

CITY OF SALEM
COMMON COUNCIL REGULAR MEETING MINUTES
JUNE 20, 2022
6:30 PM

OPENING 6:30 PM

PLEDGE OF ALLEGIANCE: Council President Earl Gage

INVOCATION: Council President Earl Gage

STATEMENT OF ADVERTISEMENT:

The City Clerk read the following: Notice of this meeting has been provided to the South Jersey Times and the Elmer Times and is posted on the City Hall Bulletin Board stating the time and the place of the meeting. Notice has also been posted that the meeting can be accessed through Zoom.

ROLL CALL:

Present: Cline, Davis, Gregory, Groce, Slaughter, Gage

Mr. Gregory joined before the Communications/Application/Reports part of the meeting.

Ms. Kellum joined before Resolution 2022-171

Also Present: Mayor Veler, Solicitor Rhea, CFO Nunez, Commerce Director Bailey and Admin/Clerk Angeli. Taylor Derleth from Maley Givens Law Firm, the City Redevelopment attorney's firm was also present.

APPROVAL OF BILLS:

Motion: Davis and Second Cline

All Council Members present voted in favor in a voice vote.

PUBLIC PORTION FOR AGENDA ITEMS ONLY:

Motion to open: Davis and Second: Cline

All Council Members present voted in favor in a voice vote.

Mr. Angeli stated the following: The public is instructed that this portion of the meeting is provided for comments and questions on Agenda items only. There will be a public portion later in the meeting for general comments and questions. Please state your name and address, street name only for the record.

No comments or questions were offered.

Motion to close the public portion on agenda items: Davis and Second: Cline

All Council Members present voted in favor in a voice vote.

PROCLAMATION:

Honoring and thanking Carol Wright for 26 years of service.

Councilman Davis commented on Carol's many years of service to the City and stated that she did a good job and wished her nothing but the best.

COMMUNICATIONS/APPLICATIONS/REPORTS:

Approval of an Entertainment License for Stand up for Salem a free concert on 6-30-22 at MLK Park from 6PM to 9PM.

Motion to approve: Gregory and Second: Cline
All Council Members present voted in favor in a voice vote.

SECOND READING OF AND HEARINGS FOR ORDINANCES:

ORD. 22-07 AN ORDINANCE ADOPTING A REDEVELOPMENT PLAN
FOR THE ENTIRETY OF THE CITY OF SALEM, A DESIGNATED
REHABILITATION AREA

Motion to open the public hearing on ORD. 22-07: Gregory Second: Cline Voice Vote: 6-0
Council President Gage introduced Taylor Derleth from the Maley Givens firm to speak about the Ordinance. Mr. Derleth said that the plan gives the City more decision-making power when it comes to redevelopment. Janice Roots, Craven Ave., asked what it means for the City. Mr. Derleth said that it will help the City get properties into the hands of developers. Ms. Roots asked what he means by redevelopment and Taylor said this was not geared to a specific project. This would help the process of revitalization for the City to move forward. Councilman Groce sated that this was step one and this was a tool in the toolbox. This will help us develop a plan.

Motion to close the public hearing on ORD. 22-07: Gregory Second: Cline Voice Vote: 6-0

Motion to adopt ORD 22-07: Gregory Second: Cline RCV: 6-0

ORD. 22-08 AN ORDINANCE OF THE CITY OF SALEM AMENDING SECTION 2 OF
CHAPTER 43 OF THE MUNICIPAL CODE OF THE CITY OF SALEM FIXING
THE TITLES, SALARIES AND COMPENSATION RANGES OF EMPLOYEES OF
THE CITY OF SALEM

Motion to open the public hearing on ORD. 22-08: Gregory Second: Cline Voice Vote: 6-0
Janice Roots, Craven Ave., asked who this was for and Mr. Angeli explained that it was to change the ranges for the new tax collector.

Motion to close the public hearing on ORD. 22-08: Gregory Second: Cline Voice Vote: 6-0

Motion to adopt ORD 22-08: Gregory Second: Cline RCV: 6-0

ORD. 22-09 AN ORDINANCE AMENDING CHAPTER 88 SECTION 5 BUSINESS
LICENSES

Motion to open the public hearing on ORD. 22-09: Gregory Second: Cline Voice Vote: 6-0
There were no questions or comments from the public or Council members on Ord. 22-09

Motion to close the public hearing on ORD. 22-09: Gregory Second: Cline Voice Vote: 6-0

Motion to adopt ORD 22-09: Gregory Second: Cline RCV: 6-0

INTRODUCTION OF ORDINANCES FOR FIRST READING:

This is the first reading and introduction. The public hearing for ordinance 22-10 will be on July 11, 2022 at 6:30PM

ORD. 22-10 ORDINANCE PROVIDING FOR VARIOUS WATER AND SEWER UTILITY
IMPROVEMENTS IN AND BY THE CITY OF SALEM, IN THE COUNTY OF
SALEM, NEW JERSEY, AND APPROPRIATING \$400,000 THEREFOR FROM
THE UTILITY CAPITAL FUND BALANCE SHEET, RESERVE FOR DEBT
SERVICE OF THE CITY.

Motion to Introduce: Gregory Second: Cline All Council Members present voted in favor in a voice vote.

INTRODUCTION OF RESOLUTIONS FOR CONSIDERATION:

- RES. 2022-164 A RESOLUTION APPROVING THE RENEWAL OF PLENARY RETAIL CONSUMPTION LICENSES FOR ALCOHOLIC BEVERAGES
Motion to Introduce: Gregory Second: Cline All Council Members present voted in favor in a voice vote.
- RES. 2022-165 A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, NJSA 10:4-12 These items are for
(7) *Matters relating to litigation, negotiations and attorney-client privilege*
(8) *Matters relating to the employment relationship*
Motion to Introduce: Gregory Second: Cline All Council Members present voted in favor in a voice vote.
- RES. 2022-166 A RESOLUTION RE-APPOINTING BEN ANGELI AS REGISTERED MUNICIPAL CLERK
Motion to Introduce: Gregory Second: Cline All Council Members present voted in favor in a voice vote.
- RES. 2022-167 A RESOLUTION APPROVING PAYMENTS IN ACCORDANCE WITH CIVIL SERVICE COMMISSION DECISION
Motion to Introduce: Gregory Second: Cline All Council Members present voted in favor in a voice vote.
- RES. 2022-168 A RESOLUTION AUTHORIZING SALEM CITY COMMERCE DEPARTMENT TO PROVIDE EXTENSIONS TO RECIPIENTS OF CITY OWNED AUCTIONED PROPERTY
Motion to Introduce: Gregory Second: Cline
Councilman Gregory asked why extensions were being given. Mr. Bailey said they were initially given 18 months with a 6-month extension. He said it was a good thing to give them the additional time. He explained that the extension would start at the end of the 18 month time period.
All Council Members present voted in favor in a voice vote.
- RES. 2022-169 A RESOLUTION APPROVING EXTENSION OF AGREEMENT WITH VERIZON FOR INSTALLATION OF MICROWAVE RELAY ANTENNA ON CITY PROPERTY KNOWN AS BLOCK 11, LOT 2, NORTH THIRD STREET
Motion to Introduce: Gregory Second: Cline All Council Members present voted in favor in a voice vote.
- RES. 2022-170 A RESOLUTION APPROVING SUBMITTING A GRANT APPLICATION AND TO EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE IMPROVEMENTS TO BELDEN STREET, NEW MARKET ST. AND CARPENTER ST. PROJECT
Motion to Introduce: Gregory Second: Cline All Council Members present voted in favor in a voice vote.
- RES. 2022-171 A RESOLUTION AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS
Motion to Introduce: Gregory Second: Kellum All Council Members present voted in favor in a voice vote.
- RES. 2022-172 A RESOLUTION APPROVING A PROPOSAL FROM THE CITY ENGINEER TO PROVIDE PROFESSIONAL ENGINEERING SERVICES TO COMPETE A WATER UTILITY CYBERSECURITY ASSESSMENT PLAN
Motion to Introduce: Gregory Second: Kellum All Council Members present voted in favor in a voice vote.

RES. 2022-173 A RESOLUTION APPROVING A PROPOSAL FROM THE CITY ENGINEER TO
PROVIDE PROFESSIONAL ENGINEERING SERVICES TO COMPLETE AN
ASSET MANAGEMENT PLAN

Motion to Introduce: Gregory Second: Kellum All Council Members present voted in favor in a voice vote.

MAYORAL COMMENTS:

The Mayor introduced County Commissioner Ramsey and stated that the Windport project would be getting some publicity. Mr. Ramsey spoke about a ceremony to sign the support pilings. He said this would be a great way for the County and Salem City to get together in support of the project. He spoke about using the ballfield on Grieves for the ceremony and that the idea would be to have vendors there as well as State, County and City officials.

OLD BUSINESS:

Council President Gage spoke about having a special meeting in early July due to various items that needed to be attended to. Councilman Davis said that he had the pleasure to honor Ann Henry on the occasion of her 99th birthday. Councilman Groce spoke about the Juneteenth Celebration at Mt. Zion Church. He said it was very well attended. He thanked Commissioner Ramsey for attending.

NEW BUSINESS:

Mr. Angeli spoke about the road project in the City.

PUBLIC PORTION:

Motion to open: Gregory and Second: Kellum
All Council Members present voted in favor in a voice vote.

Mr. Angeli stated the following: The public is instructed that this portion of the meeting is provided for comments and questions on any matter. Please state your name and address, street name only for the record.

Janice Roots, Craven Ave., Said it was good to have the Commissioner Ramsey attend the Juneteenth Celebration, but it is not enough. She read parts of a Senate Bill and wants the Commissioner to address the issue of a plan to hire minorities. She wanted to see a plan of Equity, Inclusion and Diversity. Mr. Ramsey said that he spoke to a lot of people at the celebration and that as the Holiday grows, it will help a lot of people. He spoke about the interest in starting a Police Athletic league in the City. He said that they did have a diversity plan for the County. Mr. Roots stated that she hoped that Councilman Groce would champion hiring minority candidates. Mr. Groce stated that her concerns were the same as the Council's concerns with minority hiring. Mr. Ramsey said that the State committed \$500 million to the wind industry project. He spoke about the "Wind Institute" and that they have not selected a site yet. He said that Salem did meet the criteria for the Institute.

Motion to close the public portion.: Gregory and Second: Kellum All Council Members present voted in favor in a voice vote.

EXECUTIVE SESSION:

Motion to go into Executive Session: Gregory and Second: Kellum
All Council Members present voted in favor in a voice vote.

Mr. Angeli stated that Executive Session would last about one hour and that no action can be taken in a closed session. He said that action can be taken after the executive Session.

The Governing Body, City Solicitor, CFO, Commerce Director and City Admin/Clerk moved into a closed session.

Motion to leave executive session: Gregory and Second: Kellum

Mr. Angeli stated that no action was taken in Executive Session and that all members that entered the session are still present.

ADJOURNMENT:

Motion: Gregory and Second: Kellum

All Council Members present voted in favor in a voice vote.

Minutes respectfully submitted by:

A handwritten signature in black ink, appearing to read 'Ben Angeli', is written over a horizontal line.

Ben Angeli, RMC

NEXT COUNCIL MEETING: JULY 11, 2022 AT 6:30 PM

**CITY OF SALEM
PROCLAMATION HONORING
CAROL WRIGHT**

WHEREAS, the Mayor and Common Council of the City of Salem are honored to pay tribute and to thank Carol Wright, and

WHEREAS, Carol Wright was first hired in February of 1996 as a Clerk/Typist in the Public Assistance Department of the City of Salem; and

WHEREAS, in December of 1998, Ms. Wright was appointed as a Clerk/Typist in the Housing Office of the City of Salem; and

WHEREAS, Ms. Wright as promoted to Senior Clerk Typist on March 19, 2001; and

WHEREAS, on October 4, 2004 Resolution 04-181 was adopted by the Common Council of Salem awarding Carol in inter-departmental title change to the new title of Principal Clerk Typist due to the increase in experience, responsibilities and performance; and

WHEREAS, On April 4, 2005 Carol was awarded the title of Housing Inspector for the City of Salem on a temporary basis; and

WHEREAS, on November 21, 2005, Carol was made the permanent Housing Inspector; and

WHEREAS, on February 7, 2011 Ms. Wright was appointed as the Zoning Administrative Officer of the City of Salem; and

WHEREAS, in December of 2014, Carol was appointed as the Municipal Recycling officer of the City of Salem; and

WHEREAS, Carol Wright has worked hard to move up in the City employment system to reach the important and vital positions in Housing and Zoning; and

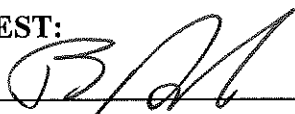
WHEREAS, after 26 years of service to the City of Salem, Carol Wright has decided to retire.

THEREFORE, BE IT RESOLVED, that the Mayor and Governing Body of the City of Salem honor and congratulate Carol Wright for her 26 years of dedicated service to the City of Salem and its residents.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the undersigned duly authorized Official of the City of Salem, in the County of Salem, State of New Jersey, does hereby proclaim and declare honor and thanks to Carol Wright for her service.

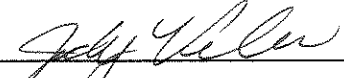
Officially recorded this 20th day of June in the Year of Our Lord Two Thousand Twenty-Two.

ATTEST:



Ben Angeli, RMC

CITY OF SALEM



Mayor Jody Veler

**CITY OF SALEM
ORDINANCE NO. 22-07**

**AN ORDINANCE ADOPTING A REDEVELOPMENT PLAN
FOR THE ENTIRETY OF THE CITY OF SALEM A DESIGNATED
REHABILITATION AREA**

WHEREAS, the Mayor and City Council of the City of Salem (the "City Council") adopted Resolution 13-152 declaring the entirety of the City of Salem, County of Salem, State of New Jersey (the "City" or "Rehabilitation Area") as an "Area in Need of Rehabilitation" pursuant to N.J.S.A. 40A:12A-1 et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:12A-7, a governing body may adopt, revise or amend a redevelopment plan for an "Area in Need of Redevelopment" and/or an "Area in Need of Rehabilitation;" and

WHEREAS, to facilitate the development and rehabilitation of the City, the City Council has determined that it is in the best interest of the City to adopt the Redevelopment Plan for Rehabilitation in the City of Salem entitled "Redevelopment Plan for Rehabilitation in the City of Salem" (the "Redevelopment Plan"); and

WHEREAS, the Redevelopment Plan provides a broad overview for the planning, development, redevelopment and rehabilitation of the City for purposes of improving conditions within the City; and

WHEREAS, the City Council has determined that it is in the best interest of the City to adopt the Redevelopment Plan to effectuate the redevelopment and rehabilitation within the City; and

WHEREAS, pursuant to N.J.S.A. 40A:12A-7, the City Council referred the Redevelopment Plan to the City Planning Board (the "Planning Board") for review and approval following introduction and first reading; and

WHEREAS, following a public meeting, the Planning Board recommended adoption of the Redevelopment Plan by the City Council.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Salem as follows:

1. The City Council hereby adopts the Redevelopment Plan for the City of Salem, attached hereto.
2. The City Council declares and determines that said Redevelopment Plan meets the criteria, guidelines and conditions set forth in N.J.S.A. 40A:12A-7, provides realistic opportunities for the development and rehabilitation of the City and is otherwise in conformance with N.J.S.A. 40A:12A-1, et seq.
3. The governing body of the City of Salem shall have, be entitled to, and is hereby vested with all power and authority granted by the aforementioned statutory provisions to effectuate the Redevelopment Plan.
4. The Redevelopment Plan incorporates the underlying zoning currently in effect throughout the City and is not intended to supersede any applicable provisions of the City's Land Use Regulations or any specific Redevelopment Plans which have been adopted by City Council.
5. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.
6. In the event any clause section or paragraph of the ordinance and/or the Redevelopment Plan is deemed invalid or unenforceable for any reason, it is the intent of City Council that the balance of the Ordinance

and/or Redevelopment Plan remain in full force and effect to the extent it allows the City to meet the goals of the Ordinance.

7. This Ordinance shall take effect after final adoption and publication according to law.

ATTEST:

CITY OF SALEM

Ben Angeli, RMC

Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline			X			
R. Davis			X			
T. Gregory	X		X			
V. Groce			X			
S. Kellum		X	X			
G. Slaughter			X			
J. Smith						X
E. Gage			X			

I, Ben Angeli, City Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of an Ordinance introduced by the Common Council of the City of Salem on May 16, 2022. Public Hearing shall take place on June 20, 2022.

Date

Ben Angeli, RMC

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline						
R. Davis						
T. Gregory						
V. Groce						
S. Kellum						
G. Slaughter						
J. Smith						
E. Gage						

Date

Jody Veler, Mayor

I, Ben Angeli, Municipal Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of an Ordinance adopted by the Common Council of the City of Salem after a second reading and public hearing on June 20, 2022.

Date

Ben Angeli, RMC

**CITY OF SALEM
ORDINANCE 22-08**

**AN ORDINANCE OF THE CITY OF SALEM AMENDING SECTION 2 OF
CHAPTER 43 OF THE MUNICIPAL CODE OF THE CITY OF SALEM FIXING
THE TITLES, SALARIES AND COMPENSATION RANGES OF EMPLOYEES OF
THE CITY OF SALEM**

BE IT ORDAINED by the Common Council of the City of Salem, in the County of Salem and State of New Jersey that Section 22 of Chapter 43 of the Municipal Code be amended in part to set the minimum and maximum salary for the position of Tax Collector as follows:

Section 1. The yearly salary of the Tax Collector shall be:

Minimum	Maximum
\$50,000.00	\$80,000.00

BE IT FURTHER ORDAINED that all other provisions of Section 22 of Chapter 43 of the Municipal Code shall remain in full force and effect.

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances of the City of Salem heretofore adopted that are inconsistent with any of the terms and provisions of this Ordinance are hereby repealed to the extent of any inconsistency.

BE IT FURTHER ORDAINED that this ordinance shall take effect as provided by law.

ATTEST:

CITY OF SALEM

Ben Angeli, RMC

Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline			X			
R. Davis			X			
T. Gregory	X		X			
V. Groce			X			
S. Kellum		X	X			
G. Slaughter			X			
J. Smith						X
E. Gage			X			

I, Ben Angeli, City Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of an Ordinance introduced by the Common Council of the City of Salem on May 16, 2022. Public Hearing shall take place on June 20, 2022.

Date

Ben Angeli, RMC

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline						
R. Davis						
T. Gregory						
V. Groce						
S. Kellum						
G. Slaughter						
J. Smith						
E. Gage						

Date

Jody Veler, Mayor

I, Ben Angeli, Municipal Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of an Ordinance adopted by the Common Council of the City of Salem after a second reading and public hearing on June 20, 2022.

Date

Ben Angeli, RMC

**CITY OF SALEM
ORDINANCE NO. 22-09**

AN ORDINANCE AMENDING CHAPTER 88 SECTION 5 BUSINESS LICENSES

WHEREAS, it is necessary to amend the provisions of the Ordinances regulating business licenses to ensure that businesses are in compliance with City regulations and statutory requirements;

NOW THEREFORE BE IT ORDAINED by the Common Council of the City of Salem as follows:

Section 1. Chapter 88, Section 5, Rejection and Revocation, Paragraph B is hereby amended as follows: A license shall not be revoked until five days prior notice of the grounds therefor has been served upon the licensee, either personally or by certified mail addressed to the licensee at the licensed premises, and a hearing or opportunity to be heard given to the licensee before a representative of the Department. Except where the Commerce Department Director shall determine that in the interest of the public health, safety, morals and welfare an immediate suspension is necessary, he shall order the suspension. In such case, the Commerce Department Director shall send a notice to the licensee by certified mail or personal service to the last known address, which notice shall state the cause for the suspension revocation and a date for a hearing at which time the licensee shall show cause why the business license shall not be suspended for a longer period of time or revoked. Unless the licensee requests an extension, the hearing shall be held within five days from date of the order of suspension. The decision of the Director may be appealed pursuant to Paragraph C.

Section 2. All ordinances or parts of ordinances of the City of Salem heretofore adopted that are inconsistent with any of the terms and provisions of this Ordinance are hereby repealed to the extent of any inconsistency.

BE IT FURTHER ORDAINED that this ordinance shall take effect after adoption and publication in accordance with law.

ATTEST:

CITY OF SALEM

Ben Angeli, RMC

Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline			X			
R. Davis			X			
T. Gregory	X		X			
V. Groce			X			
S. Kellum		XX	X			
G. Slaughter			X			
J. Smith						X
E. Gage			X			

I, Ben Angeli, City Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of an Ordinance introduced by the Common Council of the City of Salem on May 16, 2022. Public Hearing shall take place on June 20, 2022.

Date

Ben Angeli, RMC

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline						
R. Davis						
T. Gregory						
V. Groce						
S. Kellum						
G. Slaughter						
J. Smith						
E. Gage						

Date

Jody Veler, Mayor

I, Ben Angeli, Municipal Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of an Ordinance adopted by the Common Council of the City of Salem after a second reading and public hearing on June 20, 2022.

Date

Ben Angeli, RMC

**CITY OF SALEM
ORDINANCE NO. 22-10**

**ORDINANCE PROVIDING FOR VARIOUS WATER AND SEWER
UTILITY IMPROVEMENTS IN AND BY THE CITY OF SALEM, IN
THE COUNTY OF SALEM, NEW JERSEY, AND APPROPRIATING
\$400,000 THEREFOR FROM THE UTILITY CAPITAL FUND
BALANCE SHEET, RESERVE FOR DEBT SERVICE OF THE CITY.**

**BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SALEM, IN
THE COUNTY OF SALEM, NEW JERSEY, AS FOLLOWS:**

Section 1. The improvements described in Section 2 of this ordinance are hereby authorized as a general improvements to be made or acquired by the City of Salem, New Jersey. For the said improvements or purposes stated in said Section 2, there are hereby appropriated the sum of \$400,000 from moneys available in the Utility Capital Fund Balance Sheet, Reserve for Debt Service of the City.

Section 2. The improvements hereby authorized and the purpose for which said appropriation is made as provided in Section 1 of this ordinance are as follows: (a) the repair and/or rehabilitation of various water mains throughout the City (\$125,000), (b) the repair and/or rehabilitation of various sewer mains throughout the City (\$175,000) and (c) the acquisition of all materials and equipment and completion of all work necessary for the replacement of and repairs to the aging utility plant (\$100,000), together with for all the aforesaid the acquisition of all materials and equipment and all work, structures, appurtenances, attachments and accessories necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the City Engineer and hereby approved.

Section 3. The capital budget or temporary capital budget of the City is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services are on file with the City Clerk and are available for public inspection.

Section 4. This ordinance shall take effect after publication after final adoption, as provided by law.

ATTEST:

CITY OF SALEM

Ben Angeli, RMC

Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline						
R. Davis						
T. Gregory						
V. Groce						
S. Kellum						
G. Slaughter						
J. Smith						
E. Gage						

I, Ben Angeli, City Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of an Ordinance introduced by the Common Council of the City of Salem on June 20, 2022. Public Hearing shall take place on July 11, 2022.

Date

Ben Angeli, RMC

**CITY OF SALEM
RESOLUTION 2022-164**

**A RESOLUTION APPROVING THE RENEWAL OF PLENARY RETAIL
CONSUMPTION LICENSES FOR ALCOHOLIC BEVERAGES**

WHEREAS, the following entities have applied to the City of Salem for renewal of Plenary Retail Consumption Licenses to sell alcoholic beverages for the year commencing July 1st, 2022 and ending June 30th, 2023 on premises set forth in said application; and

WHEREAS, the hereinafter named entities, the applicants have complied with the requirements provided by law for the obtaining of such Plenary Retail Consumption Licenses;

WHEREAS, no objections have been made to the granting of such licenses to said applicants, and the City Clerk has made careful examination of the applications for renewal, and finding the same to be in proper order and knowing of no reason why the licenses should not be granted;

NOW, THEREFORE BE IT HEREBY RESOLVED by the Common Council of the City of Salem, County of Salem and State of New Jersey, that the hereinafter named applicants be hereby granted Plenary Retail Consumption Licenses, as numbered in this resolution, to sell alcoholic beverages on the premises stated, subject to law and regulations:

<u>APPLICANT</u>	<u>PREMISES</u>	<u>LICENSE NO.</u>
DS & TR ENTERPRISES	203 WEST BROADWAY	1712-33-005-003

BE IT FURTHER RESOLVED, that Ben Angeli, City Clerk be and hereby is designated as the person authorized to issue the aforesaid licenses on behalf of the City of Salem and furthermore shall forward a certified copy of this resolution to the Director of the New Jersey Division of Alcoholic Beverage Control, in accordance with the Director's instructions.

LICENSE FEE CHARGED: \$600.00

ATTEST:

CITY OF SALEM

Ben Angeli, RMC

Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline						
R. Davis						
T. Gregory						
V. Groce						
S. Kellum						
G. Slaughter						
J. Smith						
E. Gage						

I, Ben Angeli, Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on June 20, 2022.

Date

Ben Angeli, RMC

**CITY OF SALEM
RESOLUTION 2022-165**

**A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC
IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY
OPEN PUBLIC MEETINGS ACT, NJSA 10:4-12 These items are for
(7) *Matters relating to litigation, negotiations and attorney-client privilege*
(8) *Matters relating to the employment relationship***

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12b permits a public body to go into a closed session during a public meeting to discuss certain matters as follows:

(1) *Matters Required by law to be confidential*: Any matter which by express provision of the Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

(2) Any matter in which the release of information would impair the right to receive federal funding.

(3) *Matters involving individual privacy*: Any matter, the disclosure of which constitutes an unwarranted invasion of individual privacy such as records, data, reports, recommendations or other personal material of any education, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned.

(4) *Matters pertaining to a collective bargaining agreement*: Any matter involving a collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

(5) *Matters relating to the purchase, lease acquisition of real property or investment of public funds*: Any matter involving the lease, purchase or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

(6) *Matters of public protection*: Any tactic and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection.

(7) *Matters relating to litigation, negotiations and attorney-client privilege*: Any matter of pending or anticipated litigation or contract negotiation other than in (4) above in which the Board is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required for the attorney to exercise ethical duties as a lawyer.

(8) *Matters relating to the employment relationship*: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all of the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public.

(9) *Deliberations after public hearing*. Deliberations by the Board occurring after a public hearing that may result in a civil penalty or the suspension or loss of a license or permit of a responding party; and

WHEREAS, the City Council has determined that it is necessary to go into a closed session to discuss certain matters relating to the items as permitted by N.J.S.A. 10:4-12b

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Salem that the Council will go into closed session to discuss the following, in accordance with the aforesaid provisions of the Open Public Meetings Act, after which it will reconvene in the public:

- (7) *Matters relating to litigation, negotiations and attorney-client privilege*
- (8) *Matters relating to the employment relationship*

BE IT FURTHER RESOLVED that the minutes of the closed session will be made available to the public when the need for privacy no longer exists.

ATTEST:

CITY OF SALEM

Ben Angeli, RMC

Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline						
R. Davis						
T. Gregory						
V. Groce						
S. Kellum						
G. Slaughter						
J. Smith						
E. Gage						

I, Ben Angeli, Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on June 20, 2022.

Date

Ben Angeli, RMC

**CITY OF SALEM
RESOLUTION 2022-166**

**A RESOLUTION RE-APPOINTING BEN ANGELI AS
REGISTERED MUNICIPAL CLERK**

WHEREAS, Ben Angeli was appointed as the Registered Municipal Clerk for the City of Salem for a three-year term commencing August 1, 2019 and ending July 31, 2022; and

WHEREAS, Ben Angeli has the qualifications for the position; and

WHEREAS, Council desires to re-appoint Ben Angeli as the City's Municipal Clerk upon the expiration of the three-year term.

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the Common Council of the City of Salem that Ben Angeli be re-appointed Municipal Clerk commencing August 1, 2022; and

BE IT FURTHER RESOLVED, that upon reappointment the Clerk shall attain tenure pursuant to the provisions of N.J.S.A.40A:9-133 et seq.

ATTEST:

CITY OF SALEM

Ben Angeli, RMC

Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline						
R. Davis						
T. Gregory						
V. Groce						
S. Kellum						
G. Slaughter						
J. Smith						
E. Gage						

I, Ben Angeli, Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on June 20, 2022.

Date

Ben Angeli, RMC

**CITY OF SALEM
RESOLUTION 2022-167**

**A RESOLUTION APPROVING PAYMENTS IN ACCORDANCE WITH CIVIL
SERVICE COMMISSION DECISION**

WHEREAS, the State of New Jersey Civil Service Commission rendered a decision in a personnel matter dating back to 2016 that will become a final administrative determination once all outstanding issues regarding certain payments are resolved; and

WHEREAS, the parties have reached an agreement regarding the amount of attorney fees and back pay to be paid by the City; and

WHEREAS, the City contested the underlying matter, but has decided for economy and efficiency to take no further appeal and comply with the decision of the Civil Service Commission;

WHEREAS, the CFO has certified that funds are available to make the payments;

NOW, THEREFORE BE IT HEREBY RESOLVED by the Common Council of the City of Salem, County of Salem and State of New Jersey, that the Mayor is authorized to execute the attached agreement and the CFO is authorized to make payments in accordance with the same.

ATTEST:

CITY OF SALEM

Ben Angeli, RMC

Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline						
R. Davis						
T. Gregory						
V. Groce						
S. Kellum						
G. Slaughter						
J. Smith						
E. Gage						

I, Ben Angeli, Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on June 20, 2022.

Date

Ben Angeli, RMC

**CITY OF SALEM
RESOLUTION 2022-168**

**A RESOLUTION AUTHORIZING SALEM CITY COMMERCE DEPARTMENT
TO PROVIDE EXTENSIONS TO RECIPIENTS OF CITY OWNED AUCTIONED
PROPERTY**

WHEREAS, the City of Salem conducted an auction in the fall of 2020 of city owned property; and

WHEREAS, the city sold city owned property with the intent to bring properties back to use, and

WHEREAS, the City of Salem entered into agreements with the new property owners to have the properties rehabilitated in eighteen (18) months with the potential for an extension of six (6) months; and

WHEREAS, conditions have been placed for extension are being required upon signature of the six (6) month extension, and

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Salem, in the County of Salem, New Jersey hereby authorizes Salem City Commerce Department to allow conditional extension to property owners of auctioned property.

ATTEST:

CITY OF SALEM

Ben Angeli, RMC

Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline						
R. Davis						
T. Gregory						
V. Groce						
S. Kellum						
G. Slaughter						
J. Smith						
E. Gage						

I, Ben Angeli, Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on June 20, 2022.

Date

Ben Angeli, RMC

**CITY OF SALEM
RESOLUTION 2022-169**

**A RESOLUTION APPROVING EXTENSION OF AGREEMENT WITH VERIZON
FOR INSTALLATION OF MICROWAVE RELAY ANTENNA ON CITY
PROPERTY KNOWN AS BLOCK 11, LOT 2, NORTH THIRD STREET**

WHEREAS, the City and Verizon- New Jersey (f/k/a Bell Atlantic – New Jersey) are parties to a certain agreement dated May 17, 1982, extended by a First Amendment effective September 1, 2002 pursuant to which the City leased to the Company an area upon one support leg of the elevated water storage tank located on City property known as Block 11, Lot 2 North Third Street for the installation of a microwave relay antenna; and

WHEREAS, the term of the lease is set to expire on August 31, 2022, but may be extended on option of the company for an additional five-year term provided certain written notice of the intention to extend is provided to the City; and

WHEREAS, pursuant to the First Amendment, the annual rental fee for the extension period of September 1, 2022 to August 31, 2027 shall be \$10,494.04 to be paid in monthly installments of \$874.50.

NOW, THEREFORE BE IT HEREBY RESOLVED by the Common Council of the City of Salem, County of Salem and State of New Jersey, that the extension of the above referenced lease agreement is approved for the period of September 1, 2022 to August 31, 2027 for the annual amount of \$10,494.04 on terms set forth in the agreement dated May 17, 1982 and first amendment effective September 1, 2002.

ATTEST:

CITY OF SALEM

Ben Angeli, RMC

Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline						
R. Davis						
T. Gregory						
V. Groce						
S. Kellum						
G. Slaughter						
J. Smith						
E. Gage						

I, Ben Angeli, Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on June 20, 2022.

Date

Ben Angeli, RMC

**CITY OF SALEM
RESOLUTION 2022-170**

**A RESOLUTION APPROVING SUBMITTING A GRANT APPLICATION AND
TO EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY
DEPARTMENT OF TRANSPORTATION FOR THE IMPROVEMENTS TO
BELDEN STREET, NEW MARKET ST. AND CARPENTER ST. PROJECT**

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Salem formally approves the Grant Application for the above stated project.

BE IT FURTHERE RESOLVED that the Mayor, Council and City Clerk are hereby authorized to submit an electronic grant application identified as MA-2023-Improvements to Belden St., New Market 00430 to the New Jersey Department of Transportation on behalf of the City of Salem.

NOW, THEREFORE, BE IT RESOLVED, that the mayor, Council and City Clerk are hereby authorized to sign the grant agreements on behalf of the City of Salem and their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement

ATTEST:

CITY OF SALEM

Ben Angeli, RMC

Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline						
R. Davis						
T. Gregory						
V. Groce						
S. Kellum						
G. Slaughter						
J. Smith						
E. Gage						

I, Ben Angeli, Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on June 20, 2022.

Date

Ben Angeli, RMC

**CITY OF SALEM
RESOLUTION 2022-171**

**A RESOLUTION AUTHORIZING EMERGENCY TEMPORARY
APPROPRIATIONS**

WHEREAS, an emergent condition has arisen in that the City is expected to enter in contracts, commitments or payments prior to the 2022 budget and no adequate provision has been made in the 2022 temporary budget for the aforesaid purposes, and

WHEREAS, N.J.S. 40A:4-20 provides for the creation of an emergency temporary appropriation for said purpose, and

WHEREAS, the total emergency temporary appropriation resolutions adopted in the year 2022 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total Current Fund Budget \$0 and total Utility W/S OPERATING Budget \$520,750,

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Salem, in the County of Salem, State of New Jersey, that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. Emergency temporary appropriations be and the same are hereby made in the amount of \$100,000 as follows:
- 2.
- 3.

	W/S OPERATING Revenue Total	
2-09-00-000-000	W/S OPERATING	0
2-09-55-508-111	W/S ADMIN. S/W	44,850.00
2-09-55-508-112	TREATMENT PLANT S/W	104,650.00
2-09-55-508-299	MISC.	271,250.00
2-09-55-521-507	CAPITAL OUTLAY	100,000.00
2-09-55-526-501	SOCIAL SECURITY SYSTEM	0.00

W/S FUND Expenditure Total	520,750.00
-----------------------------------	-------------------

2-01-00-000-000	CURRENT FUND	-
2-01-20-100-111	General Administration SW	47,100.00
2-01-20-110-111	MAYOR & COUNCIL S&W	14,100.00
2-01-20-110-299	MAYOR & COUNCIL MISCELLANEOUS	5,000.00
2-01-20-120-111	MUNICIPAL CLERK S&W	2,500.00
2-01-20-120-299	MUNICIPAL CLERK MISCELLANEOUS	6,900.00

2-01-20-130-111	FINANCE SW	28,700.00
2-01-20-130-299	FINANCE MISCELLANEOUS	7,500.00
2-01-20-145-111	TAX COLLECTION S&W	41,000.00
2-01-20-145-299	MISC. EXPENSE	2,500.00
2-01-20-150-111	ASSESMENT OF TAXES S&W	16,937.00
2-01-20-165-101	ENGINEERING SERVICES	4,000.00
2-01-20-150-299	MISC EXPENSES ASSESSMENT	4,325.00
2-01-20-155-299	LEGAL MISC. EXPENSES	30,000.00
2-01-22-195-101	DEMOLITUON OD SUB STND BLDG	5,000.00
2-01-22-200-111	HOUSING ENF S&W	42,000.00
2-01-23-210-101	LIABILITY INSURANCE	82,884.00
2-01-23-215-101	WORKERS COMPENSATION INSUR.	38,380.00
2-01-23-225-101	UNEMPLOYMENT & DISABILITY INS	2,750.00
2-01-23-230-101	HEALTH BENEFIT WAIVER	1,200.00
2-01-25-240-111	POLICE DEPT S&W	455,000.00
2-01-25-240-299	POLICE DEPT MISC EXP	30,000.00
2-01-25-252-111	EMERGENCY MANAGEMENT S&W	1,700.00
2-01-25-260-OAK	AMB SQUAD AA/WOODSTOWN	16,750.00
2-01-25-265-299	MISC. EXPENSES FIRE	15,000.00
2-01-26-290-111	STREET MAINTENANCE S&W	140,000.00
2-01-26-290-299	STREET MAINT - MISC.	15,000.00
2-01-26-302-111	STREET CLEANING	30,000.00
2-01-26-310-299	BUILDINGS AND GROUNDS	15,000.00
2-01-26-315-200	VEHICLES	7,513.00
2-01-28-370-299	RECREATION	6,000.00

2-01-31-430-101	ELECTRICITY	20,000.00
2-01-31-435-101	STREET LIGHTING	60,000.00
2-01-31-446-022	NATURAL GAS	4,255.00
2-01-31-447-101	HEATING OIL	7,800.00
2-01-31-440-101	TELEPHONE	16,500.00
2-01-32-465-299	MISC. EXPENSE	30,000.00
2-01-36-472-101	SOCIAL SECURITY	30,000.00
2-01-43-490-111	MUNICIPAL COURT S&W sheet 15c	25,000.00
2-01-43-490-299	MISC. EXPENSE	4,250.00
2-01-45-920-101	PUBLIC DEFENDER	2,250.00
2-01-31-460-201	POLICE GASOLINE	7,700.00
2-01-31-460-202	ALL OTHER GASOLINE	14,000.00

1,336,494.

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline						
R. Davis						
T. Gregory						
V. Groce						
S. Kellum						
G. Slaughter						
J. Smith						
E. Gage						

I, Ben Angeli, Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on June 20, 2022.

Date

Ben Angeli, RMC

**CITY OF SALEM
RESOLUTION 2022-172**

**A RESOLUTION APPROVING A PROPOSAL FROM THE CITY ENGINEER TO
PROVIDE PROFESSIONAL ENGINEERING SERVICES TO COMPETE A WATER
UTILITY CYBERSECURITY ASSESSMENT PLAN**

WHEREAS, the Water Quality Accountability Act (WQAA) was signed by the Governor; and

WHEREAS, the act became effective on October 18, 2017; and

WHEREAS, one of the requirements of the WQAA is that all purveyors with internet connected systems and 500 or more connections must develop a Cyber Security System; and

WHEREAS, the City of Salem received a proposal (Attachment "A") from the City Engineers, Remington and Vernick to provide the necessary services; and

WHEREAS, the proposal states that the cost will be a not to exceed fee of \$12,600.00; and

WHEREAS, the CFO has determined that this is a necessary service and that the funds are available

NOW THEREFORE BE IT HEREBY RESOLVED by the Common Council of the City of Salem, County of Salem and State of New Jersey, that it accepts the attached proposal from R&V to provide the services associated with developing a cyber security program in accordance with BPU Docket# AO16030196.

ATTEST:

CITY OF SALEM

Ben Angeli, RMC

Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline						
R. Davis						
T. Gregory						
V. Groce						
S. Kellum						
G. Slaughter						
J. Smith						
E. Gage						

I, Ben Angeli, Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on June 20, 2022.

Date

Ben Angeli, RMC

ATTACHMENT A



REMINGTON
& VERNICK
ENGINEERS

RVE HQ:
2059 Springdale Road
Cherry Hill, NJ 08003
O: (856) 795-9595
F: (856) 795-1882

May 5, 2022

Ben Angeli, RMC, Business Administrator
City of Salem
17 New Market Street
Salem, NJ 08079

**RE: Proposal to Provide Consulting Engineering Services
City of Salem
Water Utility – Cybersecurity Assessment**

REMINGTON & VERNICK ENGINEERS is pleased to submit this proposal to provide professional engineering consulting services to complete a **WATER UTILITY – CYBERSECURITY ASSESSMENT PLAN**. As you are aware, the Water Quality Accountability Act (WQAA) was signed by the Governor and became effective on October 18, 2017. One of the requirements of the WQAA is that all water purveyors with internet connected control systems and 500 or more service connections must develop a cyber security system. The work under this project will include the assist the City develop a Cyber Security Program in accordance with BPU Docket # AO16030196 to include the following:

- Defines organizational oversight, accountabilities and responsibilities.
- Identifies cyber risk management including inventory of critical assets.
- Develop reporting mechanisms.
- Develop training and implementation programs.
- Analyze risk and consequences according to how critical they are to the water utility.

To develop the necessary Cybersecurity Assessment Plan, the following scope of services will be provided:

SCOPE OF SERVICES

1. RVE will review the existing SCADA System and the associated critical infrastructure to prepare an assets list with critical assets identified by risk.

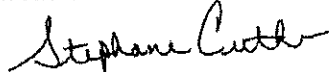
2. RVE will review the operational and reporting structure of the utility and develop a reporting and organizational chart for plan purposes.
3. Develop methodology for reporting cyber events and documentation.
4. Develop monitoring logs of critical cyber infrastructure.
5. Develop a report which includes all of the above information for use onsite by the Utility and as necessary for certification as part of the WQAA.
6. Upon development of the Cybersecurity Assessment Plan, we will review with the Utility for comments and additions prior to finalizing the plan.

The above scope of services shall be completed for a Not to Exceed Fee of \$12,600.00

Should you have any questions or require additional regarding the above information, please do not hesitate to contact our office at 856-795-9595.

Sincerely,

REMINGTON & VERNICK ENGINEERS, INC.



Stephanie Cuthbert, P.E., C.M.E.
Principal / Water & Wastewater Division Manager

**CITY OF SALEM
RESOLUTION 2022-173**

**A RESOLUTION APPROVING A PROPOSAL FROM THE CITY ENGINEER TO
PROVIDE PROFESSIONAL ENGINEERING SERVICES TO COMPLETE AN ASSET
MANAGEMENT PLAN**

WHEREAS, the Water Quality Accountability Act (WQAA) was signed by the Governor; and

WHEREAS, the act became effective on October 18, 2017; and

WHEREAS, one of the requirements of the WQAA is that all water utilities develop an Asset Management Plan (AMP); and

WHEREAS, the City of Salem received a proposal (Attachment "A") from the City Engineers, Remington and Vernick to provide the necessary services; and

WHEREAS, the proposal states that the cost will be \$9,250.00; and

WHEREAS, the CFO has determined that this is a necessary service and that the funds are available

NOW THEREFORE BE IT HEREBY RESOLVED by the Common Council of the City of Salem, County of Salem and State of New Jersey, that it accepts the attached proposal from R&V to provide the services associated with developing an Asset Management Plan.

ATTEST:

CITY OF SALEM

Ben Angeli, RMC

Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline						
R. Davis						
T. Gregory						
V. Groce						
S. Kellum						
G. Slaughter						
J. Smith						
E. Gage						

I, Ben Angeli, Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on June 20, 2022.

Date

Ben Angeli, RMC

Attachment "A"



**REMINGTON
& VERNICK
ENGINEERS**

RVE HQ:
2059 Springdale Road
Cherry Hill, NJ 08003
O: (856) 795-9595
F: (856) 795-1882

May 5, 2022

Ben Angeli, RMC, Business Administrator
City of Salem
17 New Market Street
Salem, NJ 08079

**RE: Proposal to Provide Consulting Engineering Services
City of Salem
Water Utility – Asset Management Plan**

REMINGTON & VERNICK ENGINEERS is pleased to present this proposal to develop an Asset Management Plan (AMP) for the City Water Utility. Our proposed services will review and modify the previously prepared Water Utility Evaluation Report completed in September 2020. The AMP is similar to the previously completed Evaluation Report but must be modified to include a listing of all assets. The assets must then be ranked based upon criticality to the system, level of service, maintenance needs, etc.

The following details the Scope of Services to be completed under this project.

SCOPE OF SERVICES

TASK 1 – ASSET MANAGEMENT PLAN (AMP)

In September 2020, a Water Utility Evaluation Report was prepared by our office for the Salem Water Utility. This report will be reviewed and updated as the basis for the required Asset Management Plan (AMP). It should be noted that there are elements of the AMP which were not part of the original Evaluation Report and will be developed and incorporated as part of this proposal.

Specifically, in accordance with the Best Management Practices Guide, the Asset Management Plan will identify and consider the following elements of the Salem Water Utility system:

- Utilize the inventory completed in 2020 of all assets;
- From the list of assets, identify how critical they are to the operation of the water utility;
- Determine the ranking of risk / failure for each asset;
- Analyze failure risk and consequences according to how critical they are to the water utility;
- Develop lifecycle costs for the critical assets.

TASK 2 – LIFE CYCLE COSTING / FUNDING STRATEGY

A required element of the AMP is to establish a funding strategy. To complete this task, the following will be completed:

- Life Cycles will be established for each asset. The age of the infrastructure will be utilized to determine the remaining life cycle and therefore, the anticipated year for replacement or rehabilitation.
- Once the replacement schedule with costs is developed, a Funding Analysis must be completed. To avoid the duplication of previously completed work, the previously completed Capital Improvement Plan will be utilized.

TASK 3 – CERTIFICATION / SUBMISSION

As a requirement of the WQAA, the generated information must be certified by either the operator or licensed professional engineer. If desired, RVE will certify the documents and make the submission to the NJDEP.

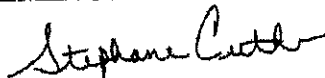
COST OF SERVICES

Task 1 – Asset Management Plan	\$8,000.00
Task 2 – Life Cycle Costing / Funding Strategy	\$1,000.00
Task 3 – Certification / Submission	\$250.00
TOTAL ENGINEERING FEES	\$9,250.00

Should you have any questions or require additional regarding the above information, please do not hesitate to contact our office at 856-795-9595.

Sincerely,

REMINGTON & VERNICK ENGINEERS, INC.



Stephanie Cuthbert, P.E., C.M.E.
Principal / Water & Wastewater Division Manager