

CITY OF SALEM
COMMON COUNCIL REGULAR MEETING MINUTES
OCTOBER 18, 2021
6:30 PM

OPENING 6:30 PM

PLEDGE OF ALLEGIANCE: Council President Earl Gage

INVOCATION: Council President Earl Gage

STATEMENT OF ADVERTISEMENT:

The City Clerk read the following: Notice of this meeting has been provided to the South Jersey Times and the Elmer Times and is posted on the City Hall Bulletin Board stating the time and the place of the meeting. Notice has also been posted that the meeting can be accessed through Zoom.

ROLL CALL:

Present: Cline, Davis, Gregory, Groce, Kellum, Slaughter, Smith, Gage

Also Present: Mayor Washington, Solicitor Rhea, CFO Nunez, Commerce Director Bailey and Admin/Clerk Angeli

APPROVAL OF BILLS:

Motion: Gregory and Second Kellum

All Council Members present voted in favor in a voice vote.

PUBLIC PORTION FOR AGENDA ITEMS ONLY:

Motion to open: Gregory and Second: Kellum

All Council Members present voted in favor in a voice vote.

Mr. Angeli stated the following: The public is instructed that this portion of the meeting is provided for comments and questions on Agenda items only. There will be a public portion later in the meeting for general comments and questions. Please state your name and address, street name only for the record.

No comments or questions were offered.

Motion to close the public portion on agenda items: Gregory and Second: Kellum

All Council Members present voted in favor in a voice vote.

Tonight due to the swearing in of our new Sergeants, we are going to do two Resolutions and the swearing in ceremony first.

INTRODUCTION OF RESOLUTIONS FOR CONSIDERATION:

RES. 2021-200 A RESOLUTION APPOINTING MIKE PELURA TO THE POSITION OF
SERGEANT OF THE CITY OF SALEM POLICE DEPARTMENT

Motion to Introduce: Gregory Second: Kellum All Council Members present voted in favor in a Roll Call vote.

RES. 2021-201 A RESOLUTION APPOINTING DREW HOGLEN TO THE POSITION OF
SERGEANT OF THE CITY OF SALEM POLICE DEPARTMENT

Motion to Introduce: Gregory Second: Kellum All Council Members present voted in favor in a Roll Call vote.

SWEARING IN OF THE NEW SERGEANTS; MIKE PELURA AND DREW HOGLEN

MAYORAL PROCLAMATION: In Honor of Lydia Thompson

SECOND READING OF AND HEARINGS FOR ORDINANCES:

ORD. 2110 AN ORDINANCE AMENDING CHAPTER 88 SECTIONS
1 THROUGH 7 BUSINESS LICENSES

Motion to open the public hearing on ORD. 2110: Gregory Second: Kellum Voice Vote: 8-0

There were no questions or comments from the public or Council members on Ord. 2110

Motion to close the public hearing on ORD. 2110: Gregory Second: Kellum Voice Vote: 8-0

Motion to adopt ORD 2110: Gregory Second: Kellum RCV: 8-0

INTRODUCTION OF ORDINANCES FOR FIRST READING:

This is the first reading and introduction. The public hearing for ordinance 2111 will be on November 15, 2021 at 6:30PM

ORD. 2111 AN ORDINANCE OF THE CITY OF SALEM AMENDING CHAPTER 11
COMMERCE DEPARTMENT ESTABLISHED BY ORDINANCE 16-06

Motion to Introduce: Gregory Second: Kellum All Council Members present voted in favor in a voice vote.

INTRODUCTION OF RESOLUTIONS FOR CONSIDERATION:

RES. 2021-190 A RESOLUTION AUTHORIZING SUBMISSION OF A PLAN FOR THE SALEM
CITY MUNICIPAL ALLIANCE GRANT FOR THE FISCAL YEAR 2023

Motion to Introduce: Gregory Second: Kellum All Council Members present voted in favor in a voice vote.

RES. 2021-191 A RESOLUTION CERTIFYING TO THE LOCAL FINANCE BOARD OF THE
STATE OF NEW JERSEY THAT THE GOVERNING BODY HAS RECEIVED AND
REVIEWED AT LEAST THE FINDINGS AND RECOMMENDATIONS

Motion to Introduce: Gregory Second: Kellum All Council Members present voted in favor in a voice vote.

RES. 2021-192 A RESOLUTION TO RENEW SALEM CITY MEMBERSHIP IN THE
STATEWIDE INSURANCE FUND

Motion to Introduce: Gregory Second: Kellum All Council Members present voted in favor in a voice vote.

RES. 2021-193 A RESOLUTION APPOINTING STAND UP FOR SALEM (SUFS) AND JANET
SHERIDAN AS PROJECT MANAGER AND PROJECT COORDINATOR FOR
THE SARAH NICHOLSON ALLEN, 67 WEST BROADWAY PRESERVATION
AND FEASIBILITY PLAN PROJECT

Motion to Introduce: Gregory Second: Kellum All Council Members present voted in favor in a voice vote.

RES. 2021-194 A RESOLUTION APPROVING THE CLERK TO ADVERTISE A REQUEST
FOR PROPOSALS FOR A PRESERVATION PLAN AND FEASIBILITY STUDY
FOR THE SARAH NICHOLSON ALLEN HOUSE, 67 WEST BROADWAY

IN SALEM, NEW JERSEY

Motion to Introduce: Gregory Second: Kellum All Council Members present voted in favor in a voice vote.

RES. 2021-195 A RESOLUTION AUTHORIZING THE FORECLOSURE OF TAX TITLE LIENS
IN REM

Motion to Introduce: Gregory Second: Kellum All Council Members present voted in favor in a voice vote.

RES. 2021-196 A RESOLUTION ACCEPTING AND AUTHORIZING THE MAYOR TO
SIGN A PROPOSAL FROM REMINGTON & VERNICK ENGINEERS TO
PERFORM STRUCTURAL INSPECTION AND EVALUATION ON
BLEACHER SYSTEM

Motion to Introduce: Gregory Second: Kellum All Council Members present voted in favor in a voice vote.

RES. 2021-197 A RESOLUTION ACCEPTING AND AUTHORIZING THE MAYOR TO
SIGN A PROPOSAL FROM BRS INC. TO PREPARE HDSRF APPLICATION
FOR 383 EAST BROADWAY

Motion to Introduce: Gregory Second: Kellum All Council Members present voted in favor in a voice vote.

RES. 2021-198 A RESOLUTION ACCEPTING AND AUTHORIZING THE MAYOR TO
SIGN A PROPOSAL FROM BRS INC. TO PREPARE HDSRF APPLICATION
FOR 400 KEASBEY STREET

Motion to Introduce: Gregory Second: Kellum All Council Members present voted in favor in a voice vote.

RES. 2021-199 A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC
IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY
OPEN PUBLIC MEETINGS ACT, NJSA 10:4-12 These items are for
(8) *Matters relating to the employment relationship*
(4) *Matters pertaining to a collective bargaining agreement*
(7) *Matters relating to litigation, negotiations and attorney-client privilege*

Motion to Introduce: Gregory Second: Kellum All Council Members present voted in favor in a voice vote.

RES. 2021-202 RESOLUTION APPROVING AMENDMENTS TO THE CITY OF SALEM'S
POLICY AND PROCEDURE EMPLOYEE MANUAL

Motion to Introduce: Gregory Second: Kellum All Council Members present voted in favor in a voice vote.

RES. 2021-203 RESOLUTION AUTHORIZING SALEM CITY TO PARTICIPATE IN
COOPERATIVE PURCHASING SYSTEM

Motion to Introduce: Gregory Second: Kellum All Council Members present voted in favor in a voice vote.

RES. 2021-204 RESOLUTION APPROVING AMENDMENTS TO THE COLLECTIVE
NEGOTIATIONS AGREEMENT BY AND BETWEEN THE COMMON COUNCIL
OF THE CITY OF SALEM AND THE CITY OF SALEM BLUE COLLAR
WORKERS ASSOCIATION

Motion to Introduce: Gregory Second: Kellum All Council Members present voted in favor in a voice vote.

RESOLUTIONS 2021-205 THROUGH 2021-212 WILL BE DONE AS A CONSENT AGENDA

Any member of Council can at this time request to remove any of the resolutions from the consent agenda
and they can be voted on separately.

- RES. 2021-205 A RESOLUTION TO APPROVE MOVEMENT OF JAMAR THOMPSON FROM POSITION OF LABORER TO TRUCK DRIVER
- RES. 2021-206 A RESOLUTION TO APPROVE MOVEMENT OF DAVID FAULHABER FROM POSITION OF LABORER TO MECHANIC'S HELPER
- RES. 2021-207 A RESOLUTION TO APPROVE PROVISIONAL APPOINTMENT OF BRIAN THOMPSON TO THE POSITION OF EQUIPMENT OPERATOR
- RES. 2021-208 A RESOLUTION TO APPROVE MOVEMENT OF CAMERON CAGLE FROM POSITION OF LABORER TO ASSISTANT SEWER PLANT/WATER PLANT OPERATOR
- RES. 2021-209 A RESOLUTION TO APPROVE PROVISIONAL APPOINTMENT OF CYNTHIA EDWARDS TO THE POSITION OF KEYBOARDING CLERK 2
- RES. 2021-210 A RESOLUTION TO APPROVE MOVEMENT OF HARRON JEFFRIES FROM POSITION OF LABORER TO ASSISTANT SEWER PLANT/WATER PLANT OPERATOR
- RES. 2021-211 A RESOLUTION TO APPROVE PROVISIONAL APPOINTMENT OF JUAN STEVENSON TO THE POSITION OF METER READER
- RES. 2021-212 A RESOLUTION TO APPROVE PROVISIONAL APPOINTMENT OF KIM THOMPSON TO THE POSITION OF SENIOR PAYROLL CLERK

Motion to Introduce: Gregory Second: Kellum Councilman Groce abstained from Resolution 2021-205. All other Council Members present voted in favor in a Roll Call Vote.

MAYOR'S COMMENTS:

No Comments

OLD BUSINESS:

Council members and department leaders are invited to comment on previously discussed business. This may include updates on Committee matters.

Councilman Davis spoke about the fire at the Community center. He asked about the burned out properties. The Solicitor said that there is a notification process that has to be followed.

Council President Gage thanked the members of the Fire Department. He said that the county and many other fire departments were on site.

Mr. Bailey said that he received 15 responses to the survey and that he was going to extend it for four more weeks.

NEW BUSINESS:

Council members and department leaders are invited to bring to the floor any new business to be discussed or reported on. This may include new Committee matters.

PUBLIC PORTION:

Motion to open: Gregory and Second: Kellum

All Council Members present voted in favor in a voice vote.

There were no questions or comments from the public.

Motion to close the public portion on agenda items: Gregory and Second: Kellum All Council Members present voted in favor in a voice vote.

EXECUTIVE SESSION:

Motion to go into executive session: Gregory and Second: Kellum
All Council Members present voted in favor in a voice vote.

Mr. Angeli stated that Executive Session would last about one hour and that no action can be taken in a closed session. He said that action can be taken after the executive Session.

The Governing Body, City Solicitor, CFO, Commerce Director and City Admin/Clerk moved into a closed session.

Motion to leave executive session: Gregory and Second: Kellum


Mr. Angeli stated that no action was taken in Executive Session and that all members that entered the session are still present.

ADJOURNMENT:

Motion: Gregory and Second: Kellum

All Council Members present voted in favor in a voice vote.

Minutes respectfully submitted by:


Ben Angeli, RMC

NEXT COUNCIL MEETING: NOVEMBER 8, 2021 AT 6:30 PM

CITY OF SALEM
PROCLAMATION HONORING
LYDIA THOMPSON

WHEREAS, the Mayor and Common Council of the City of Salem are honored to pay tribute to the life of longtime resident and public servant, Lydia Thompson; and

WHEREAS, Ms. Thompson was a schoolteacher for 33 years and was teacher of the Year; and

WHEREAS, Ms. Thompson began her official public service as a member and Chairperson of the City Zoning Board and also served on the election board; and

WHEREAS, In June of 2004, Ms. Thompson was asked to step up and complete an unexpired as a member of the Salem City Common Council; and

WHEREAS, Lydia was elected to serve on Council in 2005; and

WHEREAS, Ms. Thompson served on many Council Committees and most proudly chaired the Neighborhood Initiatives Committee for several years; and

WHEREAS, after honorably completing her time on Council in 2010, Ms. Thompson again stepped up to serve in 2016 through 2018; and

WHEREAS, Lydia was always known as having a desire to help others and served many years as a volunteer at Salem Hospital and as a member of Mt. Hope United Methodist Church; and

WHEREAS, Ms. Thompson will long be remembered for her time serving as the President of the Anderson Gospel Choirs and as a member of the Salem Women's Community Choir and the Allen and Allen Choir; and

WHEREAS, she was a longtime participant in the John Rock Lecture Series; and

WHEREAS, in addition to her singing talent, Ms. Lydia was well known for her cooking and especially her deviled eggs that she provided for many church and civic events.

THEREFORE, BE IT RESOLVED that we bow in humble submission to Him that never makes a mistake and remember the words of Jesus Christ saying "Well done, thy good and faithful servant! You have been faithful with a few things; I will put you in charge of many things. Come and share your Lord's happiness! and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Common Council of the City of Salem, in the County of Salem, State of New Jersey, do hereby proclaim and declare honor upon the name, life, and service of Lydia Thompson.

Officially recorded this 18th day of October in the Year of Our Lord Two Thousand Twenty-One.

ATTEST:

CITY OF SALEM

Ben Angeli, RMC

Mayor Charles Washington, Jr.

CITY OF SALEM
ORDINANCE NO. 2110

**AN ORDINANCE AMENDING CHAPTER 88 SECTIONS 1
THROUGH 7 BUSINESS LICENSES**

WHEREAS, it is necessary to amend the provisions of the Ordinances regulating business licenses to provide oversight and clarify the procedures for the application process; and

WHEREAS, it is further deemed necessary to establish a renewal and maintenance process to ensure local businesses are in compliance with City regulations and statutory requirements;

NOW THEREFORE BE IT ORDAINED by the Common Council of the City of Salem as follows:

Section 1. Chapter 88, Sections 1 through 7 are hereby amended to read as follows:

§ 88-1. Definitions.

As used in this chapter, the Following terms shall have the meanings indicated:

BUSINESS — Conducting, engaging in or carrying on any retail, commercial, industrial, mercantile, trade, professional, occupational, vocational, service or other nonresidential activity, including but not limited to store, shop, salon, office, warehouse, manufacturing, restaurant, meeting hall, lodge, conference, school or daycare facility, from premises located within the City of Salem. However, the term "business" shall not include:

- A. Home-based businesses where there are no employees other than the resident homeowner regularly working from or visiting the home; all activity is confined within the interior of the home; there is no signage relating to the business; and neither suppliers, vendors nor members of the general public are regularly invited onto the premises in connection with the business.
- B. Rental unit leased or to be leased for residential purposes which is subject to the licensing requirements of Chapter 172 of this Code;
- C. Any establishment involved in the sale or distribution of alcoholic beverages which is subject to Chapter 69 of this Code;

- D. A pool or billiard facility or amusement arcade which is subject to the licensing requirements of Chapter 71 of this Code;
- E. Shows, exhibitions, dances and other temporary entertainment activities subject to the licensing requirements of Chapter 109 of this Code;
- F. Junkyards subject to the licensing requirements of Chapter 127 of this Code;
- G. Peddlers and solicitors, not operating from a fixed location, subject to the licensing requirements of Chapter 160 of this Code;
- H. Yard, garage and lawn sales subject to the licensing requirements of Chapter 174 of this Code;
- I. Vehicle repair garages subject to the licensing requirements of Chapter 217 of this Code;
- J. Exceptions made for special events or otherwise for good cause as determined by the City Council.

PERSON — Includes plural as well as singular and includes individuals, clubs, societies, assemblies, churches, corporations, including nonprofits, associations, partnerships, limited-liability companies, joint ventures and other entities.

§ 88-2. License required.

No person shall open, operate or conduct any business in the City of Salem without first complying with the provisions of this chapter and obtaining a license therefor as provided herein.

§ 88-3. Application for license.

- A. Applications for a business license required by this chapter shall be made in writing to the Director of the Department of Commerce (the Department. Each application shall contain the following information:
 - (1) The name and address and telephone number of the applicant and the social security number or taxpayer identification number of the applicant. A photo id shall be presented at the time of the application by the applicant.
 - (2) The address, including tax lot and block number, at which the business is to be conducted.
 - (3) The name, address and telephone number of the owner of property at which the business is to be conducted if the owner

is different than the applicant.

- (4) A specific description of the business to be conducted, including the types of products to be sold or services provided, approximate hours of operation and approximate number of employees.
- (5) The name under which the business is to be conducted.
- (6) The home address and telephone number of the applicant, or in the case of a corporation or other entity applicant, the home address and telephone number of a responsible contact person who serves as the designee/agent of the applicant with respect to the business.
- (7) In the case of an applicant corporation or other entity required by law to have a registered agent, the name and address of such registered agent.
- (8) Whether or not the applicant has ever had a license to conduct the business herein described denied or revoked. If

such license has been denied, the applicant shall set forth in detail the facts leading to such denial. With respect to a corporation or other entity applicant, this disclosure shall also apply to the principal officer or officers, and any person holding 10% or more of the stock or other ownership, of the entity applicant.

B. Each application shall also include a certification by the applicant to the following:

- (1) That to the best knowledge and information of the applicant, the premises where the business is to be conducted is in compliance with all applicable zoning, building, housing, health and safety codes and regulations.
- (2) That to the best knowledge and information of the applicant, the municipal real estate taxes and water and sewer charges for the premises where the business is to be conducted are paid current.

C. The application form shall require the disclosure of such other information as the Department may from time to time prescribe.

D. Each application shall also require proof that:

- (1) The premises where the business is to be located has been inspected by the applicable State and City code officials, as may apply and the County Department of Health and, found to be in compliance with applicable State, County and City

codes/regulations relating to minimum life safety standards, and that a certificate of occupancy has been issued to the applicant by the official(s) confirming the foregoing; and

- (2) Site plan approval, or waiver thereof, has been granted by the City and if applicable, County Planning Boards, for the proposed business at the proposed business premises, and a resolution has been issued to the applicant by the Planning Board confirming the foregoing, or a written existing business relocation waiver issued by the Zoning Officer pursuant to § 130-117A (5). [Amended 8-18-2014 by Ord. No. 14-10]
- (3) The property where the business is to be located has received a permit from the Historical Preservation Commission if under the jurisdiction of the Commission.

§ 88-4. License fee.

- A. All applications for business licenses shall be made by the applicant prior to the establishment, opening or conduct of the business. The applicant shall be required to pay a nonrefundable fee as set forth on the attached schedule for the processing of the application, which fee must be submitted with the application.
- B. In the case of any business already established, opened and operating at the time of the adoption of this chapter, the person responsible for said business shall be required to complete and file the application renewal form within 120 days after the adoption of this chapter;
- C. Any business license issued under this chapter shall be nontransferable to any other person, location, or other business operation. In the event of any change of ownership of the licensed business, change in location, or material expansion or change in the business operation, a new license shall be required and an application therefor shall be filed. Notwithstanding the foregoing, a business license issued under this chapter shall be transferable, and no new fee shall be due under Subsection A hereof in connection with such transfer, if in connection with an existing business relocation waiver issued by the Zoning Officer pursuant to § 130-117A (5). [Amended 8-18-2014 by Ord. No. 14-10]
- D. Prior to the issuance of any license under this chapter, the Department shall have the authority to investigate the applicant and/or the information supplied by the applicant to verify the validity thereof.
- E. Upon compliance with all of the foregoing requirements for a

business license, the Department shall issue the license.

- F. Each person to whom a business license shall be issued shall display the current license at the business premises in a conspicuous place.
- G. Any person to whom a business license shall be issued shall notify the Department within 10 days of any significant change of the information submitted in the application form.

§ 88-5. Rejection and revocation.

- A. The Department shall reject, revoke, suspend or impose reasonable conditions upon a license applied for or issued under this chapter for any of the following reasons:
 - (1) A finding that there was any misstatement of material fact in the application upon which the license was issued.
 - (2) The occurrence of any fact which, had it occurred and been known before issuance of the license, would have resulted in the denial of the application.
 - (3) Repeated violations or prolonged failure to correct any violation of any applicable building, housing, health, fire or safety code or regulations.
 - (4) Refusal to allow access to any portion of the licensed premises at reasonable times with or without advance notice in appropriate circumstances, in order that officers or agents of the City or any official charged with enforcement within the municipality of any zoning, building, housing, health, fire or safety code or regulations applicable to the premises may determine compliance with such codes or regulations.
 - (5) Failure or refusal to comply with any lawful regulation or order of the City.
 - (6) A determination that the issuance or continuation of the license would be contrary to the best interests of the City.
 - (7) The failure of all real property taxes, outstanding/unpaid liens for municipal taxes/municipal charges, and/or municipal water and sewer charges and/or other municipal assessments or charges due to the City to be paid current at the time of the issuance or renewal of the license as required by Chapter 135 of this Code.
 - (8) The failure of the owner of the property affected by the license

or upon which a licensed business or activity is conducted to pay taxes or water/sewer or other municipal charges due to the City for at least three consecutive quarters following issuance of the license.

- B. A license shall not be revoked until five days' prior notice of the grounds therefor has been served upon the licensee, either personally or by certified mail addressed to the licensee at the licensed premises, and a hearing or opportunity to be heard given to the licensee before a representative of the Department.
- C. Upon determination by the Department to refuse the granting or renewal of a license, or to suspend, revoke or impose conditions upon a license, the licensee affected shall be entitled to appeal to the City Council for a review of that determination; and the City Council may reverse the Department's determination if it concludes that the application was improperly denied or that revocation, suspension or conditions were improperly imposed. Any such appeal must be filed in the Offices of the City Clerk and the Department within 15 days of the date of the notice issued by the Department refusing, revoking or suspending the license. An appeal to the City Council of any action by the Department to revoke, suspend, refuse to renew or to impose new conditions upon a previously validly issued license, shall stay all proceedings

in furtherance of the action in respect to which the decision appealed from was made unless the Department issues a written certification to the City Council, after notice of the appeal has been filed with the Department, that by reason of the facts stated in the certification a stay would, in the opinion of the Department, cause imminent peril to life or property and/or result in other circumstances which are materially adverse to the public good; and in such case the action of the Department shall not be stayed other than by order of a judge of the Municipal or Superior Court upon notice to the Department and on due cause shown. Notwithstanding the foregoing, the City Council may, in its discretion, assign the matter to be heard by a hearing officer or officers who shall be appointed by the Council. If the matter is assigned to a hearing officer, such officer shall transmit his findings of fact and conclusions of law to the City Council within 30 days of the conclusion of the hearing. The Council shall then review the matter and may accept, reject, or modify the recommendations of the hearing officer based on the record before such hearing officer. In the event that the matter is not referred to a hearing officer and is heard by the Council, then the Council shall render a decision within 30 days of the conclusion of the hearing. Following the hearing, a decision shall be rendered,

granting the appeal and issuing the license, either conditionally or unconditionally, or revoking or suspending the license, determining that the license shall not be renewed or reissued for a defined period of time, or suspending or revoking the license unless the licensee pays a specified fine, posts financial security to reasonably ensure future compliance or abatement of the problem, or fulfills other requirements imposed as are appropriate under the circumstances. At the hearing witnesses shall be sworn in prior to testifying. The strict rules of evidence shall not apply and the evidential rules and burden of proof shall be that which generally controls administrative hearings.

§ 88-6. Duration of License; Renewal

- A. No license issued under this Chapter shall be issued for more than (2) years. All licenses issued under this Chapter shall expire on the thirty first day of December of the second year following approval and every two years thereafter. For those initial licenses that are issued mid-year, the license is in effect for the year of issuance and the following year. For example, if a business license is issued in July 2021, then the license is in effect for the year 2021 and expires December 31, 2022.
- B. Every business issued a license under this Chapter shall make application for renewal of such license to the Commerce Department Director every two years on or before November 30 of the year of expiration for the following year and shall pay the amount of the license fee as set forth in Section 88-4; however, no such business operating in the City who maintains or is responsible for maintaining the property of such business shall be eligible for renewal of such license unless the property has been maintained in a neat manner and consistent with the applicable property maintenance, zoning and commercial building requirements of the City of Salem or is delinquent pursuant to Section 88-5 B 7 and 8. The property shall be clear of debris with all proper trash receptacles and signage maintained in accordance with the City of Salem ordinances. The City reserves the right to make an inspection of the property before issuance of the renewal license.
- C. Any business who is denied the issuance of a renewal license for failure to comply with the requirements in B above shall have a forty-five (45) day extension period from the date of the denial to replace or restore the property to an acceptable manner. During the forty-five-day extension period, the business may continue to operate in the City provided that the operation of the business does not constitute or create a health or safety hazard.
- D. The failure of any applicant to obtain the renewal of such license or within the forty-five-day extension period provided after an initial denial thereof under the provisions of this section shall require such applicant to immediately cease engaging in or managing his business until such time as the license is renewed.

§ 88-7 Violations and penalties.

- A. Any person who violates any provision of this chapter shall, upon conviction in the Municipal Court of the City of Salem or such other court having jurisdiction, be liable to a fine of not less than \$100 nor more than \$2,000 or imprisonment or community service for a term not exceeding 90 days, or both. Each day that a violation occurs shall be deemed a separate and distinct violation subject to the penalty provisions of this chapter. Further, any person who violates any provision of this chapter or who is subject to revocation of a business license shall immediately cease engaging in or managing such business.

Section 2. All ordinances or parts of ordinances of the City of Salem heretofore adopted that are inconsistent with any of the terms and provisions of this Ordinance are hereby repealed to the extent of any inconsistency.

BE IT FURTHER ORDAINED that this ordinance shall take effect after adoption and publication in accordance with law.

ATTEST:

CITY OF SALEM

Ben Angeli, RMC

Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline			X			
R. Davis			X			
T. Gregory	X		X			
V. Groce			X			
S. Kellum		X	X			
G. Slaughter			X			
J. Smith			X			
E. Gage			X			

I, Ben Angeli, City Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of an Ordinance introduced by the Common Council of the City of Salem on September 20, 2021. Public Hearing shall take place on October 18, 2021.

Date

Ben Angeli, RMC

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline						
R. Davis						
T. Gregory						
V. Groce						
S. Kellum						
G. Slaughter						
J. Smith						
E. Gage						

Date

Charles Washington Jr, Mayor

I, Ben Angeli, Municipal Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of an Ordinance adopted by the Common Council of the City of Salem after a second reading and public hearing on October 18, 2021.

Date

Ben Angeli, RMC

FEE SCHEDULE FOR BUSINESS LICENSE NEW APPLICATIONS AND RENEWALS

The license fees, to be paid with all new and renewal license applications to conduct any business, trade, profession or occupation at the place designated in the license certificate issued therefor, shall be fifty dollars (\$50.00) unless otherwise designated in this chapter or any amendments or supplements thereto. The following license fees shall be paid for conducting any business where the square feet of the business exceed 1,000 feet:

- 1,001 square feet to 3,000 square feet - License fee is \$60.00
- 3,001 square feet to 7,500 square feet - License fee is \$80.00
- 7,501 square feet to 10,000 square feet - License fee is \$100.00
- Over 10,001 square feet - License fee is \$150.00

**CITY OF SALEM
ORDINANCE 2111**

**AN ORDINANCE OF THE CITY OF SALEM AMENDING CHAPTER 11
COMMERCE DEPARTMENT ESTABLISHED BY ORDINANCE 16-06**

§ 11-1. Establishment.

There is hereby established a Department of Commerce in
and for the City of Salem.

§ 11-2. Administration and oversight.

The Executive Director of the Commerce Department shall report to the Administration Committee of the City Council. The City Council shall also have oversight over the Commerce Department. The City Council shall direct and empower the Director of Commerce to set forth all commerce and economic policies in addition to all policies, procedures and compliance measures for all departments contained therein, inclusive of governmental and nongovernmental partners and/or designees in the areas under the jurisdiction of the Department of Commerce and Economic Development. The Mayor and the Director of Commerce and Economic Development shall have authority over all reporting and compliance procedures related to all commerce and economic activities and offices therein contained. This shall apply to nongovernmental partners and/or City services designees as well.

§ 11-3. Purpose.

The Department of Commerce and Economic Development shall serve as an advisory department over all matters relating to commerce and economic development in the City of Salem and shall serve as the City's apex economic development organization and, as such, is authorized to oversee, recommend, implement, and enforce policies approved by the Mayor and Council which are designed to: promote economic growth, coordinate and manage all economic activities in the City inclusive of commercial corridors; interface with existing businesses, both large and small, to encourage growth, expansion and retention; attract new business, commerce and industry to locate or relocate within the City; and increase minority-owned businesses and contracting opportunities.

§ 11-4. Authority over certain authorities, offices, boards and commissions.

A. The Office of Commerce and Economic Development shall contain and/or coordinate with the following two authorities: The Salem Port Authority and Salem Housing Authority; and other offices/agencies providing technical or support to the City of Salem. B

§ 11-5. Coordination with other departments, agencies, and groups.

The Commerce Department shall serve as the City's umbrella organization for all economic development activity and related funding in the City and is authorized to manage and coordinate all works of related offices, agencies, partners and initiatives covering business expansion, job creation, international trade, transportation, planning, public-private partnerships, job training, brownfields, housing development, intergovernmental relations and cultural development. In this regard the Commerce Department is authorized and empowered to use such processes as are necessary to establish and maintain a direct link to City, county, state, nonprofit, faith-based departments, agencies and groups that are or can foster economic and/or community development within Salem City.

§ 11-6. Executive Director.

There is hereby created the title of "Executive Director" of the Commerce Department for the City of Salem. The City Council, by Resolution, shall appoint the Executive Director; the Executive Director shall serve at the pleasure of the Council and accordingly may be removed with or without cause by 2/3 vote of the City Council which shall become effective three months after its adoption. The City Council shall fix the budget for the Department and the compensation related to the position of Executive Director.

§ 11-7. Functions.

The Commerce Department through the Executive Director, and subject to the oversight and directions of the Mayor and City Council, shall have authority:

- A. To manage, guide and implement action plans designed to achieve the purpose of the Department.
- B. To serve as chief compliance officer in matters related to commerce and economic development on behalf of the City to offices, agencies, representatives, boards and commissions under the jurisdiction of the Department of Commerce and Economic Development.
- C. To design and implement campaigns approved by the Mayor and Committee to attract industrial, commercial, and other economic development into the City.
- D. To undertake an inventory and the securing and promotion of sites whose development is in line with the policies of government and to the economic benefit of the City.
- E. To manage, arrange, and coordinate City services necessary for specific economic development projects.
- F. To keep appropriate statistics and data to indicate trends in economic development and make evaluations and recommendations concerning the same.

- G. To review and make recommendations concerning economic development and planning for the Comprehensive Master Plan of the City.
- H. To manage, coordinate, and ensure compliance of the City's economic development efforts with those of other governmental bodies and agencies.
- I. To administer, coordinate, and ensure compliance with federal, state, county, and local aid programs pertaining to economic development in the City, except as otherwise provided.
- J. To serve as the chief conduit for the business community and City government relating to economic and community development projects and issues.
- K. To conduct regular management meetings with departments, agencies, and groups as referenced in § 11-4 above.
- L. To recommend economic development strategies, actions, grant opportunities and other actions to the Mayor and Committee.
- M. To manage, implement and ensure compliance with economic development plans approved by the Mayor and City Council.
- N. To maintain regular contact with the Mayor and meet semiannually with the Committee.
- O. To prepare proposed short- and long-term action plans for the Department for review by and approval of the Mayor and the Committee.
- P. To submit a monthly written report to the Mayor and the Committee.
- Q. To perform such other function as may from time to time be determined by the Mayor and/or City Council.
- R. Over the Port of Salem and the rates and charges for the use thereof.
- S. Over the Salem Housing Authority coordination function for City government.
- T. Over jurisdiction and oversight as the City's representative, on special purpose, economic development and redevelopment zones and districts.
- U. Over matters relating to celebrations, parades, and other similar functions, and acting as liaison for City government with volunteer organizations sponsoring such events within the City.
- V. Over all matters relating to the promotion of commerce, economic development, and employment within the City.
- W. When authorized by the Mayor and City Council, over solicitations and/or expenditures of federal and state funds for the promotion of commerce and economic development related activities and employment

within the City.

X. Over all matters related to international relationships, international commerce, international visitors, international business, global marketing, and investments from overseas.

Y. Over all matters related to foreign governments and overseas entities, cultural exchanges, trade missions, global collaborating and strategic alliances.

Z. Over all matters related to developing and promoting Salem's creative/innovative economy.

All ordinances or parts of ordinances or any resolutions of the City of Salem inconsistent herewith are repealed in full.

If any part or parts of the Ordinance are for any reason held to be invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

This Ordinance shall take effect immediately after final passage and publication as provided by law.

ATTEST:

CITY OF SALEM

Ben Angeli, RMC

Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline						
R. Davis						
T. Gregory						
V. Groce						
S. Kellum						
G. Slaughter						
J. Smith						
E. Gage						

I, Ben Angeli, City Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of an Ordinance introduced by the Common Council of the City of Salem on October 18, 2021. Public Hearing shall take place on November 15, 2021.

Date

Ben Angeli, RMC

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline						
R. Davis						
T. Gregory						
V. Groce						
S. Kellum						
G. Slaughter						
J. Smith						
E. Gage						

Date

Charles Washington Jr, Mayor

I, Ben Angeli, Municipal Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of an Ordinance adopted by the Common Council of the City of Salem after a second reading and public hearing on November 15, 2021.

Date

Ben Angeli, RMC

**CITY OF SALEM
RESOLUTION 2021-190**

**A RESOLUTION AUTHORIZING SUBMISSION OF A PLAN FOR THE SALEM
CITY MUNICIPAL ALLIANCE GRANT FOR THE FISCAL YEAR 2023**

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, non profit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, the Common Council of the City of Salem, County of Salem, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee, and

WHEREAS, the Common Council of the City of Salem further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the City of Salem has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Salem; and

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the Common Council of the City of Salem that it recognizes the following:


1. The Common Council of the City of Salem does hereby authorize the submission of a strategic plan for the Salem City Municipal Alliance grant for the fiscal year 2023 in the amount of:
DEDR \$1,940.00
Cash Match \$485.00
In-Kind \$1,455.00
2. The Common Council of the City of Salem acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

ATTEST:



Ben Angeli, RMC

CITY OF SALEM



Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline			X			
R. Davis			X			
T. Gregory	X		X			
V. Groce			X			
S. Kellum		X	X			
G. Slaughter			X			
J. Smith			X			
E. Gage			X			

FORM 1A

FOR COUNTY USE ONLY
Approved: _____ YES _____ NO
Date: _____

STRATEGIC PLAN FOR FUNDING MUNICIPAL ALLIANCES

Grant Year: 2023

Alliance Tier 1

APPLICANT MUNICIPALITY/IES: Salem City	COUNTY: Salem
ALLIANCE NAME: Salem City Municipal Alliance	ALLIANCE WEBSITE: www.cityofsalemnj.gov
ALLIANCE STREET ADDRESS: 17 New Market Street TOWN: Salem STATE: NJ ZIP: 08079	
TELEPHONE: (856) 935-0372 Ext.	FAX: ()
ALLIANCE CHAIRPERSON: Betsy Davis STREET ADDRESS: 17 New Market Street TOWN: Salem STATE: NJ ZIP: 08079 EMAIL: bedavis1234@gmail.com	ALLIANCE COORDINATOR: Sharon Kellum STREET ADDRESS: 17 New Market Street TOWN: Salem STATE: NJ ZIP: 08079 EMAIL: skellum@cityofsalemnj.gov
DATE OF RESOLUTION AUTHORIZING THE STRATEGIC PLAN (MM/DD/YYYY): / /	

A) Alliance DEDR Allocation \$ 1,940.00
B) Cash Match (must be 25% of DEDR Allocation) \$ 485.00
C) In-Kind Match (must be 75% of the DEDR Allocation) \$ 1,455.00
TOTAL ALLIANCE BUDGET (add A+ B+C) \$3,880.00

Salem City	Charles Washington	
*MUNICIPALITY	NAME/ MAYOR/Head of Governing Body	SIGNATURE
Salem City		
*MUNICIPALITY	NAME/TITLE OF GOVERNING BODY REPRESENTATIVE	SIGNATURE
*MUNICIPALITY	NAME/TITLE OF GOVERNING BODY REPRESENTATIVE	SIGNATURE
Betsy Davis		
ALLIANCE CHAIRPERSON	SIGNATURE	DATE

*** If a municipality is part of a consortium, a signature and resolution is required from all participating municipalities entering into the agreement. Signatures hereby accept all components of this grant including membership terms, Statement of Assurances and Fiscal Requirements.**



— Department of —
Health & Human Services

Municipal Alliance Program
Alcohol and Drug Abuse Services
110 Fifth Street, Suite 400
Salem, New Jersey 08079
856-935-7510 x8304

October 7, 2021

The Honorable Charles Washington,
City of Salem
Salem City Annex
17 New Market Street
Salem, NJ 08079

Dear Mayor Washington,

Please find enclosed a sample resolution for the Municipal Alliance for the Prevention of Alcohol and Drug Abuse (MAPSA) and FY23 Form 1A. Please have both documents signed and returned to our office as soon as possible. If you would like an emailed copy of the sample resolution to use for your municipality, please email me at: Jenna.Hogate@SalemCountyNJ.Gov. **Please ensure that the resolution reflects the Fiscal Year 2023 or FY23.**

The new DEDR funding amount for FY 2023 for the Salem City Municipal Alliance Grant is \$1,940.00.

There is a Cash Match requirement of \$485.00 and an In-Kind requirement of \$1,455.00.

Fiscal Year 2023 will begin on July 1, 2022 and end on June 30, 2023. It will have 4 quarters.

Please have both documents (the FY23 resolution and Form 1A) signed and returned to our office as soon as possible.

You may send to: Salem County Municipal Alliance Program
Attn: Jenna Hogate
110 Fifth Street
Salem, N.J. 08079

Thank you in advance for your assistance and your continued support of the hard work the Municipal Alliance does in your community.

A handwritten signature in black ink, appearing to read "Jenna Hogate", written over a horizontal line.

Jenna Hogate
Salem County Municipal Alliance Program

I, Ben Angeli, Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on October 18, 2021

10-18-21

Date

A handwritten signature in black ink, appearing to read 'Ben Angeli', is written over a horizontal line.

Ben Angeli, RMC

**CITY OF SALEM
RESOLUTION 2021-191**

**A RESOLUTION CERTIFYING TO THE LOCAL FINANCE BOARD OF THE
STATE OF NEW JERSEY THAT THE GOVERNING BODY HAS RECEIVED
AND REVIEWED AT LEAST THE FINDINGS AND RECOMMENDATIONS
FOR THE 2020 AUDIT**

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year ended December 31, 2020 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled Findings and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled Findings and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the governing body to the penalty provisions of R.S. 52:27BB-52 - to wit:

R.S. 52:27BB-52 - A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his/her office."

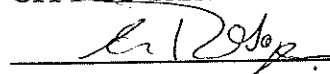
NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Council of the City of Salem, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

ATTEST:



Ben Angeli, RMC

CITY OF SALEM



Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline			X			
R. Davis			X			
T. Gregory	X		X			
V. Groce			X			
S. Kellum		X	X			
G. Slaughter			X			
J. Smith			X			
E. Gage			X			

I, Ben Angeli, Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on October 18, 2021.

10-18-21

Date



Ben Angeli, RMC

NO PHOTOCOPIES OF SIGNATURES

GROUP AFFIDAVIT FORM

CERTIFICATION OF GOVERNING BODY

STATE OF NEW JERSEY.
COUNTY OF SALEM

We, members of the governing body of the City of Salem in the County of Salem, being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the Mayor and City Council of the City of Salem in the County of Salem.

2. In the performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Clerk pursuant to N.J.S.A. 40A:5-6 for the year December 31, 2020.

3. We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled FINDINGS AND RECOMMENDATIONS:

(L.S.)

(L.S.)

(L.S.)

(L.S.)

(L.S.)

(L.S.)

(L.S.)

(L.S.)

(L.S.)

(L.S.)

Clerk

Sworn to and subscribed before
me this _____ day of
_____, 20__.

Notary Public of New Jersey

The Municipal Clerk shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be sent to the Bureau of Financial Regulation and Assistance, Division of Local Government Services, P.O. Box 803, Trenton, New Jersey 08625.

SYNOPSIS OF 2020 REPORT OF AUDIT OF THE CITY OF SALEM

Combined Comparative Statements of Assets, Liabilities, Reserves and Fund Balance -- Regulatory Basis All Funds

	<u>Dec. 31, 2020</u>	<u>Dec. 31, 2019</u>
<u>ASSETS</u>		
Cash	\$ 11,018,306.99	\$ 4,599,322.61
Prepaid Debt Service	352,648.00	326,523.00
Taxes and Liens Receivable	7,864,390.73	6,555,122.49
Property Acquired for Taxes -- Assessed Valuation	4,112,800.00	3,676,400.00
Accounts Receivable	7,888,707.53	3,440,368.43
Fixed Capital -- Utility	22,933,096.90	22,933,096.90
Fixed Capital Authorized and Uncompleted -- Utility	17,284,150.00	17,284,150.00
Deferred Charges to Future Taxation -- General Capital	1,775,204.57	2,062,704.57
Deferred Charges to Revenues of Succeeding Years	<u>88,950.15</u>	<u>403,331.19</u>
Total Assets	<u>\$ 73,318,254.87</u>	<u>\$ 61,281,019.19</u>
 <u>LIABILITIES, RESERVES AND FUND BALANCE</u>		
Bonds, Loans, and Notes Payable	\$ 9,095,212.06	\$ 9,978,412.83
Improvement Authorizations	4,783,910.56	5,024,719.85
Other Liabilities and Special Funds	16,300,785.47	5,802,236.90
Amortization of Debt for Fixed Capital Acquired or Authorized	28,843,312.79	28,247,612.02
Reserve for Certain Assets Receivable	13,003,058.84	10,740,511.53
Fund Balance	<u>1,291,975.15</u>	<u>1,487,526.06</u>
Total Liabilities, Reserves and Fund Balance	<u>\$ 73,318,254.87</u>	<u>\$ 61,281,019.19</u>

Comparative Statements of Operations and Changes In
Fund Balance -- Regulatory Basis
Current Fund

Revenue and Other Income Realized	Dec. 31, 2020	Dec. 31, 2019
Surplus Utilized	\$ 834,000.00	\$ 493,000.00
Miscellaneous -- From Other Than Local Property Tax Levies	4,823,208.38	4,397,652.11
Collection of Delinquent Taxes and Tax Title Liens	745,195.19	1,071,583.35
Collection of Current Tax Levy	6,729,891.23	7,122,191.70
Other Credits to Income	<u>249,589.73</u>	<u>307,816.91</u>
Total Income	<u>13,381,884.53</u>	<u>13,392,244.07</u>
<u>Expenditures</u>		
Budget Expenditures:		
Municipal Purposes	8,454,169.99	7,911,825.30
County Taxes	1,711,477.34	1,727,152.85
Local School District Taxes	2,571,489.00	2,527,761.00
Other Expenditures	<u>6,299.11</u>	<u>31,572.69</u>
Total Expenditures	<u>12,743,435.44</u>	<u>12,198,311.84</u>
Excess (Deficit) in Revenue	638,449.09	1,193,932.23
Fund Balance January 1	<u>1,487,209.40</u>	<u>786,277.17</u>
	2,125,658.49	1,980,209.40
Decreased by:		
Utilization as Anticipated Revenue	<u>834,000.00</u>	<u>493,000.00</u>
Fund Balance December 31	<u>\$ 1,291,658.49</u>	<u>\$ 1,487,209.40</u>

Comparative Statements of Operations and Changes In
Fund Balance -- Regulatory Basis
Water/Sewer Utility Fund

<u>Revenue and Other Income Realized</u>	<u>Dec. 31, 2020</u>	<u>Dec. 31, 2019</u>
Surplus Utilized	\$ -	\$ 100,000.00
Water/Sewer Utility Fees	2,423,229.72	2,208,832.44
Miscellaneous	838,246.73	415,176.28
Other Credits to Income	<u>16,330.07</u>	<u>126,689.70</u>
Total Income	<u>3,277,806.52</u>	<u>2,850,698.42</u>
<u>Expenditures</u>		
Operating	2,350,000.00	2,300,000.00
Capital Improvement Fund	20,000.00	20,000.00
Debt Service	832,446.12	834,440.00
Deferred Charges and Statutory Expenditures	398,286.36	157,624.00
Refund of Prior Year Revenue	<u>1,237.52</u>	<u>5,157.78</u>
Total Expenditures	<u>3,601,970.00</u>	<u>3,317,221.78</u>
Excess (Deficit) in Revenue	(324,163.48)	(466,523.36)
Operating Deficit to be Raised in Budget of Succeeding Year		255,523.36
Realized from General Budget for Anticipated Deficit	<u>324,163.48</u>	<u>211,000.00</u>
Statutory Excess to Fund Balance	-	-
Fund Balance January 1	<u>316.66</u>	<u>100,316.66</u>
Decreased by:	316.66	100,316.66
Utilization as Anticipated Revenue	<u>-</u>	<u>100,000.00</u>
Fund Balance December 31	<u>\$ 316.66</u>	<u>\$ 316.66</u>

RECOMMENDATIONS

- 1 That a fixed asset ledger is maintained in accordance with the New Jersey Administrative Code section 5:30-5.6.
- 2 That the balance of the trust other fund's - reserve for tax title liens redemption is analyzed and proper disposition made.
- 3 That the City establish a procedure to prevent over-expenditures.
- 4 That general ledgers for all funds are properly maintained, written procedures for all financial transactions are prepared, signature stamps are not utilized, a utility fund revenue account status is properly maintained, and a current fund revenue account status is properly maintained.
- 5 That the special charges ledger, lien ledger, water/sewer billings and collection ledger, and overpayments ledger are properly maintained.
- 6 That health benefit invoices are paid on a timely basis.
- 7 That the Oak Street Reconstruction Project receivable of \$70,588.38 is researched and proper disposition made and other grant receivables and appropriated reserves are also reviewed for proper disposition.
- 8 That an analysis of the balance in the Reserve for Developer's Escrow in the Trust-- Other Fund be properly maintained.
- 9 That an analysis of Payroll Agency balances in the Trust Other Fund be properly maintained.
- 10 That Expenditure and Reimbursement Request Reports are properly filed on the Well #9 Project which is funded by Grants.
- 11 That Municipal Court Bank Reconciliations are performed timely, and funds are turned over to the proper agencies on or before the 15th of each month.
- 12 That bank accounts are reconciled properly and on a timely basis.
- 13 That Monthly Dog License Reports are completed and filed.

The above synopsis was prepared from the Report of Audit of the City of Salem, County of Salem, for the calendar year 2020, submitted by Fred S. Caltabiano, Registered Municipal Accountant, Certified Public Accountant of Bowman & Company LLP, Certified Public Accountants. The information included therein is not intended to represent complete financial information as presented in the Report of Audit. A copy of the Report of Audit is on file at the Municipal Clerk's office and may be inspected by any interested person.

A Corrective Action Plan, which outlines the remedial actions the management of the City of Salem will take in response to the recommendations contained in the Schedule of Findings and Recommendations included in the Report of Audit, will be prepared in accordance with federal and state guidelines. A copy of the Corrective Action Plan will be placed on file and be made available for public inspection in the office of the Municipal Clerk in compliance with the Division of Local Government Services directives.

Clerk

**CITY OF SALEM
RESOLUTION 2021-192**

**A RESOLUTION TO RENEW SALEM CITY MEMBERSHIP IN THE
STATEWIDE INSURANCE FUND**

WHEREAS, a number of local units have joined together to form the Statewide Insurance Fund ("FUND"), a joint insurance fund, as permitted by N.J.S.A. 40A:10-36, *et seq.*; and

WHEREAS, SALEM CITY has complied with relevant law with regard to the acquisition of insurance; and

WHEREAS, the statutes and regulations governing the creation and operation of joint insurance funds contain elaborate restrictions and safeguards concerning the safe and efficient administration of such funds; and

WHEREAS, the LOCAL UNIT has determined that membership in the FUND is in the best interest of the LOCAL UNIT.

WHEREAS, the LOCAL UNIT agrees to be a member of the FUND for a period of three (3) years, effective from **January 1, 2022** terminating on **January 1, 2025** at 12:01 a.m. standard time; and

WHEREAS, the LOCAL UNIT has never defaulted on claims, if self-insured, and has not been canceled for non-payment of insurance premiums for two (2) years prior to the date of this Resolution.

NOW, THEREFORE, BE IT RESOLVED that the LOCAL UNIT does hereby agree to join the Statewide Insurance Fund; and


BE IT FURTHER RESOLVED that to the extent required by law, the Local Unit shall provide notice of the Indemnity and Trust Agreement to the Office of the State Comptroller; and

BE IT FURTHER RESOLVED that the LOCAL UNIT will be afforded the following coverage(s) :

Workers' Compensation & Employer's Liability	<u>X</u>
Comprehensive General Liability	<u>X</u>
Automobile Liability and Physical Damage	<u>X</u>
Public Officials and Employment Practices Liability	<u>X</u>
Property	<u>X</u>
Inland Marine Boiler and Machinery	<u>X</u>
Crime-Faithful Performance and Fidelity	<u>X</u>
Pollution Liability -UST Only	<u>X</u>
Cyber Liability	<u>X</u>
Non Owned Aircraft	<u>X</u>

BE IT FURTHER RESOLVED that the LOCAL UNIT's Fund Commissioner is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying the membership in the FUND as required by the FUND's Bylaws and to deliver same to the Administrator of the FUND with the express reservation that said documents shall become effective only upon the LOCAL UNIT's admissions to the FUND following approval of the FUND by the New Jersey Department of Banking and Insurance.

ATTEST:


Ben Angeli, RMC

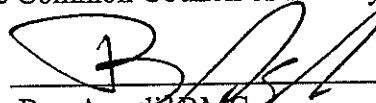
CITY OF SALEM


Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline			X			
R. Davis			X			
T. Gregory	X		X			
V. Groce			X			
S. Kellum		X	X			
G. Slaughter			X			
J. Smith			X			
E. Gage			X			

I, Ben Angeli, Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on October 18, 2021

10-18-21
Date


Ben Angeli, RMC

STATEWIDE INSURANCE FUND

INDEMNITY AND TRUST AGREEMENT

THIS AGREEMENT made this 25th day of October 2021, in the County of Morris, State of New Jersey, by and between the Statewide Insurance Fund (hereinafter "FUND"), and SALEM CITY in the County of Salem a duly constituted local unit of government (hereinafter "LOCAL UNIT");

WHEREAS, two or more local units have collectively formed a joint insurance fund as such an entity is authorized and described in N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the LOCAL UNIT has agreed to become a member of the FUND in accordance with and to the extent provided for in the Bylaws of the FUND and in consideration of such obligations and benefits to be shared by the membership of the FUND; and

WHEREAS, the LOCAL UNIT has complied with relevant law with regard to the acquisition of insurance;

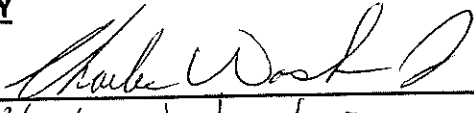
NOW, THEREFORE, it is agreed as follows:

1. The LOCAL UNIT, upon entering the FUND, agrees to be bound by and to accept and comply with each and every provision of the FUND's Bylaws, Risk Management Program, as it applies to the LOCAL UNIT and the applicable statutes and administrative regulations pertaining to joint insurance funds.
2. The LOCAL UNIT agrees to participate in the FUND with respect to the coverage listed in the LOCAL UNIT's "Resolution to Join" in accordance with the FUND's Bylaws and Risk Management Program.
3. The LOCAL UNIT agrees to become a member of the FUND until January 1, 2024, at 12:01 a. m. eastern standard time. The commencement date shall be the effective date as established by the FUND's Bylaws and policies.
4. The LOCAL UNIT certifies that it has not been canceled for non-payment of insurance premiums for a period of at least two (2) years prior to the date hereof, or, if self-insured, that it has never defaulted on any claims.
5. In consideration of membership in the FUND, the LOCAL UNIT agrees that it shall jointly and severally assume and discharge the liability of each and every member of the FUND in accordance with statute and regulation; and by execution hereof the full faith and credit of the LOCAL UNIT is pledged to the punctual payment of any sums which shall become due to the FUND in accordance with the Bylaws thereof, this Agreement or any applicable statute or regulation.
6. If the FUND, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the LOCAL UNIT agrees to reimburse the FUND for all such reasonable expenses, fees and costs on demand.

7. The LOCAL UNIT and the FUND agree that the FUND shall hold in trust all monies paid by the LOCAL UNIT to the FUND and those monies will be used in accordance with all applicable statutes, the FUND's Bylaws and the Risk Management Program.
8. If required by the Commissioner of Insurance or applicable statutes or regulations, the FUND shall establish separate trust fund accounts in accordance with N.J.S.A. 40A:10-36, et seq. and any other statutes or regulations that may be applicable. Said trust accounts shall be used solely for the payment of claims made against members of the FUND, excess insurance premiums and/or the administration of the FUND, or for such other purposes as now or hereunder permitted by statute or regulation.
9. Each LOCAL UNIT which shall become a member of the FUND shall be obligated to execute an agreement similar in form to this Agreement.
10. To the extent required by law, the LOCAL UNIT shall provide notice of this Agreement to the Office of the State Comptroller.

Name of Member Entity:

SALEM CITY

By: 
Charles Washington Jr
Print Name

Title: Mayor

STATEWIDE INSURANCE FUND

By: _____
Chairman

ATTEST:


Clerk

ATTEST: _____
Secretary

Dated: _____

**CITY OF SALEM
RESOLUTION 2021-193**

**A RESOLUTION APPOINTING STAND UP FOR SALEM (SUFS) AND JANET
SHERIDAN AS PROJECT MANAGER AND PROJECT COORDINATOR FOR THE
67 WEST BROADWAY PRESERVATION PLAN PROJECT**

WHEREAS, the City of Salem is the owner of 67 West Broadway in Salem City; and

WHEREAS, the City of Salem submitted a Grant application for a Preservation Plan for 67 West Broadway through the New Jersey DEP Certified Local Grant (CLG) Program; and

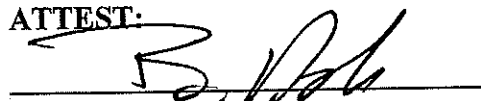
WHEREAS, on June 17, 2021 the City received notification that the Salem City was awarded a CLG grant in the amount of \$44,760.00; and

WHEREAS, by Resolution 2021-180 the Governing Body authorized the Mayor and CFO to sign the Grant agreement for the Fiscal Year 2021; and

WHEREAS, the Salem City has determined that it is in the best interest of the project to name Stand Up For Salem as the Project Manager and Janet Sheridan as the Project Coordinator for the project; and

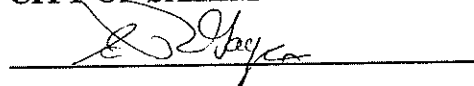
NOW, THEREFORE BE IT HEREBY RESOLVED by the Common Council of the City of Salem, County of Salem and State of New Jersey does hereby name Stand Up For Salem as the Project Manager and Janet Sheridan as the Project Coordinator for the Preservation Plan for 67 West Broadway GLC project.

ATTEST:



Ben Angeli, RMC

CITY OF SALEM




Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline			X			
R. Davis			X			
T. Gregory	X		X			
V. Groce			X			
S. Kellum		X	X			
G. Slaughter			X			
J. Smith			X			
E. Gage			X			

I, Ben Angeli, Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on October 18, 2021

10-18-21

Date



Ben Angeli, RMC

**CITY OF SALEM
RESOLUTION 2021-194**

**A RESOLUTION APPROVING THE CLERK TO ADVERTISE A REQUEST
FOR PROPOSALS FOR A PRESERVATION PLAN AND FEASIBILITY STUDY
FOR THE SARAH NICHOLSON ALLEN HOUSE, 67 WEST BROADWAY
IN SALEM, NEW JERSEY**

WHEREAS, the City owns the property known as the Sarah Nicholson Allen House, 67 West Broadway in Salem, NJ; and

WHEREAS, the City in connection with the 67 West Broadway Ad hoc Committee has been investigating ways and means to restore this Historical Property; and

WHEREAS, the City of Salem has received a Certified Local Grant (CLG) in the amount of \$44,760.00 for a Preservation and Feasibility Study the Sarah Nicholson Allen House, 67 West Broadway in Salem, NJ; and


WHEREAS, the City desires to contract with a consultant to provide a Preservation Plan and Feasibility Study for the Sarah Nicholson Allen House, 64 West Broadway in Salem City.

NOW, THEREFORE BE IT HEREBY RESOLVED by the Common Council of the City of Salem, County of Salem and State of New Jersey, that the Clerk is authorized to advertise a Request for Proposals for a Preservation Plan for the Sarah Nicholson Allen House, 67 West Broadway in Salem, NJ

ATTEST:


Ben Angeli, RMC

CITY OF SALEM


Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline			X			
R. Davis			X			
T. Gregory	X		X			
V. Groce			X			
S. Kellum		X	X			
G.Slaughter			X			
J. Smith			X			
E. Gage			X			

I, Ben Angeli, Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on October 18, 2021.

10-18-21
Date


Ben Angeli, RMC

**CITY OF SALEM
RESOLUTION 2021-195**

**A RESOLUTION AUTHORIZING THE FORECLOSURE OF
TAX TITLE LIENS IN REM**

WHEREAS, pursuant to the provisions of N.J.S.A. 54:5-104.29 et seq., the Tax Collector of the City of Salem has certified to the City Council that the City of Salem, a municipality in the County of Salem, New Jersey is the holder of certain Tax Sale certificates covering the lands for the amounts, including subsequent municipal liens, as shown on the Tax Foreclosure list hereto annexed and made a part hereof being schedules 1 to 7; and

WHEREAS, the Mayor and Council of the City of Salem desire to proceed with the foreclosure action on seven (7) municipal Tax Lien Certificates.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the City of Salem that the City of Salem Tax Collector and Adam I. Telsey, Esquire are authorized to foreclose said certificates by summary proceedings, In Rem as provided by N.J.S.A. 54:5-104.29 to 54:5-104.75

AND, BE IT FURTHER RESOLVED, that the Clerk certify a copy of this Resolution and file it on the public record.

ATTEST:

CITY OF SALEM


Ben Angeli, RMC


Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline			X			
R. Davis			X			
T. Gregory	X		X			
V. Groce			X			
S. Kellum		X	X			
G. Slaughter			X			
J. Smith			X			
E. Gage			X			

I, Ben Angeli, City Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on October 18, 2021

10-18-21
Date


Ben Angeli, RMC

Schedule Number	Block	Lot	Property Location	CERT#	Owner on Last Tax Duplicate	Amount of Sale	BOOK	PAGE	RECORDED	Subsequent Liens	AMOUNT TO REFUND 10/18/2021	OTHER LIENS
1	13	47	146 W BROADWAY	16-00008	SALEM SHIPPING & TRADING, LLC	\$ 4,114.53	4260	848	6/30/2017	\$ 51,690.85	\$ 55,805.38	2 PRIOR 3rd PARTY LIENS
2	28	18	252 E BROADWAY	12-00031	ABI LLC	\$ 6,241.45	3666	220	9/20/2013	\$ 7,944.74	\$ 85,688.85	
3	57	14	159 W BROADWAY	13-00067	GROVE STREET PROPERTY MANAGEMENT LLC	\$ 1,354.14	3817	581	8/28/2014	\$ 41,862.72	\$ 43,216.86	
4	62	7	243 & 245 E BROADWAY	15-00089	YAKOVSON, AVRAHAM Y + GURA, YOCHAVED	\$ 7,355.58	4170	420	12/8/2016	\$ 38,446.95	\$ 45,802.53	PRIOR 3rd PARTY LIEN /2012
5	62	8	247 E BROADWAY	12-00091	WALNUT INVESTMENTS, INC	\$ 608.21	3666	273	9/20/2021	\$ 12,913.92	\$ 13,522.13	
6	62	11	255-257 E BROADWAY	09-065	PANDORF, ANTHONY	\$ 4,806.21	3346	728	7/14/2011	\$ 123,886.42	\$ 128,692.63	3 PRIOR 3rd PARTY LIENS
7	71	1	383 E BROADWAY	14-00117	WOOD, DEAN R	\$ 6,461.23	3972	609	8/17/2015	\$ 81,215.64	\$ 87,676.87	

**CITY OF SALEM
RESOLUTION 2021-196**

**A RESOLUTION ACCEPTING AND AUTHORIZING THE MAYOR TO
SIGN A PROPOSAL FROM REMINGTON & VERNICK ENGINEERS TO
PERFORM STRUCTURAL INSPECTION AND
EVALUATION ON BLEACHER SYSTEM**

WHEREAS, the City of Salem seeks to have a Structural Inspection and Evaluation performed regarding the bleacher system located on the City football field at 118 Walnut Street in Salem City; and

WHEREAS, the City Engineers, Remington & Vernick, have submitted a proposal as set forth in their letter to the City dated September 22, 2021 (Attachment "A"); and

WHEREAS, the CFO has certified that funds are available for the same (Account 1-01-28-370-299).

NOW, THEREFORE BE IT HEREBY RESOLVED by the Common Council of the City of Salem, County of Salem and State of New Jersey, that the City Engineer is authorized to perform the services outlined in the letter dated September 22, 2021 (Attachment "A") for the sum of \$2,700.00

ATTEST:

CITY OF SALEM


Ben Angeli, RMC


Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline			X			
R. Davis			X			
T. Gregory	X		X			
V. Groce			X			
S. Kellum		X	X			
G. Slaughter			X			
J. Smith			X			
E. Gage			X			

I, Ben Angeli, City Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on October 18, 2020.

10-18-21
Date


Ben Angeli, RMC



**REMINGTON
& VERNICK
ENGINEERS**

RVE HQ:
2059 Springdale Road
Cherry Hill, NJ 08003
O: (856) 795-9595
F: (856) 795-1882

September 22, 2021

Ben Angeli, RMC
City Administrator/Clerk
17 New Market Street
Salem, NJ 08079

**Re: Engineering Services - Structural Inspection and Evaluation
Salem High School Bleacher System
Located Near 118 Walnut Street, Salem, New Jersey**

Dear Mr. Angeli:

REMINGTON & VERNICK ENGINEERS is pleased to submit this proposal for professional services to perform a site visit and complete a structural inspection and evaluation for the Salem High School Bleacher System.

SCOPE OF SERVICES

The following scope of services will be performed in the preparation of the assessment:

- The site inspection team shall include New Jersey Licensed Professional Engineer and additional structural engineering personnel as required to complete the visual inspection of the building.
- Perform a visual structural inspection of the property.
- Identify structural deficiencies that impact the structural stability of the structure.
- Provide immediate notification to the Client if the deficiencies are determined to be critical and in imminent danger of failure.
- Prepare a Structural Inspection letter that includes all documented information from the site visit and recommendations for any required repairs or improvements.

EXCLUSIONS

Please note the inspection/evaluation does not include a review of the following:

- Destructive and non-destructive testing
- Hazardous Materials testing

Our fee to perform the scope of services outlined will be a not to exceed amount of \$2,700.00, billed on a time and material basis. Should you have any questions or require additional information, please do not hesitate to contact Kenneth Ressler in our Cherry Hill office at (856)795-9595.

Sincerely,

REMINGTON & VERNICK ENGINEERS

Annina M. Hogan, P.E., R.A., LEED AP
Executive Vice President & COO

cc: Kenneth Ressler; Anthony Chadwell

**CITY OF SALEM
RESOLUTION 2021-197**

**A RESOLUTION ACCEPTING AND AUTHORIZING THE MAYOR TO
SIGN A PROPOSAL FROM BRS INC. TO PREPARE HDSRF APPLICATION
FOR 383 EAST BROADWAY**

WHEREAS, the Salem City has contracted with Brownfield Redevelopment Solutions Inc. (BRS) for Municipal Grant Consulting Services; and

WHEREAS, the property known as 383 East Broadway (Block 71, Lot 1) is in need of site assessment due to possible environmental contamination; and

WHEREAS, for the Good and Welfare of the City residents, business owners and visitors, the City desires to assess the condition of 383 East Broadway (Block 71, Lot 1); and

WHEREAS, BRS has submitted a proposal as set forth in their letter to the City dated October 7, 2021 (Attachment "A"); and

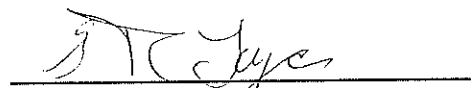
WHEREAS, the CFO has certified that funds are available for the same (Account 1-01-20-100-299).

NOW, THEREFORE BE IT HEREBY RESOLVED by the Common Council of the City of Salem, County of Salem and State of New Jersey, that the BSR is authorized to perform the services outlined in the letter dated October 7, 2021 (Attachment "A") for the sum of \$500.00

ATTEST:

CITY OF SALEM

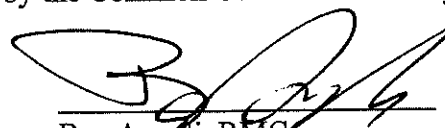

Ben Angeli, RMC


Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline			X			
R. Davis			X			
T. Gregory	X		X			
V. Groce			X			
S. Kellum		X	X			
G. Slaughter			X			
J. Smith			X			
E. Gage			X			

I, Ben Angeli, City Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on October 18, 2020.

10-18-21
Date


Ben Angeli, RMC



October 7, 2021

Mr. Charles Matthew Bailey, MPA
Executive Director of Commerce
Salem City Commerce Department
Salem City, New Jersey 08079

Via email: cbailey@cityofsalemnj.gov

**RE: Proposal to prepare HDSRF application for former gas station
Block 71, Lot 1 at 383 East Broadway**

Dear Mr. Bailey:

BRS is pleased to submit this proposal for preparation of the City of Salem's Hazardous Discharge Site Remediation Fund (HDSRF) application for the above referenced site.

SCOPE OF WORK

BRS proposes to prepare and submit an HDSRF application on behalf of the City for assessment activities. Specifically, BRS will:

- Serve as liaison between the City, the New Jersey Department of Environmental Protection (NJDEP), and the New Jersey Economic Development Agency for the purpose of submitting the application;
- Discuss strategies with the City regarding the scope of the HDSRF application that will maximize funding amounts and programmatic flexibility;
- Prepare the application using cost projections and anticipated scopes of work provided by the City or by the BRS staff Licensed Site Remediation Profession (LSRP);
- Assist with preparation of the requisite Governing Body resolutions;
- Steward the application(s) through the State approval process;
- Provide follow-up support for any questions or requests for information from the state funding agencies; and
- Assist with preparation of the closing documents;

COST ESTIMATE

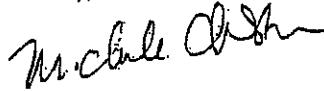
The following provides the lump sum cost estimate for this effort:

HDSRF Application 1 @ \$500 / application

\$ 500 LUMP SUM

If this proposal is acceptable, please indicate the tasks authorized by signing below and return one copy to me at the address below or via email at michele@brsinc.com. If you have any questions, please do not hesitate to contact me at 856.964.6456, ext. 1.

Sincerely,



Michele Christina
BRS, Inc.

CC: Carolyn Reinhardt, BRS

AUTHORIZATION:

Signature:



Date:



BRS'S COST ESTIMATE ASSUMPTIONS AND CONDITIONS

1. Information used for all funding applications, to include development of the technical scope of work and associated cost estimate for implementation will be based upon data provided by the Client.
2. Pricing does not include preparation of site plans or other mapping.
3. This Agreement may be modified with the mutual consent of both parties. All modifications must be made in writing and must be signed by authorized representatives of the Client and BRS.
4. The obligation to provide services under this Agreement may be terminated by either party upon five days written notice. In the event of termination, BRS will be paid for all services rendered and reimbursable expenses incurred to the date of the termination.
5. BRS shall be entitled to use, for promotional purposes, Client's name, a general description of the services performed, and a general description of the project, unless requested by the Client not to do so.
6. BRS will generate project invoices on a monthly basis. Payment is due upon receipt of invoice.



**CITY OF SALEM
RESOLUTION 2021-198**

**A RESOLUTION ACCEPTING AND AUTHORIZING THE MAYOR TO
SIGN A PROPOSAL FROM BRS INC. TO PREPARE HDSRF APPLICATION
FOR 400 KEASBEY STREET**

WHEREAS, the Salem City has contracted with Brownfield Redevelopment Solutions Inc. (BRS) for Municipal Grant Consulting Services; and

WHEREAS, the property known as 400 Keasbey Street (Block 43, Lot 1) is in need of site assessment due to possible environmental contamination; and

WHEREAS, for the Good and Welfare of the City residents, business owners and visitors, the City desires to assess the condition of 400 Keasbey Street (Block 43, Lot 1); and

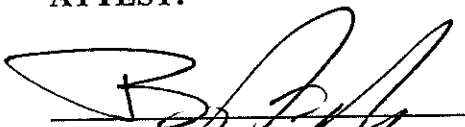
WHEREAS, BRS has submitted a proposal as set forth in their letter to the City dated October 7, 2021 (Attachment "A"); and

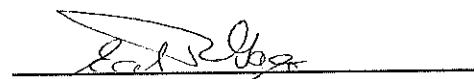
WHEREAS, the CFO has certified that funds are available for the same (Account 1-01-20-100-299).

NOW, THEREFORE BE IT HEREBY RESOLVED by the Common Council of the City of Salem, County of Salem and State of New Jersey, that the BSR is authorized to perform the services outlined in the letter dated October 7, 2021 (Attachment "A") for the sum of \$500.00

ATTEST:

CITY OF SALEM


Ben Angeli, RMC


Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline			X			
R. Davis			X			
T. Gregory	X		X			
V. Groce			X			
S. Kellum		X	X			
G. Slaughter			X			
J. Smith			X			
E. Gage			X			

I, Ben Angeli, City Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on October 18, 2020.

10-18-21
Date


Ben Angeli, RMC



October 7, 2021

Mr. Charles Matthew Bailey, MPA
Executive Director of Commerce
Salem City Commerce Department
Salem City, New Jersey 08079

Via email: cbailey@cityofsalemnj.gov

**RE: Proposal to prepare HDSRF application for former junkyard
Block 43, Lot 1 at 400 Keasbey St.**

Dear Mr. Bailey:

BRS is pleased to submit this proposal for preparation of the City of Salem's Hazardous Discharge Site Remediation Fund (HDSRF) application for the above referenced site.

SCOPE OF WORK

BRS proposes to prepare and submit an HDSRF application on behalf of the City for assessment activities. Specifically, BRS will:

- Serve as liaison between the City, the New Jersey Department of Environmental Protection (NJDEP), and the New Jersey Economic Development Agency for the purpose of submitting the application;
- Discuss strategies with the City regarding the scope of the HDSRF application that will maximize funding amounts and programmatic flexibility;
- Prepare the application using cost projections and anticipated scopes of work provided by the City or by the BRS staff Licensed Site Remediation Profession (LSRP);
- Assist with preparation of the requisite Governing Body resolutions;
- Steward the application(s) through the State approval process;
- Provide follow-up support for any questions or requests for information from the state funding agencies; and
- Assist with preparation of the closing documents.

COST ESTIMATE

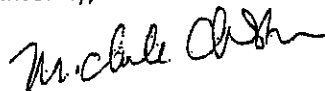
The following provides the lump sum cost estimate for this effort:

HDSRF Application 1 @ \$500 / application

\$ 500 LUMP SUM

If this proposal is acceptable, please indicate the tasks authorized by signing below and return one copy to me at the address below or via email at michele@brsinc.com. If you have any questions, please do not hesitate to contact me at 856.964.6456, ext. 1.

Sincerely,



Michele Christina
BRS, Inc.

CC: Carolyn Reinhardt, BRS

AUTHORIZATION:

Signature: _____



Date: _____

10-25-21

BRS'S COST ESTIMATE ASSUMPTIONS AND CONDITIONS

1. Information used for all funding applications, to include development of the technical scope of work and associated cost estimate for implementation will be based upon data provided by the Client.
2. Pricing does not include preparation of site plans or other mapping.
3. This Agreement may be modified with the mutual consent of both parties. All modifications must be made in writing and must be signed by authorized representatives of the Client and BRS.
4. The obligation to provide services under this Agreement may be terminated by either party upon five days written notice. In the event of termination, BRS will be paid for all services rendered and reimbursable expenses incurred to the date of the termination.
5. BRS shall be entitled to use, for promotional purposes, Client's name, a general description of the services performed, and a general description of the project, unless requested by the Client not to do so.
6. BRS will generate project invoices on a monthly basis. Payment is due upon receipt of invoice.



**CITY OF SALEM
RESOLUTION 2021-199**

**A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC
IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY
OPEN PUBLIC MEETINGS ACT, NJSA 10:4-12 These items are for**

- (8) *Matters relating to the employment relationship*
(4) *Matters pertaining to a collective bargaining agreement*
(7) *Matters relating to litigation, negotiations and attorney-client privilege*

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12b permits a public body to go into a closed session during a public meeting to discuss certain matters as follows:

- (1) *Matters Required by law to be confidential*: Any matter which by express provision of the Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) Any matter in which the release of information would impair the right to receive federal funding.
- (3) *Matters involving individual privacy*: Any matter, the disclosure of which constitutes an unwarranted invasion of individual privacy such as records, data, reports, recommendations or other personal material of any education, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned .
- (4) *Matters pertaining to a collective bargaining agreement*: Any matter involving a collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- (5) *Matters relating to the purchase, lease acquisition of real property or investment of public funds*: Any matter involving the lease, purchase or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- (6) *Matters of public protection*: Any tactic and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection.
- (7) *Matters relating to litigation, negotiations and attorney-client privilege*: Any matter of pending or anticipated litigation or contract negotiation other than in (4) above in which the Board is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required for the attorney to exercise ethical duties as a lawyer.
- (8) *Matters relating to the employment relationship*: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of , promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all of the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public.
- (9) *Deliberations after public hearing*. Deliberations by the Board occurring after a public hearing that may result in a civil penalty or the suspension or loss of a license or permit of a responding party; and

WHEREAS, the City Council has determined that it is necessary to go into a closed session to discuss certain matters relating to the items as permitted by N.J.S.A. 10:4-12b

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Salem that the Council will go into closed session to discuss the following, in accordance with the aforesaid provisions of the Open Public Meetings Act, after which it will reconvene in the public:

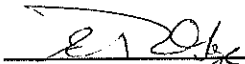
- (8) *Matters relating to the employment relationship*
- (4) *Matters pertaining to a collective bargaining agreement*
- (7) *Matters relating to litigation, negotiations and attorney-client privilege*

BE IT FURTHER RESOLVED that the minutes of the closed session will be made available to the public when the need for privacy no longer exists.

ATTEST:

CITY OF SALEM

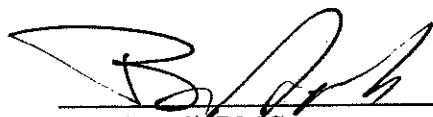

Ben Angeli, RMC


Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline			X			
R. Davis			X			
T. Gregory	X		X			
V. Groce			X			
S. Kellum		X	X			
G. Slaughter			X			
J. Smith			X			
E. Gage			X			

I, Ben Angeli, City Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem October 18, 2021.

10-18-21
Date


Ben Angeli, RMC

**CITY OF SALEM
RESOLUTION 2021-200**

**A RESOLUTION APPOINTING MIKE PELURA TO THE POSITION OF
SERGEANT OF THE CITY OF SALEM POLICE DEPARTMENT**

WHEREAS, the Mayor seeks to promote **Mike Pelura** to the position of Sergeant of the City of Salem Police Department; and

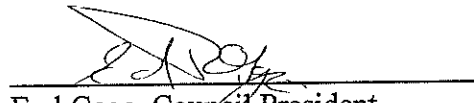
WHEREAS, pursuant to N.J.S.A. 40A:61-4(f) the Council has the right of advice and consent with respect to the promotion.

NOW, THEREFORE BE IT RESOLVED that the Common Council of the City of Salem, County of Salem and State of New Jersey hereby consents to the promotion of **Mike Pelura** to the position of Sergeant of the City of Salem Police Department with an effective starting date of May 22, 2021.

ATTEST:

CITY OF SALEM


Ben Angeli, RMC


Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline			X			
R. Davis			X			
T. Gregory	X		X			
V. Groce			X			
S. Kellum		X	X			
G. Slaughter			X			
J. Smith			X			
E. Gage			X			

I, Ben Angeli, City Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on October 18, 2020.

10-18-21
Date



Ben Angeli, RMC

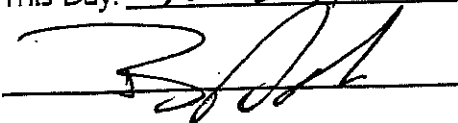
CITY OF SALEM

OATH OF OFFICE

I, **MIKE PELURA** , do solemnly swear, that I will support the Constitution of the United States, and the Constitution of the State of New Jersey, and that I will bear true faith, and allegiance to the same, and to the Governments, established in the United States, and in this State, under the authority of the people, and that I will faithfully, impartially, and justly perform, all of the duties of, the office of Sergeant in the Police Department of the City of Salem , in the State of New Jersey, according to the best of my ability. So help me God.

Sworn and subscribed to before me:


Mayor Charles Washington Jr

This Day: 10-18-21


**CITY OF SALEM
RESOLUTION 2021-201**

**A RESOLUTION APPOINTING DREW HOGLEN TO THE POSITION OF
SERGEANT OF THE CITY OF SALEM POLICE DEPARTMENT**

WHEREAS, the Mayor seeks to promote **Drew Hoglen** to the position of Sergeant of the City of Salem Police Department; and

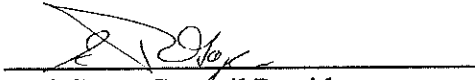
WHEREAS, pursuant to N.J.S.A. 40A:61-4(f) the Council has the right of advice and consent with respect to the promotion.

NOW, THEREFORE BE IT RESOLVED that the Common Council of the City of Salem, County of Salem and State of New Jersey hereby consents to the promotion of **Drew Hoglen** to the position of Sergeant of the City of Salem Police Department with an effective starting date of May 22, 2021.

ATTEST:

CITY OF SALEM



Ben Angeli, RMC


Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline			X			
R. Davis			X			
T. Gregory	X		X			
V. Groce			X			
S. Kellum		X	X			
G. Slaughter			X			
J. Smith			X			
E. Gage			X			

I, Ben Angeli, City Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on October 18, 2020.

10-18-21
Date

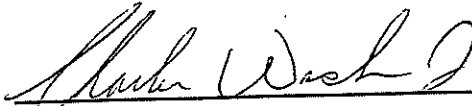

Ben Angeli, RMC

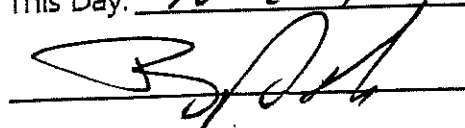
CITY OF SALEM

OATH OF OFFICE

I, **DREW HOGLEN**, do solemnly swear, that I will support the Constitution of the United States, and the Constitution of the State of New Jersey, and that I will bear true faith, and allegiance to the same, and to the Governments, established in the United States, and in this State, under the authority of the people, and that I will faithfully, impartially, and justly perform, all of the duties of, the office of Sergeant in the Police Department of the City of Salem, in the State of New Jersey, according to the best of my ability. So help me God.

Sworn and subscribed to before me:


Mayor Charles Washington Jr

This Day: 10-18-21


**CITY OF SALEM
RESOLUTION 2021-202**

**RESOLUTION APPROVING AMENDMENTS TO THE CITY OF SALEM'S
POLICY AND PROCEDURE EMPLOYEE MANUAL**

WHEREAS, the City of Salem adopted an employee handbook establishing personnel policies, including but not limited to policies to ensure that the workplace is free from harassment, violence, and discrimination; and

WHEREAS, upon review, it is deemed advisable to update and reinforce the policies, particularly related to reporting procedures; and

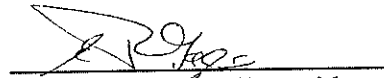
NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Salem, County of Salem and State of New Jersey that Policies Prohibiting Harassment in the Workplace, Policy on Equal Opportunity, Prohibition of Sexual Harassment Policy, the Dating Policy, Prohibition on Workplace Violence and the Whistleblower Policy, attached hereto shall replace and amend the City's current policies.

BE IT FURTHER RESOLVED the aforesaid amendments are not applicable in the event they conflict with or alter any provisions of the City's Collective Bargaining Agreements entered into by and between the employees or Police Department Rules / Standard Operating procedures, N.J. Attorney General guidelines, and/or Salem Prosecutor's Rules and Regulations.

ATTEST:


Ben Angeli, RMC

CITY OF SALEM


Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline			X			
R. Davis			X			
T. Gregory	X		X			
V. Groce			X			
S. Kellum		X	X			
G. Slaughter			X			
J. Smith			X			
E. Gage			X			

I, Ben Angeli, Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on October 18, 2021

10-18-21
Date


Ben Angeli, RMC

**CITY OF SALEM
RESOLUTION 2021-203**

**RESOLUTION AUTHORIZING SALEM CITY TO PARTICIPATE IN
COOPERATIVE PURCHASING SYSTEM**

WHEREAS, N.J.S.A. 40A: 11-11 permits a local unit to participate in a cooperative pricing system for the provision of goods and services; and

WHEREAS, the QPA/CFO has recommended participate in a cooperative system with Sourcewell as the lead agency for purchasing of a truck/related equipment needed for the public works department;

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Salem, County of Salem and State of New Jersey that the QPA / CFO is authorized to enter into a cooperative purchasing agreement with Sourcewell as lead agency which shall be in compliance with all laws of the State of New Jersey.

ATTEST:


Ben Angeli, RMC

CITY OF SALEM


Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline			X			
R. Davis			X			
T. Gregory	X		X			
V. Groce			X			
S. Kellum		X	X			
G. Slaughter			X			
J. Smith			X			
E. Gage			X			

I, Ben Angeli, City Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem October 18, 2021.

10-18-21
Date


Ben Angeli, RMC

**CITY OF SALEM
RESOLUTION 2021-204**

**RESOLUTION APPROVING AMENDMENTS TO THE COLLECTIVE
NEGOTIATIONS AGREEMENT BY AND BETWEEN THE COMMON COUNCIL
OF THE CITY OF SALEM AND THE CITY OF SALEM BLUE COLLAR
WORKERS ASSOCIATION**

WHEREAS, the City of Salem and the City of Salem Blue Collars Workers Association executed a collective bargaining agreement effective January 1, 2020; and

WHEREAS, some of the titles set forth in the salary guide are no longer recognized by the Civil Service Commission; and

WHEREAS, it is necessary to update the salary guide to recognize the proper titles.

NOW, THEREFORE BE IT RESOLVED by the Common Council of the City of Salem, County of Salem and State of New Jersey that the amendment to the salary guide in the Blue Collar Workers Association Collective Bargaining Agreement as set forth on the attached amendment is approved.

BE IT FURTHER RESOLVED the Mayor is authorized to execute the amendment to the contract.

ATTEST:

CITY OF SALEM


Ben Angeli, RMC


Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline			X			
R. Davis			X			
T. Gregory	X		X			
V. Groce			X			
S. Kellum		X	X			
G. Slaughter			X			
J. Smith			X			
E. Gage			X			

I, Ben Angeli, City Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on October 18, 2021.

10-18-21
Date

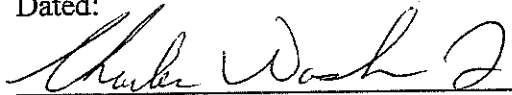

Ben Angeli, RMC

ADDENDUM #1 TO THE COLLECTIVE NEGOTIATIONS AGREEMENT BY AND BETWEEN THE
CITY OF SALEM AND CITY OF SALEM BLUE COLLAR WORKERS ASSOCIATION

This Addendum dated 11-19-21, 2021 by and between the Common Council of the City of Salem and the City of Salem Blue Collar Workers Association provides as follows:

1. The salary guide for 2021, 2022 and 2023 shall provide for the position of keyboarding clerk 2 in place of senior clerk typist with no change in the salary progression in the current contract.
2. All other provisions of the contract remain the same.

By:
On behalf of the City of Salem Blue Collar
Workers Association
Dated:



By: Charles Washington, Mayor
On Behalf of the City of Salem
Dated:

**CITY OF SALEM
RESOLUTION 2021-205**

**A RESOLUTION TO APPROVE MOVEMENT OF JAMAR THOMPSON FROM
POSITION OF LABORER TO TRUCK DRIVER**

WHEREAS, the City has made a review to determine whether employees are performing duties consistent with their titles and the City's operational needs; and

WHEREAS, there is a need to fill the position of Truck Driver; and

NOW, THEREFORE BE IT RESOLVED, that Jamar Thompson be appointed to the position of Truck Driver, a civil service non- competitive title (04222) or the equivalent civil service as may apply; and


BE IT FURTHER RESOLVED that the employee shall be paid an annual salary of \$47099.94 as of September 1, 2021, subject to applicable increases pursuant to the collective negotiations agreement and benefits he currently receives; and

BE IT FURTHER RESOLVED that this appointment is subject to all the requirements of the Ordinances of the City of Salem and applicable provisions governing civil service appointments.

ATTEST:

CITY OF SALEM


Ben Angeli, RMC


Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline			X			
R. Davis			X			
T. Gregory	X		X			
V. Groce			X			
S. Kellum		X	X			
G. Slaughter			X			
J. Smith			X			
E. Gage			X			

I, Ben Angeli, City Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on October 18, 2021.

10-18-21
Date


Ben Angeli, RMC

**CITY OF SALEM
RESOLUTION 2021-206**

**A RESOLUTION TO APPROVE MOVEMENT OF DAVID FAULHABER FROM
POSITION OF LABORER TO MECHANIC'S HELPER**

WHEREAS, the City has made a review to determine whether employees are performing duties consistent with their titles and the City's operational needs; and

WHEREAS, there is a need to fill the position of Mechanic's Helper; and

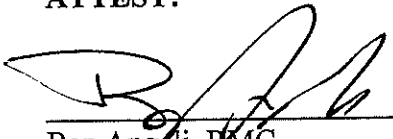
NOW, THEREFORE BE IT RESOLVED, that David Faulhaber be appointed to the position of Mechanic's Helper, a civil service non- competitive title (02456) or the equivalent civil service as may apply; and


BE IT FURTHER RESOLVED that the employee shall be paid an annual salary of \$45071.79 as of September 1, 2021, subject to applicable increases pursuant to the collective negotiations agreement and benefits he currently receives; and

BE IT FURTHER RESOLVED that this appointment is subject to all the requirements of the Ordinances of the City of Salem and applicable provisions governing civil service appointments.

ATTEST:

CITY OF SALEM


Ben Angeli, RMC


Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline			X			
R. Davis			X			
T. Gregory	X		X			
V. Groce			X			
S. Kellum		X	X			
G. Slaughter			X			
J. Smith			X			
E. Gage			X			

I, Ben Angeli, City Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on October 18, 2021.

10-18-21
Date


Ben Angeli, RMC

**CITY OF SALEM
RESOLUTION 2021-207**

**A RESOLUTION TO APPROVE PROVISIONAL APPOINTMENT OF BRIAN
THOMPSON TO THE POSITION OF EQUIPMENT OPERATOR**

WHEREAS, the City has made a review to determine whether employees are performing duties consistent with their titles and the City's operational needs; and

WHEREAS, there is a need to fill the position of equipment operator; and

NOW, THEREFORE BE IT RESOLVED, that Brian Thompson is provisionally appointed to the position of Equipment Operator, a civil service competitive title (01746) or the equivalent civil service as may apply; and

BE IT FURTHER RESOLVED, that the employee shall be paid an annual salary of \$51262.88 as of September 1, 2021, subject to applicable increases pursuant to the collective negotiations agreement and benefits he currently receives; and

BE IT FURTHER RESOLVED that this provisional appointment is subject to all the requirements of the Ordinances of the City of Salem and applicable provisions governing civil service appointments, including, but not limited to the right to his prior title or equivalent should he fail to file for or qualify for permanent appointment for this title (or equivalent civil service title) pursuant to N.J.A.C. 4A:4-1.9

ATTEST:

CITY OF SALEM


Ben Angeli, RMC


Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline			X			
R. Davis			X			
T. Gregory	X		X			
V. Groce			X			
S. Kellum		X	X			
G. Slaughter			X			
J. Smith			X			
E. Gage			X			

I, Ben Angeli, City Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on October 18, 2021.

10-18-21
Date


Ben Angeli, RMC

**CITY OF SALEM
RESOLUTION 2021-208**

**A RESOLUTION TO APPROVE MOVEMENT OF CAMERON CAGLE FROM
POSITION OF LABORER TO ASSISTANT SEWER PLANT/WATER PLANT
OPERATOR**

WHEREAS, the City has made a review to determine whether employees are performing duties consistent with their titles and the City's operational needs; and

WHEREAS, there is a need to fill the position of Assistant Sewer /Water Plant Operator; and

NOW, THEREFORE BE IT RESOLVED, that Cameron Cagle appointed to the position of Assistant Sewer/Water Plant Operator, a civil service non- competitive title (05814) or the equivalent civil service as may apply; and


BE IT FURTHER RESOLVED, that the employee shall be paid an annual salary of \$47,869.17 as of September 1, 2021, subject to applicable increases pursuant to the collective negotiations agreement and benefits he currently receives; and

BE IT FURTHER RESOLVED that this appointment is subject to all the requirements of the Ordinances of the City of Salem and applicable provisions governing civil service appointments.

ATTEST:

CITY OF SALEM


Ben Angeli, RMC


Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline			X			
R. Davis			X			
T. Gregory	X		X			
V. Groce			X			
S. Kellum		X	X			
G. Slaughter			X			
J. Smith			X			
E. Gage			X			

I, Ben Angeli, City Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on October 18, 2021.

10-18-21
Date


Ben Angeli, RMC

**CITY OF SALEM
RESOLUTION 2021-209**

**A RESOLUTION TO APPROVE PROVISIONAL APPOINTMENT OF CYNTHIA
EDWARDS TO THE POSITION OF KEYBOARDING CLERK 2**

WHEREAS, the City has made a review to determine whether employees are performing duties consistent with their titles and the City's operational needs

WHEREAS, there is a need to fill the position of keyboarding clerk 2; and

NOW, THEREFORE BE IT RESOLVED, that Cynthia Edwards is provisionally appointed to the position of Keyboarding Clerk 2, a civil service competitive title (03256@) or the equivalent civil service as may apply; and

BE IT FURTHER RESOLVED that the employee shall be paid an annual salary of \$37265.62 as of September 1, 2021, subject to applicable increases pursuant to the collective negotiations agreement and benefits she currently receives; and

BE IT FURTHER RESOLVED that this provisional appointment is subject to all the requirements of the Ordinances of the City of Salem and applicable provisions governing civil service appointments, including, but not limited to the right to her prior title or equivalent should she fail to file for or qualify for permanent appointment for this title (or equivalent civil service title) pursuant to N.J.A.C. 4A:4-1.9

ATTEST:

CITY OF SALEM


Ben Angeli, RMC


Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline			X			
R. Davis			X			
T. Gregory	X		X			
V. Groce			X			
S. Kellum		X	X			
G. Slaughter			X			
J. Smith			X			
E. Gage			X			

I, Ben Angeli, City Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on October 18, 2021.

10-18-21
Date


Ben Angeli, RMC

**CITY OF SALEM
RESOLUTION 2021-210**

**A RESOLUTION TO APPROVE MOVEMENT OF HARRON JEFFRIES FROM
POSITION OF LABORER TO ASSISTANT SEWER PLANT/WATER PLANT
OPERATOR**

WHEREAS, the City has made a review to determine whether employees are performing duties consistent with their titles and the City's operational needs; and

WHEREAS, there is a need to fill the position of Assistant Sewer /Water Plant Operator; and

NOW, THEREFORE BE IT RESOLVED, that Harron Jeffries appointed to the position of Assistant Sewer/Water Plant Operator , a civil service non- competitive title (05814) or the equivalent civil service as may apply ; and

BE IT FURTHER RESOLVED, that the employee shall be paid an annual salary of \$46,639.23 as of September 1, 2021, subject to applicable increases pursuant to the collective negotiations agreement and benefits he currently receives; and

BE IT FURTHER RESOLVED that this appointment is subject to all the requirements of the Ordinances of the City of Salem and applicable provisions governing civil service appointments.

ATTEST:

CITY OF SALEM


Ben Angeli, RMC


Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline			X			
R. Davis			X			
T. Gregory	X		X			
V. Groce			X			
S. Kellum		X	X			
G. Slaughter			X			
J. Smith			X			
E. Gage			X			

I, Ben Angeli, City Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on October 18, 2021.

10-18-21
Date


Ben Angeli, RMC

**CITY OF SALEM
RESOLUTION 2021-211**

**A RESOLUTION TO APPROVE PROVISIONAL APPOINTMENT OF JUAN
STEVENSON TO THE POSITION OF METER READER**

WHEREAS, the City has made a review to determine whether employees are performing duties consistent with their titles and the City's operational needs

WHEREAS, there is a need to fill the position of Meter Reader; and

NOW, THEREFORE BE IT RESOLVED, that Juan Stevenson is provisionally appointed to the position of Meter Reader, a civil service competitive title (07041) or the equivalent civil service as may apply ; and

BE IT FURTHER RESOLVED that the employee shall be paid an annual salary of \$45,407.22 as of September 1, 2021, subject to applicable increases pursuant to the collective negotiations agreement and benefits he currently receives; and

BE IT FURTHER RESOLVED that this provisional appointment is subject to all the requirements of the Ordinances of the City of Salem and applicable provisions governing civil service appointments, including, but not limited to the right to his prior title or equivalent should he fail to file for or qualify for permanent appointment for this title (or equivalent civil service title) pursuant to N.J.A.C. 4A:4-1.9

ATTEST:

CITY OF SALEM

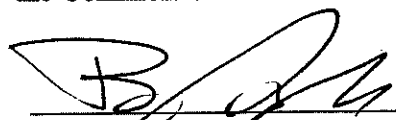

Ben Angeli, RMC


Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline			X			
R. Davis			X			
T. Gregory	X		X			
V. Groce			X			
S. Kellum		X	X			
G. Slaughter			X			
J. Smith			X			
E. Gage			X			

I, Ben Angeli, City Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on October 18, 2021.

10-18-21
Date


Ben Angeli, RMC

**CITY OF SALEM
RESOLUTION 2021-212**

**A RESOLUTION TO APPROVE PROVISIONAL APPOINTMENT OF KIM
THOMPSON TO THE POSITION OF SENIOR PAYROLL CLERK**

WHEREAS, the City has made a review to determine whether employees are performing duties consistent with their titles and the City's operational needs; and

WHEREAS, there is a need to fill the position of Sr. Payroll Clerk; and

NOW, THEREFORE BE IT RESOLVED, that Kim Thompson is provisionally appointed to the position of Senior Payroll Clerk, a civil service competitive title (03496) or the equivalent civil service as may apply; and

BE IT FURTHER RESOLVED that the employee shall be paid an annual salary of \$42116,00 as of September 1, 2021, subject to increases pursuant to the collective negotiations agreement salary guide and benefits she currently receives; and

BE IT FURTHER RESOLVED that this provisional appointment is subject to all the requirements of the Ordinances of the City of Salem and applicable provisions governing civil service appointments, including, but not limited to the right to her prior title or equivalent should she fail to file for or qualify for permanent appointment for this title (or equivalent civil service title) pursuant to N.J.A.C. 4A:4-1.9

ATTEST:

CITY OF SALEM


Ben Angeli, RMC


Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
S. Cline			X			
R. Davis			X			
T. Gregory	X		X			
V. Groce			X			
S. Kellum		X	X			
G. Slaughter			X			
J. Smith			X			
E. Gage			X			

I, Ben Angeli, City Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on October 18, 2021.

10-18-21
Date


Ben Angeli, RMC