

**CITY OF SALEM
COMMON COUNCIL CAUCUS MEETING MINUTES
JANUARY 10, 2022
6:30 PM**

OPENING 6:30 PM

PLEDGE OF ALLEGIANCE: Council President Earl Gage

INVOCATION: Councilwoman Sharen Kellum

STATEMENT OF ADVERTISEMENT:

The City Clerk read the following: Notice of this meeting has been provided to the South Jersey Times and the Elmer Times and is posted on the City Hall Bulletin Board stating the time and the place of the meeting. Notice has also been posted that the meeting can be accessed through Zoom.

ROLL CALL:

Present: Cline, Davis, Groce, Slaughter, Smith, Gage

Also Present: Mayor Veler, Solicitor Rhea, CFO Nunez and Admin/Clerk Angeli

PUBLIC PORTION FOR AGENDA ITEMS ONLY:

Motion to open: Cline and Second: Kellum

All Council Members present voted in favor in a voice vote.

Mr. Angeli stated the following: The public is instructed that this portion of the meeting is provided for comments and questions on Agenda items only. There will be a public portion later in the meeting for general comments and questions. Please state your name and address, street name only for the record.

No comments or questions were offered.

Motion to close the public portion on agenda items: Cline and Second: Kellum

All Council Members present voted in favor in a voice vote.

INTRODUCTION OF RESOLUTIONS FOR CONSIDERATION:

RES. 2022-55 A RESOLUTION AUTHORIZING TRANSFER OF APPROPRIATIONS
RESERVED

Motion to Introduce: Cline Second: Kellum All Council Members present voted in favor in a voice vote.

RES. 2022-56 A RESOLUTION APPROVING THE PART-TIME EMPLOYMENT OF TRENEE
KIM THOMPSON IN THE FINANCE OFFICE FOR THE CITY OF SALEM

Motion to Introduce: Cline Second: Kellum All Council Members present voted in favor in a voice vote.

RES. 2022-57 A RESOLUTION AUTHORIZING SALEM CITY COMMERCE DEPARTMENT
TO PREPARE AND SUBMIT A GRANT APPLICATION FOR THE USDA
RURAL BUSINESS DEVELOPMENT GRANT

Motion to Introduce: Cline Second: Kellum, after several minutes of discussion by Council members on the purpose and scope of the grant, Councilman Davis voted no and all other Council Members present voted in favor in a voice vote.

COMMITTEE REPORTS AND DISCUSSION:

ADMINISTRATION (Gage, Gregory, Groce, Smith)

Council president Gage said that the committee set a meeting date for 1-18 and he spoke about setting goals and priorities for 2022. Discussion ensued about the goals and priorities for 2022.

PUBLIC SAFETY (Davis, Smith, Groce, Gage)

Mr. Davis scheduled a meeting of the committee for 1-12.

PUBLIC WORKS (Groce, Gregory, Gage, Slaughter)

Councilman Groce and Mr. Angeli spoke about the need to declare a water emergency.

ORDINANCE/BUILDINGS AND GROUNDS (Cline, Slaughter, Smith, Kellum)

Mr. Angeli spoke about the employee residency Ordinance, doing an Ordinance for a position in the finance office and the salary Ordinance. There was also some discussion about the Landlord Ordinance.

NEIGHBORHOOD INITIATIVES/PARKS AND RECS (Slaughter, Kellum, Cline, Davis)

Councilwoman Slaughter listed cleanup projects completed in 2021 and spoke about different programs for 2022. She commented that Ms. Cline and Ms. Kellum did a great job with the education program for Clean Communities. She spoke about developing a "Pick a Day" cleanup program and explained how that would work. She stated that for 2021, 310 bags of trash were collected and 280 volunteers participated. Mr. Davis spoke about the new courts at westside courts.

ECONOMIC AND COMMUNITY DEVELOPMENT (ECDC) (Smith, Davis, Kellum, Gregory)

There was some discussion initiated by Mr. Davis concerning the burned out buildings in the City and the need to address them.

MAYOR'S COMMENTS:

No comments from the Mayor.

ADMINISTRATOR REPORT:

Mr. Angeli spoke about several issues including the schedule for special meetings on the budget on 1/31 and 2/28. He spoke about the tax assessor's email concerning the City Assessment ratio and what it means for the possibility in the future in regards to a city-wide revaluation. He spoke about the bleacher situation and the pool. He said that the City would need to issue a notice about water conservation. He spoke about a meeting with DEP concerning the Well # 9 project.

CFO REPORT:

Ms. Nunez spoke about the Cyber Security policy and that the cost was \$5,300.

PUBLIC PORTION:

Motion to open: Cline and Second: Kellum

All Council Members present voted in favor in a voice vote.

Mr. Angeli stated the following: The public is instructed that this portion of the meeting is provided for comments and questions on any matter. Please state your name and address, street name only for the record.

No comments or questions from the public

Motion to close the public portion on agenda items: Cline and Second: Kellum

All Council Members present voted in favor in a voice vote.

ADJOURNMENT:

Motion: Cline and Second: Kellum

All Council Members present voted in favor in a voice vote.

NEXT COUNCIL MEETING:

THE REGULAR COMMON COUNCIL MEETING ON JANUARY 18, 2022 AT 6:30 PM

Minutes respectfully submitted by:


Ben Angeli, RMC

**CITY OF SALEM
RESOLUTION 2022-55**

A RESOLUTION AUTHORIZING TRANSFER OF APPROPRIATION RESERVES

WHEREAS, various 2021 bills have been presented for payment this year, which bills represent obligations of the prior fiscal year and were not covered by order number and/or recorded at the time of transfers between the 2021 Budget in the last two months of 2021; and

WHEREAS, N.J.S. 40A:4-59 provides that all unexpended balances carried forward after the close of the fiscal year are available, until lapsed at the closed of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year, and allow transfers to be made from unexpended balances to those which are expected to be insufficient during the first three months of the succeeding year;

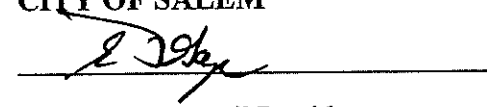
NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Salem, in the County of Salem, State of New Jersey, (2/3 of the majority of the full membership concurring herein) that the transfers in the amount of \$20,000.00 be made between the 2021 Budget Appropriation Reserves as follows:

FROM	TO
Housing 1-01-22-200-299 \$16,500.00	Sanitary Landfill 1-01-32-465-299 \$20,000.00
Employee Grp Insurance \$3,500.00	

ATTEST:


Ben Angeli, RMC

CITY OF SALEM


Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline	X		X			
R. Davis			X			
J. Smith			X			
T. Gregory						X
V. Groce			X			
S. Kellum		X	X			
G. Slaughter			X			
E. Gage			X			

I, Ben Angeli, Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on January 10, 2022.

1-10-22
Date


Ben Angeli, RMC

**CITY OF SALEM
RESOLUTION 2022-56**

**A RESOLUTION APPROVING THE PART-TIME EMPLOYMENT
OF TRANEE KIM THOMPSON IN THE FINANCE OFFICE FOR THE
CITY OF SALEM**

WHEREAS, due to the resignation of the senior payroll clerk, the Common Council of the City of Salem has determined there is a need for a part-time payroll clerk in the finance office until the full time position can be filled; and

WHEREAS, Tranee Kim Thompson is available to fill the part-time position; and

WHEREAS, Tranee Kim Thompson served as the full-time senior payroll clerk and has the knowledge and experience necessary for the part-time position; and.

WHEREAS, the Common Council of the City of Salem, hereby wishes to appoint **Tranee Kim Thompson** to the position of part-time senior payroll clerk effective, date to be determined, at the hourly rate of \$23.14 an hour; and

BE IT HEREBY RESOLVED by the Common Council of the City of Salem, County of Salem and State of New Jersey that **Tranee Kim Thompson** is hereby appointed as a part-time senior payroll clerk in the Finance office.

ATTEST:


Ben Angeli, RMC

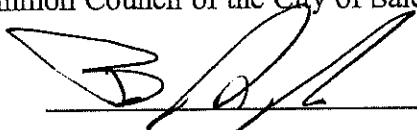
CITY OF SALEM


Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline	X		X			
R. Davis			X			
J. Smith			X			
T. Gregory						X
V. Groce			X			
S. Kellum		X	X			
G. Slaughter			X			
E. Gage			X			

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1-10-22
Date


Ben Angeli, RMC

**CITY OF SALEM
RESOLUTION 2022-57**

**A RESOLUTION AUTHORIZING SALEM CITY COMMERCE DEPARTMENT
TO PREPARE AND SUBMIT A GRANT APPLICATION FOR THE
USDA RURAL BUSINESS DEVELOPMENT GRANT**

WHEREAS, the U.S. Department of Agriculture (USDA) has announced the Rural Business Development Grants (RBDG) in the range of \$10,000 to \$500,000; and

WHEREAS, The RBDG is a competitive grant that supports targeted technical assistance, training and other activities leading to the development or expansion of small and emerging private businesses in rural areas; and

WHEREAS, the City of Salem will be requesting funding to meet the needs of the small and emerging businesses in Salem City.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Salem, in the County of Salem, New Jersey hereby authorizes Salem City Commerce Department to prepare and submit the USDA Rural Business Development Grant application

ATTEST:


Ben Angeli, RMC

CITY OF SALEM


Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline	X		X			
R. Davis				X		
E. Gage			X			
T. Gregory						X
V. Groce			X			
S. Kellum		X	X			
G. Slaughter			X			
J. Smith			X			

I, Ben Angeli, Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on January 10, 2022

1-10-22
Date


Ben Angeli, RMC