188,617.58	188,617.58				
<u>Statutory Expenditures</u>							
Public Employees' Retirement System of N.J.	202,097.00	202,097.00	202,097.00				
Social Security System (O.A.S.I.)	230,000.00	230,000.00	225,487.48		\$ 4,512.52		
Police and Firemen's Retirement System of N.J.	533,201.00	533,201.00	533,201.00				
Total Deferred Charges and Statutory Expenditures -- Municipal -- Within "CAPS"	1,154,025.38	1,154,025.38	1,149,512.86	-	4,512.52	-	-
Total General Appropriations for Municipal Purposes Within -- "CAPS"	8,304,135.38	8,304,135.38	7,814,178.14	\$ 187,575.00	361,948.00	-	\$ 59,565.76
OPERATIONS -- EXCLUDED FROM "CAPS"							
<u>Other (Education, Including Library)</u>							
Maintenance of Free Public Library	61,190.63	61,190.63	61,190.63				
<u>Landfill/Solid Waste Disposal Cost</u>							
Other Expenses	48,050.00	48,050.00	48,050.00				
<u>Insurance</u>							
Employee Group Insurance	49,190.00	49,190.00	49,190.00				
Liability Insurance	11,461.00	11,461.00	11,461.00				
Workers Compensation Insurance	5,319.00	5,319.00	5,319.00				
Police and Firemen's Retirement System of NJ - 1977 Cap Waiver	90,141.00	90,141.00	90,141.00				
Landfill/Solid Waste Disposal Cost - 1977 Cap Waiver	36,225.00	36,225.00	36,225.00				
Police Salaries and Wages - 1977 Cap Waiver	115,472.00	115,472.00	115,472.00				
Employee Group Insurance - 1977 Cap Waiver	388,662.00	388,662.00	388,662.00				
Total Other Operations	805,710.63	805,710.63	805,710.63	-	-	-	-
<u>Shared Service Agreements</u>							
Police Dispatch- County of Salem	132,500.00	132,500.00	130,425.00		2,075.00		
Total Shared Service Agreements	132,500.00	132,500.00	130,425.00	-	2,075.00	-	-
<u>Additional Appropriations Offset by Revenue (NJSA 40A:4-45.3h)</u>							
Garbage and Trash Collection - Other Expenses	80,000.00	80,000.00	65,936.58		14,063.42		
Total Additional Appropriations Offset by Revenues (NJSA 40A:4-45.3h)	80,000.00	80,000.00	65,936.58	-	14,063.42	-	-

(Continued)

CITY OF SALEM
CURRENT FUND
 Statement of Expenditures -- Regulatory Basis
 For the Year Ended December 31, 2024

	Appropriations		Expended			Unexpended Balance Canceled	Over- Expended
	Original Budget	Budget After Modification	Paid or Charged	Encumbered	Reserved		
<u>Public and Private Programs Offset by Revenues</u>							
Matching Funds for Grants	\$ 500.00	\$ 500.00	\$ 485.00			\$ 15.00	
Municipal Alliance (NJSA 40A:4-87 \$1,940.00)		1,940.00	1,940.00				
Clean Communities	15,088.46	15,088.46	15,088.46				
Recycling Tonnage	4,560.09	4,560.09	4,560.09				
Body Armour Grant - 2023	1,843.75	1,843.75	1,843.75				
Body Armour Grant - 2024 (NJSA 40A:4-87 \$2,110.92)		2,110.92	2,110.92				
US Department of Agriculture - Communities Facilities Grant (NJSA 40A:4-87 \$44,800.00)		44,800.00	44,800.00				
New Jersey Transportation Trust Fund Awards	217,806.00	217,806.00	217,806.00				
Office of the Secretary of State 2024 MLK Program	1,300.00	1,300.00	1,300.00				
American Recovery Plan - County of Salem	492,570.22	492,570.22	492,570.22				
NJ DEP Town Bank Watershed and Pumping Station Study	51,900.00	51,900.00	51,900.00				
Total Public and Private Programs Offset by Revenues	785,568.52	834,419.44	834,404.44	-	-	15.00	-
Total Operations -- Excluded from "CAPS"	1,803,779.15	1,852,630.07	1,836,476.65	-	\$ 16,138.42	15.00	-
Detail:							
Salaries and Wages	115,472.00	115,472.00	115,472.00	-	-	-	-
Other Expenses	1,688,307.15	1,737,158.07	1,721,004.65	-	16,138.42	15.00	-
<u>CAPITAL IMPROVEMENTS -- EXCLUDED FROM "CAPS"</u>							
Capital Improvement Fund	10,000.00	10,000.00	10,000.00		-		
Total Capital Improvements	10,000.00	10,000.00	10,000.00	-	-	-	-

(Continued)

CITY OF SALEM
CURRENT FUND
Statement of Expenditures -- Regulatory Basis
For the Year Ended December 31, 2024

	Appropriations		Expended			Unexpended Balance Canceled	Over- Expended
	Original Budget	Budget After Modification	Paid or Charged	Encumbered	Reserved		
<u>MUNICIPAL DEBT SERVICE -- EXCLUDED FROM "CAPS"</u>							
Payment of Bond Principal	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00				
Interest on Bonds	25,155.00	25,155.00	25,000.00			\$ 155.00	
Debt Service Guarantee	275,000.00	275,000.00	275,000.00				
Demolition Loan	12,500.00	12,500.00	12,500.00				
Total Municipal Debt Service	562,655.00	562,655.00	562,500.00	-	-	155.00	-
<u>DEFERRED CHARGES</u>							
Emergency Authorizations	26,719.00	26,719.00	26,719.00				
Transferred to Board of Education for Use of Local School	15,954.00	15,954.00	15,954.00				
Total General Appropriations for Municipal Purposes Excluded from "CAPS"	2,419,107.15	2,467,958.07	2,451,649.65	-	\$ 16,138.42	170.00	-
Subtotal General Appropriations	10,723,242.53	10,772,093.45	10,265,827.79	\$ 187,575.00	378,086.42	170.00	\$ 59,565.76
Reserve for Uncollected Taxes	2,286,584.80	2,286,584.80	2,286,584.80				
Total	\$ 13,009,827.33	\$ 13,058,678.25	\$ 12,552,412.59	\$ 187,575.00	\$ 378,086.42	\$ 170.00	\$ 59,565.76
Adopted Budget		\$ 13,009,827.33					
Appropriated by NJSA 40A:4-87		48,850.92					
Reserve for Federal and State Grant Fund--Appropriated			\$ 833,919.44				
School Taxes Payable			15,954.00				
Deferred Charge			215,336.58				
Prepaid Debt Service Applied			275,000.00				
Due Federal and State Grant Fund			485.00				
Due Trust -- Animal Control Fund			109.80				
Due Trust -- Other Funds			83,888.33				
Due to General Capital Fund			10,000.00				
Reserve for Uncollected Taxes			2,286,584.80				
Disbursed			8,831,134.64				
		\$ 13,058,678.25	\$ 12,552,412.59				

The accompanying Notes to Financial Statements are an integral part of this statement.

CITY OF SALEM
TRUST FUNDS
Statements of Assets, Liabilities, Reserves and Fund Balance -- Regulatory Basis
As of December 31, 2024 and 2023

	<u>Ref.</u>	<u>2024</u>	<u>2023</u>
ASSETS:			
Animal Control Fund:			
Cash	SB-1	\$ 30,127.70	\$ 27,065.70
Deferred Charges:			
Deficit - Reserve for Animal Control Expenditures	SB-3	<u> </u>	<u>109.80</u>
Total Animal Control Fund		<u>30,127.70</u>	<u>27,175.50</u>
Other Funds:			
Cash	SB-1	<u>1,695,198.50</u>	<u>1,850,142.90</u>
Total Other Funds		<u>1,695,198.50</u>	<u>1,850,142.90</u>
		<u>\$ 1,725,326.20</u>	<u>\$ 1,877,318.40</u>
LIABILITIES, RESERVES AND FUND BALANCE:			
Animal Control Fund:			
Due to Current Fund	SB-3	\$ 26,560.05	\$ 24,591.90
Due to State of New Jersey	SB-4	103.20	103.20
Reserve for Animal Control	SB-2	<u>3,464.45</u>	<u>2,480.40</u>
Total Animal Control Fund		<u>30,127.70</u>	<u>27,175.50</u>
Other Funds:			
Due to Current Fund	SB-5	497,671.13	676,506.85
Due to Utility Capital Fund	SB-5		78,774.98
Due to State of New Jersey - Criminal Disposition and Revenue Collection Fund	B	35,993.14	35,993.14
Reserve for:			
Community Development Housing Equity	SB-6	15,773.79	15,773.79
Small Cities Rehab	SB-6	62,523.10	62,523.10
Developer's Escrow	SB-6	78,090.81	45,990.81
POAA	SB-6	10,863.42	10,863.42
Payroll Withholdings Payable	SB-6	275,605.34	259,363.13
Public Defender	SB-6	308.46	307.65
Landfill	SB-6	96,260.78	96,260.78
Tax Title Liens Redemption	SB-6	419,445.79	409,858.67
Unemployment Compensation	SB-6	71,392.31	70,048.57
Accumulated Sick Leave	SB-6	33,350.27	33,350.27
Off-Duty Police	SB-6	43,886.21	39,009.13
Municipal Pool Donations	SB-6	<u>54,033.95</u>	<u>15,518.61</u>
Total Other Funds		<u>1,695,198.50</u>	<u>1,850,142.90</u>
		<u>\$ 1,725,326.20</u>	<u>\$ 1,877,318.40</u>

The accompanying Notes to Financial Statements are an integral part of these statements.

CITY OF SALEM
GENERAL CAPITAL FUND
 Statements of Assets, Liabilities, Reserves and Fund Balance -- Regulatory Basis
 As of December 31, 2024 and 2023

ASSETS:	<u>Ref.</u>	<u>2024</u>	<u>2023</u>
Cash	SC-1	\$ 4,101,771.32	\$ 4,814,122.85
Grants Receivable	C	409,499.77	409,499.77
Due from Current Fund	SC-3	1,614,002.66	
Due from Utility Capital Fund	SC-2		812,846.63
Deferred Charges to Future Taxation:			
Funded	SC-4	363,589.10	921,264.80
Unfunded	SC-5	66,439.77	66,439.77
		<u>\$ 6,555,302.62</u>	<u>\$ 7,024,173.82</u>
LIABILITIES, RESERVES AND FUND BALANCE:			
Demolition Loan	SC-6	\$ 158,764.80	\$ 171,264.80
Bonds Payable	SC-7		750,000.00
State of New Jersey Loan - Dam Restoration Program	SC-11	204,824.30	
Improvement Authorizations:			
Funded	SC-8	487,855.06	487,855.06
Unfunded	SC-8	62,704.57	62,704.57
Reserve for Master Plan 2022 Supplemental TA	C	300,000.00	300,000.00
Capital Improvement Fund	SC-9	546,761.66	572,831.22
Reserve for Capital Projects 2022 Supplemental TA	SC-10	3,678,781.84	4,679,518.17
Reserve for Payment of Debt/Capital	SC-2	1,084,236.03	
Reserve for Capital Outlay - 2021 Budget	SC-2	31,374.36	
		<u>\$ 6,555,302.62</u>	<u>\$ 7,024,173.82</u>

The accompanying Notes to Financial Statements are an integral part of these statements.

CITY OF SALEM
WATER AND SEWER UTILITY FUND
 Statements of Assets, Liabilities, Reserves and Fund Balance -- Regulatory Basis
 As of December 31, 2024 and 2023

	<u>Ref.</u>	<u>2024</u>	<u>2023</u>
ASSETS:			
Operating Fund:			
Cash	SD-1	\$ -	\$ 590,166.52
Prepaid Debt Service	D-3	-	22,298.00
Due from Utility Capital Fund	SD-7	-	182,476.19
		<u>-</u>	<u>794,940.71</u>
Receivables with Full Reserves:			
Consumer Accounts Receivable	SD-3	-	782,936.44
Utility Liens Receivable	SD-4	-	1,318,510.63
Other Receivables	D-1	-	239,131.25
		<u>-</u>	<u>2,340,578.32</u>
Deferred Charges:			
Overexpenditure of Budget Appropriations	D-3	-	54,675.60
Overexpenditure of Appropriation Reserves	D-3	-	26,173.71
		<u>-</u>	<u>80,849.31</u>
Total Operating Fund		<u>-</u>	<u>3,216,368.34</u>
Capital Fund:			
Cash	SD-1	-	1,372,673.91
Due from Current Fund	A	-	1,500,630.92
Due from Trust Fund - Other Funds	B	-	78,774.98
Grant Receivable	SD-2	-	500,000.00
Fixed Capital	SD-8	-	22,933,096.90
Fixed Capital Authorized and Uncompleted	SD-9	-	17,684,150.00
Total Capital Fund		<u>-</u>	<u>44,069,326.71</u>
		<u>\$ -</u>	<u>\$ 47,285,695.05</u>

(Continued)

CITY OF SALEM
WATER AND SEWER UTILITY FUND
 Statements of Assets, Liabilities, Reserves and Fund Balance -- Regulatory Basis
 As of December 31, 2024 and 2023

LIABILITIES, RESERVES AND FUND BALANCE:	<u>Ref.</u>	<u>2024</u>	<u>2023</u>
Operating Fund:			
Liabilities:			
Appropriation Reserves	D-3, SD-5	\$ -	\$ 66,139.69
Encumbrances	D-3, SD-5	-	208,155.25
Utility Overpayments	SD-22	-	45,989.62
Accrued Interest on Bonds and Notes	SD-6	-	65,576.85
		-	385,861.41
Reserve for Receivables	D	-	2,340,578.32
Fund Balance	D-1	-	489,928.61
Total Operating Fund		-	3,216,368.34
Capital Fund:			
Bonds Payable	SD-11	-	75,000.00
Wastewater Improvement Bonds	SD-12	-	1,872,022.49
USDA Loan Payable	SD-13	-	632,931.76
New Jersey Environmental Infrastructure Trust Loans Payable	SD-14	-	2,424,290.23
State of New Jersey Loan - Dam Restoration Program	SD-15	-	239,715.85
Due to General Capital Fund	SD-2	-	812,846.63
Due to Utility Operating Fund	SD-7	-	182,476.19
Improvement Authorizations:			
Funded	SD-10	-	163,305.46
Unfunded	SD-10	-	3,898,233.49
Capital Improvement Fund	SD-16	-	158,551.53
Deferred Reserve for Amortization	SD-17	-	11,022,372.92
Reserve for Amortization	SD-18	-	20,113,426.80
Reserve for Payment of Debt/Capital	SD-19	-	1,384,730.00
Reserve for Capital Outlay - 2021 Budget	SD-20	-	62,560.36
Reserve for Capital Projects - 2022 Supplemental TA	SD-21	-	1,026,863.00
Total Capital Fund		-	44,069,326.71
		\$ -	\$ 47,285,695.05

The accompanying Notes to Financial Statements are an integral part of these statements.

CITY OF SALEM
WATER AND SEWER UTILITY OPERATING FUND
Statements of Operations and Changes in Fund Balance -- Regulatory Basis
For the Years Ended December 31, 2024 and 2023

	<u>2024</u>	<u>2023</u>
REVENUE AND OTHER INCOME REALIZED:		
Water and Sewer Rents	\$ 2,948,928.19	\$ 3,276,431.46
Miscellaneous	621,225.52	1,201,417.89
Other Credits to Income:		
Liquidation of Other Receivables	561,886.61	
Unexpended Balance of Appropriation Reserves	102,627.82	48,849.03
	<u>4,234,668.14</u>	<u>4,526,698.38</u>
EXPENDITURES:		
Operating	2,424,107.18	2,649,675.60
Capital Improvements		115,000.00
Debt Service	289,197.91	844,793.12
Deferred Charges and Statutory Expenditures	208,596.20	234,069.72
Refund of Prior Year Revenue		9,092.34
Reserve for Other Receivables	322,934.53	239,131.25
	<u>3,244,835.82</u>	<u>4,091,762.03</u>
Total Expenditures		
Excess (Deficit) in Revenue	989,832.32	434,936.35
Adjustments to Income before Surplus:		
Overexpenditure of Budget Appropriations		54,675.60
Statutory Excess to Fund Balance	989,832.32	489,611.95
Fund Balance January 1	489,928.61	316.66
	1,479,760.93	489,928.61
Decreased by:		
Closing of Utility Operating Fund to Current Fund	1,479,760.93	
Fund Balance December 31	<u>\$ -</u>	<u>\$ 489,928.61</u>

The accompanying Notes to Financial Statements are an integral part of these statements.

CITY OF SALEM
WATER AND SEWER UTILITY OPERATING FUND
Statement of Revenues -- Regulatory Basis
For the Year Ended December 31, 2024

	Anticipated <u>Budget</u>	<u>Realized</u>	Excess/ <u>(Deficit)</u>
Water and Sewer Rents	\$ 2,800,000.00	\$ 2,948,928.19	\$ 148,928.19
Miscellaneous	350,939.00	332,027.61	(18,911.39)
Reserve for Payment of Debt	<u>650,360.31</u>	<u>289,197.91</u>	<u>(361,162.40)</u>
	<u>\$ 3,801,299.31</u>	<u>\$ 3,570,153.71</u>	<u>\$ (231,145.60)</u>

Analysis of Realized Revenues

Water and Sewer Rents:			
Consumer Accounts Receivable		\$ 2,917,639.35	
Utility Liens Receivable		<u>31,288.84</u>	
		<u>\$ 2,948,928.19</u>	
Miscellaneous:			
Interest on Utility Bills	\$ 58,934.03		
Other Miscellaneous	62,622.62		
Septage	86,166.96		
Connection Fee - New County Courthouse	<u>124,304.00</u>		
		<u>\$ 332,027.61</u>	

The accompanying Notes to Financial Statements are an integral part of this statement.

CITY OF SALEM
WATER AND SEWER UTILITY OPERATING FUND
Statement of Expenditures -- Regulatory Basis
For the Year Ended December 31, 2024

	Appropriations		Expended			Unexpended Balance Canceled
	Original Budget	Budget After Modification	Paid or Charged	Encumbrances	Reserved	
Operating:						
Salaries and Wages	\$ 650,000.00	\$ 650,000.00	\$ 424,107.18			\$ 225,892.82
Other Expenses	2,000,000.00	2,000,000.00	2,000,000.00			
Total Operating	2,650,000.00	2,650,000.00	2,424,107.18	-	-	225,892.82
Capital Improvements:						
Capital Outlay	95,000.00	95,000.00				95,000.00
Total Capital Improvements	95,000.00	95,000.00	-	-	-	95,000.00
Debt Service:						
Payment of Bond Principal	665,210.00	665,210.00	245,311.56			419,898.44
Interest on Bonds	176,500.00	176,500.00	43,886.35			132,613.65
Total Debt Service	841,710.00	841,710.00	289,197.91	-	-	552,512.09
Deferred Charges and Statutory Expenditures:						
Deferred Charges:						
Overexpenditure of Appropriation Reserves	26,173.71	26,173.71	26,173.71			
Overexpenditure of Budget Appropriation	54,675.60	54,675.60	54,675.60			
Statutory Expenditures:						
Public Employees' Retirement System	73,740.00	73,740.00	73,740.00			
Social Security System (O.A.S.I.)	60,000.00	60,000.00	54,006.89		-	5,993.11
Total Deferred Charges and Statutory Expenditures	214,589.31	214,589.31	208,596.20	-	-	5,993.11
Total Utility Appropriations	\$ 3,801,299.31	\$ 3,801,299.31	\$ 2,921,901.29	\$ -	\$ -	\$ 879,398.02
Deferred Charges			\$ 80,849.31			
Debt Service Budget Appropriations paid by Current Fund			120,521.62			
Other Budget Appropriations paid by Current Fund			37,782.86			
Budget Appropriations Due to Current Fund			26,500.00			
Reserve for Accrued Expenditures			607,244.08			
Prepaid Debt Service Applied			22,298.00			
Cash Disbursements			2,026,705.42			
			\$ 2,921,901.29			

The accompanying Notes to Financial Statements are an integral part of this statement.

CITY OF SALEM
Notes to Financial Statements
For the Year Ended December 31, 2024

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Description of Financial Reporting Entity - The City of Salem (hereafter referred to as the "City") was incorporated in 1858 and is located in southwest New Jersey approximately thirty-five miles southeast of the City of Philadelphia and ten miles from the Delaware Memorial Bridge. According to the 2020 census, the population is 5,296.

The Municipality operates under the City form of government headed by a Mayor who is elected at large to a three-year term. The (8) Council members are elected to four-year terms and election are held yearly. Executive and legislative responsibility of the City rests with the Mayor and Council. The Administrator and CFO oversee the daily operations of the City.

Component Units - The financial statements of the component units of the City are not presented in accordance with Governmental Accounting Standards Board (GASB) Statement No. 14, *The Financial Reporting Entity*, as amended. If the provisions of the aforementioned GASB Statement, as amended had been complied with, the financial statements of the following component units would have been either blended or discretely presented with the financial statements of the City, the primary government:

City of Salem Free Public Library
112 West Broadway
Salem, New Jersey 08079

Stand Up for Salem, Inc.
P.O. Box 453
Salem, New Jersey 08079

City of Salem Municipal Port Authority
19 South Front Street
Salem, New Jersey 08079

Annual financial reports may be inspected directly at the offices of these component units during regular business hours.

Measurement Focus, Basis of Accounting and Financial Statement Presentation - The financial statements of the City contain all funds and account groups in accordance with the *Requirements of Audit* (the "*Requirements*") as promulgated by the State of New Jersey, Department of Community Affairs, Division of Local Government Services. The principles and practices established by the *Requirements* are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Generally, the financial statements are presented using the flow of current financial resources measurement focus and modified accrual basis of accounting with minor exceptions as mandated by these *Requirements*. In addition, the prescribed accounting principles previously referred to differ in certain respects from accounting principles generally accepted in the United States of America applicable to local government units. The more significant differences are explained in this note.

In accordance with the *Requirements*, the City accounts for its financial transactions through the use of separate funds and an account group which are described as follows:

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**Measurement Focus, Basis of Accounting and Financial Statement Presentation (Cont'd)**

Current Fund - The current fund accounts for resources and expenditures for governmental operations of a general nature, including federal and state grant funds.

Trust Funds - The various trust funds account for receipts, custodianship, and disbursement of funds in accordance with the purpose for which each reserve was created.

General Capital Fund - The general capital fund accounts for receipt and disbursement of funds for the acquisition of general capital facilities, other than those acquired in the current fund.

Water/Sewer Utility Operating and Capital Funds - The water/sewer utility operating, and capital funds account for the operations and acquisition of capital facilities of the municipally owned water/sewer operations.

General Fixed Asset Group of Accounts - The general fixed asset group of accounts is utilized to account for property, land, buildings, and equipment that have been acquired by other governmental funds.

Budgets and Budgetary Accounting - The City must adopt an annual budget for its current and water/sewer utility funds in accordance with N.J.S.A. 40A:4 et seq. N.J.S.A. 40A:4-5 requires the governing body to introduce and approve the annual municipal budget no later than February 10 of each year. At introduction, the governing body shall fix the time and place for a public hearing on the budget and must advertise the time and place at least ten days prior to the hearing in a newspaper published and circulating in the municipality. The public hearing must not be held less than twenty-eight days after the date the budget was introduced. After the hearing has been held, the governing body may, by majority vote, adopt the budget or may amend the budget in accordance with N.J.S.A. 40A:4-9. Amendments to adopted budgets, if any, are detailed in the statements of revenues and expenditures.

An extension of the statutory dates for introduction, approval and adoption of the municipal budget may be granted by the Director of the Division of Local Government Services, with the permission of the Local Finance Board.

Budgets are adopted on the same basis of accounting utilized for the preparation of the City's financial statements.

Cash, Cash Equivalents and Investments - Cash and cash equivalents include petty cash, change funds and cash on deposit with public depositories. All certificates of deposit are recorded as cash regardless of the date of maturity. Investments are stated at cost; therefore, unrealized gains or losses on investments have not been recorded.

New Jersey municipal units are required by N.J.S.A. 40A:5-14 to deposit public funds in a bank or trust company having its place of business in the State of New Jersey and organized under the laws of the United States or of the State of New Jersey or in the New Jersey Cash Management Fund. N.J.S.A. 40A:5-15.1 provides a list of investments which may be purchased by New Jersey municipal units. In addition, other State statutes permit investments in obligations issued by local authorities and other state agencies.

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

Cash, Cash Equivalents and Investments (Cont'd) - N.J.S.A. 17:9-41 et seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Governmental Unit Deposit Protection Act ("GUDPA"), a multiple financial institutional collateral pool, which was enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking institution in New Jersey. Public depositories include State or federally chartered banks, savings banks or associations located in or having a branch office in the State of New Jersey, the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five percent of the average daily balance of collected public funds, to secure the deposits of governmental units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the amount of their deposits to the governmental units.

The cash management plan adopted by the City requires it to deposit funds in public depositories protected from loss under the provisions of the Act.

Interfunds - Interfund receivables and payables that arise from transactions between funds are recorded by all funds affected by such transactions in the period in which the transaction is executed. Interfund receivables in the current fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves.

Inventories of Supplies - The costs of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the various statements of assets, liabilities, reserves, and fund balance.

General Fixed Assets - Accounting for governmental fixed assets, as required by N.J.A.C. 5:30-5.6, differs in certain respects from accounting principles generally accepted in the United States of America. In accordance with the regulations, all local units, including municipalities, must maintain a general fixed assets reporting system that establishes and maintains a physical inventory of nonexpendable, tangible property as defined and limited by the U.S. Office of Management and *Budget's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (2 CFR Part 225), except that the useful life of such property is at least five years. The City has adopted a capitalization threshold of \$5,000.00, the maximum amount allowed by the Uniform Guidance. Generally, assets are valued at historical cost; however, assets acquired prior to December 31, 1985 are valued at actual historical cost or estimated historical cost. No depreciation of general fixed assets is recorded. Donated general fixed assets are recorded at acquisition value as of the date of the transaction. Interest costs relative to the acquisition of general fixed assets are recorded as expenditures when paid. Public domain ("infrastructure") general fixed assets consisting of certain improvements such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized. Expenditures for construction in progress are recorded in the capital funds until such time as the construction is completed and put into operation. The City is required to maintain a subsidiary ledger detailing fixed assets records to control additions, retirements, and transfers of fixed assets. In addition, a statement of general fixed asset group of accounts, reflecting the activity for the year, must be included in the City's basic financial statements.

The regulations require that general fixed assets, whether constructed or acquired through purchase, grant or gift be included in the aforementioned inventory. In addition, property management standards must be maintained that include accurate records indicating asset description, source, ownership, acquisition cost and date, the percentage of Federal participation (if any), and the location, use, and condition of the asset. Periodically, physical inventories must be taken and reconciled with these records. Lastly, all fixed assets must be adequately controlled to safeguard against loss, damage, or theft.

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

Utility Fixed Assets - Property and equipment purchased by a utility fund are recorded in the utility capital account at cost and are adjusted for disposition and abandonment. The amounts shown do not represent replacement cost or current value. The reserve for amortization and deferred reserve for amortization accounts in the utility capital fund represent charges to operations for the cost of acquisition of property and equipment and improvements and contributed capital.

Foreclosed Property - Foreclosed property is recorded in the current fund at the assessed valuation when such property was acquired and is fully reserved. Ordinarily it is the intention of the municipality to resell foreclosed property in order to recover all or a portion of the delinquent taxes or assessments and to return the property to a taxpaying basis. For this reason, the value of foreclosed property has not been included in the general fixed asset group of accounts. If such property is converted to a municipal use, it will be recorded in the general fixed asset group of accounts.

Deferred Charges - The recognition of certain expenditures is deferred to future periods. These expenditures, or deferred charges, are generally over-expenditures of legally adopted budget appropriations or emergency appropriations made in accordance with N.J.S.A. 40A:4-46 et seq. Deferred charges are subsequently raised as items of appropriation in budgets of succeeding years.

Liens Sold for Other Governmental Units - Liens sold on behalf of other governmental units are not recorded on the records of the tax collector until such liens are collected. Upon their collection, such liens are recorded as a liability due to the governmental unit net of the costs of the initial sale. The related costs of sale are recognized as revenue when received.

Fund Balance - Fund Balances included in the current fund and water/sewer utility operating fund represent amounts available for anticipation as revenue in future years' budgets, with certain restrictions.

Revenues - Revenues are recorded when received in cash except for certain amounts which are due from other governmental units. Revenue from federal and state grants is realized when anticipated as such in the City's budget. Receivables for property taxes are recorded with offsetting reserves on the statement of assets, liabilities, reserves, and fund balance of the City's current fund; accordingly, such amounts are not recorded as revenue until collected. Other amounts that are due to the City which are susceptible to accrual are also recorded as receivables with offsetting reserves and recorded as revenue when received.

Property Tax Revenues - Property tax revenues are collected in quarterly installments due February 1, May 1, August 1, and November 1. The amount of tax levied includes not only the amount required in support of the City's annual budget, but also the amounts required in support of the budgets of the County of Salem and City of Salem School District. Unpaid property taxes are subject to tax sale in accordance with the statutes.

School Taxes - The City is responsible for levying, collecting and remitting school taxes for the City of Salem School District. Operations is charged for the full amount required to be raised from taxation to operate the local school district for the period from July 1 to June 30, increased by the amount deferred at December 31, 2023 and decreased by the amount deferred at December 31, 2024.

County Taxes - The municipality is responsible for levying, collecting and remitting county taxes for the County of Salem. County taxes are determined on a calendar year by the County Board of Taxation based upon the ratables required to be certified to them on January 10 of each year. Operations is charged for the amount due the County for the year, based upon the ratables required to be certified to the County Board of Taxation by January 10 of the current year. In addition, operations is charged for the County share of added and omitted taxes certified to the County Board of Taxation by October 10 of the current year and due to be paid to the County by February 15 of the following year.

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

Reserve for Uncollected Taxes - The inclusion of the "reserve for uncollected taxes" appropriation in the City's annual budget protects the City from taxes not paid currently. The reserve, the minimum amount of which is determined on the percentage of collections experienced in the immediately preceding year, with certain exceptions, is required to provide assurance that cash collected in the current year will provide sufficient cash flow to meet expected obligations.

Expenditures - Expenditures are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when paid. However, for charges to amounts appropriated for "other expenses," an amount is encumbered through the issuance of a numerically controlled purchase order or when a contract is executed in accordance with N.J.A.C. 5:30-5.2. When encumbered charges are paid, the amount encumbered is simultaneously liquidated in its original amount. Encumbrances are offset by an account entitled reserve for encumbrances. The reserve is classified as a cash liability under New Jersey municipal accounting. At December 31, this reserve represents the portion of appropriation reserves that has been encumbered and is subject to the same statutory provisions as appropriation reserves.

Appropriations for principal payments on outstanding general capital and utility bonds and notes are provided on the cash basis; interest on general capital indebtedness is on the cash basis, whereas interest on utility indebtedness is on the accrual basis.

Appropriation Reserves - Appropriation reserves covering unexpended appropriation balances are automatically created at year-end and recorded as liabilities, except for amounts which may be canceled by the governing body. Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments, or contracts incurred during the preceding year. Lapsed appropriation reserves are recorded as income.

Long-Term Debt - Long-term debt, relative to the acquisition of capital assets, is recorded as a liability in the general capital and utility capital funds. Where an improvement is a "local Improvement", i.e., assessable upon completion, long-term debt associated with that portion of the cost of the improvement to be funded by assessments is transferred to the trust fund upon the confirmation of the assessments or when the improvement is fully and permanently funded.

Compensated Absences and Postemployment Benefits - Compensated absences for paid time off (PTO), sick leave, vacation leave, compensatory time, and certain types of sabbatical leave, and other compensated absences are recorded and provided for in the annual budget in the year in which they are paid, on a pay-as-you-go basis. Likewise, no accrual is made for postemployment benefits, if any, which are also funded on a pay-as-you-go basis.

Impact of Recently Issued Accounting Principles**Recently Issued and Adopted Accounting Pronouncements**

The City implemented the following GASB Statement for the year ended December 31, 2024:

Statement No. 101, *Compensated Absences*. The objective of this Statement is to better meet the information needs of financial statement users by updating the recognition and measurement guidance for compensated absences. That objective is achieved by aligning the recognition and measurement guidance under a unified model and by amending certain previously required disclosures. As a result of the regulatory basis of accounting previously described in note 1, the implementation of this Statement only impacted financial statement disclosures. There exists no impact on the financial statements of the City.

Because of the implementation of GASB Statement No. 101, the City has updated the measurement of compensated absences in accordance with the Statement (note 10).

Note 2: CASH AND CASH EQUIVALENTS

Custodial Credit Risk Related to Deposits - Custodial credit risk is the risk that, in the event of a bank failure, the City's deposits might not be recovered. Although the City does not have a formal policy regarding custodial credit risk, N.J.S.A. 17:9-41 et seq. requires that governmental units shall deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act (GUDPA). Under the Act, the first \$250,000.00 of governmental deposits in each insured depository is protected by the Federal Deposit Insurance Corporation (FDIC). Public funds owned by the municipality in excess of FDIC insured amounts are protected by GUDPA. However, GUDPA does not protect intermingled agency funds such as salary withholdings, bail funds, or funds that may pass to the municipality relative to the happening of a future condition. Such funds are classified as uninsured and uncollateralized.

As of December 31, 2024, the City's bank balances of \$26,728,072.76 were exposed to custodial credit risk as follows:

Insured by FDIC and GUDPA	\$ 25,655,814.62
Uninsured and Uncollateralized	<u>1,072,258.14</u>
Total	<u>\$ 26,728,072.76</u>

Note 3: PROPERTY TAXES

The following is a five-year comparison of certain statistical information relative to property taxes and property tax collections for the current and previous four calendar years:

Comparative Schedule of Tax Rates

	<u>Year Ended</u>				
	<u>2024</u>	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>
Tax Rate	<u>\$ 8.222</u>	<u>\$ 7.861</u>	<u>\$ 7.518</u>	<u>\$ 7.258</u>	<u>\$ 7.112</u>
Apportionment of Tax Rate:					
Municipal	\$ 4.104	\$ 3.928	\$ 3.835	\$ 3.738	\$ 3.652
Municipal Library	.053	.045	.039	.036	.036
County	1.748	1.635	1.461	1.334	1.346
County Open Space	.032	.028	.025	.023	.023
Local School	2.285	2.225	2.158	2.127	2.055

Assessed Valuation

<u>Year</u>	<u>Amount</u>
2024	\$ 114,888,810.00
2023	121,862,280.00
2022	123,563,054.00
2021	123,081,736.00
2020	125,115,488.00

Note 3: PROPERTY TAXES (CONT'D)

The following is a five-year comparison of certain statistical information relative to property taxes and property tax collections for the current and previous four calendar years (cont'd):

Comparison of Tax Levies and Collections

<u>Year</u>	<u>Tax Levy</u>	<u>Collections</u>	<u>Percentage of Collections</u>
2024	\$ 9,498,534.58	\$ 7,599,674.48	80.01%
2023	9,606,490.65	7,136,244.39	74.29%
2022	9,294,997.94	7,013,348.60	75.45%
2021	9,044,519.57	7,270,529.39	80.39%
2020	8,898,378.40	6,729,891.23	75.63%

Delinquent Taxes and Tax Title Liens

<u>Year</u>	<u>Tax Title Liens</u>	<u>Delinquent Taxes</u>	<u>Total Delinquent</u>	<u>Percentage of Tax Levy</u>
2024	\$ 9,345,383.83	\$ 641,536.98	\$ 9,986,920.81	105.14%
2023	7,666,684.53	1,787,234.73	9,453,919.26	98.41%
2022	6,990,381.04	1,568,456.32	8,558,837.36	92.08%
2021	5,838,395.24	1,409,077.92	7,247,473.16	80.13%
2020	5,205,235.57	1,771,709.16	6,976,944.73	78.41%

The following comparison is made of the number of tax title liens receivable on December 31 for the current and previous four calendar years:

<u>Year</u>	<u>Number</u>
2024	331
2023	360
2022	391
2021	395
2020	376

Note 4: PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION

The value of property acquired by liquidation of tax title liens on December 31, on the basis of the last assessed valuation of such properties, for the current and previous four years was as follows:

<u>Year</u>	<u>Amount</u>
2024	\$ 5,314,000.00
2023	5,417,200.00
2022	3,837,500.00
2021	3,443,800.00
2020	4,112,800.00

Note 5: WATER/SEWER UTILITY SERVICE CHARGES

The following is a five-year comparison of water/sewer utility service charges (rents) for the current and previous four years:

<u>Year</u>	<u>Balance Beginning of Year</u>		<u>Levy</u>	<u>Total</u>	<u>Cash Collections</u>
	<u>Receivable</u>	<u>Liens</u>			
2024	\$ 782,936.44	\$ 1,318,510.63	\$ 2,686,159.02	\$ 4,787,606.09	\$ 2,948,928.19
2023	1,055,816.58	1,022,877.99	3,299,183.96	5,377,878.53	3,276,431.46
2022	1,165,676.03	851,380.21	2,303,687.62	4,320,743.86	2,417,685.53
2021	1,009,275.73	887,446.00	2,636,942.01	4,533,663.74	2,423,229.72
2020	486,129.78	930,006.06	2,916,370.08	4,332,505.92	2,208,832.44

Note 6: FUND BALANCES APPROPRIATED

The following schedules detail the amount of fund balances available at the end of the current year and four previous years and the amounts utilized in the subsequent year's budgets:

<u>Year</u>	<u>Balance December 31,</u>	<u>Utilized in Budget of Succeeding Year</u>	<u>Percentage of Fund Balance Used</u>
<u>Current Fund</u>			
2024	\$ 2,964,261.10	\$ 2,356,050.00 (A)	79.48%
2023	1,437,730.93	1,000,000.00	69.55%
2022	1,077,957.56	850,000.00	78.85%
2021	2,024,675.76	1,307,945.00	64.60%
2020	1,291,658.49	834,000.00	64.57%
<u>Water/Sewer Utility Fund</u>			
2024	\$ -	\$ -	-
2023	489,928.61	-	-
2022	316.66	-	-
2021	316.66	-	-
2020	316.66	-	-

(A) = Introduced 2025 Budget

Note 7: INTERFUND RECEIVABLES AND PAYABLES

The following interfund balances were recorded on the various statements of assets, liabilities, reserves, and fund balance as of December 31, 2024:

<u>Fund</u>	<u>Interfunds Receivable</u>	<u>Interfunds Payable</u>
Current	\$ 524,231.18	\$ 4,371,531.08
Federal and State Grant	2,757,528.42	
Trust -- Animal Control		26,560.05
Trust -- Other		497,671.13
General Capital	<u>1,614,002.66</u>	
	<u>\$ 4,895,762.26</u>	<u>\$ 4,895,762.26</u>

The interfund receivables and payables above predominately resulted from collections and payments made by certain funds on behalf of other funds. During the year 2025, the City expects to liquidate such interfunds, depending upon the availability of cash flow.

Note 8: PENSION PLANS

A substantial number of the City's employees participate in one of the following defined benefit pension plans: the Public Employees' Retirement System ("PERS") and the Police and Firemen's Retirement System ("PFRS"), which are administered by the New Jersey Division of Pensions and Benefits. In addition, several Township employees participate in the Defined Contribution Retirement Program ("DCRP"), which is a defined contribution pension plan. This Plan is administered by Empower for the New Jersey Division of Pensions and Benefits. Each Plan has a Board of Trustees that is primarily responsible for its administration. As a local participation employer of these pension plans, the City is referred to as "Employer" throughout this note. The Division issues a publicly available financial report that includes financial statements, required supplementary information and detailed information about the PERS and PFRS plans' fiduciary net position which can be obtained by writing to or at the following website:

State of New Jersey
Division of Pensions and Benefits
P.O. Box 295
Trenton, New Jersey 08625-0295
<https://www.state.nj.us/treasury/pensions/financial-reports.shtml>

General Information about the Pension Plans**Plan Descriptions**

Public Employees' Retirement System - The Public Employees' Retirement System is a cost-sharing multiple-employer defined benefit pension plan, which was established as of January 1, 1955, under the provisions of N.J.S.A. 43:15A. The PERS' designated purpose is to provide retirement, death, and disability benefits to certain qualified members. Membership in the PERS is mandatory for substantially all full-time employees of the Employer, provided the employee is not required to be a member of another state-administered retirement system or other state pensions fund or local jurisdiction's pension fund. The PERS' Board of Trustees is primarily responsible for the administration of the PERS.

Note 8: PENSION PLANS (CONT'D)**General Information about the Pension Plans (Cont'd)****Plan Descriptions (Cont'd)**

Police and Firemen's Retirement System - The Police and Firemen's Retirement System is a cost-sharing multiple-employer defined benefit pension plan, which was established as of July 1, 1944, under the provisions of N.J.S.A. 43:16A. The PFRS' designated purpose is to provide retirement, death, and disability benefits to certain qualified members. Membership in the PFRS is mandatory for substantially all full-time police and firemen of the Employer. The PFRS' Board of Trustees is primarily responsible for the administration of the PFRS.

Defined Contribution Retirement Program - The Defined Contribution Retirement Program is a multiple-employer defined contribution pension fund established on July 1, 2007 under the provisions of P.L. 2007, c. 92 and P.L. 2007, c. 103, and expanded under the provisions of P.L. 2008, c. 89 and P.L. 2010, c. 1. The DCRP is a tax-qualified defined contribution money purchase pension plan under Internal Revenue Code (IRC) § 401(a) et seq., and is a "governmental plan" within the meaning of IRC § 414(d). The DCRP provides retirement benefits for eligible employees and their beneficiaries. Individuals covered under DCRP are state or local officials who are elected or appointed on or after July 1, 2007; employees enrolled in PERS on or after July 1, 2007, who earn salary in excess of established "maximum compensation" limits; employees enrolled in New Jersey State Police Retirement System (SPRS) or the Police and Firemen's Retirement System (PFRS) after May 21, 2010, who earn salary in excess of established "maximum compensation" limits; employees otherwise eligible to enroll in PERS on or after November 2, 2008, who do not earn the minimum annual salary for tier 3 enrollment but who earn salary of at least \$5,000.00 annually; and employees otherwise eligible to enroll in PERS after May 21, 2010 who do not work the minimum number of hours per week required for tiers 4 or 5 enrollment, but who earn salary of at least \$5,000.00 annually.

Vesting and Benefit Provisions

Public Employees' Retirement System - The vesting and benefit provisions are set by N.J.S.A. 43:15A. The PERS provides retirement, death and disability benefits. All benefits vest after ten years of service.

The following represents the membership tiers for PERS:

Tier Definition

- 1 Members who were enrolled prior to July 1, 2007
- 2 Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
- 3 Members who were eligible to enroll on or after November 2, 2008 and prior to May 22, 2010
- 4 Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
- 5 Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits of 1/55th of final average salary for each year of service credit is available to tiers 1 and 2 members upon reaching age 60 and to tier 3 members upon reaching age 62. Service retirement benefits of 1/60th of final average salary for each year of service credit is available to tier 4 members upon reaching age 62 and tier 5 members upon reaching age 65. Early retirement benefits are available to tiers 1 and 2 members before reaching age 60, tiers 3 and 4 with 25 years or more of service credit before age 62, and tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members can receive an unreduced benefit from age 55 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

Note 8: PENSION PLANS (CONT'D)**General Information about the Pension Plans (Cont'd)****Vesting and Benefit Provisions (Cont'd)**

Police and Firemen's Retirement System - The vesting and benefit provisions are set by N.J.S.A. 43:16A. The PFRS provides retirement, death and disability benefits. All benefits vest after 10 years of service, except disability benefits, which vest after four years of service.

The following represents the membership tiers for PFRS:

Tier Definition

- 1 Members who were enrolled prior to May 22, 2010
- 2 Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
- 3 Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits are available at age 55 and are generally determined to be 2% of final compensation for each year of creditable service up to 30 years plus 1% for each year of service in excess of 30 years. Members may seek special retirement after achieving 25 years of creditable service, in which benefits would equal 65% (tiers 1 and 2 members) and 60% (tier 3 members) of final compensation plus 1% for each year of creditable service over 25 years but not to exceed 30 years. Members may elect deferred retirement benefits after achieving ten years of service, in which case benefits would begin at age 55 equal to 2% of final compensation for each year of service.

Defined Contribution Retirement Program - Eligible members are provided with a defined contribution retirement plan intended to qualify for favorable Federal income tax treatment under IRC Section 401(a), a noncontributory group life insurance plan and a noncontributory group disability benefit plan. A participant's interest in that portion of his or her defined contribution retirement plan account attributable to employee contributions shall immediately become and shall at all times remain fully vested and non-forfeitable. A participant's interest in that portion of his or her defined contribution retirement plan account attributable to employer contributions shall be vested and non-forfeitable on the date the participant commences the second year of employment or upon his or her attainment of age 65, while employed by an employer, whichever occurs first.

Contributions

Public Employees' Retirement System - The contribution policy is set by N.J.S.A. 43:15A and requires contributions by active members and contributing employers. Pursuant to the provisions of P.L. 2011, C. 78, the member contribution rate is currently 7.50% of base salary, effective July 1, 2018. The rate for members who are eligible for the Prosecutors Part of PERS (P.L. 2001, C. 366) is 10.0%. Employers' contributions are based on an actuarially determined amount, which includes the normal cost and unfunded accrued liability.

Special Funding Situation Component - Under N.J.S.A. 43:15A, local participating employers are responsible for their own contributions based on actuarially determined amounts, except where legislation was passed which legally obligated the State if certain circumstances occurred. One of such legislations, which legally obligate the State, is Chapter 133, P.L. 2001. This legislation increased the accrual rate from 1/60 to 1/55. In addition, it lowered the age required for a veteran benefit equal to 1/55 of highest 12-month compensation for each year of service from 60 to 55. Chapter 133, P.L. 2001 also established the Benefit Enhancement Fund (BEF) to fund the additional annual employer normal contribution due to the State's increased benefits. If the assets in the BEF are insufficient to cover the normal contribution for the increased benefits for a valuation period, the State will pay such amount for both the State and local employers.

Note 8: PENSION PLANS (CONT'D)**General Information about the Pension Plans (Cont'd)****Contributions (Cont'd)**

Public Employees' Retirement System (Cont'd) - The amounts contributed on behalf of the local participating employers under this legislation is considered to be a *special funding situation* as defined by GASB Statement No. 68 and the State is treated as a nonemployer contributing entity. Since the local participating employers do not contribute under this legislation directly to the Plan (except for employer specific financed amounts), there is no net pension liability or deferred outflows or inflows to disclose in the notes to the financial statements of the local participating employers related to this legislation.

The Employer's contractually required contribution rate for the year ended December 31, 2024 was 19.66% of the Employer's covered payroll. This amount was actuarially determined as the amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year, including an additional amount to finance any unfunded accrued liability.

Based on the most recent PERS measurement date of June 30, 2024, the Employer's contractually required contribution to the pension plan for the year ended December 31, 2024 is \$277,954.00, and is payable by April 1, 2025. Due to the basis of accounting described in note 1, no liability has been recorded in the financial statements for this amount. For the prior year measurement date of June 30, 2023, the Employer's contractually required contribution to the pension plan for the year ended December 31, 2023 was \$264,199.00, which was paid on April 1, 2024.

Employee contributions to the Plan for the year ended December 31, 2024 were \$110,442.50.

The amount of contractually required contribution for the State of New Jersey's proportionate share, associated with the Employer, under Chapter 133, P.L. 2001, for the year ended December 31, 2024 was .63% of the Employer's covered payroll.

Based on the most recent PERS measurement date of June 30, 2024, the State's contractually required contribution, under Chapter 133, P.L. 2001, on-behalf of the Employer, to the pension plan for the year ended December 31, 2024 was \$8,949.00. For the prior year measurement date of June 30, 2023, the State's contractually required contribution, under Chapter 133, P.L. 2001, on-behalf of the Employer, to the pension plan for the year ended December 31, 2023 was \$8,929.00.

Note 8: PENSION PLANS (CONT'D)**General Information about the Pension Plans (Cont'd)****Contributions (Cont'd)**

Police and Firemen's Retirement System - The contribution policy for PFRS is set by N.J.S.A. 43:16A and requires contributions by active members and contributing employers. Pursuant to the provisions of P.L. 2011, C. 78, the member contribution rate is currently 10.0% of base salary. State legislation has modified the amount that is contributed by the State. The State's contribution amount is based on an actuarially determined rate, which includes the normal cost and unfunded accrued liability.

Special Funding Situation Component - Under N.J.S.A. 43:16A-15, local participating employers are responsible for their own contributions based on actuarially determined amounts, except where legislation was passed which legally obligated the State if certain circumstances occurred. The legislation, which legally obligates the State, is as follows: Chapter 8, P.L. 2000, Chapter 318, P.L. 2001, Chapter 86, P.L. 2001, Chapter 511, P.L. 1991, Chapter 109, P.L. 1979, Chapter 247, P.L. 1993 and Chapter 201, P.L. 2001. The amounts contributed on behalf of the local participating employers under this legislation is considered to be a *special funding situation* as defined by GASB Statement No. 68 and the State is treated as a nonemployer contributing entity. Since the local participating employers do not contribute under this legislation directly to the Plan (except for employer specific financed amounts), there is no net pension liability or deferred outflows or inflows to disclose in the notes to the financial statements of the local participating employers related to this legislation.

The Employer's contractually required contribution rate for the year ended December 31, 2024 was 35.93% of the Employer's covered payroll. This amount was actuarially determined as the amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability.

Based on the most recent PFRS measurement date of June 30, 2024, the Employer's contractually required contribution to the pension plan for the year ended December 31, 2024 is \$602,584.00, and is payable by April 1, 2025. Due to the basis of accounting described in note 1, no liability has been recorded in the financial statements for this amount. For the prior year measurement date of June 30, 2023, the Employer's contractually required contribution to the pension plan for the year ended December 31, 2023 was \$599,017.00, which was paid on April 1, 2024.

Employee contributions to the Plan for the year ended December 31, 2024 were \$173,909.74.

The amount of contractually required contribution for the State of New Jersey's proportionate share, associated with the Employer, for the year ended December 31, 2024 was 6.08% of the Employer's covered payroll.

Based on the most recent PFRS measurement date of June 30, 2024, the State's contractually required contribution, on-behalf of the Employer, to the pension plan for the year ended December 31, 2024 was \$102,029.00, and is payable by April 1, 2025. For the prior year measurement date of June 30, 2023, the State's contractually required contribution, on-behalf of the Employer, to the pension plan for the year ended December 31, 2023 was \$104,767.00, which was paid on April 1, 2024.

Note 8: PENSION PLANS (CONT'D)**General Information about the Pension Plans (Cont'd)****Contributions (Cont'd)**

Defined Contribution Retirement Program - The contribution policy is set by N.J.S.A. 43:15C-3 and requires contributions by active members and contributing employers. In accordance with Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007, Plan members are required to contribute 5.5% of their annual covered salary. In addition to the employee contributions, the Employer contributes 3% of the employees' base salary, for each pay period.

For the year ended December 31, 2024, employee contributions totaled \$1,463.09, and the Employer's contributions were \$777.23. There were no forfeitures during the year.

Pension Liabilities, Pension (Benefit) Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**Public Employees' Retirement System**

Pension Liability - As of December 31, 2024, there is no net pension liability associated with the special funding situation under Chapter 133, P.L. 2001, as there was no accumulated difference between the annual additional normal cost and the actual State contribution through the valuation date. The Employer's proportionate share of the PERS net pension liability was \$2,775,626.00. The net pension liability was measured as of June 30, 2024 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2023. The total pension liability was calculated through the use of updated procedures to roll forward from the actuarial valuation date to the measurement date of June 30, 2024. The Employer's proportion of the net pension liability was based on a projection of the Employer's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. For the June 30, 2024 measurement date, the Employer's proportion was .0204269728%, which was an increase of .0006593999% from its proportion measured as of June 30, 2023.

Pension (Benefit) Expense - For the year ended December 31, 2024, the Employer's proportionate share of the PERS pension (benefit) expense, calculated by the Plan as of the June 30, 2024 measurement date was \$44,631.00. This (benefit) expense is not recognized by the Employer because of the regulatory basis of accounting as described in note 1; however, as previously mentioned, for the year ended December 31, 2024, the Employer's contribution to PERS was \$264,199.00, and was paid on April 1, 2024.

For the year ended December 31, 2024, the State's proportionate share of the PERS pension (benefit) expense, associated with the Employer, under Chapter 133, P.L. 2001, calculated by the Plan as of the June 30, 2024 measurement date, was \$8,949.00. This on-behalf (benefit) expense is not recognized by the Employer because of the regulatory basis of accounting as described in note 1.

Note 8: PENSION PLANS (CONT'D)**Pension Liabilities, Pension (Benefit) Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Cont'd)****Police and Firemen's Retirement System**

Pension Liability - As of December 31, 2024, the Employer's and State of New Jersey's proportionate share of the PFRS net pension liability were as follows:

Proportionate Share of Net Pension Liability	\$ 4,498,602.00
State of New Jersey's Proportionate Share of Net Pension Liability Associated with the Employer	886,890.00
	<u>\$ 5,385,492.00</u>

The net pension liability was measured as of June 30, 2024, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2023. The total pension liability was calculated through the use of updated procedures to roll forward from the actuarial valuation date to the measurement date of June 30, 2024. The Employer's proportion of the net pension liability was based on a projection of the Employer's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers and the State of New Jersey, actuarially determined. For the June 30, 2024 measurement date, the Employer's proportion was .0435632500%, which was a decrease of .0014349900% from its proportion measured as of June 30, 2023. Likewise, at June 30, 2024, the State of New Jersey's proportion, on-behalf of the Employer, was .0435630400%, which was a decrease of .0014351900% from its proportion, on-behalf of the Employer, measured as of June 30, 2023.

Pension (Benefit) Expense - For the year ended December 31, 2024, the Employer's proportionate share of the PFRS pension (benefit) expense, calculated by the Plan as of the June 30, 2024 measurement date was \$337,644.00. This (benefit) expense is not recognized by the Employer because of the regulatory basis of accounting as described in note 1; however, as previously mentioned, for the year ended December 31, 2024, the Employer's contribution to PFRS was \$599,017.00, and was paid on April 1, 2024.

For the year ended December 31, 2024, the State's proportionate share of the PFRS pension (benefit) expense, associated with the Employer, calculated by the Plan as of the June 30, 2024 measurement date, was \$102,030.00. This on-behalf (benefit) expense is not recognized by the Employer because of the regulatory basis of accounting as described in note 1.

Note 8: PENSION PLANS (CONT'D)**Pension Liabilities, Pension (Benefit) Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Cont'd)**

Deferred Outflows of Resources and Deferred Inflows of Resources - As of December 31, 2024, the Employer had deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources			Deferred Inflows of Resources		
	PERS	PFRS	Total	PERS	PFRS	Total
Differences between Expected and Actual Experience	\$ 55,601.00	\$ 283,408.00	\$ 339,009.00	\$ 7,389.00	\$ 154,007.00	\$ 161,396.00
Changes of Assumptions	3,448.00	7,111.00	10,559.00	31,580.00	132,117.00	163,697.00
Net Difference between Projected and Actual Earnings on Pension Plan Investments	-	-	-	128,698.00	35,210.00	163,908.00
Changes in Proportion and Differences between Contributions and Proportionate Share of Contributions	156,488.00	761,434.00	917,922.00	346,161.00	357,854.00	704,015.00
Contributions Subsequent to the Measurement Date	138,977.00	301,292.00	440,269.00	-	-	-
	<u>\$ 354,514.00</u>	<u>\$ 1,353,245.00</u>	<u>\$ 1,707,759.00</u>	<u>\$ 513,828.00</u>	<u>\$ 679,188.00</u>	<u>\$ 1,193,016.00</u>

Deferred outflows of resources in the amounts of \$138,977.00 and \$301,292.00 for PERS and PFRS, respectively, will be included as a reduction of the net pension liability during the year ending December 31, 2025. These amounts were based on an estimated April 1, 2026 contractually required contribution, prorated from the pension plans' measurement date of June 30, 2024 to the Employer's year end of December 31, 2024.

Note 8: PENSION PLANS (CONT'D)**Pension Liabilities, Pension (Benefit) Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Cont'd)**

Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd) - The Employer will amortize the other deferred outflows of resources and deferred inflows of resources related to pensions over the following number of years:

	<u>PERS</u>		<u>PFRS</u>	
	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between Expected and Actual Experience				
Year of Pension Plan Deferral:				
June 30, 2019	5.21	-	-	5.92
June 30, 2020	5.16	-	5.90	-
June 30, 2021	-	5.13	-	6.17
June 30, 2022	-	5.04	6.22	-
June 30, 2023	5.08	-	6.16	-
June 30, 2024	5.08	-	6.09	-
Changes of Assumptions				
Year of Pension Plan Deferral:				
June 30, 2019	-	5.21	-	5.92
June 30, 2020	-	5.16	-	5.90
June 30, 2021	5.13	-	6.17	-
June 30, 2022	-	5.04	-	6.22
Difference between Projected and Actual Earnings on Pension Plan Investments				
Year of Pension Plan Deferral:				
June 30, 2020	5.00	-	5.00	-
June 30, 2021	-	5.00	-	5.00
June 30, 2022	5.00	-	5.00	-
June 30, 2023	-	5.00	-	5.00
June 30, 2024	-	5.00	-	5.00
Changes in Proportion				
Year of Pension Plan Deferral:				
June 30, 2019	5.21	5.21	5.92	5.92
June 30, 2020	5.16	5.16	5.90	5.90
June 30, 2021	5.13	5.13	6.17	6.17
June 30, 2022	5.04	5.04	6.22	6.22
June 30, 2023	5.08	5.08	6.16	6.16
June 30, 2024	5.08	5.08	6.09	6.09

Note 8: PENSION PLANS (CONT'D)**Pension Liabilities, Pension (Benefit) Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Cont'd)**

Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd) - Other amounts included as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in future periods as follows:

Year Ending Dec 31,	<u>PERS</u>	<u>PFRS</u>	<u>Total</u>
2025	\$ (187,105.00)	\$ (108,960.00)	\$ (296,065.00)
2026	(40,385.00)	384,883.00	344,498.00
2027	(60,783.00)	3,520.00	(57,263.00)
2028	(12,381.00)	71,434.00	59,053.00
2029	2,363.00	22,016.00	24,379.00
Thereafter	-	(128.00)	(128.00)
	<u>\$ (298,291.00)</u>	<u>\$ 372,765.00</u>	<u>\$ 74,474.00</u>

Actuarial Assumptions

The net pension liability was measured as of June 30, 2024, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2023. The total pension liability was calculated through the use of updated procedures to roll forward from the actuarial valuation date to the measurement date of June 30, 2024. This actuarial valuation used the following actuarial assumptions, applied to all periods included in the measurement:

	<u>PERS</u>	<u>PFRS</u>
Inflation Rate:		
Price	2.75%	2.75%
Wage	3.25%	3.25%
Salary Increases:	2.75% - 6.55%	3.25% - 16.25%
	Based on Years of Service	Based on Years of Service
Investment Rate of Return	7.00%	7.00%
Period of Actuarial Experience		
Study upon which Actuarial		
Assumptions were Based	July 1, 2018 - June 30, 2021	July 1, 2018 - June 30, 2021

Note 8: PENSION PLANS (CONT'D)**Actuarial Assumptions (Cont'd)****Public Employees' Retirement System**

Pre-retirement mortality rates were based on the Pub-2010 General Below-Median Income Employee mortality table with an 82.2% adjustment for males and 101.4% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 General Below-Median Income Healthy Retiree mortality table with a 91.4% adjustment for males and 99.7% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Disability retirement rates used to value disabled retirees were based on the Pub-2010 Non-Safety Disabled Retiree mortality table with a 127.7% adjustment for males and 117.2% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2021.

Police and Firemen's Retirement System

Employee mortality rates were based on the Pub-2010 Safety Employee amount-weighted mortality table (sex-specific) projected generationally from 2010 with Scale MP-2021 mortality projection. For healthy annuitants, mortality rates were based on the Pub-2010 Safety Retiree Below Median amount-weighted mortality table (sex-specific), projected generationally from 2010 with Scale MP-2021 mortality projection. Disability rates were 144% of the Pub-2010 Safety Disabled Retiree amount-weighted mortality table for males and 100% of the Pub-2010 Safety Disabled Retiree amount-weighted mortality table for females, projected generationally from 2010 with Scale MP-2021 mortality projection.

For both PERS and PFRS, in accordance with State statute, the long-term expected rate of return on Plan investments (7.00% at June 30, 2024) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension Plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PERS' and PFRS' target asset allocation as of June 30, 2024 are summarized in the table that follows:

PERS		Long-Term	PFRS		Long-Term
Asset Class	Target Allocation	Expected Real Rate of Return	Asset Class	Target Allocation	Expected Real Rate of Return
U.S. Equity	28.00%	8.63%	U.S. Large-Cap Equity	24.00%	6.90%
Non-US Developed Markets Equity	12.75%	8.85%	U.S. Small/Mid Cap Equity	4.00%	7.40%
International Small Cap Equity	1.25%	8.85%	Non-U.S. Developed Large-Cap Equity	9.50%	6.70%
Emerging Market Equity	5.50%	10.66%	Non-U.S. Developed Small-Cap Equity	2.00%	7.50%
Private Equity	13.00%	12.40%	Emerging Markets Large-Cap Equity	6.00%	9.60%
Real Estate	8.00%	10.95%	Emerging Markets Small-Cap Equity	1.50%	9.60%
Real Assets	3.00%	8.20%	U.S. Treasury Bond	7.00%	4.10%
High Yield	4.50%	6.74%	U.S. Corporate Bond	5.00%	5.90%
Private Credit	8.00%	8.90%	U.S. Mortgage-Backed Securities	5.00%	4.40%
Investment Grade Credit	7.00%	5.37%	Global Multisector Fixed Income	6.00%	6.50%
Cash Equivalents	2.00%	3.57%	Cash	2.00%	3.40%
U.S. Treasuries	4.00%	3.57%	Real Estate Core	3.00%	5.10%
Risk Mitigation Strategies	3.00%	7.10%	Real Estate Non-Core	4.00%	6.50%
			Infrastructure	3.00%	7.00%
			Private Debt/Credit	8.00%	9.10%
			Private Equity	10.00%	10.10%
	<u>100.00%</u>			<u>100.00%</u>	

Note 8: PENSION PLANS (CONT'D)**Actuarial Assumptions (Cont'd)****Discount Rate -**

For both PERS and PFRS, the discount rate used to measure the total pension liability was 7.00% as of June 30, 2024. The projection of cash flows used to determine the discount rate assumed that contributions from Plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity would be based on 100% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for the local employers. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on Plan investments was applied to all projected benefit payments to determine the total pension liability.

Sensitivity of Proportionate Share of Net Pension Liability to Changes in the Discount Rate

Public Employees' Retirement System (PERS) - The following presents the Employer's proportionate share of the net pension liability as of the June 30, 2024 measurement date, calculated using a discount rate of 7.00%, as well as what the Employer's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1% lower or 1% higher than the current rates used:

	1% Decrease <u>(6.00%)</u>	Current Discount Rate <u>(7.00%)</u>	1% Increase <u>(8.00%)</u>
Proportionate Share of the Net Pension Liability	\$ 3,688,125.00	\$ 2,775,626.00	\$ 1,999,095.00

Police and Firemen's Retirement System (PFRS) - As previously mentioned, PFRS has a special funding situation, where the State of New Jersey pays a portion of the Employer's annual required contribution. As such, the net pension liability as of the June 30, 2024 measurement date, for the Employer and the State of New Jersey, calculated using a discount rate of 7.00%, as well as using a discount rate that is 1% lower or 1% higher than the current rates used, is as follows:

	1% Decrease <u>(6.00%)</u>	Current Discount Rate <u>(7.00%)</u>	1% Increase <u>(8.00%)</u>
Proportionate Share of the Net Pension Liability	\$ 6,427,502.00	\$ 4,498,602.00	\$ 2,892,252.00
State of New Jersey's Proportionate Share of Net Pension Liability	<u>1,267,168.00</u>	<u>886,890.00</u>	<u>570,201.00</u>
	<u>\$ 7,694,670.00</u>	<u>\$ 5,385,492.00</u>	<u>\$ 3,462,453.00</u>

Pension Plan Fiduciary Net Position

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension (benefit) expense, information about the respective fiduciary net position of the PERS and PFRS and additions to/deductions from PERS and PFRS' respective fiduciary net position have been determined on the same basis as they are reported by PERS and PFRS. Accordingly, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Note 8: PENSION PLANS (CONT'D)**Supplementary Pension Information**

In accordance with GASBS 68, the following information is also presented for the PERS and PFRS pension plans. These schedules are presented to illustrate the requirements to show information for 10 years.

Schedule of the Proportionate Share of the Net Pension Liability - Public Employees' Retirement System (PERS) (Last Ten Plan Years)

	<u>Measurement Date Ended June 30,</u>				
	<u>2024</u>	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>
Proportion of the Net Pension Liability	0.0204269728%	0.0197675729%	0.0204566357%	0.0240484244%	0.0228034279%
Proportionate Share of the Net Pension Liability	\$ 2,775,626.00	\$ 2,863,209.00	\$ 3,087,188.00	\$ 2,848,896.00	\$ 3,718,643.00
Covered Payroll (Plan Measurement Period)	\$ 1,579,184.00	\$ 1,425,520.00	\$ 1,605,824.00	\$ 1,599,508.00	\$ 1,639,052.00
Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	175.76%	200.85%	192.25%	178.11%	226.88%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	68.22%	65.23%	62.91%	70.33%	58.32%
	<u>Measurement Date Ended June 30,</u>				
	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Proportion of the Net Pension Liability	0.0204740297%	0.0239763279%	0.0229690805%	0.0264465080%	0.0260340491%
Proportionate Share of the Net Pension Liability	\$ 3,689,110.00	\$ 4,720,819.00	\$ 5,346,835.00	\$ 7,832,697.00	\$ 5,844,122.00
Covered Payroll (Plan Measurement Period)	\$ 1,501,708.00	\$ 1,588,992.00	\$ 1,653,120.00	\$ 1,714,708.00	\$ 1,686,724.00
Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	245.66%	297.10%	323.44%	456.79%	346.48%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	56.27%	53.60%	48.10%	40.14%	47.93%

Note 8: PENSION PLANS (CONT'D)**Supplementary Pension Information (Cont'd)*****Schedule of Contributions - Public Employees' Retirement System (PERS) (Last Ten Years)***

	<u>Year Ended December 31,</u>				
	<u>2024</u>	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>
Contractually Required Contribution	\$ 277,954.00	\$ 264,199.00	\$ 257,968.00	\$ 281,635.00	\$ 249,458.00
Contribution in Relation to the Contractually Required Contribution	(277,954.00)	(264,199.00)	(257,968.00)	(281,635.00)	(249,458.00)
Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered Payroll (Calendar Year)	\$ 1,414,034.00	\$ 1,605,887.00	\$ 1,409,495.00	\$ 1,508,533.00	\$ 1,632,186.00
Contributions as a Percentage of Covered Payroll	19.66%	16.45%	18.30%	18.67%	15.28%
	<u>Year Ended December 31,</u>				
	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Contractually Required Contribution	\$ 199,152.00	\$ 238,487.00	\$ 212,784.00	\$ 234,947.00	\$ 223,823.00
Contribution in Relation to the Contractually Required Contribution	(199,152.00)	(238,487.00)	(212,784.00)	(234,947.00)	(223,823.00)
Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered Payroll (Calendar Year)	\$ 1,575,556.00	\$ 1,462,438.00	\$ 1,600,625.00	\$ 1,629,568.00	\$ 1,714,672.00
Contributions as a Percentage of Covered Payroll	12.64%	16.31%	13.29%	14.42%	13.05%

Note 8: PENSION PLANS (CONT'D)**Supplementary Pension Information (Cont'd)*****Schedule of Proportionate Share of the Net Pension Liability - Police and Firemen's Retirement System (PFRS) (Last Ten Plan Years)***

	<u>Measurement Date Ended June 30,</u>				
	<u>2024</u>	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>
Proportion of the Net Pension Liability	0.0435632500%	0.0449982400%	0.0377671600%	0.0406270698%	0.0374030524%
Proportionate Share of the Net Pension Liability	\$ 4,498,602.00	\$ 4,971,757.00	\$ 4,322,963.00	\$ 2,969,494.00	\$ 4,832,968.00
State's Proportionate Share of the Net Pension Liability	886,890.00	916,104.00	769,361.00	835,170.00	750,055.00
Total	<u>\$ 5,385,492.00</u>	<u>\$ 5,887,861.00</u>	<u>\$ 5,092,324.00</u>	<u>\$ 3,804,664.00</u>	<u>\$ 5,583,023.00</u>
Covered Payroll (Plan Measurement Period)	\$ 1,628,520.00	\$ 1,276,524.00	\$ 1,279,556.00	\$ 1,424,188.00	\$ 1,290,588.00
Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	276.24%	389.48%	337.85%	208.50%	374.48%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	72.66%	70.16%	68.33%	77.26%	63.52%
	<u>Measurement Date Ended June 30,</u>				
	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Proportion of the Net Pension Liability	0.0384274753%	0.0382024261%	0.0342346532%	0.0338269678%	0.0403136692%
Proportionate Share of the Net Pension Liability	\$ 4,702,685.00	\$ 5,169,418.00	\$ 5,285,169.00	\$ 6,461,816.00	\$ 6,714,852.00
State's Proportionate Share of the Net Pension Liability	742,563.00	702,180.00	591,983.00	542,632.00	588,870.00
Total	<u>\$ 5,445,248.00</u>	<u>\$ 5,871,598.00</u>	<u>\$ 5,877,152.00</u>	<u>\$ 7,004,448.00</u>	<u>\$ 7,303,722.00</u>
Covered Payroll (Plan Measurement Period)	\$ 1,302,428.00	\$ 1,267,388.00	\$ 1,162,916.00	\$ 1,104,788.00	\$ 1,274,744.00
Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	361.07%	407.88%	454.48%	584.89%	526.76%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	65.00%	62.48%	58.60%	52.01%	56.31%

Note 8: PENSION PLANS (CONT'D)**Supplementary Pension Information (Cont'd)*****Schedule of Contributions - Police and Firemen's Retirement System (PFRS) (Last Ten Years)***

	<u>Year Ended December 31,</u>				
	<u>2024</u>	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>
Contractually Required Contribution	\$ 602,584.00	\$ 599,017.00	\$ 491,182.00	\$ 473,494.00	\$ 417,856.00
Contribution in Relation to the Contractually Required Contribution	(602,584.00)	(599,017.00)	(491,182.00)	(473,494.00)	(417,856.00)
Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered Payroll (Calendar Year)	\$ 1,676,969.00	\$ 1,590,387.00	\$ 1,413,176.00	\$ 1,259,549.00	\$ 1,340,761.00
Contributions as a Percentage of Covered Payroll	35.93%	37.66%	34.76%	37.59%	31.17%
	<u>Year Ended December 31,</u>				
	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Contractually Required Contribution	\$ 388,160.00	\$ 373,485.00	\$ 302,983.00	\$ 275,805.00	\$ 327,690.00
Contribution in Relation to the Contractually Required Contribution	(388,160.00)	(373,485.00)	(302,983.00)	(275,805.00)	(327,690.00)
Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered Payroll (Calendar Year)	\$ 1,331,089.00	\$ 1,317,810.00	\$ 1,261,680.00	\$ 1,185,130.00	\$ 1,115,123.00
Contributions as a Percentage of Covered Payroll	29.16%	28.34%	24.01%	23.27%	29.39%

Note 8: PENSION PLANS (CONT'D)**Supplementary Pension Information (Cont'd)****Other Notes to Supplementary Pension Information*****Public Employees' Retirement System (PERS)***Changes in Benefit Terms

Chapter 249, P.L. 2023 extends provisions of Chapter 498, P.L. 2021 for calendar years 2023 or 2024 to allow for a temporary return to employment by a former employee of the Legislature after retirement from PERS.

Changes in Assumptions

The discount rate and long-term expected rate of return used as of June 30 measurement date are as follows:

<u>Discount Rate</u>				<u>Long-term Expected Rate of Return</u>			
<u>Year</u>	<u>Rate</u>	<u>Year</u>	<u>Rate</u>	<u>Year</u>	<u>Rate</u>	<u>Year</u>	<u>Rate</u>
2024	7.00%	2019	6.28%	2024	7.00%	2019	7.00%
2023	7.00%	2018	5.66%	2023	7.00%	2018	7.00%
2022	7.00%	2017	5.00%	2022	7.00%	2017	7.00%
2021	7.00%	2016	3.98%	2021	7.00%	2016	7.65%
2020	7.00%	2015	4.90%	2020	7.00%	2015	7.90%

Police and Firemen's Retirement System (PFRS)Changes in Benefit Terms

None.

Changes in Assumptions

The discount rate and long-term expected rate of return used as of June 30 measurement date are as follows:

<u>Discount Rate</u>				<u>Long-term Expected Rate of Return</u>			
<u>Year</u>	<u>Rate</u>	<u>Year</u>	<u>Rate</u>	<u>Year</u>	<u>Rate</u>	<u>Year</u>	<u>Rate</u>
2024	7.00%	2019	6.85%	2024	7.00%	2019	7.00%
2023	7.00%	2018	6.51%	2023	7.00%	2018	7.00%
2022	7.00%	2017	6.14%	2022	7.00%	2017	7.00%
2021	7.00%	2016	5.55%	2021	7.00%	2016	7.65%
2020	7.00%	2015	5.79%	2020	7.00%	2015	7.90%

Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS

N.J.A.C. 5:30-6.1 allows local units to disclose the most recently available information as it relates to the New Jersey Division of Pension's reporting on GASB No. 75, *Accounting and Financial Reporting for Postemployment Benefits other than Pensions*. As of the date of this report, the information for the measurement period ended June 30, 2024 was not available; therefore, the information from the measurement period June 30, 2023 is disclosed below.

General Information about the State Health Benefit Local Government Retired Employees Plan

Plan Description and Benefits Provided – The City contributes to the State Health Benefits Local Government Retired Employees Plan (the "Plan"), which is a cost-sharing multiple-employer defined benefit other postemployment benefit ("OPEB") plan with a special funding situation. It covers employees of local government employers that have adopted a resolution to participate in the Plan. The Plan meets the definition of an equivalent arrangement as defined in paragraph 4 of GASB Statement No. 75, *Accounting and Financial Reporting for the Postemployment Benefits Other Than Pensions* (GASB Statement No. 75); therefore, assets are accumulated to pay associated benefits. For additional information about the Plan, please refer to the State of New Jersey (the "State"), Division of Pensions and Benefits' (the "Division") annual financial statements, which can be found at <https://www.state.nj.us/treasury/pensions/financial-reports.shtml>. As a local participating employer of the Plan, the City is referred to as "Employer" throughout this note.

The Plan provides medical and prescription drug to retirees and their covered dependents of the participating employers. Under the provisions of Chapter 88, P.L. 1974 and Chapter 48, P.L. 1999, local government employers electing to provide postretirement medical coverage to their employees must file a resolution with the Division. Under Chapter 88, local employers elect to provide benefit coverage based on the eligibility rules and regulations promulgated by the State Health Benefits Commission. Chapter 48 allows local employers to establish their own age and service eligibility for employer paid health benefits coverage for retired employees. Under Chapter 48, the employer may assume the cost of postretirement medical coverage for employees and their dependents who: 1) retired on a disability pension; or 2) retired with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or 3) retired and reached the age of 65 with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or 4) retired and reached age 62 with at least 15 years of service with the employer. Further, the law provides that the employer paid obligations for retiree coverage may be determined by means of a collective negotiations agreement.

In accordance with Chapter 330, P.L. 1997, which is codified in N.J.S.A 52:14-17.32i, the State provides medical and prescription coverage to local police officers and firefighters, who retire with 25 years of service or on a disability from an employer who does not provide postretirement medical coverage. Local employers were required to file a resolution with the Division in order for their employees to qualify for State-paid retiree health benefits coverage under Chapter 330. The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L. 1989.

Pursuant to Chapter 78, P.L. 2011, future retirees eligible for postretirement medical coverage who have less than 20 years of creditable service on June 28, 2011 will be required to pay a percentage of the cost of their health care coverage in retirement provided they retire with 25 or more years of pension service credit. The percentage of the premium for which the retiree will be responsible will be determined based on the retiree's annual retirement benefit and level of coverage.

Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)**General Information about the State Health Benefit Local Government Retired Employees Plan (Cont'd)**

Contributions - The funding policy for the OPEB plan is pay-as-you-go; therefore, there is no prefunding of the liability. However, due to premium rates being set prior to each calendar year, there is a minimal amount of net position available to cover benefits in future years. Contributions to pay for the health benefit premiums of participating employees in the OPEB plan are collected from the State of New Jersey, participating local employers, and retired members.

The Employer was billed monthly by the Plan and paid \$849,292.13, for the year ended December 31, 2023, representing 26.57% of the Employer's covered payroll. During the year ended December 31, 2023, retirees were not required to contribute to the Plan.

OPEB Liability, OPEB (Benefit) Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources

OPEB Liability - At December 31, 2023, the Employer's proportionate share of the net OPEB liability was \$13,982,943.00.

The net OPEB liability was measured as of June 30, 2023, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of July 1, 2022, which was rolled forward to June 30, 2023.

The Employer's proportion of the net OPEB liability was based on the ratio of the Plan members of an individual employer to the total members of the Plan's nonspecial funding situation during the measurement period July 1, 2022 through June 30, 2023. For the June 30, 2023 measurement date, the Employer's proportion was .093179%, which was an increase of .014124% from its proportion measured as of the June 30, 2022 measurement date.

OPEB (Benefit) Expense - At December 31, 2023, the Employer's proportionate share of the OPEB (benefit) expense, calculated by the Plan as of the June 30, 2023 measurement date, is \$269,824.00. This (benefit) expense is not recognized by the Employer because of the regulatory basis of accounting as described in note 1; however, as previously mentioned, for the year ended December 31, 2023, the Employer made contributions to the Plan totaling \$849,292.13.

Deferred Outflows of Resources and Deferred Inflows of Resources - At December 31, 2023, the Employer had deferred outflows of resources and deferred inflows of resources from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between Expected and Actual Experience	\$ 644,821.00	\$ 3,797,311.00
Changes of Assumptions	1,811,316.00	3,952,530.00
Net Difference between Projected and Actual Earnings on OPEB Plan Investments	-	2,307.00
Changes in Proportion	5,082,691.00	1,134,924.00
Contributions Subsequent to the Measurement Date	<u>422,437.81</u>	<u>-</u>
	<u>\$ 7,961,265.81</u>	<u>\$ 8,887,072.00</u>

Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)**OPEB Liability, OPEB (Benefit) Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd)**

Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd) - Deferred outflows of resources in the amount of \$422,437.81 will be included as a reduction of the Employer's net OPEB liability during the year ending December 31, 2024. The Employer will amortize the above other deferred outflows of resources and deferred inflows of resources related to the OPEB liability over the following number of years:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>		<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between Expected and Actual Experience			Net Difference between Projected and Actual Investment Earnings on OPEB Plan Investments		
Year of OPEB Plan Deferral:			Year of OPEB Plan Deferral:		
June 30, 2018	-	8.14	June 30, 2018	5.00	-
June 30, 2019	-	8.05	June 30, 2019	5.00	-
June 30, 2020	7.87	-	June 30, 2020	5.00	-
June 30, 2021	-	7.82	June 30, 2021	5.00	-
June 30, 2022	7.82	-	June 30, 2022	5.00	-
June 30, 2023	-	7.89	June 30, 2023	5.00	-
Changes of Assumptions			Changes in Proportion		
Year of OPEB Plan Deferral:			Year of OPEB Plan Deferral:		
June 30, 2017	-	8.04	June 30, 2017	8.04	8.04
June 30, 2018	-	8.14	June 30, 2018	8.14	8.14
June 30, 2019	-	8.05	June 30, 2019	8.05	8.05
June 30, 2020	7.87	-	June 30, 2020	7.87	7.87
June 30, 2021	7.82	-	June 30, 2021	7.82	7.82
June 30, 2022	-	7.82	June 30, 2022	7.82	7.82
June 30, 2023	7.89	-	June 30, 2023	7.89	7.89

Other amounts included as deferred outflows of resources and deferred inflows of resources related to the OPEB liability will be recognized in future periods as follows:

Year Ending Dec. 31,	
2024	\$ (867,723.00)
2025	(538,012.00)
2026	85,840.00
2027	390,840.00
2028	(446,968.00)
Thereafter	<u>27,779.00</u>
	<u>\$ (1,348,244.00)</u>

Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)**Actuarial Assumptions**

The actuarial assumptions vary for each plan member depending on the pension plan in which the member is enrolled. The actuarial valuation as of July 1, 2022, which was rolled forward to June 30, 2023, used the following actuarial assumptions, applied to all periods in the measurement:

Salary Increases *

PERS - Rates for all future years	2.75% to 6.55% based on years of service
PFRS - Rates for all future years	3.25% to 16.25% based on years of service

Mortality:

PERS - Pub-2010 General classification headcount weighted mortality with fully generational mortality improvement projections from the central year using Scale MP-2021
PFRS - Pub-2010 Safety classification headcount weighted mortality with fully generational mortality improvement projections from the central year using Scale MP-2021

* salary increases are based on years of service within the respective Plan

Actuarial assumptions used in the valuation were based on the results of the PFRS and PERS experience studies prepared for July 1, 2018 to June 30, 2021.

100% of active members are considered to participate in the Plan upon retirement.

All of the Plan's investments are in the State of New Jersey Cash Management Fund (the "CMF"). The New Jersey Division of Investments manages the CMF, which is available on a voluntary basis for investment by State and certain non-State participants. The CMF is considered to be an investment trust fund as defined in GASB Statement No. 31, *Certain Investments and External Investment Pools*. The CMF invests in U.S. government and agency obligations, commercial paper, corporate obligations, and certificates of deposit. Units of ownership in the CMF may be purchased or redeemed on any given business day (excluding State holidays) are the unit cost of value of \$1.00. Participant shares are valued on a fair value basis. The CMF pay interest to participants on a monthly basis.

Discount Rate - The discount rate used to measure the OPEB liability at June 30, 2023 was 3.65%. This represents the municipal bond return rate as chosen by the State. The source is the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. As the long-term rate of return is less than the municipal bond rate, it is not considered in the calculation of the discount rate, rather the discount rate is set at the municipal bond rate.

Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)**Actuarial Assumptions (Cont'd)**

Health Care Trend Assumptions - The health care trend assumptions used is as follows:

Fiscal Year Ending	Annual Rate of Increase					
	Medical Trend			Prescription Drug Trend		
	Pre-65	PPO Post-65	HMO Post-65	Pre-65	Post-65	EGWP
2024	6.50%	-5.63%	-6.04%	14.00%	9.50%	14.28%
2025	6.25%	8.22%	8.33%	10.00%	8.75%	11.21%
2026	6.00%	16.85%	17.28%	7.50%	7.50%	7.50%
2027	5.75%	14.31%	14.65%	6.75%	6.75%	6.75%
2028	5.50%	12.43%	12.71%	6.00%	6.00%	6.00%
2029	5.25%	11.02%	11.24%	5.25%	5.25%	5.25%
2030	5.00%	9.91%	10.09%	4.50%	4.50%	4.50%
2031	4.75%	8.98%	9.14%	4.50%	4.50%	4.50%
2032	4.50%	6.46%	6.53%	4.50%	4.50%	4.50%
2033 and Later	4.50%	4.50%	4.50%	4.50%	4.50%	4.50%

Sensitivity of the Net OPEB Liability to Changes in the Discount Rate

The net OPEB liability, calculated using a discount rate of 3.65%, as well as using a discount rate that is 1% lower or 1% higher than the current rate used, is as follows:

	1% Decrease <u>(2.65%)</u>	Current Discount Rate <u>(3.65%)</u>	1% Increase <u>(4.65%)</u>
Proportionate Share of the Net OPEB Liability	\$ 16,196,705.00	\$ 13,982,943.00	\$ 12,202,313.00

Sensitivity of the Net OPEB Liability to Changes in the Healthcare Cost Trend Rate

The net OPEB liability, using a healthcare cost trend rate that is 1% lower or 1% higher than the current healthcare cost trend rate used, is as follows:

	1% Decrease	Healthcare Cost Trend Rate	1% Increase
Proportionate Share of the Net OPEB Liability	\$ 11,883,856.00	\$ 13,982,943.00	\$ 16,670,416.00

OPEB Plan Fiduciary Net Position

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB (benefit) expense, information about the respective fiduciary net position of the State Health Benefits Local Government Retired Employees Plan and additions to/deductions from the Plan's respective fiduciary net position have been determined on the same basis as they are reported by the Plan. Accordingly, contributions (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)**Supplementary OPEB Information**

In accordance with GASBS No. 75, the following information is also presented for the State Health Benefits Local Government Retired Employees Plan. These schedules are presented to illustrate the requirements to show information for 10 years; however, until a full 10-year trend is compiled, this presentation will only include information for those years for which information is available.

Schedule of the Proportionate Share of the Net OPEB Liability (Last Seven Plan Years)

	<u>Measurement Date Ended June 30,</u>			
	<u>2023</u>	<u>2022</u>	<u>2021 (a)</u>	<u>2020</u>
Proportion of the Net OPEB Liability	0.093179%	0.079055%	0.079074%	0.086373%
Proportionate Share of the Net OPEB Liability	\$ 13,982,943.00	\$ 12,767,063.00	\$ 14,233,147.00	\$ 15,501,028.00
Covered Payroll (Plan Measurement Period)	\$ 3,064,600.00	\$ 2,663,048.00	\$ 2,925,776.00	\$ 2,944,863.00
Proportionate Share of the Net OPEB Liability as a Percentage of Covered Payroll	456.27%	479.42%	486.47%	526.38%
Plan Fiduciary Net Position (Deficit) as a Percentage of the Total OPEB Liability	-0.79%	-0.36%	0.28%	0.91%
	<u>Measurement Date Ended June 30,</u>			
	<u>2019</u>	<u>2018</u>	<u>2017</u>	
Proportion of the Net OPEB Liability	0.064383%	0.064695%	0.065766%	
Proportionate Share of the Net OPEB Liability	\$ 8,721,367.00	\$ 10,135,519.00	\$ 13,426,648.00	
Covered Payroll (Plan Measurement Period)	\$ 2,807,929.00	\$ 2,862,383.00	\$ 2,817,355.00	
Proportionate Share of the Net OPEB Liability as a Percentage of Covered Payroll	310.60%	354.09%	476.57%	
Plan Fiduciary Net Position (Deficit) as a Percentage of the Total OPEB Liability	1.98%	1.97%	1.03%	

(a) The Proportionate Share of the June 30, 2021 Net OPEB Liability was adjusted within the June 30, 2022 Plan Audit.

Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)**Supplementary OPEB Information (Cont'd)*****Schedule of Contributions (Last Seven Years)***

	<u>Year Ended December 31,</u>			
	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>
Required Contributions	\$ 849,292.13	\$ 717,229.77	\$ 529,590.83	\$ 446,150.96
Actual Contributions in Relation to the Required Contribution	(849,292.13)	(717,229.77)	(529,590.83)	(446,150.96)
Contribution Deficiency (Excess)	\$ -	\$ -	\$ -	\$ -
Covered Payroll (Calendar Year)	\$ 3,196,274.00	\$ 2,822,671.00	\$ 2,768,082.00	\$ 2,972,947.00
Contributions as a Percentage of Covered Payroll	26.57%	25.41%	19.13%	15.01%
	<u>Year Ended December 31,</u>			
	<u>2019</u>	<u>2018</u>	<u>2017</u>	
Required Contributions	\$ 457,665.59	\$ 690,513.21	\$ 675,634.28	
Actual Contributions in Relation to the Required Contribution	(457,665.59)	(690,513.21)	(675,634.28)	
Contribution Deficiency (Excess)	\$ -	\$ -	\$ -	
Covered Payroll (Calendar Year)	\$ 2,906,645.00	\$ 2,780,248.00	\$ 2,862,305.00	
Contributions as a Percentage of Covered Payroll	15.75%	24.84%	23.60%	

Other Notes to Supplementary OPEB Information

Changes in Benefit Terms - The actuarial valuation as of July 1, 2022, which was rolled forward to June 30, 2023, included changes due to employers adopting and /or changing Chapter 48 provisions.

Changes in Assumptions - The discount rate used as of the June 30 measurement date is as follows:

<u>Year</u>	<u>Rate</u>	<u>Year</u>	<u>Rate</u>
2023	3.65%	2019	3.50%
2022	3.54%	2018	3.87%
2021	2.16%	2017	3.58%
2020	2.21%		

The expected investment rate of return is based on guidance provided by the State. These expected rates of return are the same as the discount rates listed above.

In addition to changes in the discount rate, other factors that affected the valuation of the net OPEB liability included changes in the trend update.

There were no changes to mortality projections.

Note 10: COMPENSATED ABSENCES

Unused sick leave may be accumulated and carried forward to subsequent years. Employees earn vacation days in accordance with the number of years of service. Unused vacation days earned during the year may only be carried over to the subsequent year. Unused vacation days carried over from the previous year are forfeited.

Under existing policies of the City, upon retirement employees will receive one-half of the accumulated unused sick leave to a maximum of \$15,000.00. Unused accumulated vacation is paid for at straight time.

The City has established a Compensated Absences Trust Fund to set aside funds for future payments of compensated absences. At December 31, 2024 the balance of the fund was \$33,350.27. It is estimated that, at December 31, 2024, accrued benefits for compensated absences are valued at \$196,993.29 under NJ regulations and \$314,332.75 under GASB 101.

Note 11: SANITARY LANDFILL ESCROW CLOSURE FUND

The City of Salem operated a municipal landfill located in the City. The Sanitary Landfill Facility Closure and Contingency Fund Act of 1981 was enacted to provide funding, during the life of the landfill, of costs associated with the closure of sanitary landfills. The Act requires the owner or operator of every sanitary landfill to establish an escrow account for closure and deposit, on a monthly basis, an amount equal to \$1.00 per ton of solid waste accepted for disposal. No withdrawals may be made from the fund without written approval from the State Department of Environmental Protection and Energy.

In December 2003, the landfill reached 100% of its holding capacity and is no longer accepting waste; the landfill is in the post closure process. However, the escrow closure fund balance at year-end does not necessarily represent the estimated cost of post closure as of that date. The required balance of the fund merely represents the amount required to be escrowed in accordance with the statute. Actual costs associated with post closure are not known.

Note 12: CAPITAL DEBT**State of NJ Dam Restoration Loan**

On July 31, 2012, the City entered into a loan agreement for a \$581,000.00 water/sewer State of NJ dam restoration loan, with an interest rate of 2.00%. The proceeds were used for the Quinton / Elkinton Dams project.

The December 31, 2024 balance of \$204,824.30 was paid in 2025 from the Proceeds of the Sale of the Water/Sewer Utility System.

Note 12: CAPITAL DEBT (CONT'D)**General Debt – State of NJ Demolition Loan**

In June of 2019, the City entered into an interest free loan agreement for a \$246,264.80 from the State of NJ Demolition Loan Program. The proceeds were used for Ordinance 16-12 Demolition of Unsafe Buildings & Structures with the City. The final maturity of the loan is October 13, 2037.

The following schedule represents the remaining debt service, through maturity, for the State of NJ Demolition Loan:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2025	\$ 12,500.00	\$ -	\$ 12,500.00
2026	12,500.00	-	12,500.00
2027	12,500.00	-	12,500.00
2028	12,500.00	-	12,500.00
2029	12,500.00	-	12,500.00
2030-2033	50,000.00	-	50,000.00
2034-2037	46,264.80	-	46,264.80
	<u>\$ 158,764.80</u>	<u>\$ -</u>	<u>\$ 158,764.80</u>

The following schedule represents the City's summary of debt for the current and two previous years:

	<u>2024</u>	<u>2023</u>	<u>2022</u>
<u>Issued</u>			
General:			
Bonds, Loans and Notes	\$ 363,589.10	\$ 921,264.80	\$ 1,183,764.80
Water/Sewer Utility:			
Bonds, Loans and Notes	-	5,243,960.33	5,893,317.06
Total Issued	<u>363,589.10</u>	<u>6,165,225.13</u>	<u>7,077,081.86</u>
<u>Authorized but not Issued</u>			
General:			
Bonds, Loans and Notes	66,439.77	66,439.77	66,439.77
Water/Sewer Utility:			
Notes	-	4,237,486.85	4,237,486.85
Total Authorized but not Issued	<u>66,439.77</u>	<u>4,303,926.62</u>	<u>4,303,926.62</u>
Total Issued and Authorized but not Issued	<u>430,028.87</u>	<u>10,469,151.75</u>	<u>11,381,008.48</u>
<u>Deductions</u>			
General:			
Reserve for Payment of Bonds	204,824.30	-	32,192.20
Water/Sewer Utility:			
Reserve for Payment of Bonds	-	1,384,730.00	2,035,090.00
Water/Sewer Utility:			
Self-Liquidating	-	8,096,717.18	8,095,713.91
Total Deductions	<u>204,824.30</u>	<u>9,481,447.18</u>	<u>10,162,996.11</u>
Net Debt	<u>\$ 225,204.57</u>	<u>\$ 987,704.57</u>	<u>\$ 1,218,012.37</u>

Note 12: CAPITAL DEBT (CONT'D)

Summary of Statutory Debt Condition - Annual Debt Statement

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the annual debt statement and indicated a statutory net debt of 0.120%.

	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
School Purposes	\$ 2,385,000.00	\$ 2,385,000.00	
Guaranteed Bonds	13,060,000.00	13,060,000.00	
General	430,028.87	204,824.30	\$ 225,204.57
	<u>\$ 15,875,028.87</u>	<u>\$ 15,649,824.30</u>	<u>\$ 225,204.57</u>

Net debt \$225,204.57 divided by the equalized valuation basis per N.J.S.A.40A:2-2, as amended, \$187,126,765.33, equals 0.120%.

Note 13: SCHOOL TAXES

City of Salem School District Tax has been raised and the liability deferred by statutes, resulting in the school tax payable set forth in the current fund liabilities as follows:

	<u>Balance December 31,</u>	
	<u>2024</u>	<u>2023</u>
Balance of Tax	\$ 1,320,656.91	\$ 1,363,834.96
Deferred	<u>1,232,229.00</u>	<u>1,232,229.00</u>
	<u>\$ 88,427.91</u>	<u>\$ 131,605.96</u>

Note 14: RISK MANAGEMENT

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

New Jersey Unemployment Compensation Insurance - The City has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method". Under this plan, the City is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The City is billed quarterly for amounts due to the State.

The following is a summary of the activity and the ending balance of the City's trust fund for the current and previous two years:

<u>Year</u>	<u>City Contributions</u>	<u>Employee Contributions</u>	<u>Amount Reimbursed</u>	<u>Ending Balance</u>
2024	\$ -	\$ 8,016.93	\$ 6,673.19	\$ 71,392.31
2023	-	7,205.18	20,774.60	70,048.57
2022	954.43	6,623.12	954.43	83,617.99

Note 14: RISK MANAGEMENT (CONT'D)

Joint Insurance Pool - The City is a member of the Statewide Insurance Fund. The Fund provides its members with the following coverage:

Workers' Compensation and Employer's Liability General Liability and Auto Liability Property Damage Boiler and Machinery Law Enforcement Liability Public Officials' Liability Employment Practice Liability	Crime Umbrella Liability Environmental Impairment Liability Excess Liability Non-owned Aircraft Liability Cyber Liability
--	--

Contributions to the Fund, including a reserve for contingencies, are based on actuarial assumptions determined by the Fund's actuary. The Commissioner of Banking and Insurance may order additional assessments to supplement the Fund's claim, loss retention or administrative accounts to assure the payment of the Fund's obligations.

The Fund publishes its own financial report, which can be obtained from:

Statewide Insurance Fund
 One Sylvan Way, Suite 100
 Parsippany, NJ 07054

Note 15: CONCENTRATIONS

The City depends on financial resources flowing from, or associated with, both the federal government and the State of New Jersey. As a result of this dependency, the City is subject to changes in specific flows of intergovernmental revenues based on modifications to federal and State laws and federal and State appropriations.

Note 16: DEFERRED CHARGES TO BE RAISED IN SUCCEEDING BUDGETS

Certain expenditures are required to be deferred to budgets of succeeding years. At December 31, 2024, the following deferred charges are shown on the statement of assets, liabilities, reserves, and fund balance of the following fund(s):

<u>Description</u>	<u>Balance</u> <u>December 31, 2024</u>	<u>2025</u> <u>Budget</u> <u>Appropriation</u>
Current Fund:		
Overexpenditure of Budget Appropriations	\$ 59,565.76	\$ 59,565.76

The appropriations in the Introduced 2025 Budget are not less than that required by the statutes.

Note 17: TAX ABATEMENTS

The City has entered into various property tax abatement agreements with developers under the Long-Term Tax Exemption Law N.J.S.A. 40A:20-1. Under this law, municipalities may grant property tax abatements for the clearance, replanning, development, and redevelopment of blighted areas. For the year ended December 31, 2024, the City abated approximately \$421,639.73 in property taxes.

Note 18: CONTINGENCIES

Grantor Agencies - Amounts received or receivable from grantor agencies could be subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time, although the City expects such amount, if any, to be immaterial.

Litigation - The City is a defendant in several legal proceedings that are in various stages of litigation. It is believed that the outcome, or exposure to the City, from such litigation is either unknown or potential losses, if any, would not be material to the financial statements.

Tax Appeals - As of December 31, 2024, several tax appeals were on file against the City. If such appeals are not settled in favor of the City, the estimated impact of the tax refunds could be material.

Note 19: DEBT SERVICE AGREEMENT

On June 19, 2006, the City unconditionally guaranteed the payment, when due, of the principal of and interest on the Bonds to be issued by the Salem County Improvement Authority for Stand Up For Salem, Inc. to finance the Finlaw Building Project. At December 31, 2024, \$13,060,000.00 in bonds covered by this agreement was outstanding.

On July 29, 2021, the Salem County Improvement Authority issued refunding bonds on the \$18,100,000.00 in Finlaw Building Project Bonds that were outstanding and guaranteed by the City. The refunding will result in \$6,110,968.86 of savings compared to the previous debt service. The refunding bonds final maturity is August 15, 2048.

In prior years, cash flows from the Finlaw Building Project had not been sufficient to satisfy the debt service requirements. Stand Up For Salem, Inc. has made withdraws from a Debt Service Reserve fund, which in accordance with the bond covenants, was reserved and set aside from the original \$19,500,000.00 bond proceeds.

Since 2012, the City of Salem's Annual Budgets included a budget appropriation to cover any deficit instead of requiring Stand Up For Salem, Inc. to make a withdraw from the Debt Service Reserve Fund. Any unspent budget appropriations are reserved for future year deficits.

	City Budget Appropriation		Accumulated Reserve
<u>Year</u>	<u>(Net)</u>	<u>Paid</u>	<u>12/31</u>
2012	\$ 135,000.00	\$(80,487.00)	\$ 54,513.00
2013	125,000.00	(50,000.00)	129,513.00
2014	105,000.00	(50,000.00)	184,513.00
2015	70,000.00	(50,000.00)	204,513.00
2016	70,000.00	(50,000.00)	224,513.00
2017	63,682.00	(100,000.00)	188,195.00
2018	90,000.00	(100,000.00)	178,195.00
2019	150,000.00	(150,000.00)	178,195.00
2020	125,000.00	(285,000.00)	18,195.00
2021	125,000.00	-	143,195.00
2022	135,000.00	(135,000.00)	143,195.00
2023	56,805.00	(200,000.00)	-
2024	275,000.00	(275,000.00)	-

Note 20: RESERVE FOR WATER/SEWER SYSTEM SALE PROCEEDS

On election day November 7, 2023 the voters of the City of Salem approved a ballot question approving the sale of the City’s Water/Sewer Utility System. The sale took place in June 2024.

The net sale proceeds from the sale after professional expenses, funding improvement authorizations that had cash deficits, and paying outstanding debt of the City (excluding an interest free loan from State of NJ) was \$11,199,033.45.

The City has created a spending plan for the use of these funds. These reserved funds can only be spent with the approval of the State of New Jersey, Department of Community Affairs, Division of Local Government Services. As of December 31, 2024, the balance of the reserve recorded in the Current Fund was \$11,199,033.45.

Note 21: SUBSEQUENT EVENTS

Authorization of Debt - Subsequent to December 31, the City authorized additional bonds and notes as follows:

<u>Purpose</u>	<u>Adoption</u>	<u>Authorization</u>
General Improvements		
Demolition of Unsafe Buildings and Structures	Effective 1/8/25	\$ 651,899.00

SUPPLEMENTAL EXHIBITS
CURRENT FUND

CITY OF SALEM
CURRENT FUND
Statement of Cash
For the Year Ended December 31, 2024

Balance December 31, 2023		\$ 7,309,215.11
Increased by Receipts:		
Taxes Receivable	\$ 8,188,572.09	
Less Collected by Trust -- Other Funds	(122,381.81)	
Tax Title Liens	291,601.76	
Prepaid Taxes	90,218.22	
Tax Overpayments	61,666.57	
Due State of New Jersey Senior Citizens' & Veterans' Deductions	15,500.00	
Miscellaneous Revenue Anticipated	5,316,950.41	
Miscellaneous Revenue Not Anticipated	600,821.55	
Due Federal and State Grant Fund - Received for	464,554.05	
Due Trust -- Other Funds - Received from	1,841.34	
Due General Capital Fund - Received from	747.46	
Due Utility Operating Fund - Received from	293,770.98	
Due Utility Operating Fund - Closing Utility Operating Fund	13,374,720.67	
Due Utility Capital Fund - Received for	354,827.51	
		28,933,410.80
		36,242,625.91
Decreased by Disbursements:		
Appropriations	8,831,134.64	
Appropriation Reserves	383,720.13	
County Taxes	2,043,856.66	
Local School Taxes	2,684,492.05	
Due Federal and State Grant Fund - Disbursed for	1,589,257.65	
Due Trust -- Animal Control Fund - Disbursed for	22.20	
Due Trust -- Other Funds - Disbursed for	17,134.44	
Due General Capital Fund - Disbursed for	308,717.61	
Due Utility Operating Fund - Disbursed for	158,304.48	
Due Utility Capital Fund - Disbursed for	24,335.00	
Refund of Prior Year Revenue	2,797.00	
		16,043,771.86
Balance December 31, 2024		\$ 20,198,854.05

CITY OF SALEM
CURRENT FUND
 Statement of Taxes Receivable and Analysis of Property Tax Levy
 For the Year Ended December 31, 2024

	Balance Dec. 31, 2023	Levy	Added / Omitted Taxes	Collected		Due from State of New Jersey	Adjustments and Canceled	Transferred to Liens	Balance Dec. 31, 2024
				2023	2024				
Arrears	\$ 306,854.57				\$ 4,673.73		\$ (19,499.37)	\$ 244,891.09	\$ 76,789.12
Prior	374,099.27				5,190.88		108.30	346,160.11	22,639.98
2023	1,106,280.89				688,777.75	\$ (3,250.00)	51,646.22	365,156.55	3,950.37
2024		\$ 9,446,158.14	\$ 52,376.44	\$ 90,994.75	7,489,929.73	18,750.00	(20,311.90)	1,381,014.49	538,157.51
	<u>\$ 1,787,234.73</u>	<u>\$ 9,446,158.14</u>	<u>\$ 52,376.44</u>	<u>\$ 90,994.75</u>	<u>\$ 8,188,572.09</u>	<u>\$ 15,500.00</u>	<u>\$ 11,943.25</u>	<u>\$ 2,337,222.24</u>	<u>\$ 641,536.98</u>

Analysis of Property Tax Levy

Tax Yield:

General Purpose	\$ 9,446,158.14
Added / Omitted Taxes	<u>52,376.44</u>
	<u><u>\$ 9,498,534.58</u></u>

Tax Levy:

Local District School Tax	\$ 2,625,360.00
County Taxes:	
County Tax	\$ 2,008,225.97
County Open Space Tax	35,630.69
Due County for Added / Omitted Taxes	<u>11,338.62</u>
	2,055,195.28
Local Tax for Municipal Purposes	4,715,264.05
Library Tax	61,190.63
Added / Omitted Taxes	41,037.82
Add: Additional Tax Levied - Rounding	<u>486.80</u>
	<u>4,817,979.30</u>
	<u><u>\$ 9,498,534.58</u></u>

CITY OF SALEM
CURRENT FUND
 Statement of Tax Title Liens
 For the Year Ended December 31, 2024

Balance December 31, 2023		\$ 7,666,684.53
Increased by:		
Transfers from Taxes Receivable	\$ 2,337,222.24	
Interest and Costs - Tax Sale / Adjustments	<u>(366,921.18)</u>	
		<u>1,970,301.06</u>
		9,636,985.59
Decreased by:		
Cash Receipts		<u>291,601.76</u>
Balance December 31, 2024		<u><u>\$ 9,345,383.83</u></u>

Exhibit SA-4

CURRENT FUND
 Statement of Prepaid Taxes
 For the Year Ended December 31, 2024

Balance December 31, 2023		\$ 90,994.75
Increased by:		
Collections		<u>90,218.22</u>
		181,212.97
Decreased by:		
Applied to Taxes Receivable		<u>90,994.75</u>
Balance December 31, 2024		<u><u>\$ 90,218.22</u></u>

Exhibit SA-5

CURRENT FUND
 Statement of Prepaid Debt Service
 For the Year Ended December 31, 2024

Balance December 31, 2023		\$ 291,500.00
Increase by:		
Adjustment		<u>10,000.00</u>
		301,500.00
Decreased by:		
Due from Utility Operating Fund	\$ 26,500.00	
Applied to Budget Appropriations	<u>275,000.00</u>	
		<u>301,500.00</u>
Balance December 31, 2024		<u><u>\$ -</u></u>

CITY OF SALEM
CURRENT FUND
 Statement of Due to State of New Jersey
 Senior Citizens' and Veterans' Deductions
 For the Year Ended December 31, 2024

Balance December 31, 2023		\$ 2,619.33
Increased by:		
Cash Received	\$ 15,500.00	
Prior Year Senior Citizens' and Veterans' Deductions Disallowed by Tax Collector	3,250.00	
		18,750.00
		21,369.33
Decreased by:		
Levy -- Deductions per Tax Billing	\$ 18,500.00	
Current Year Senior Citizens' and Veterans' Deductions Granted by Tax Collector	250.00	
	18,750.00	
Current Year Senior Citizens' and Veterans' Deductions Disallowed by Tax Collector	-	
		18,750.00
Balance December 31, 2024		\$ 2,619.33

CITY OF SALEM
CURRENT FUND
Statement of Revenue Accounts Receivable
For the Year Ended December 31, 2024

<u>Miscellaneous Revenues</u>	<u>Accrued</u>	<u>Collected</u>	<u>Applied</u>
Fines and Costs - Municipal Court	\$ 42,539.60	\$ 42,539.60	
Interest and Costs on Taxes	124,824.90	124,824.90	
Street Opening Permits	54,220.00	54,220.00	
Transitional Aid	1,889,000.00	1,889,000.00	
Energy Receipts Tax	1,412,584.47	1,412,584.47	
Garbage and Trash - Pick up Stickers	109,143.00	109,143.00	
Grants	833,919.44		\$ 833,919.44
Cable TV Franchise Fee	35,643.05	35,643.05	
PILOT (Whispering Waters)	395,088.00	395,088.00	
PILOT (Senior Village)	13,500.00	13,500.00	
South Jersey Port Agreement	31,224.39	31,224.39	
Liquidation of Interfunds Receivable	322,000.00	322,000.00	
Supplemental Transitional Aid 2022 allotment	887,183.00	887,183.00	
Reserve for Municipal Aid Relief Fund	145,604.13		145,604.13
Total Miscellaneous Revenue	<u>\$ 6,296,473.98</u>	<u>\$ 5,316,950.41</u>	<u>\$ 979,523.57</u>

CITY OF SALEM
CURRENT FUND
 Statement of Appropriation Reserves
 For the Year Ended December 31, 2024

	<u>Balance December 31, 2023</u>		Balance After <u>Modification</u>	<u>Disbursed</u>	<u>Lapsed to Fund Balance</u>
	<u>Encumbered</u>	<u>Reserved</u>			
<u>OPERATIONS -- WITHIN "CAPS"</u>					
<u>General Government Functions</u>					
General Administration					
Salaries and Wages		\$ 997.83			
Other Expenses	\$ 2,044.12	12.83	\$ 2,056.95	\$ 1,665.45	\$ 391.50
Mayor and Council					
Salaries and Wages		522.48			
Other Expenses	774.35	1,840.39	1,084.56	884.56	200.00
Municipal Clerk					
Salaries and Wages		3,916.01			
Other Expenses	7,455.80	10.86	7,466.66	6,181.44	1,285.22
Financial Administration (Treasury)					
Salaries and Wages		6,476.80			
Other Expenses	4,591.89	1,944.63	6,536.52	6,436.52	100.00
Audit Services		36,575.00	32,431.00	32,430.53	0.47
Revenue Administration (Tax Collection)					
Salaries and Wages		64.84	64.84		64.84
Other Expenses	158.94	676.40	835.34	835.34	
Tax Assessment Administration (Tax Assessor)					
Salaries and Wages		4,000.80	0.80		0.80
Other Expenses		1,855.00	1,855.00	1,855.00	
Legal Services (Legal Dept.)					
Other Expenses	17,500.00	5,666.33	20,183.33	20,182.40	0.93
Engineering Services	2,000.00	10,738.83	8,738.83	6,375.00	2,363.83
Economic Development Agencies					
Other Expenses		5,889.56	889.56	889.00	0.56
Grant Coordinator/Administrator					
Salaries and Wages		80,000.00	80,000.00		80,000.00
<u>Land Use Administration</u>					
Planning Board					
Salaries and Wages		500.00	500.00		500.00
Other Expenses	2,147.66	5,104.90	4,752.56	3,389.69	1,362.87
<u>Insurance</u>					
Employee Group Insurance			75,925.00	75,925.00	
Unemployment Insurance		74.67	74.67		74.67
<u>Public Safety</u>					
Police					
Salaries and Wages		8,879.49			
Other Expenses	3,127.58	64.35	3,191.93	1,855.75	1,336.18
Office of Emergency Management (OEM)					
Salaries and Wages		1,636.16			
Aid to Volunteer Fire Companies	18,330.94		18,330.94	18,253.94	77.00
Aid to Volunteer Ambulance Companies		4.00	4.00		4.00
<u>Public Works</u>					
Streets and Road Maintenance					
Other Expenses	7,276.97	59.59	7,336.56	6,437.43	899.13
Street Cleaning					
Other Expenses		350.00	350.00	350.00	
Property Clean Up					
Other Expenses	6,600.00	18,345.00	6,945.00		6,945.00
Buildings and Grounds					
Other Expenses	13,423.60	4,801.53	18,225.13	14,480.13	3,745.00
Vehicle Maintenance					
Other Expenses	6,302.48	126.72	6,429.20	5,794.06	635.14

(Continued)

CITY OF SALEM
CURRENT FUND
Statement of Appropriation Reserves
For the Year Ended December 31, 2024

	<u>Balance December 31, 2023</u>		Balance After		Lapsed to
	<u>Encumbered</u>	<u>Reserved</u>	<u>Modification</u>	<u>Disbursed</u>	<u>Fund Balance</u>
<u>Health and Human Services</u>					
Animal Control Services					
Other Expenses	\$ 3,018.72	\$ 2,552.08	\$ 11,570.80	\$ 11,570.80	
<u>Recreation</u>					
Maintenance of Parks					
Other Expenses	545.83	7,005.79	551.62	545.83	\$ 5.79
<u>Court and Public Defender</u>					
Municipal Court					
Salaries and Wages		25,066.00	2,065.00		2,065.00
Other Expenses	1,071.85	1,022.50	2,094.35	2,061.66	32.69
Public Defender					
Other Expenses		1,467.45	1,467.45	803.10	664.35
<u>Utilities and Bulk Purchases</u>					
Electricity	4,535.09	921.37	9,456.46	9,432.98	23.48
Street Lighting	1,196.41	8,532.91	18,729.32	18,644.78	84.54
Telephone	939.73	5,627.47	4,918.20	2,394.55	2,523.65
Natural Gas	817.25	39.58	856.83	817.25	39.58
Heating Oil	1,920.25	6,745.01	7,016.26	7,016.26	
Gasoline	5,645.51	21,343.04	33,688.55	30,203.42	3,485.13
<u>Recycling and Landfill</u>					
Landfill/Solid Waste Disposal Cost					
Other Expenses	16,995.00	16,417.65	33,412.65	33,412.65	
<u>State Uniform Construction Code</u>					
Housing Regulation					
Salaries and Wages		1,240.98	0.93		0.93
Other Expenses	9,789.06	4,399.34	11,688.40	5,431.41	6,256.99
Other Expenses - Software	16,000.00		16,000.00	16,000.00	
Contingent	10,000.00		10,000.00	10,000.00	
<u>Statutory Expenditures</u>					
Social Security System (O.A.S.I.)		1,507.37	1,507.37		1,507.37
Police and Firemen's Retirement System of N.J.		1.00	1.00		1.00
<u>OPERATIONS -- EXCLUDED FROM "CAPS"</u>					
Maintenance of Free Public Library	22,153.28		22,153.28	22,153.28	
<u>Shared Service Agreements</u>					
Police Dispatch - County of Salem		2,782.00	2,782.00		2,782.00
<u>Additional Appropriations Offset by Revenue</u>					
Garbage and Trash Collection - Other Expenses		37,708.80	37,708.80	9,010.92	28,697.88
	<u>\$ 186,362.31</u>	<u>\$ 345,515.34</u>	<u>\$ 531,877.65</u>	<u>\$ 383,720.13</u>	<u>\$ 148,157.52</u>

CITY OF SALEM
CURRENT FUND
Statement of Due County Taxes
For the Year Ended December 31, 2024

Balance December 31, 2023		\$	-
Increased by:			
County General Share of Levy	\$ 2,008,225.97		
County Open Space Preservation Share of Levy	35,630.69		
County for Added / Omitted Taxes	<u>11,338.62</u>		
			<u>2,055,195.28</u>
			2,055,195.28
Decreased by:			
Cash Disbursements			<u>2,043,856.66</u>
Balance December 31, 2024		\$	<u><u>11,338.62</u></u>

CITY OF SALEM
CURRENT FUND
 Statement of Local District School Tax
 For the Year Ended December 31, 2024

Balance December 31, 2023		
School Tax Payable	\$ 131,605.96	
School Tax Deferred	<u>1,232,229.00</u>	\$ 1,363,834.96
Increased by:		
Levy -- School Year July 1, 2024 to June 30, 2025	2,625,360.00	
2024 Budget Appropriation Transferred to Board of Education for Use of Local School (N.J.S.A. 40:48-17.1 & 17.3)	<u>15,954.00</u>	<u>2,641,314.00</u>
		4,005,148.96
Decreased by:		
Payments		<u>2,684,492.05</u>
Balance December 31, 2024		
School Tax Payable	\$ 88,427.91	
School Tax Deferred	<u>1,232,229.00</u>	<u>\$ 1,320,656.91</u>

CITY OF SALEM
CURRENT FUND
Statement of Due to Federal and State Grant Fund
For the Year Ended December 31, 2024

Balance December 31, 2023		\$ 3,881,747.02
Increased by:		
Collected for Federal and State Grant Fund - Unappropriated Grants	\$ -	
Collected for Federal and State Grant Fund - Grant Receivables	<u>464,554.05</u>	
	\$ 464,554.05	
Matching Funds	<u>485.00</u>	
		<u>465,039.05</u>
		4,346,786.07
Decreased by:		
Disbursed for Federal and State Grant Fund	1,589,257.65	
Canceled Grants - Net	<u>-</u>	
		<u>1,589,257.65</u>
Balance December 31, 2024		<u><u>\$ 2,757,528.42</u></u>

CITY OF SALEM
FEDERAL AND STATE GRANT FUND
Statement of Grants Receivable
For the Year Ended December 31, 2024

<u>Program</u>	<u>Balance Dec. 31, 2023</u>	<u>Revenue Anticipated</u>	<u>Transferred from Unappropriated</u>	<u>Decreased by</u>	<u>Balance Dec. 31, 2024</u>
Federal Grants:					
COPS Hiring Program	\$ 291,396.00			\$ 32,103.39	\$ 259,292.61
Small Cities CDBG	107,000.00				107,000.00
American Recovery Plan - County of Salem		\$ 492,570.22			492,570.22
U.S. Environmental Protection Agency	741,944.50			37,734.32	704,210.18
AmeriCorps	85,431.62			16,731.00	68,700.62
AmeriCorps - 2023	172,701.75			87,372.00	85,329.75
HUD Choice	500,000.00				500,000.00
Rural Business Development Grant	1,500.00				1,500.00
2022 DCA ARP FFG Firefighter	7,723.24			4,884.24	2,839.00
US Department of Agriculture Housing Preservation Grant	50,000.00				50,000.00
US Department of Agriculture Communities Facilities Grant		44,800.00			44,800.00
	<u>1,957,697.11</u>	<u>537,370.22</u>	<u>-</u>	<u>178,824.95</u>	<u>2,316,242.38</u>
State Grants:					
Clean Communities		15,088.46		15,088.46	
Municipal Alliance	1,940.00	1,940.00		2,007.50	1,872.50
Recycling Tonnage		4,560.09		4,560.09	
Body Armor Grant - 2023		1,843.75	\$ 1,843.75		
Body Armor Grant - 2024		2,110.92		2,110.92	
Office of the Secretary of State 2024 MLK Program		1,300.00		1,300.00	
NJ DOT Smith Street	68,233.73			47,339.87	20,893.86
NJ DOT Belden Street	206,406.00				206,406.00
NJ DOT New Market Street		217,806.00		163,354.50	54,451.50
Local Efficiency Achievement Program - Public Safety Consolidation Plan	250,000.00			14,691.00	235,309.00
Body Worn Camera Grant	35,868.80				35,868.80
NJ DEP & GSPT - Salem City Pool Recreational Area	546,203.00				546,203.00
Elm Street Park NJ DCA Local Recreational Improvement	71,000.00				71,000.00
NJ DEP Certified Local Government Grant - Sarah Nicholson Allen House	31,030.00				31,030.00
NJ DEP Town Bank Watershed and Pumping Station Study		51,900.00			51,900.00
NJ EDA Food Security Planning Grant	62,500.00				62,500.00
	<u>1,273,181.53</u>	<u>296,549.22</u>	<u>1,843.75</u>	<u>250,452.34</u>	<u>1,317,434.66</u>
Other Grants:					
Statewide Insurance Fund	873.56				873.56
Sustainable Jersey Small Grants	5,000.00				5,000.00
Pollution Control Financing Authority of Salem County	25,000.00				25,000.00
	<u>30,873.56</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>30,873.56</u>
	<u>\$ 3,261,752.20</u>	<u>\$ 833,919.44</u>	<u>\$ 1,843.75</u>	<u>\$ 429,277.29</u>	<u>\$ 3,664,550.60</u>
Cash Receipts				\$ 464,554.05	
Adjustments/Canceled				(35,276.76)	
				<u>\$ 429,277.29</u>	

CITY OF SALEM
FEDERAL AND STATE GRANT FUND
Statement of Reserve for Grants -- Appropriated
For the Year Ended December 31, 2024

Program	Balance	Transferred	Decreased by		Balance
	Dec. 31, 2023	from Budget Appropriation	Paid / Charged	Encumbrances	Dec. 31, 2024
Federal Grants:					
COPS Hiring Program	\$ 291,396.00		\$ 73,480.69		\$ 217,915.31
Small Cities CDBG	112,350.00				112,350.00
American Recovery Plan	492,570.22		205,269.00	\$ 286,805.00	496.22
American Recovery Plan - County of Salem		\$ 492,570.22	83,725.89	408,789.03	55.30
U.S. Environmental Protection Agency	736,744.50		41,681.32		695,063.18
AmeriCorps 2022-2023	85,431.62		444.29		84,987.33
AmeriCorps 2023-2024	232,318.80		140,247.18		92,071.62
HUD Choice	500,000.00		81,620.00		418,380.00
Rural Business Development Grant	1,500.00				1,500.00
2022 DCA ARP FFG Firefighter	9,015.00		6,176.00		2,839.00
US Department of Agriculture Housing Preservation Grant	50,000.00				50,000.00
US Department of Agriculture Communities Facilities Grant		44,800.00			44,800.00
	<u>2,511,326.14</u>	<u>537,370.22</u>	<u>632,644.37</u>	<u>695,594.03</u>	<u>1,720,457.96</u>
State Grants:					
Clean Communities	9,891.13	15,088.46	16,477.27		8,502.32
Drunk Driving Enforcement Fund	11,663.44		40.01		11,623.43
Municipal Alliance	2,368.15	2,425.00	1,889.74		2,903.41
Recycling Tonnage	7,790.57	4,560.09	1,412.88		10,937.78
Body Armour Grant - 2023		1,843.75	1,681.78		161.97
Body Armour Grant - 2024		2,110.92			2,110.92
Office of the Secretary of State 2024 MLK Program		1,300.00	1,300.00		
NJ DOT Smith Street	21,275.00				21,275.00
NJ DOT Belden Street	192,109.61		4,589.04		187,520.57
NJ DOT New Market Street		217,806.00	34,109.87		183,696.13
NJ EDA Tri County Oil Company Property	52,312.54		(35,276.46)		87,589.00
Local Efficiency Achievement Program - Public Safety Consolidation Plan	213,213.75		3,163.00		210,050.75
NJHT Emerg Intv Fund 67 W Broadway	4,070.00		3,799.00		271.00
Body Worn Camera Grant	21,388.00		15,592.00		5,796.00
NJ DEP & GSPT - Salem City Pool Recreational Area	546,203.00				546,203.00
Elm Street Park NJ DCA Local Recreational Improvement	71,000.00				71,000.00
NJ DEP Certified Local Government Grant - Sarah Nicholson Allen House	31,030.00		27,236.80		3,793.20
NJ DEP Town Bank Watershed and Pumping Station Study		51,900.00			51,900.00
NJ EDA Food Security Planning Grant	125,000.00				125,000.00
Lead Assistance Grant	17,300.00				17,300.00
Stormwater Assistance	25,000.00		4,791.25		20,208.75
	<u>1,351,615.19</u>	<u>297,034.22</u>	<u>80,806.18</u>	<u>-</u>	<u>1,567,843.23</u>
Other Grants:					
Supplemental Transitional Aid - 2021	1,118,601.11		132,718.99		985,882.12
Supplemental Transitional Aid - 2023	2,100,000.00		701,043.35		1,398,956.65
Statewide Insurance Fund	7,641.56		6,768.00		873.56
Sustainable Jersey Small Grants	5,000.00				5,000.00
Stand Up for Salem Walnut Street Bleacher Donations	22,471.47				22,471.47
Pollution Control Financing Authority of Salem County	25,000.00				25,000.00
	<u>3,278,714.14</u>	<u>-</u>	<u>840,530.34</u>	<u>-</u>	<u>2,438,183.80</u>
	<u>\$ 7,141,655.47</u>	<u>\$ 834,404.44</u>	<u>\$ 1,553,980.89</u>	<u>\$ 695,594.03</u>	<u>\$ 5,726,484.99</u>
Cash Disbursements			\$ 1,589,257.65		
Adjustments/Canceled			(35,276.76)		
			<u>\$ 1,553,980.89</u>		

CITY OF SALEM
FEDERAL AND STATE GRANT FUND
 Statement of Reserve for Grants -- Unappropriated
 For the Year Ended December 31, 2024

<u>Program</u>	<u>Balance Dec. 31, 2023</u>	<u>Received by Current Fund</u>	<u>Realized as Miscellaneous Revenue in Budget</u>	<u>Balance Dec. 31, 2024</u>
Body Armor Fund	<u>\$ 1,843.75</u>	<u>\$ -</u>	<u>\$ 1,843.75</u>	<u>\$ -</u>

CITY OF SALEM
CURRENT FUND
 Statement of Due to Utility Capital Fund
 For the Year Ended December 31, 2024

Balance December 31, 2023		\$ 1,500,630.92
Increased by:		
Interfund Combining - Trust Other Fund	\$ 78,774.98	
Received for Utility Capital Fund	354,827.51	433,602.49
		1,934,233.41
Decreased by:		
Interfund Combining - Other Funds	1,909,898.41	
Disbursed for Utility Capital Fund	24,335.00	1,934,233.41
Balance December 31, 2024		\$ -

CURRENT FUND
 Statement of Property Acquired for Taxes -- Assessed Valuation
 For the Year Ended December 31, 2024

Balance December 31, 2023		\$ 5,417,200.00
Decreased by:		
Adjustment to Assessed Valuation		103,200.00
Balance December 31, 2024		\$ 5,314,000.00

SUPPLEMENTAL EXHIBITS
TRUST FUND

CITY OF SALEM
TRUST FUNDS
Statement of Cash
For the Year Ended December 31, 2024

	<u>Animal Control</u>	<u>Other</u>
Balance December 31, 2023	\$ 27,065.70	\$ 1,850,142.90
Increased by Receipts:		
Dog License Fees Collected	\$ 3,534.80	
Due Current Fund - Received for		\$ 122,381.81
Due Utility Operating Fund - Received from		10,602.72
Reserve for:		
Developer's Escrow		45,465.00
Payroll Withholdings Payable		4,786,354.70
Public Defender		0.81
Tax Title Liens Redemption		976,688.28
Unemployment Compensation		8,016.93
Off-Duty Police		60,249.40
Municipal Pool Donations		38,515.34
	3,534.80	6,048,274.99
	30,600.50	7,898,417.89
Decreased by Disbursements:		
Due State Department of Health	472.80	
Due Current Fund - Disbursed for		83,888.33
Due Current Fund - Disbursed to		1,841.34
Due Current Fund - Disbursed to (MRA)		322,000.00
Reserve for:		
Developer's Escrow		2,903.75
Payroll Withholdings Payable		4,770,112.49
Tax Title Liens Redemption		967,101.16
Off-Duty Police		55,372.32
	472.80	6,203,219.39
Balance December 31, 2024	\$ 30,127.70	\$ 1,695,198.50

CITY OF SALEM
TRUST -- ANIMAL CONTROL FUND
Statement of Reserve for Animal Control
For the Year Ended December 31, 2024

Balance December 31, 2023		\$ 2,480.40
Increased by:		
Dog License Fees Collected		3,534.80
		6,015.20
Decreased by:		
Transferred to Due to State of New Jersey	\$ 495.00	
Excess Reserve Due to Current Fund	2,055.75	
		2,550.75
Balance December 31, 2024		\$ 3,464.45

License Fees Collected

Year	Amount
2023	\$ 2,899.20
2022	565.25
	\$ 3,464.45

TRUST -- ANIMAL CONTROL FUND
Statement of Due to Current Fund
For the Year Ended December 31, 2024

Balance December 31, 2023		\$ 24,591.90
Increased by:		
Excess Reserve	\$ 2,055.75	
Disbursements made by Current Fund	22.20	
		2,077.95
		26,669.85
Decreased by:		
Current Fund Budget Appropriation		109.80
Balance December 31, 2024		\$ 26,560.05

CITY OF SALEM
 TRUST -- ANIMAL CONTROL FUND
 Statement of Due to State of New Jersey
 For the Year Ended December 31, 2024

Balance December 31, 2023		\$ 103.20
Increased by:		
Transferred from Reserve for Animal Control Expenditures		495.00
		598.20
Decreased by:		
Due Current Fund	\$ 22.20	
Cash Disbursements	472.80	
		495.00
Balance December 31, 2024		\$ 103.20

Exhibit SB-5

TRUST -- OTHER FUNDS
 Statement of Due to (from) Current Fund
 For the Year Ended December 31, 2024

Balance December 31, 2023		\$ 676,506.85
Increased by:		
Disbursed by Current Fund	\$ 17,134.44	
Received for Current Fund	122,381.81	
Interfund Combining/Eliminating	89,377.70	
		228,893.95
		905,400.80
Decreased by:		
Disbursed for Current Fund	83,888.33	
Disbursed to Current Fund as MRA	322,000.00	
Disbursed to Current Fund	1,841.34	
		407,729.67
Balance December 31, 2024		\$ 497,671.13
<u>Analysis of Balance Dec. 31, 2024</u>		
Developer's Escrow		\$ 19,723.20
Payroll		360,909.70
Public Defender		(34,694.75)
Tax Title Liens		224,888.25
POAA		(28.00)
Accumulated Sick Leave		(33,350.27)
Small Cities		(39,777.00)
		\$ 497,671.13

CITY OF SALEM
TRUST -- OTHER FUNDS
 Statement of Changes in Reserves
 For the Year Ended December 31, 2024

	Balance	Increased by:	Decreased by:		Balance
	<u>Dec. 31, 2023</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Due Current Fund</u>	<u>Dec. 31, 2024</u>
Reserve for:					
Community Development Block Grant of 1974:					
Community Development Housing Equity	\$ 15,773.79				\$ 15,773.79
Small Cities Rehab	62,523.10				62,523.10
Developer's Escrow	45,990.81	\$ 45,465.00	\$ 2,903.75	\$ 10,461.25	78,090.81
POAA	10,863.42				10,863.42
Payroll Withholdings Payable	259,363.13	4,786,354.70	4,770,112.49		275,605.34
Public Defender	307.65	0.81			308.46
Landfill	96,260.78				96,260.78
Tax Title Liens Redemption	409,858.67	976,688.28	967,101.16		419,445.79
Unemployment Compensation	70,048.57	8,016.93		6,673.19	71,392.31
Accumulated Sick Leave	33,350.27				33,350.27
Off-Duty Police	39,009.13	60,249.40	55,372.32		43,886.21
Municipal Pool Donations	15,518.61	38,515.34			54,033.95
	<u>\$ 1,058,867.93</u>	<u>\$ 5,915,290.46</u>	<u>\$ 5,795,489.72</u>	<u>\$ 17,134.44</u>	<u>\$ 1,161,534.23</u>

SUPPLEMENTAL EXHIBITS
GENERAL CAPITAL FUND

CITY OF SALEM
GENERAL CAPITAL FUND
Statement of Cash
For the Year Ended December 31, 2024

Balance December 31, 2023		\$ 4,814,122.85
Increased by:		
Received from Utility Capital Fund		163,025.08
		4,977,147.93
Decreased by:		
Due Current Fund - Disbursed to	\$ 747.46	
Reserve for Capital Projects 2022 Supplemental TA	874,629.15	
		875,376.61
Balance December 31, 2024		\$ 4,101,771.32

CITY OF SALEM
GENERAL CAPITAL FUND
 Analysis of General Capital Cash
 For the Year Ended December 31, 2024

	Balance (Deficit) <u>Dec. 31, 2023</u>	Miscellaneous <u>Receipts</u>	<u>Disbursements</u>	Transfers <u>To</u>	Transfers <u>From</u>	Balance (Deficit) <u>Dec. 31, 2024</u>
Due Current Fund			\$ 747.46	\$ 308,717.61	\$ 1,921,972.81	\$ (1,614,002.66)
Due Utility Capital Fund	\$ (812,846.63)	\$ 163,025.08		1,174,564.37	524,742.82	
Reserve for Capital Projects 2022 Supplemental TA	4,679,518.17		874,629.15	524,742.82	650,850.00	3,678,781.84
Reserve for Master Plan 2022 Supplemental TA	300,000.00					300,000.00
Reserve for Payment of Debt/Capital				1,187,018.78	102,782.75	1,084,236.03
Reserve for Capital Outlay - 2021 Budget				31,374.36		31,374.36
Capital Improvement Fund	572,831.22			179,865.30	205,934.86	546,761.66
Improvement Authorizations:						
Ordinance						
<u>Number</u>						
05-19, 09-08, 09-09, 09-10	48,595.72					48,595.72
11-01	4,474.24					4,474.24
11-20	3,115.25					3,115.25
12-06	6,135.00					6,135.00
16-12	(3,735.20)					(3,735.20)
21-15	16,035.08					16,035.08
	<u>\$ 4,814,122.85</u>	<u>\$ 163,025.08</u>	<u>\$ 875,376.61</u>	<u>\$ 3,406,283.24</u>	<u>\$ 3,406,283.24</u>	<u>\$ 4,101,771.32</u>

CITY OF SALEM
GENERAL CAPITAL FUND
Statement of Due Current Fund
For the Year Ended December 31, 2024

Balance December 31, 2023		\$ -
Increased by:		
Disbursed to Current Fund	\$ 747.46	
Interfund Combining - Utility Capital Fund	1,911,972.81	
Capital Improvement Fund	<u>10,000.00</u>	
		<u>1,922,720.27</u>
		1,922,720.27
Decreased by:		
Due Current Fund:		
Disbursements made for General Capital Fund		<u>308,717.61</u>
Balance December 31, 2024		<u><u>\$ 1,614,002.66</u></u>

Exhibit SC-4

GENERAL CAPITAL FUND
Statement of Deferred Charges to Future Taxation -- Funded
For the Year Ended December 31, 2024

Balance December 31, 2023		\$ 921,264.80
Increased by:		
Transferred from Utility Capital Fund		
State of New Jersey Loan - Dam Restoration Program		<u>204,824.30</u>
		1,126,089.10
Decreased by:		
Budget Appropriation:		
Bonds Payable	\$ 750,000.00	
Demolition Loan	<u>12,500.00</u>	
		<u>762,500.00</u>
Balance December 31, 2024		<u><u>\$ 363,589.10</u></u>

CITY OF SALEM
GENERAL CAPITAL FUND
 Statement of Deferred Charges to Future Taxation -- Unfunded
 For the Year Ended December 31, 2024

Ordinance Number	Improvement Description	Balance Dec. 31, 2023	Increased by Authorizations	Decreased by Budget Appropriation	Balance Dec. 31, 2024	Analysis of Balance Dec. 31, 2024		
						Expenditures	Financed by Bond Anticipation Notes	Unexpended Improvement Authorization
08-23	Assistance to Stand up for Salem, Inc.	\$ 62,704.57			\$ 62,704.57			\$ 62,704.57
16-12	Demolition of Unsafe Buildings & Structures	3,735.20			3,735.20	\$ 3,735.20		
		<u>\$ 66,439.77</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 66,439.77</u>	<u>\$ 3,735.20</u>	<u>\$ -</u>	<u>\$ 62,704.57</u>

CITY OF SALEM
GENERAL CAPITAL FUND
Statement of Demolition Loan
For the Year Ended December 31, 2024

<u>Purpose</u>	<u>Date of Issue</u>	<u>Amount of Original Issue</u>	<u>Maturities of Loan Outstanding</u>		<u>Interest Rate</u>	<u>Balance Dec. 31, 2023</u>	<u>Paid By Budget Appropriation</u>	<u>Balance Dec. 31, 2024</u>
			<u>Date</u>	<u>Amount</u>				
Demolition of Unsafe Buildings & Structures	June 2019	\$ 246,264.80	10/13/25	\$ 12,500.00	none			
			10/13/26	12,500.00	none			
			10/13/27	12,500.00	none			
			10/13/28	12,500.00	none			
			10/13/29	12,500.00	none			
			10/13/30	12,500.00	none			
			10/13/31	12,500.00	none			
			10/13/32	12,500.00	none			
			10/13/33	12,500.00	none			
			10/13/34	12,500.00	none			
			10/13/35	12,500.00	none			
			10/13/36	12,500.00	none			
			10/13/37	8,764.80	none			
						<u>\$ 171,264.80</u>	<u>\$ 12,500.00</u>	<u>\$ 158,764.80</u>

CITY OF SALEM
GENERAL CAPITAL FUND
Statement of Bonds Payable
For the Year Ended December 31, 2024

<u>Purpose</u>	<u>Date of Issue</u>	<u>Amount of Original Issue</u>	<u>Balance Dec. 31, 2023</u>	<u>Paid By Budget Appropriation</u>	<u>Paid By Water/Sewer Sale Proceeds</u>	<u>Balance Dec. 31, 2024</u>
Various Capital Improvements	6/15/2012	\$ 3,110,000.00	\$ 750,000.00	\$ 250,000.00	\$ 500,000.00	\$ -

CITY OF SALEM
GENERAL CAPITAL FUND
 Statement of Improvement Authorizations
 For the Year Ended December 31, 2024

<u>Improvement Description</u>	<u>Ordinance</u>		<u>Balance</u> <u>Dec. 31, 2023</u>		<u>Increased by</u>	<u>Decreased by</u>	<u>Balance</u> <u>Dec. 31, 2024</u>	
	<u>Number</u>	<u>Amount</u>	<u>Funded</u>	<u>Unfunded</u>	<u>Authorizations</u>	<u>Paid or Charged</u>	<u>Funded</u>	<u>Unfunded</u>
Hazardous Discharge Site Remediation	05-19, 09-08, 09-09, 09-10	various	\$ 458,095.49				\$ 458,095.49	
Assistance to Stand up for Salem, Inc.	08-23	\$ 2,500,000.00		\$ 62,704.57				\$ 62,704.57
Various Improvements	11-01	50,000.00	4,474.24				4,474.24	
Various Improvements	11-20	55,000.00	3,115.25				3,115.25	
Municipal Pool Improvements	12-06	10,000.00	6,135.00				6,135.00	
Various Improvements/Equipment	21-15	73,000.00	16,035.08				16,035.08	
Various Improvements/Equipment	22-19	201,455.86			\$ 201,005.86	\$ 201,005.86		
			<u>\$ 487,855.06</u>	<u>\$ 62,704.57</u>	<u>\$ 201,005.86</u>	<u>\$ 201,005.86</u>	<u>\$ 487,855.06</u>	<u>\$ 62,704.57</u>

CITY OF SALEM
GENERAL CAPITAL FUND
Statement of Capital Improvement Fund
For the Year Ended December 31, 2024

Balance December 31, 2023		\$ 572,831.22
Increased by:		
Transferred from Utility Capital Fund	\$ 169,865.30	
Due from Current Fund - Budget Appropriation	10,000.00	
		179,865.30
		752,696.52
Decreased by:		
Resolution 2024-101 Due Current Fund (Disbursed by Current Fund)	4,929.00	
Improvement Authorizations	201,005.86	
		205,934.86
Balance December 31, 2024		\$ 546,761.66

CITY OF SALEM
GENERAL CAPITAL FUND
 Reserve for Capital Projects 2022 Supplemental TA
 For the Year Ended December 31, 2024

<u>Improvement Description</u>	<u>Amount</u>	<u>Balance</u> <u>Dec. 31, 2023</u>	<u>Transferred</u> <u>to</u> <u>Utility Capital</u> <u>Fund</u>	<u>Transferred</u> <u>from</u> <u>Utility Capital</u> <u>Fund</u>	<u>Decreased by</u>	<u>Balance</u> <u>Dec. 31, 2024</u>	<u>Encumbrances</u>	<u>Available</u>
Public Safety Technology/Equipment	\$ 400,000.00	\$ 270,352.44			\$ 189,228.76	\$ 81,123.68	\$ 73,979.80	\$ 7,143.88
Public Pool Complex	1,000,000.00	249,865.76			48,788.56	201,077.20	66,942.53	134,134.67
Football Program Bleachers & Press Box	500,000.00	370,194.99				370,194.99	10,314.99	359,880.00
Fire Station Consolidation/Police Headquarters Relocation	1,000,000.00	487,792.54			288,698.73	199,093.81	10,219.30	188,874.51
Purchase of Fire Truck	650,000.00	650,000.00				650,000.00	650,000.00	
Renovation and Improvements City Roads and Bridges	3,215,000.00	2,000,462.44			347,913.10	1,652,549.34	1,186,465.79	466,083.55
HVAC Finlaw Building		650,850.00	\$ 650,850.00					
Utility Improvements	750,000.00			\$ 477,882.82		477,882.82		477,882.82
Jetter/Vac Truck	400,000.00			46,860.00		46,860.00		46,860.00
	<u>\$ 7,915,000.00</u>	<u>\$ 4,679,518.17</u>	<u>\$ 650,850.00</u>	<u>\$ 524,742.82</u>	<u>\$ 874,629.15</u>	<u>\$ 3,678,781.84</u>	<u>\$ 1,997,922.41</u>	<u>\$ 1,680,859.43</u>
Above	\$ 7,915,000.00							
2022 Utility Fund Budget OE	53,817.00							
2022 Current Fund Budget Debt Service	135,000.00							
2022 Current Fund Budget Revenue	100,000.00							
2023 Current Fund Budget Revenue	887,183.00							
Current Fund Master Plan	300,000.00							
Total 2022 Supplemental TA	<u>\$ 9,391,000.00</u>							

CITY OF SALEM
GENERAL CAPITAL FUND
 Statement of State of New Jersey Loan - Dam Restoration Program
 For the Year Ended December 31, 2024

<u>Purpose</u>	<u>Date of Issue</u>	<u>Amount of Original Issue</u>	<u>Maturities of Bonds Outstanding</u> <u>Date</u> <u>Amount</u>	<u>Transferred from Utility Capital Fund</u>	<u>Balance Dec. 31, 2024</u>
Quinton / Elkinton Dams	7/31/2012	\$ 581,000.00	Redeemed in 2025	\$ 204,824.30	\$ 204,824.30

CITY OF SALEM
GENERAL CAPITAL FUND
Schedule of Bonds and Notes Authorized But Not Issued
As of December 31, 2024

Ordinance <u>Number</u>		Balance Dec. 31, 2023 & <u>Dec. 31, 2024</u>
08-23	Assistance to Stand up for Salem, Inc.	\$ 62,704.57
16-12	Demolition of Unsafe Buildings & Structures	<u>3,735.20</u>
		<u>\$ 66,439.77</u>

SUPPLEMENTAL EXHIBITS
WATER AND SEWER UTILITY FUND

CITY OF SALEM
WATER AND SEWER UTILITY FUND
Statement of Cash
For the Year Ended December 31, 2024

	Operating	Capital
Balance December 31, 2023	\$ 590,166.52	\$ 1,372,673.91
Increased by Receipts:		
Consumer Accounts Receivable	\$ 2,888,884.31	
Utility Liens Receivable	31,288.84	
Revenue - Miscellaneous Revenue	332,027.61	
Water/Sewer Sale Proceeds	12,450,170.21	
Due Utility Operating Fund - Received from		\$ 10,677.35
	15,702,370.97	10,677.35
	16,292,537.49	1,383,351.26
Decreased by Disbursements:		
Appropriations	2,026,705.42	
Appropriation Reserves	171,667.12	
Accrued Interest on Bonds and Notes	65,576.85	
Other Receivables	322,934.53	
Utility Overpayments	15,881.85	
Improvement Authorizations		36,170.00
Reserve for Capital Outlay - 2021 Budget		31,186.00
Reserve for Capital Projects - 2022 Supplemental TA		265,787.18
Due Current Fund - Disbursed to	293,770.98	887,183.00
Due Current Fund - Closing Utility Operating Fund	13,374,720.67	
Due Trust - Other Funds - Disbursed to	10,602.72	
Due General Capital Fund - Disbursed to		163,025.08
Due Utility Capital Fund - Disbursed to	10,677.35	
	16,292,537.49	1,383,351.26
Balance December 31, 2024	\$ -	\$ -

CITY OF SALEM
WATER AND SEWER UTILITY CAPITAL FUND
 Analysis of Water and Sewer Utility Capital Cash
 For the Year Ended December 31, 2024

	Balance	Receipts		Disbursements		Transfers		Balance
	(Deficit)			Improvement	Miscellaneous	From	To	(Deficit)
	<u>Dec. 31, 2023</u>	<u>Miscellaneous</u>	<u>Authorizations</u>	<u>Miscellaneous</u>				<u>Dec. 31, 2024</u>
Capital Improvement Fund	\$ 158,551.53					\$ 169,865.30	\$ 11,313.77	\$ -
Due Current Fund	(1,500,630.92)			\$ 887,183.00		78,774.98	2,466,588.90	
Due Trust Fund	(78,774.98)						78,774.98	
Due General Capital Fund	812,846.63				163,025.08	2,562,822.81	1,913,001.26	
Due Utility Operating Fund	182,476.19	\$ 10,677.35				484,425.85	291,272.31	
Reserve for Payment of Debt	1,384,730.00					1,476,216.69	91,486.69	
Reserve for Appropriated Grant	(500,000.00)						500,000.00	
Reserve for Capital Outlay - 2021 Budget	62,560.36			31,186.00		31,374.36		
Reserve for Capital Projects - 2022 Supplement TA	1,026,863.00			265,787.18		1,411,925.82	650,850.00	
Improvement Authorizations:								
07-15, 08-18, 09-15	(12,380.59)						12,380.59	
08-13	9,313.00					9,313.00		
11-148	2,000.77					2,000.77		
16-19	(250,000.00)						250,000.00	
18-09	(76,872.77)						76,872.77	
22-10	151,991.69							
				\$ 36,170.00		115,821.69		
	<u>\$ 1,372,673.91</u>	<u>\$ 10,677.35</u>	<u>\$ 36,170.00</u>	<u>\$ 1,347,181.26</u>		<u>\$ 6,342,541.27</u>	<u>\$ 6,342,541.27</u>	<u>\$ -</u>

CITY OF SALEM
WATER AND SEWER UTILITY OPERATING FUND
Statement of Consumer Accounts Receivable
For the Year Ended December 31, 2024

Balance December 31, 2023		\$ 782,936.44
Increased by:		
Water and Sewer Rents Levied - Net of Adjustments		<u>2,686,159.02</u>
		3,469,095.46
Decreased by:		
Overpayments Applied	\$ 28,755.04	
Cash Receipts	<u>2,888,884.31</u>	
	2,917,639.35	
Transferred to Utility Liens Receivable	68,651.18	
Transferred to Current Fund	<u>482,804.93</u>	
		<u>3,469,095.46</u>
Balance December 31, 2024		<u><u>\$ -</u></u>

Exhibit SD-4

WATER AND SEWER UTILITY OPERATING FUND
Statement of Utility Liens Receivable
For the Year Ended December 31, 2024

Balance December 31, 2023		\$ 1,318,510.63
Increased by:		
Transferred from Consumer Accounts Receivable		<u>68,651.18</u>
		1,387,161.81
Decreased by:		
Cash Receipts	\$ 31,288.84	
Transferred to Current Fund	<u>1,355,872.97</u>	
		<u>1,387,161.81</u>
Balance December 31, 2024		<u><u>\$ -</u></u>

CITY OF SALEM
WATER AND SEWER UTILITY OPERATING FUND
 Statement of Appropriation Reserves
 For the Year Ended December 31, 2024

	Balance December 31, 2023		Balance After Transfers	Disbursed	Lapsed to Fund Balance
	<u>Reserved</u>	<u>Encumbered</u>			
Operating:					
Salaries and Wages	\$ 53,827.01		\$ 53,827.01		\$ 53,827.01
Other Expenses		\$ 208,155.25	208,155.25	\$ 171,667.12	36,488.13
Capital Outlay	8,577.64		8,577.64		8,577.64
Statutory Expenditures:					
Contributions to Social Security System (O.A.S.I.)	<u>3,735.04</u>		<u>3,735.04</u>		<u>3,735.04</u>
	<u>\$ 66,139.69</u>	<u>\$ 208,155.25</u>	<u>\$ 274,294.94</u>	<u>\$ 171,667.12</u>	<u>\$ 102,627.82</u>

CITY OF SALEM
WATER AND SEWER UTILITY OPERATING FUND
Statement of Accrued Interest on Bonds and Notes
For the Year Ended December 31, 2024

Balance December 31, 2023	\$ 65,576.85
Decreased by:	
Cash Disbursements	<u>65,576.85</u>
Balance December 31, 2024	<u><u>\$ -</u></u>

CITY OF SALEM
WATER AND SEWER UTILITY CAPITAL FUND
Statement of Due from/to Utility Operating Fund
For the Year Ended December 31, 2024

Balance December 31, 2023		\$ 182,476.19
Increased by:		
Cash Receipts	\$ 10,677.35	
Reserve for Payment of Debt - Anticipated as Revenue	289,197.91	
Interfund Combining/Elimination	<u>2,074.40</u>	
		<u>301,949.66</u>
		484,425.85
Decreased by:		
Cash Deficits Improvement Authorizations	339,253.36	
Grant Receivable (Well #9) Not Collected	<u>145,172.49</u>	
		<u>484,425.85</u>
Balance December 31, 2024		<u><u>\$ -</u></u>

CITY OF SALEM
WATER AND SEWER UTILITY CAPITAL FUND
 Statement of Fixed Capital
 For the Year Ended December 31, 2024

<u>Account</u>	<u>Balance</u> <u>Dec. 31, 2023</u>	<u>Sale of</u> <u>Water/Sewer</u> <u>System</u>	<u>Balance</u> <u>Dec. 31, 2024</u>
Reservation Land	\$ 16,924.00	\$ (16,924.00)	\$ -
Impounding Reservoirs	22,986.00	(22,986.00)	
Spring and Wells	81,919.00	(81,919.00)	
Infiltration Structures	32,025.00	(32,025.00)	
Pumping Station Structure	35,552.00	(35,552.00)	
Other Power Pumping Equipment	35,985.00	(35,985.00)	
Storage Reservoirs, Standpipe, Etc.	62,099.00	(62,099.00)	
Distribution Mains and Accessories	380,979.00	(380,979.00)	
Meters, Meter Boxes and Vaults	83,264.00	(83,264.00)	
Engineering	33,433.00	(33,433.00)	
Major Improvements and Extension of Water System	1,870,398.00	(1,870,398.00)	
Wastewater System Upgrade	14,174,950.00	(14,174,950.00)	
Sewer Capital	122,423.00	(122,423.00)	
New Sewer Disposal Plant	283,408.00	(283,408.00)	
Repairs to Sewer Plant	72,597.00	(72,597.00)	
Miscellaneous Machinery and Equipment	114,462.00	(114,462.00)	
Water System Extension to Mannington Township	181,910.00	(181,910.00)	
Water and Sewer Line to High School	100,000.00	(100,000.00)	
Oak Street Water Line Extension	35,013.00	(35,013.00)	
Sanitary Sewer Line - Hancock Street	17,742.00	(17,742.00)	
Water Mains and Testing Equipment	44,869.00	(44,869.00)	
Extension and Enlargement of 8" Water Line	215,884.00	(215,884.00)	
Water System Repairs and Replacements	106,076.00	(106,076.00)	
Purchase of Land - Upgrade Wastewater System	40,407.00	(40,407.00)	
Purchase of Vehicles	98,330.00	(98,330.00)	
Purchase of Computer	15,000.00	(15,000.00)	
Emergency Repair Well #2	15,491.00	(15,491.00)	
Town Bank Pump Repair	37,394.06	(37,394.06)	
Improvements to Seventh Street Ordinance 00-10	471,050.00	(471,050.00)	
Various Water and Sewer Capital Improvements Ordinance 01-13	225,000.00	(225,000.00)	
Various Improvements - Pennsville Interconnection Ordinance 0-18	40,000.00	(40,000.00)	
Various Water and Sewer Capital Improvements Ordinance 02-09	200,000.00	(200,000.00)	
Various Improvements - Pennsville Interconnection Ordinance 02-11	25,000.00	(25,000.00)	
Various Water and Sewer Capital Improvements Ordinance 02-25	175,000.00	(175,000.00)	
Various Water and Sewer Capital Improvements Ordinance 02-10	120,000.00	(120,000.00)	
Various Water and Sewer Capital Improvements Ordinance 02-12	150,000.00	(150,000.00)	
Improvements to Carpenter Street Ordinance 02-18	455,805.00	(455,805.00)	
Various Water and Sewer Capital Improvements Ordinance 02-31	1,600,000.00	(1,600,000.00)	
Various Water and Sewer Capital Improvements Ordinance 05-18	8,000.00	(8,000.00)	
Various Water and Sewerage System Improvements Ordinance 05-27	310,000.00	(310,000.00)	
Various Water and Sewer Capital Improvements Ordinance 07-20	20,000.00	(20,000.00)	
Various Water and Sewer Capital Improvements Resolution 11-83	37,800.00	(37,800.00)	
Various Water and Sewer Capital Improvements Resolution 11-169	34,680.00	(34,680.00)	
Quinton / Elkinton Dams Ordinance 06-08	729,241.84	(729,241.84)	
	<u>\$ 22,933,096.90</u>	<u>\$ (22,933,096.90)</u>	<u>\$ -</u>

CITY OF SALEM
WATER AND SEWER UTILITY CAPITAL FUND
Statement of Fixed Capital Authorized and Uncompleted
For the Year Ended December 31, 2024

<u>Improvement Description</u>	<u>Ordinance Number</u>	<u>Balance Dec. 31, 2023</u>	<u>Sale of Water/Sewer System</u>	<u>Balance Dec. 31, 2024</u>
Improvement of the Water Supply & Distribution System	2007-15, 2008-18, 2009-15	\$ 12,400,000.00	\$ (12,400,000.00)	\$ -
Various Water and Sewer Capital Improvements	2008-13	20,000.00	(20,000.00)	
Improvements of the Sanitary Sewerage System	2009-14	2,500,000.00	(2,500,000.00)	
Various Water and Sewer Capital Improvements	2011-148	44,150.00	(44,150.00)	
Improvement of the Water Supply & Distribution System	2016-19	320,000.00	(320,000.00)	
Water Meter Replacement	2018-09	2,000,000.00	(2,000,000.00)	
Various Water and Sewer Capital Improvements	2022-10	400,000.00	(400,000.00)	
		<u>\$ 17,684,150.00</u>	<u>\$ (17,684,150.00)</u>	<u>\$ -</u>

CITY OF SALEM
WATER AND SEWER UTILITY CAPITAL FUND
Statement of Improvement Authorizations
For the Year Ended December 31, 2024

<u>Improvement Description</u>	<u>Ordinance Number</u>	<u>Amount</u>	<u>Balance Dec. 31, 2023</u>		<u>Decreased by:</u>		<u>Balance Dec. 31, 2024</u>	
			<u>Funded</u>	<u>Unfunded</u>	<u>Paid or Charged</u>	<u>Sale of Water/Sewer System</u>	<u>Funded</u>	<u>Unfunded</u>
Improvement of the Water Supply & Distribution System	07-15, 08-18, 09-15	\$ 12,400,000.00		\$ 801,998.74		\$ 801,998.74	\$ -	\$ -
Various Water and Sewer Capital Improvements	08-13	20,000.00	\$ 9,313.00			9,313.00		
Improvements of the Sanitary Sewerage System	09-14	2,500,000.00		1,173,107.52		1,173,107.52		
Various Water and Sewer Capital Improvements	11-148	44,150.00	2,000.77			2,000.77		
Water Meter Replacement	18-09	2,000,000.00		1,923,127.23		1,923,127.23		
Various Water and Sewer Capital Improvements	22-10	400,000.00	151,991.69		\$ 60,505.00	91,486.69		
			<u>\$ 163,305.46</u>	<u>\$ 3,898,233.49</u>	<u>\$ 60,505.00</u>	<u>\$ 4,001,033.95</u>	<u>\$ -</u>	<u>\$ -</u>
Bonds or Notes Authorized but Not Issued						\$ 3,898,233.49		
Capital Improvement Fund						11,313.77		
Reserve for Payment of Debt/Capital						91,486.69		
Cash Disbursements					\$ 36,170.00			
Due Current Fund					24,335.00			
					<u>\$ 60,505.00</u>	<u>\$ 4,001,033.95</u>		

CITY OF SALEM
WATER AND SEWER UTILITY CAPITAL FUND
 Statement of Bonds Payable
 For the Year Ended December 31, 2024

<u>Purpose</u>	<u>Date of Issue</u>	<u>Original Issue</u>	<u>Balance Dec. 31, 2023</u>	<u>Paid by Budget Appropriation</u>	<u>Paid by Water/Sewer Sale Proceeds</u>	<u>Balance Dec. 31, 2024</u>
Various Water and Sewerage System Improvements	06/15/12	\$ 290,000.00	<u>\$ 75,000.00</u>	<u>\$ 25,000.00</u>	<u>\$ 50,000.00</u>	<u>\$ -</u>

CITY OF SALEM
WATER AND SEWER UTILITY CAPITAL FUND
Statement of Wastewater Improvement Bonds
For the Year Ended December 31, 2024

<u>Purpose</u>	<u>Date of Issue</u>	<u>Original Issue</u>	<u>Balance Dec. 31, 2023</u>	<u>Paid by Budget Appropriation</u>	<u>Paid by Water/Sewer Sale Proceeds</u>	<u>Balance Dec. 31, 2024</u>
Treatment System	08/01/91	\$ 4,939,700.00	<u>\$ 1,872,022.49</u>	<u>\$ 96,590.42</u>	<u>\$ 1,775,432.07</u>	<u>\$ -</u>

CITY OF SALEM
WATER AND SEWER UTILITY CAPITAL FUND
Statement of USDA Loan Payable
For the Year Ended December 31, 2024

<u>Purpose</u>	<u>Date of Issue</u>	<u>Original Issue</u>	<u>Balance Dec. 31, 2023</u>	<u>Paid by Budget Appropriation</u>	<u>Paid by Water/Sewer Sale Proceeds</u>	<u>Balance Dec. 31, 2024</u>
Various Capital Improvements	05/16/05	\$ 854,000.00	<u>\$ 632,931.76</u>	<u>\$ 17,884.42</u>	<u>\$ 615,047.34</u>	<u>\$ -</u>

CITY OF SALEM
WATER AND SEWER UTILITY CAPITAL FUND
 Statement of New Jersey Environmental Infrastructure Trust Loans Payable
 For the Year Ended December 31, 2024

<u>Purpose</u>	<u>Date of Issue</u>	<u>Original Issue</u>	<u>Balance Dec. 31, 2023</u>	<u>Paid by Budget Appropriation</u>	<u>Paid by Water/Sewer Sale Proceeds</u>	<u>Balance Dec. 31, 2024</u>
Water Plant	03/10/10	\$ 2,890,000.00	\$ 1,107,000.00	\$ -	\$ 1,107,000.00	\$ -
Water Plant	03/10/10	3,701,812.00	1,117,270.26	64,944.07	1,052,326.19	
Pumping Station	03/10/10	345,000.00	92,000.00		92,000.00	
Pumping Station	03/10/10	342,063.00	<u>108,019.97</u>	<u>6,001.10</u>	<u>102,018.87</u>	
			<u>\$ 2,424,290.23</u>	<u>\$ 70,945.17</u>	<u>\$ 2,353,345.06</u>	<u>\$ -</u>

CITY OF SALEM
WATER AND SEWER UTILITY CAPITAL FUND
 Statement of State of New Jersey Loan - Dam Restoration Program
 For the Year Ended December 31, 2024

<u>Purpose</u>	<u>Date of Issue</u>	<u>Original Issue</u>	<u>Maturity of Loan Outstanding</u>		<u>Interest Rate</u>	<u>Balance Dec. 31, 2023</u>	<u>Paid by Budget Appropriation</u>	<u>Transferred to General Capital Fund</u>	<u>Balance Dec. 31, 2024</u>
			<u>Date</u>	<u>Amount</u>					
Quinton / Elkinton Dams	07/31/12	\$ 581,000.00	4/30/2025	\$ 35,592.88	2.00%				
			4/30/2026	36,308.28	2.00%				
			4/30/2027	37,038.09	2.00%				
			4/30/2028	37,782.55	2.00%				
			4/30/2029	38,541.98	2.00%				
			4/30/2030	19,560.52	2.00%				
						<u>\$ 239,715.85</u>	<u>\$ 34,891.55</u>	<u>\$ 204,824.30</u>	<u>\$ -</u>

CITY OF SALEM
WATER AND SEWER UTILITY CAPITAL FUND
 Statement of Capital Improvement Fund
 For the Year Ended December 31, 2024

Balance December 31, 2023	\$	158,551.53
Increased by:		
Transferred from Improvement Authorizations		11,313.77
		169,865.30
Decreased by:		
Transferred to General Capital Fund		169,865.30
Balance December 31, 2024	\$	-

Exhibit SD-17

WATER AND SEWER UTILITY CAPITAL FUND
 Statement of Deferred Reserve for Amortization
 For the Year Ended December 31, 2024

Balance December 31, 2023	\$	11,022,372.92
Increased by:		
Paid by Utility Operating Fund:		
Environmental Infrastructure Trust Loans		2,424,290.23
		13,446,663.15
Decreased by:		
Sale of Water/Sewer System		13,446,663.15
Balance December 31, 2024	\$	-

CITY OF SALEM
WATER AND SEWER UTILITY CAPITAL FUND
 Statement of Reserve for Amortization
 For the Year Ended December 31, 2024

Balance December 31, 2023		\$ 20,113,426.80
Increased by:		
Paid by Utility Operating Fund:		
Bonds Payable	\$ 75,000.00	
Wastewater Improvement Bonds	1,872,022.49	
USDA Loan	632,931.76	
State of New Jersey Loan	34,891.55	
		2,614,845.80
		22,728,272.60
Decreased by:		
Sale of Water/Sewer System		22,728,272.60
Balance December 31, 2024		\$ -

Exhibit SD-19

WATER AND SEWER UTILITY CAPITAL FUND
 Statement of Reserve for Payment of Debt/Capital
 For the Year Ended December 31, 2024

Balance December 31, 2023		\$ 1,384,730.00
Increased by:		
Transferred from Improvement Authorizations		91,486.69
		1,476,216.69
Decreased by:		
Anticipated as Utility Operating Fund Revenue	\$ 289,197.91	
Transferred to General Capital Fund	1,187,018.78	
		1,476,216.69
Balance December 31, 2024		\$ -

CITY OF SALEM
WATER AND SEWER UTILITY CAPITAL FUND
Statement of Reserve for Capital Outlay - 2021 Budget
For the Year Ended December 31, 2024

Balance December 31, 2023		\$ 62,560.36
Decreased by:		
Cash Disbursements	\$ 31,186.00	
Transferred to General Capital Fund	31,374.36	
		62,560.36
Balance December 31, 2024		\$ -

Exhibit SD-21

WATER AND SEWER UTILITY CAPITAL FUND
Statement of Reserve for Capital Projects - 2022 Supplemental TA
For the Year Ended December 31, 2024

Balance December 31, 2023		\$ 1,026,863.00
Increased by:		
Transferred from General Capital Fund		650,850.00
		1,677,713.00
Decreased by:		
Cash Disbursements to Current Fund as MRA	\$ 887,183.00	
Cash Disbursements	265,787.18	
Transferred to General Capital Fund	524,742.82	
		1,677,713.00
Balance December 31, 2024		\$ -

CITY OF SALEM
WATER AND SEWER UTILITY OPERATING FUND
 Statement of Utility Overpayments
 For the Year Ended December 31, 2024

Balance December 31, 2023		\$ 45,989.62
Decreased by:		
Cash Disbursements	\$ 15,881.85	
Applied to Consumer Accounts Receivable	28,755.04	
Transferred to Current Fund	1,352.73	
		45,989.62
Balance December 31, 2024		\$ -

CITY OF SALEM
WATER AND SEWER UTILITY OPERATING FUND
Statement of Reserve for Water/Sewer Sale Proceeds
For the Year Ended December 31, 2024

Sales Price		\$ 18,000,000.00
Charges:		
Board of Education Settlement	\$ 100,000.00	
Settlement Charges - Title Company	15,040.00	
USDA Debt	2,439,566.43	
NJEIT / I-Bank Debt	2,441,556.69	
Qualified Bonds Debt	<u>553,666.67</u>	
		<u>5,549,829.79</u>
		12,450,170.21
Professional Expenses Related to Sale	561,886.61	
Cash Deficits Improvement Authorizations	339,253.36	
Grant Receivable (Well #9) Not Collected	<u>145,172.49</u>	
		<u>1,046,312.46</u>
		<u>\$ 11,403,857.75</u>
Analysis of Balance		
Assigned - State of NJ Dam Restoration Loan payoff		\$ 204,824.30
Unassigned		<u>11,199,033.45</u>
		<u>\$ 11,403,857.75</u>

CITY OF SALEM
WATER AND SEWER UTILITY CAPITAL FUND
Statement of Bonds and Notes Authorized But Not Issued
For the Year Ended December 31, 2024

<u>Ordinance Number</u>	<u>Balance Dec. 31, 2023</u>	<u>Sale of Water/Sewer System</u>	<u>Balance Dec. 31, 2024</u>
07-15, 08-18, 09-15	\$ 814,379.33	\$ (814,379.33)	\$ -
09-14	1,173,107.52	(1,173,107.52)	
16-19	250,000.00	(250,000.00)	
18-09	2,000,000.00	(2,000,000.00)	
	<u>\$ 4,237,486.85</u>	<u>\$ (4,237,486.85)</u>	<u>\$ -</u>
Improvement Authorizations		\$ 3,898,233.49	
Cash Deficits Improvement Authorizations			
07-15, 08-18, 09-15	\$ 12,380.59		
16-19	250,000.00		
18-09	76,872.77		
		<u>339,253.36</u>	
		<u>\$ 4,237,486.85</u>	

PART II
SCHEDULE OF FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED DECEMBER 31, 2024

CITY OF SALEM
Schedule of Findings and Recommendations
For the Year Ended December 31, 2024

Schedule of Financial Statement Findings

This section identifies the significant deficiencies, material weaknesses, fraud, noncompliance with provisions of laws, regulations, contracts, and grant agreements related to financial statements for which *Government Auditing Standards* and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, requires.

Finding No. 2024-001

Criteria or Specific Requirement

The New Jersey Administrative Code (N.J.A.C.) section 5:30-5.6 requires municipalities to maintain a fixed asset ledger.

Condition

A fixed asset ledger was not maintained for the year 2024.

Context

A fixed asset ledger was not provided for examination.

Effect or Potential Effect

The lack of a fixed asset ledger impairs the ability of the City to maintain control over its fixed assets. It is also a matter of non-compliance with N.J.A.C. section 5:30-5.6.

Cause

Failure to maintain a fixed asset ledger.

Recommendation

That a fixed asset ledger be maintained in accordance with the New Jersey Administrative Code section 5:30-5.6.

View of Responsible Officials and Planned Corrective Action

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

CITY OF SALEM
Schedule of Findings and Recommendations
For the Year Ended December 31, 2024

Schedule of Financial Statement Findings (Cont'd)

Finding No. 2024-002

Criteria or Specific Requirement

New Jersey Statutes Annotated (N.J.S.A.) 40A: 5-17 requires that claims shall only be approved upon the determination of proper and sufficient appropriation for the payments to be made.

Condition

Budget Line Items were over-expended prior to transfers.
Current Fund 2024 Budget had over-expenditures.

Context

A review of Budget Account Status Reports showed over-expenditures.

Effect or Potential Effect

This non-compliance with N.J.S.A. 40A: 5-17 resulted in over-expenditures that were required to be raised in the succeeding year's budget.

Cause

Expenditures are made without having sufficient appropriation.

Recommendation

That the City establish procedures to prevent over-expenditures.

View of Responsible Officials and Planned Corrective Action

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

CITY OF SALEM
Schedule of Findings and Recommendations
For the Year Ended December 31, 2024

Schedule of Financial Statement Findings (Cont'd)

Finding No. 2024-003

Criteria or Specific Requirement

A sound framework of internal control requires:

- A properly maintained general ledger for all funds.
- Written procedures for all financial transactions.
- A properly maintained utility fund revenue account status.
- A properly maintained current fund revenue account status.
- A properly maintained budget account status.

Condition

The following internal control deficiencies have been identified:

- General ledgers for all funds were not properly maintained.
- No written procedures are maintained by the City for cash receipts or disbursements, including payroll procedures.
- Utility fund revenue account status was not properly maintained.
- Current fund revenue account status was not properly maintained.
- Budget account status was not properly maintained.

Context

Balanced general ledgers were not provided for examination.
Written procedures for all financial transactions were not provided for examination.
Utility fund revenue account status contained many misclassifications of revenues.
Current fund revenue account status contained many misclassifications of revenues.
Budget account status did accurately reflect all expenditures made.

Effect or Potential Effect

Errors are more likely to occur in the City's financial transactions and not be detected on a timely basis.

Cause

Failures to:

- Properly maintain a general ledger for all funds.
- Prepare written procedures for all financial procedures.
- Properly maintain a utility fund revenue account status.
- Properly maintain a current fund revenue account status.
- Properly maintain a budget account status.

Recommendation

That general ledgers for all funds are properly maintained, written procedures for all financial transactions are prepared, a current fund revenue account status is properly maintained, and a budget account status is properly maintained.

View of Responsible Officials and Planned Corrective Action

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

CITY OF SALEM
Schedule of Findings and Recommendations
For the Year Ended December 31, 2024

Schedule of Financial Statement Findings (Cont'd)

Finding No. 2024-004

Criteria or Specific Requirement

Duties of the Water/Sewer Department and Utility Collector require properly maintaining a water/sewer billings and collections ledger.

Condition

The water/sewer billings and collections ledger was not properly maintained.

Context

Water/sewer billings and collections ledger shows many billing errors.

Effect or Potential Effect

Errors or irregularities could develop and not be detected on a timely basis.

Cause

Failure to properly maintain the water/sewer billings and collection ledger.

Recommendation

No recommendation as the Water/Sewer Utility Fund was sold during 2024.

View of Responsible Officials and Planned Corrective Action

The responsible officials agree with the finding.

Finding No. 2024-005

Criteria or Specific Requirement

Internal controls require a detailed analysis of the balance in the Reserve for Developer's Escrow in the Trust-- Other Fund be properly maintained on a monthly basis.

Condition

An analysis of the balance in the Reserve for Developer's Escrow in the Trust-- Other Fund was not properly maintained.

Context

An analysis of Reserve for Developer's Escrow in the Trust—Other Fund was not provided for examination.

Effect or Potential Effect

Balances could contain errors which may result in a deficit in a Developer's Escrow Account.

Cause

Failure to properly maintain analysis of the balance.

Recommendation

That an analysis of the balance in the Reserve for Developer's Escrow in the Trust-- Other Fund be properly maintained.

View of Responsible Officials and Planned Corrective Action

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

CITY OF SALEM
Schedule of Findings and Recommendations
For the Year Ended December 31, 2024

Schedule of Financial Statement Findings (Cont'd)

Finding No. 2024-006

Criteria or Specific Requirement

N.J.S.A. 40A:9-133 details the duties of the municipal clerk, which include the preparation of the minutes.

Condition

The minutes were not properly maintained.

Context

All minutes were not bound or maintained in an acceptable loose-leaf type of book and paged numbered.

Effect or Potential Effect

There is not an acceptable official record of the City Council meetings.

Cause

Unknown

Recommendation

That the minutes are properly maintained in accordance with N.J.S.A. 40A:9-133.

View of Responsible Officials and Planned Corrective Action

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

Finding No. 2024-007

Criteria or Specific Requirement

A strong system of internal accounting controls dictates that all bank accounts are reconciled properly and on a timely basis.

Condition

Some bank accounts were not reconciled properly or on a timely basis.

Context

Examination of bank account reconciliations showed some were not prepared properly or on a timely basis.

Effect or Potential Effect

Material errors could occur and would not be detected on a timely basis.

Cause

Unknown

Recommendation

That all bank accounts are reconciled properly and on a timely basis.

View of Responsible Officials and Planned Corrective Action

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

CITY OF SALEM
Schedule of Findings and Recommendations
For the Year Ended December 31, 2024

Schedule of Financial Statement Findings (Cont'd)

Finding No. 2024-008

Criteria or Specific Requirement

Internal controls require a detailed analysis of the balance of payroll deductions be maintained and reconciled to cash on a monthly basis.

Condition

An analysis of Payroll Agency balances in the Trust Other Fund was not properly maintained.

Context

An analysis properly summarizing the activity of the payroll agency account by pay period was not provided for examination.

Effect or Potential Effect

Errors could occur and would not be immediately detected.

Cause

Failure to properly maintain analysis of the balance.

Recommendation

That an analysis of Payroll Agency balances in the Trust Other Fund be properly maintained.

View of Responsible Officials and Planned Corrective Action

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

CITY OF SALEM
Summary Schedule of Prior Year Audit Findings
and Recommendations as Prepared by Management

This section identifies the status of prior year findings related to the financial statements that are required to be reported in accordance with *Government Auditing Standards*.

FINANCIAL STATEMENT FINDINGS

Finding No. 2023-001

Condition

A fixed asset ledger was not maintained for the year 2023.

Current Status

This condition still exists and is current year finding 2024-001.

Planned Corrective Action

Fixed asset inventory will be performed by outside company.

Finding No. 2023-002

Condition

An analysis of the balance in the trust other fund's - reserve for tax title liens redemption was properly maintained during 2023, but still has unidentified balances from 2022 and prior.

Current Status

This condition has been resolved.

Finding No. 2023-003

Condition

Budget Line Items were over-expended prior to transfers.
Current Fund and Utility Fund 2023 Budgets had over-expenditures.
Utility Fund had over-expenditures of 2022 Budget appropriation reserves.

Current Status

A similar condition still exists and is current year finding 2024-002.

Planned Corrective Action

Procedures will be established to prevent over-expenditures.

CITY OF SALEM
Summary Schedule of Prior Year Audit Findings
and Recommendations as Prepared by Management

FINANCIAL STATEMENT FINDINGS (CONT'D)

Finding No. 2023-004

Condition

The following internal control deficiencies have been identified:

- General ledgers for all funds were not properly maintained.
- No written procedures are maintained by the City for cash receipts or disbursements, including payroll procedures.
- Utility fund revenue account status was not properly maintained.
- Current fund revenue account status was not properly maintained.

Current Status

This condition still exists and is current year finding 2024-003.

Planned Corrective Action

General Ledger will be properly maintained, written procedures will be prepared, a utility fund revenue account status will be properly maintained, and a current fund revenue account status will be properly maintained.

Finding No. 2023-005

Condition

The special charges ledger, water/sewer billings and collection ledger, and overpayments ledger were not properly maintained.

Current Status

A similar condition still exists and is current year finding 2024-004.

Planned Corrective Action

Ledgers will be properly maintained.

Finding No. 2023-006

Condition

An analysis of the balance in the Reserve for Developer's Escrow in the Trust -- Other Fund was not properly maintained.

Current Status

This condition still exists and is current year finding 2024-005.

Planned Corrective Action

Analysis of Reserve for Developer's Escrow will be properly maintained.

CITY OF SALEM
Summary Schedule of Prior Year Audit Findings
and Recommendations as Prepared by Management

FINANCIAL STATEMENT FINDINGS (CONT'D)

Finding No. 2023-007

Condition

The minutes were not properly maintained.

Current Status

This condition still exists and is current year finding 2024-006.

Planned Corrective Action

The Municipal Clerk will submit past due minutes to City Council for approval and maintain in an appropriate bound book.

Finding No. 2023-008

Condition

Some bank accounts were not reconciled properly or on a timely basis.

Current Status

This condition still exists and is current year finding 2024-007.

Planned Corrective Action

Bank Reconciliations will be performed timely.

CITY OF SALEM
Officials in Office and Surety Bonds

The following officials were in office during the period under audit:

<u>Name</u>	<u>Title</u>
Jody Veler	Mayor
Sharen A. Cline	Councilperson
Earl R. Gage	Councilperson
Tim Gregory	Councilperson
Vaughn Groce	Councilperson
Sharon K. Kellum	Councilperson
Cody Loatman	Councilperson
Jamal Long	Councilperson
Ceil Smith	Councilperson
Ben Angeli	City Administrator / City Clerk
Kenia Nunez	Chief Financial Officer (1/1/24 – 11/17/24)
Stephen Labb (Borough of Pennsgrove Interlocal Agreement)	Chief Financial Officer (11/18/24 – 12/31/24)
William McCafferty	Tax Collector (1/1/24 – 8/2/24)
Jennifer Koeturius	Tax Collector (8/26/24 – 12/31/24)
Marie L. Procacci	Tax Assessor

All employees are covered under a Blanket Surety Bond in the amount of \$250,000.

18900

APPRECIATION

I express my appreciation for the assistance and courtesies rendered by the City officials during the course of the audit.

Respectfully submitted,

Bowman & Company LLP

BOWMAN & COMPANY LLP
Certified Public Accountants
& Consultants

Fred S. Caltabiano

Fred S. Caltabiano
Certified Public Accountant
Registered Municipal Accountant