



State of New Jersey Local Government Services

Year: **Municipal User Friendly Budget**

MUNICIPALITY:

Municode:

Filename: 1712_fba_2021.xlsm

Website:

Phone Number:

Mailing Address:

[Email the UFB if not using Outlook](#)

Municipality: **State:** **Zip:**

Mayor

First Name	Middle Name	Last Name	Term Expires	Business Email
Charles		Washington, Jr.	12/31/2021	

Chief Administrative Officer

Ben		Angeli		<input type="text" value="cityadmin@cityofsalemnj.gov"/>
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Chief Financial Officer

Kenia		Nunez		<input type="text" value="knunez@cityofsalemnj.gov"/>
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Municipal Clerk

Ben		Angeli		<input type="text" value="cityadmin@cityofsalemnj.gov"/>
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Registered Municipal Accountant

Fred	S	Caltabiano		<input type="text" value="fcaltabiano@bowman.cpa"/>
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Governing Body Members

First Name	Middle Name	Last Name	Term Expires	Business Email
Vaughn		Groce	12/31/2021	
Jim		Smith	12/31/2021	
Earl		Gage	12/31/2022	
Tim		Gregory	12/31/2022	
Robert	L	Davis	12/31/2023	
Gail		Slaughter	12/31/2023	
Sharen		Cline	12/31/2024	
Sharon		Kellum	12/31/2024	

USER FRIENDLY BUDGET SECTION - PROPERTY TAX BREAKDOWN

<u>2020 Calendar Year Property Tax Levies - ALL entities levying property taxes</u>					<u>Current Year 2021 Budget</u>		
	<u>Calendar Year</u>	<u>Calendar Year</u>	<u>% of</u>	<u>Avg Residential</u>	<u>Taxes</u>	<u>Actual/Estimated</u>	<u>Tax Levy</u>
	<u>Tax Rate</u>	<u>Tax Levy</u>	<u>Total Levy</u>	<u>Taxpayer Impact</u>			
Municipal Purpose Tax	3.652	\$4,569,544.70	51.36%	\$1,670.42	Municipal Purpose Tax	ACTUAL	\$4,601,456.96
Municipal Library	0.036	\$45,361.66	0.51%	\$16.47	Municipal Library	ACTUAL	\$45,493.54
Municipal Open Space			0.00%	\$0.00	Municipal Open Space		
Municipal Arts and Culture			0.00%	\$0.00	Municipal Arts and Culture		
Fire Districts (avg. rate/total levies)			0.00%	\$0.00	Fire Districts (total levies)		
Other Special Districts (total levies)			0.00%	\$0.00	Other Special Districts (total levies)		
Local School District	2.055	\$2,571,489.00	28.90%	\$939.96	Local School District	ESTIMATED	\$2,571,489.00
Regional School District			0.00%	\$0.00	Regional School District		
County Purposes	1.346	\$1,683,228.33	18.92%	\$615.66	County Purposes	ESTIMATED	\$1,750,557.46
County Library			0.00%	\$0.00	County Library		
County Board of Health			0.00%	\$0.00	County Board of Health		
County Open Space	0.023	\$28,249.01	0.32%	\$10.52	County Open Space	ESTIMATED	\$29,378.96
Other County Levies (total)			0.00%	\$0.00	Other County Levies (total)		
Total (Calendar Year 2020 Budget)	7.112	\$8,897,872.70	100.00%	\$3,253.03	Total ESTIMATED amount to be raised by taxes		\$8,998,375.92
Total Taxable Valuation as of October 1, 2020 <u>\$123,081,736.00</u> (To be used to calculate the current year tax rate)					Revenue Anticipated, Excluding Tax Levy <u>7,421,851.79</u>		
Current Year Average Residential Assessment <u>\$45,740.00</u>					Budget Appropriations, before Reserve for Uncollected Taxes <u>10,138,470.69</u>		
<u>Prior Year to Current Year Comparison</u>					Total Non-Municipal Tax Levy <u>\$4,351,425.42</u>		
<u>Comparison - Municipal Purposes Tax Rate</u>					Amount to be Raised by Taxes - Before RUT <u>\$7,068,044.32</u>		
Prior Year	Current Year	% Change (+/-)			Reserve for Uncollected Taxes (RUT) <u>\$1,930,331.60</u>		
3.652	3.739	2.38%			Total Amount to be Raised by Taxes <u>\$8,998,375.92</u>		
<u>Comparison - Municipal Purposes Tax Levy</u>					% of Tax Collections used to Calculate RUT <u>78.55%</u>		
Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)		If % used exceeds the actual collection % then reference the statutory exception used <u>40A:4-41c(1) 3 yr avg</u>		
\$4,569,544.70	\$4,601,456.96	0.70%	\$31,912.26		<u>Tax Collections - ACTUAL as of Prior Year</u>		
<u>Comparison - Impact on Avg. Residential Tax Payment (Municipal Purposes Only)</u>					Total Tax Revenue, Collections CY 2020 <u>6,729,891.23</u>		
Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)		Total Tax Levy, CY 2020 <u>8,898,378.40</u>		
\$1,670.42	\$1,710.22	2.38%	\$39.79		% of Taxes Collected, CY 2020 <u>75.63%</u>		
					Delinquent Taxes - December 31, 2020 <u>\$1,237,455.06</u>		

USER FRIENDLY BUDGET SECTION - ANTICIPATED REVENUE SUMMARY (ALL OPERATING FUNDS)

FCOA		% Difference Current vs. Prior Year	\$ Difference Current vs. Prior Year	Total Realized Revenue (Prior Year)	Total Anticipated Revenue (Current Year)	General Budget	Open Space Budget	Arts and Culture Trust Fund	Water Sewer Utility	Utility	Utility	Utility	Utility
08	Surplus	0.00%	\$0.00	\$834,000.00	\$834,000.00	\$834,000.00							
08	Local Revenue	4.61%	\$155,968.71	\$3,385,730.29	\$3,541,699.00	\$136,337.00			\$3,405,362.00				
09	State Aid (without offsetting appropriation)	0.00%	\$0.00	\$2,895,939.00	\$2,895,939.00	\$2,895,939.00							
08	Uniform Construction Code Fees	#DIV/0!	\$0.00		\$0.00								
	<i>Special Revenue Items w/ Prior Written Consent</i>												
11	Shared Services Agreements	#DIV/0!	\$0.00		\$0.00								
08	Additional Revenue Offset by Appropriations	-33.97%	(\$35,593.00)	\$104,772.00	\$69,179.00	\$69,179.00							
10	Public and Private Revenue	472.23%	\$1,817,458.57	\$384,871.22	\$2,202,329.79	\$2,202,329.79							
08	Other Special Items	-6.91%	(\$48,520.52)	\$702,587.52	\$654,067.00	\$654,067.00							
15	Receipts from Delinquent Taxes	-15.46%	(\$115,195.19)	\$745,195.19	\$630,000.00	\$630,000.00							
	<i>Amount to be raised by taxation</i>												
07	Local Tax for Municipal Purposes	9.87%	\$413,211.36	\$4,188,245.60	\$4,601,456.96	\$4,601,456.96							
07	Minimum Library Tax	0.29%	\$131.88	\$45,361.66	\$45,493.54	\$45,493.54							
54	Open Space Levy Tax	#DIV/0!	\$0.00		\$0.00								
56	Arts and Cultural Levy Tax	#DIV/0!	\$0.00		\$0.00								
07	Addition to Local District School Tax	#DIV/0!	\$0.00		\$0.00								
08	Deficit General Budget	-25.35%	(\$92,818.39)	\$366,127.17	\$273,308.78				\$273,308.78				
	Total	15.34%	\$2,094,643.42	\$13,652,829.65	\$15,747,473.07	\$12,068,802.29	\$0.00	\$0.00	\$3,678,670.78	\$0.00	\$0.00	\$0.00	\$0.00

USER FRIENDLY BUDGET SECTION - APPROPRIATIONS SUMMARY (ALL OPERATING FUNDS)

FCOA	Budgeted Positions		% Difference Current v. Prior Year	\$ Difference Current v. Prior Year	Total Modified Appropriation for Service Type (Prior Year)	Total Appropriation for Service Type (Current Year)	General Budget	Public&Private Offsets	Open Space Budget	Arts and Culture Trust Fund	Water Sewer Utility	Utility	Utility	Utility	Utility	
	Full-Time	Part-Time														
20	General Government	6.00	10.00	14.31%	\$100,941.00	\$705,556.00	\$806,497.00	\$806,497.00								
21	Land-Use Administration	0.00	1.00	-1.67%	(\$400.00)	\$24,000.00	\$23,600.00	\$23,600.00								
22	Uniform Construction Code	1.00	0.00	-10.17%	(\$12,450.00)	\$122,450.00	\$110,000.00	\$110,000.00								
23	Insurance	0.00	0.00	-4.86%	(\$82,493.25)	\$1,697,305.00	\$1,614,811.75	\$1,614,811.75								
25	Public Safety	23.00	15.00	3.57%	\$68,671.00	\$1,921,780.00	\$1,990,451.00	\$1,990,451.00								
26	Public Works	7.00	0.00	0.90%	\$5,362.00	\$594,588.00	\$599,950.00	\$599,950.00								
27	Health and Human Services	0.00	0.00	26.14%	\$6,000.00	\$22,950.00	\$28,950.00	\$28,950.00								
28	Parks and Recreation	0.00	0.00	75.00%	\$15,000.00	\$20,000.00	\$35,000.00	\$35,000.00								
29	Education (including Library)	0.00	0.00	-12.05%	(\$9,493.00)	\$78,783.00	\$69,290.00	\$69,290.00								
30	Unclassified	11.00	3.00	66.64%	\$1,822,808.57	\$2,735,329.22	\$4,558,137.79		\$2,208,137.79		\$2,350,000.00					
31	Utilities and Bulk Purchases	0.00	0.00	-2.96%	(\$11,900.00)	\$402,655.00	\$390,755.00	\$390,755.00								
32	Landfill / Solid Waste Disposal	0.00	0.00	0.00%	\$0.00	\$206,579.00	\$206,579.00	\$206,579.00								
35	Contingency	0.00	0.00	#DIV/0!	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00								
36	Statutory Expenditures	0.00	0.00	8.13%	\$70,640.00	\$868,859.00	\$939,499.00	\$785,441.00			\$154,058.00					
37	Judgements	0.00	0.00	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00								
42	Shared Services	0.00	0.00	0.00%	\$0.00	\$129,010.00	\$129,010.00	\$129,010.00								
43	Court and Public Defender	2.00	1.00	1.65%	\$2,170.00	\$131,730.00	\$133,900.00	\$133,900.00								
44	Capital	0.00	0.00	584.93%	\$427,000.00	\$73,000.00	\$500,000.00	\$190,000.00			\$310,000.00					
45	Debt	0.00	0.00	-10.35%	(\$151,006.00)	\$1,459,551.00	\$1,308,545.00	\$459,115.00			\$849,430.00					
46	Deferred Charges	0.00	0.00	-57.78%	(\$495,718.42)	\$857,884.35	\$362,165.93	\$346,983.15			\$15,182.78					
48	Debt - Type 1 School District	0.00	0.00	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00								
50	Reserve for Uncollected Taxes	0.00	0.00	8.04%	\$143,649.23	\$1,786,682.37	\$1,930,331.60	\$1,930,331.60								
55	Surplus General Budget	0.00	0.00	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00								
	Total	50.00	30.00	13.79%	\$1,908,781.13	\$13,838,691.94	\$15,747,473.07	\$9,860,664.50	\$2,208,137.79	\$0.00	\$0.00	\$3,678,670.78	\$0.00	\$0.00	\$0.00	\$0.00

**USER FRIENDLY BUDGET SECTION
STRUCTURAL BUDGET IMBALANCES**

X	<i>Revenues at Risk</i>	<i>Non-recurring appropriation reductions</i>	<i>Future Year Appropriation Increases</i>	<i>Structural Imbalance Offsets</i>	<p align="center">Line Item. Put "X" in cell to the left that corresponds to the type of imbalance.</p>	<p align="center">Amount</p>	<p align="center">Comment/Explanation</p>
					Fund Balance Utilized	\$834,000.00	must have positive results during 2021 to have available for 2022 budget
			X		Transitional Aid	\$1,500,000.00	depends on State of NJ and valid needs

ASSESSED PROPERTY VALUATIONS - EXEMPT PROPERTY - PROPERTY TAX APPEAL DATA

Property Tax Assessments - Taxable Properties (October 1, 2020 Value)				Property Tax Assessments - Exempt Properties (October 1, 2020 Value)				
	# of Parcels	Assessed Value	% of Total		# of Parcels	Assessed Value	% of Total	
1 Vacant Land	199	\$2,291,400.00	1.86%	15A Public Schools	8	\$8,440,200.00	12.28%	
2 Residential	1,494	\$68,503,020.00	55.66%	15B Other Schools	3	\$1,214,200.00	1.77%	
3A/3B Farm	12	\$276,100.00	0.22%	15C Public Property	227	\$27,830,600.00	40.50%	
4A Commercial	116	\$30,784,270.00	25.01%	15D Church and Charities	61	\$15,635,500.00	22.75%	
4B Industrial	11	\$12,912,500.00	10.49%	15E Cemeteries & Graveyards	7	\$774,100.00	1.13%	
4C Apartments	12	\$5,716,800.00	4.64%	15F Other Exempt	73	\$14,823,500.00	21.57%	
5A/5B Railroad			0.00%					
6A/6B Business Personal Property		\$2,597,646.00	2.11%					
Total	1,844	\$123,081,736.00	100.00%	Total	379	\$68,718,100.00	100.00%	
Average Ratio (%), Assessed to True Value				91.53%	Percentage of Exempt vs. Non-Exempt Properties			55.83%
Equalized Valuation, Taxable Properties				\$134,471,469.46				
Total # of property tax appeals filed in 2020		County Tax Board	7.00					
		State Tax Court	0.00					
Number of 2020 County Tax Board decisions appealed to Tax Court				0.00				
Number of pending property tax appeals in State Tax Court				1.00				
Amount paid out by municipality for tax appeals in 2020				\$140,542.37				

Prior Budget Year's Payments in Lieu of Tax (PILOT) - 5 Year Exemptions/Abatements				
	# of Parcels	PILOT Billing/Revenue	Assessed Value	Taxes if Billed in Full 2020 Total Tax Rate
G Commercial/Industrial Exemption				
I Dwelling Exemption				
J Dwelling Abatement				
K New Dwelling/Conversion Exemption				
L New Dwelling/Conversion Abatement				
N Multiple Dwelling Exemption				
O Multiple Dwelling Abatement				
Total 5 Yr Exemptions/Abatements	0	0.00	0.00	0.00

USER FRIENDLY BUDGET SECTION
Long Term Tax Exemptions

Prior Budget Year's Payments in Lieu of Tax (PILOT) - Long Term Tax Exemptions					Prior Budget Year's Payments in Lieu of Tax (PILOT) - Long Term Tax Exemptions					Prior Budget Year's Payments in Lieu of Tax (PILOT) - Long Term Tax Exemptions					Prior Budget Year's Payments in Lieu of Tax (PILOT) - Long Term Tax Exemptions				
Project Name	Type of Project (use drop-down for data entry)	PILOT Billing	Assessed Value	Taxes if Billed In Full 2020 Total Tax Rate	Project Name	Type of Project (use drop-down for data entry)	PILOT Billing	Assessed Value	Taxes if Billed In Full 2020 Total Tax Rate	Project Name	Type of Project (use drop-down for data entry)	PILOT Billing	Assessed Value	Taxes if Billed In Full 2020 Total Tax Rate	Project Name	Type of Project (use drop-down for data entry)	PILOT Billing	Assessed Value	Taxes if Billed In Full 2020 Total Tax Rate
Harvest Point Block 106 Lot 3	Aff. Housing	\$394,788.00	\$11,050,000.00	\$785,876.00															
Senior Village Block 53 Lot 15	Aff. Housing	\$18,000.00	\$6,077,500.00	\$432,231.80															
Carpenter Street Ph 1 & 2	Aff. Housing	\$125,397.82	\$2,844,300.00	\$202,286.62															
Total Long Term Exemptions - Column Total		538,185.82	19,971,800.00	1,420,394.42	Total Long Term Exemptions - Column Total		\$0.00	\$0.00	\$0.00	Total Long Term Exemptions - Column Total		\$0.00	\$0.00	\$0.00	Total Long Term Exemptions - Column Total		\$0.00	\$0.00	\$0.00
Mark "X" if Grand Total															Total Long Term Exemptions - GRAND TOTAL		\$538,185.82	\$19,971,800.00	\$1,420,394.42

**USER FRIENDLY BUDGET SECTION
BUDGETED PERSONNEL COSTS**

Organization / Individuals Eligible for Benefit	# of Full-Time Employees	# of Part-Time Employees	Total Personnel Cost	Base Pay	Overtime and other Compensation	Pension (Estimate)	Health Benefits Net of Cost Share	Employment Taxes and Other Benefits
Governing Body	0.00	9.00	59,207.50	\$55,000.00				\$4,207.50
Supervisory Staff (Department Heads & Managers)	7.00	0.00	843,314.30	\$583,664.00		\$85,000.00	\$130,000.00	\$44,650.30
Police Officers (Including Superior Officers)	20.00	0.00	3,134,910.47	\$1,809,800.00	\$275,000.00	\$442,326.00	\$500,000.00	\$107,784.47
Fire Fighters (Including Superior Officers)	0.00	0.00	0.00					\$0.00
All Other Union Employees not listed above	23.00	21.00	1,596,886.73	\$909,856.00	\$127,500.00	\$176,173.00	\$304,000.00	\$79,357.73
All Other Non-Union Employees not listed above	0.00	0.00	0.00					\$0.00
Totals	50.00	30.00	5,634,319.00	\$3,358,320.00	\$402,500.00	\$703,499.00	\$934,000.00	\$236,000.00

Is the Local Government required to comply with NJSA 11A **(Civil Service)**? - YES or NO

YES

Note - **Base Pay** is the annualized rate of pay to which overtime (if eligible) and/or pension is calculated. Either calculation is fine at the discretion of the Local Unit. Overtime and other compensation is any other item that is charged as a salary and wage expense but not included in Base Pay.

USER FRIENDLY BUDGET SECTION - HEALTH BENEFITS

	Current Year # of Covered Members (Medical & Rx)	Current Year Annual Cost Estimate per Employee	Total Current Year Cost	Prior Year # of Covered Members (Medical & Rx)	Prior Year Annual Cost per Employee (Average)	Total Prior Year Cost
Active Employees - Health Benefits - Annual Cost						
Single Coverage	12.00	\$13,500.00	\$162,000.00	12.00	\$13,762.50	\$165,150.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)	13.00	\$23,500.00	\$305,500.00	14.00	\$26,000.00	\$364,000.00
Family	19.00	\$33,500.00	\$636,500.00	19.00	\$34,150.00	\$648,850.00
Employee Cost Sharing Contribution (enter as negative -)			(\$170,000.00)			(\$170,000.00)
Subtotal	44.00		\$934,000.00	45.00		\$1,008,000.00
Elected Officials - Health Benefits - Annual Cost						
Single Coverage			\$0.00			\$0.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)			\$0.00			\$0.00
Family			\$0.00			\$0.00
Employee Cost Sharing Contribution (enter as negative -)						
Subtotal	0.00		\$0.00	0.00		\$0.00
Retirees - Health Benefits - Annual Cost						
Single Coverage	29	\$16,068.97	\$466,000.00	29	\$18,000.00	\$522,000.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)			\$0.00			\$0.00
Family			\$0.00			\$0.00
Employee Cost Sharing Contribution (enter as negative -)						
Subtotal	29.00		\$466,000.00	29.00		\$522,000.00
GRAND TOTAL	73.00		\$1,400,000.00	74.00		\$1,530,000.00

Note - other health insurances such as dental and vision are not included in this analysis unless included in the employees total premium. Therefore, the total from this sheet may not agree with the budgeted appropriation.

Is medical coverage provided by the SHBP (Yes or No)?

YES
YES

Is prescription drug coverage provided by the SHBP (Yes or No)?

**USER FRIENDLY BUDGET SECTION
ACCUMULATED ABSENCE LIABILITY**

Legal basis for benefit
(check applicable items)

Organization/Individuals Eligible for Benefit	Gross Days of Accumulated Absence	Dollar Value of Compensated Absences	Approved Labor Agreement	Local Ordinance	Individual Employment Agreement
NON - Union	796.60	128757.57		X	
BCWA	1167.50	89390.69	X		
BCWA - Water Sewer	528.50	58988.75	X		
FOP	839.00	\$102,587.59	X		
Totals	3331.60	\$379,724.60			
Total Funds Reserved as of end of 2020		\$33,350.27			
Total Funds Appropriated in 2021		\$0.00			

USER FRIENDLY BUDGET SECTION - OUTSTANDING DEBT; PER CAPITA AND BUDGET IMPACT

	Gross Debt	Deductions	Net Debt	Current Year Budget	2022 Budget	2023 Budget	All Additional Future Years' Budgets
	Local School Debt	\$980,000.00	\$980,000.00	\$0.00	\$613,126.15	\$630,004.05	\$649,356.73
Regional School Debt			\$0.00	\$236,166.69	\$219,071.53	\$201,297.89	\$1,022,812.77
Utility Fund Debt							
Arts and Culture			\$0.00				
Water Sewer	\$11,373,934.11	\$11,373,934.11	\$0.00	\$250,000.00	\$250,000.00	\$250,000.00	\$750,000.00
0	\$18,100,000.00	\$18,100,000.00	\$0.00	\$51,497.94	\$44,020.22	\$35,216.18	\$45,277.94
0			\$0.00	\$12,500.00	\$12,500.00	\$12,500.00	\$171,264.80
0			\$0.00	\$0.00			
0			\$0.00				
Municipal Purposes							
Debt Authorized	\$66,439.77		\$66,439.77				
Notes Outstanding			\$0.00				
Bonds Outstanding	\$1,500,000.00	\$312,192.20	\$1,187,807.80				
Loans and Other Debt	\$208,764.80		\$208,764.80				
Total (Current Year)	\$32,229,138.68	\$30,766,126.31	\$1,463,012.37	\$1,163,290.78	\$1,155,595.80	\$1,148,370.80	\$7,233,315.84
Population (2010 census)	<u>5,146</u>						
Per Capita Gross Debt	<u>\$6,262.95</u>						
Per Capita Net Debt	<u>\$284.30</u>						
3 Yr. Average Property Valuation		<u>\$135,366,671.67</u>					
Net Debt as % of 3 Year Avg Property Valuation		<u>1.08%</u>					
Utility Fund - Principal				\$613,126.15	\$630,004.05	\$649,356.73	\$5,243,960.33
Utility Fund - Interest				\$236,166.69	\$219,071.53	\$201,297.89	\$1,022,812.77
Bond Anticipation Notes - Principal							
Bond Anticipation Notes - Interest							
Bonds - Principal				\$250,000.00	\$250,000.00	\$250,000.00	\$750,000.00
Bonds - Interest				\$51,497.94	\$44,020.22	\$35,216.18	\$45,277.94
Loans & Other Debt - Principal				\$12,500.00	\$12,500.00	\$12,500.00	\$171,264.80
Loans & Other Debt - Interest				\$0.00			
Total				\$1,163,290.78	\$1,155,595.80	\$1,148,370.80	\$7,233,315.84
Total Principal				\$875,626.15	\$892,504.05	\$911,856.73	\$6,165,225.13
Total Interest				\$287,664.63	\$263,091.75	\$236,514.07	\$1,068,090.71
% of Total Current Year Budget				7.39%			
Description	Debt Not Listed Above						
Total Guarantees - Governmental							
Total Guarantees - Other							
Total Capital/Equipment Leases							
Total Other							
Bond Rating	Moody's	Standard & Poors	Fitch				
Rating	Ba3, negative						
Year of Last Rating	2012/2016						
Mark "X" if Municipality has no bond rating							

USER FRIENDLY BUDGET SECTION - Notes

(Press ALT-Enter to go to a new line in each cell)
