

Housing Checklist

- Lead Abatement done on the property if built before 1978 and being used as a rental.

First Floor

- 10 Year smoke detector
- Windows need screens/ must be operational
- No chipped paint/ peeling walls

Kitchen

- Outlets GFCI protected within 6 feet of sink
- Fire extinguisher secured to wall
- No tip stove
- Hot Water

Basement

- All outlets GFCI protected
- 10 year smoke detector
- Handrails with balusters and risers
- Trash and Debris removed
- Emergency shut off switch (gas on the unit/ oil at top of steps)
- Labeled Electrical Box
- Heater & Hot Water Permit stickers

Bathrooms

- GFCI outlets
- Exhaust fan/ functional window with screen
- Flush toilets

2nd Floor

- Handrails with balusters and risers
- 10 year smoke detector
- CO Detectors within 10 feet of bedrooms
- 3 way light switch at top and bottom of steps
- No chipped paint/ peeling walls
- Windows need screens/ must be operational

Attic

- Handrails with balusters and risers
- Smoke detector and CO detector if used as bedroom/ padlock on door if not accessible to tenants

Exterior

- Trash and debris removed (**no tires at all**)
- No chipping, peeling, rotted paint or wood
- House number visible
- Outside outlets must be GFCI protected
- Fireplaces and chimneys must have visual inspection done by licensed professional
- All grass cut and sidewalks/ curb line clean
- No ivy on the exterior of any building or along the fence lines
- All building on property must be structurally sound without any holes or leaks

