

CITY OF SALEM
COMMON COUNCIL CAUCUS MEETING MINUTES
JANUARY 8, 2024
6:30 PM

OPENING 6:30 PM- Sharen Cline

PLEDGE OF ALLEGIANCE – Sharen Cline

INVOCATION: Sharon Kellum

STATEMENT OF ADVERTISEMENT: as read by Ben Angeli

Notice of this meeting has been provided to the South Jersey Times and the Elmer Times and is posted on the City Hall Bulletin Board stating the time and the place of the meeting.

ROLL CALL:

Present: Gregory, Groce, Kellum, Loatman, Long, Smith, Cline

Absent: Gage

CERTAIN RULES OF COUNCIL MEETINGS AS READ BY THE CLERK

PUBLIC PORTION FOR AGENDA ITEMS ONLY:

Motion to go to open public portion on agenda items only:

Motion: Gregory Second: Kellum Voice Vote All present voted in favor

The public is instructed that this portion of the meeting is provided for comments and questions on Agenda items only. There will be a public portion later in the meeting for general comments and questions. Please state your name and address, street name only for the record.

No comments or questions from the public.

Motion to close public portion on agenda items:

Motion: Gregory Second: Kellum Voice Vote All present voted in favor

INTRODUCTION OF RESOLUTIONS FOR CONSIDERATION:

RES. 2024-66 RESOLUTION AUTHORIZING CONTRACTS FOR THE PURCHASE
OF CERTAIN CHEMICALS FROM UNIVAR

Motion: Gregory Second: Kellum Voice Vote All present voted in favor in a voice vote

RES. 2024-67 A RESOLUTION APPOINTING JAMAL LONG AS LIAISON FOR THE CITY OF
SALEM TO THE CITY OF SALEM BOARD OF EDUCATION

Motion: Gregory Second: Kellum Voice Vote All present voted in favor in a voice vote

RES. 2024-68 A RESOLUTION APPROVING ENGINEERING SERVICES FOR THE REPAIRS
AND RENNOVATIONS TO THE SALEM CITY PUBLIC POOL

Motion: Gregory Second: Kellum Voice Vote All present voted in favor in a voice vote

COMMITTEE REPORTS:

ADMINISTRATION (Cline, Gage, Groce, Kellum)

Sharen Cline stated that the committee had their intro meeting and discussed goals for 2024, the community center, establishing a newsletter and the youth build grant.

PUBLIC SAFETY (Groce, Gage, Gregory, Cline)

Vaughn Groce spoke about the lack of cameras in public housing and the committee suggested that the City buy the cameras. Sharen Cline spoke about the street lights and the need for better lighting.

PUBLIC WORKS (Smith, Loatman, Gage, Groce)

Ceil Smith reported that the committee spoke about hiring two additional employees for the public works department. They said that ideally four new employees would be the goal.

ORDINANCE (Long, Cline, Kellum)

No report

NEIGHBORHOOD INITIATIVES/PARKS AND RECS (Gregory, Long, Loatman)

Tim Gregory spoke about establishing the student of the month program where they would come to a Council meeting and do the pledge. The committee wanted a focus put on keeping Broadway clear of debris.

ECONOMIC AND COMMUNITY DEVELOPMENT (Cline, Gregory, Long, Smith)

The committee set some strategies for 2024. They discussed the need to increase the tax base.

HOUSING (Cline, Loatman, Long, Gregory/Gage)

Cline stated that the Committee will meet for the first time in the coming week.

MAYORAL COMMENTS:

The Mayor spoke about the Rural Business Grant that would help local businesses fill out the paperwork. She spoke about the South Jersey non-profit workshop taking place on 2/5 and the HPG Grant.

ADMINISTRATOR REPORT: No report

CFO REPORT: No report

COMMERCE DIRECTOR REPORT: No report

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC PORTION:

Motion to open the public portion of the meeting.

Motion: Gregory Second: Kellum Voice Vote All present voted in favor in a voice vote

The public is instructed that this portion of the meeting is provided for comments and questions on any matter. Please state your name and address, street name only for the record.

Mr. Willoughby, Union Street spoke about the need for LED street lighting and asked about the ROI in hiring two new employees in the streets department.

Jennifer Jones spoke about the Bankers and Brokers event on 3/8

Motion to close the public portion of the meeting.

Motion: Gregory Second: Kellum Voice Vote All present voted in favor in a voice vote

ADJOURNMENT:

Motion to adjourn the meeting.

Motion: Gregory Second: Kellum Voice Vote All present voted in favor in a voice vote

Minutes respectfully submitted by:



Ben Angeli, RMC

**CITY OF SALEM
RESOLUTION 2024-66**

**RESOLUTION AUTHORIZING CONTRACTS FOR THE PURCHASE
OF CERTAIN CHEMICALS FROM UNIVAR**

WHEREAS, the City advertised for bids for the purchase of chemicals for its water treatment process for the year 2024;

WHEREAS, there were six bidders who submitted bids as further outlined on the bid summary spreadsheets attached hereto; and

WHEREAS, it has been determined that Univar is the lowest bidder for the purchase of:

	Unit Price	Total Price
Calcium Hypochlorite Tablets (Accu Tab 60) 10-55lb Pail Delivery	\$191.25/Pail	\$42,075.00

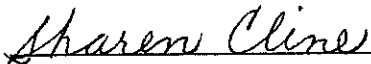
WHEREAS, the CFO can certify the availability of funds.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Salem that the Council that the Mayor is authorized to enter into a contract on behalf of the City of Salem with Univar for the purchase of the above chemicals for the proposed price.

ATTEST:



Ben Angeli, RMC

CITY OF SALEM


Sharen Cline, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
E. Gage						X
T. Gregory	X		X			
V. Groce			X			
S. Kellum		X	X			
C. Loatman			X			
J. Long			X			
C. Smith			X			
S. Cline			X			

I, Ben Angeli, Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on January 8, 2024.

1-8-24

Date



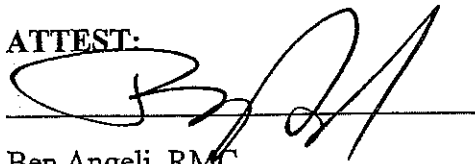
Ben Angeli, RMC

**CITY OF SALEM
RESOLUTION 2024-67**

A RESOLUTION APPOINTING JAMAL LONG AS LIAISON FOR THE CITY OF SALEM TO THE CITY OF SALEM BOARD OF EDUCATION

BE IT HEREBY RESOLVED by the Common Council of the City of Salem, County of Salem and State of New Jersey that **JAMAL LONG** be and hereby appointed to serve as liaison to the City of Salem Board of Education for a one (1) year term of service ending December 31, 2024 replacing Sharen Cline.

ATTEST:


Ben Angeli, RMC

CITY OF SALEM


Sharen Cline, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
E. Gage						X
T. Gregory	X		X			
V. Groce			X			
S. Kellum		X	X			
C. Loatman			X			
J. Long			X			
C. Smith			X			
S. Cline			X			

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Ben Angeli, RMC

**CITY OF SALEM
RESOLUTION 2024-68**

A RESOLUTION APPROVING ENGINEERING SERVICES FOR THE REPAIRS AND RENNOVATIONS TO THE SALEM CITY PUBLIC POOL

WHEREAS, the City of Salem had approved a contract with Remington & Vernick Engineers as the City's engineers for the calendar year 2023; and

WHEREAS, City requireD engineering services related to the repairs and renovations to the Salem City Public Pool; and; and

WHEREAS, the Governing Body adopted resolution 2023-100 approving engineering services for the repairs and renovations to the Salem City public pool; and

WHEREAS, it has been determined that additional services are required for the pump house part of the project; and

WHEREAS, Remington & Vernick Engineers has submitted a proposal (Attachment "A") to perform specific services in the amount of \$27,700.00 related to the project regarding the design of the pump house; and

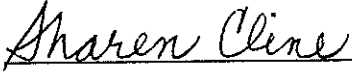
WHEREAS, the funding is available for said services through the Supplemental Transitional Aid that the City received in 2022 and the CFO has certified that the funds are available for the engineering services.

NOW, THEREFORE BE IT HEREBY RESOLVED by the Common Council of the City of Salem, County of Salem and State of New Jersey, that Remington and Vernick are authorized to commence the services required for the repairs and renovations to the Salem City Public Pool.

BE IT FURTHER RESOLVED, that the Mayor is authorized to execute an agreement for services in accordance with this Resolution.

ATTEST:

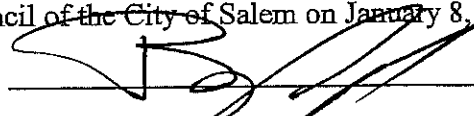
Ben Angeli, RMC

CITY OF SALEM

Sharen Cline, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
E. Gage						X
T. Gregory	X		X			
V. Groce			X			
S. Kellum		X	X			
C. Loatman			X			
J. Long			X			
C. Smith			X			
S. Cline			X			

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Ben Angeli, RMC



**REMINGTON
& VERNICK
ENGINEERS**

RVE HQ:
2059 Springdale Road
Cherry Hill, NJ 08003
O: (856) 795-9595
F: (856) 795-1882

December 14, 2023

Ben Angeli, RMC
City of Salem Administrator/Clerk
17 New Market Street
Salem, NJ 08079

**Re: Engineering Design Services Proposal
Salem Pool Renovations
Change of Scope #1
Walnut Street, Salem, New Jersey**

Dear Mr. Angeli:

REMINGTON & VERNICK ENGINEERS is pleased to submit the following scope of services and cost proposal for supplemental professional services associated with the above subject project. In general, the supplemental work efforts requested by the City are as follows:

- Include Structural, Mechanical, Plumbing and Electrical design services to incorporate the prefabricated filter building into the bid package.

Exclusions

- Fee provided is only for design. Bidding and construction administration efforts have been excluded.

REMINGTON & VERNICK ENGINEERS will provide all engineering design services as noted above for a not to exceed fee of \$27,700.00. Our office is available to begin design of this project upon authorization to proceed.

Should you have any questions or require additional information, please do not hesitate to contact Kenneth Ressler, PE, CME in our Cherry Hill office at (856)795-9595.

Sincerely,

REMINGTON & VERNICK ENGINEERS

By

Leonard Faiola, PE, PP, CME
President & CEO

cc: Tara McKay