

CITY OF SALEM
COMMON COUNCIL SPECIAL MEETING MINUTES
JANUARY 27, 2020
6:30 PM

A meeting of the Common Council of the City of Salem was called to order by Council President Earl Gage. The meeting took place at 17 New Market Street at 6:30 PM. The meeting was opened with the Pledge of Allegiance. Councilman Groce did the Invocation. Roll Call was done by Mr. Angeli. **Present:** Councilpersons Robert Davis, Vaughn Groce, Timothy Gregory, Sharon Kellum, Gail Slaughter, James Smith and Council President Earl Gage. Absent was Councilwoman Ruth Carter. Also in attendance Mayor Charles Washington Jr., Andrea Rhea-City Solicitor, Dave Crescenzi-CFO, Deputy Treasurer Kenia Nunez and City Administrator/Clerk Ben Angeli.

Mr. Angeli read the statement of advertisement as follows:

Notice of this meeting has been provided to the South Jersey Times and the Elmer Times and is posted on the City Hall Bulletin Board stating the time and the place of the meeting.

APPROVAL OF BILLS

Motion made by Councilman Gage and seconded by Councilwoman Kellum to approve payment of bills. All in Favor. Motion carries.

COMMUNICATIONS/APPLICATIONS/REPORTS: None at this time.

MAYORAL APPOINTMENTS: Mayor Washington appointed three Class I police officers (**Cameron Lester, Jessica Collura and Andrew Bradford**). Further employment is contingent upon successful completion of the training academy.

PUBLIC PORTION FOR AGENDA ITEMS ONLY:

Councilman Gregory made a motion to open the meeting to the public for Agenda items only. Councilwoman Kellum seconded the motion. All present voted in favor on a voice vote.

There were no questions or comments from the public.

Councilman Gregory made a motion to close the meeting to the public for Agenda items only. Councilwoman Kellum seconded the motion. All present voted in favor on a voice vote.

INTRODUCTION OF RESOLUTIONS FOR CONSIDERATION:

CITY OF SALEM
RESOLUTION 2020-60

**A RESOLUTION AUTHORIZING THE CITY TAX COLLECTOR TO
HOLD A TAX LIEN SALE**

WHEREAS, there remains on the records and books of the City of Salem delinquent taxes, water and sewer utility assessments and other municipal charges outstanding as of December 31, 2019; and

WHEREAS, N.J.S.A. 54:5 et seq., provides for the enforcement and collection of such delinquencies through a Tax Lien Sale; and

WHEREAS, the Tax Collector is empowered by statute to conduct and preside over the sale of liens;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Common Council of the City of Salem, County of Salem and State of New Jersey that the Tax Collector is authorized to conduct a Tax Lien Sale March 11, 2020 for 2019 delinquent taxes, utility assessments and other municipal charges.

ATTEST:

CITY OF SALEM

Ben Angeli, RMC

Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
R. Carter						X
R. Davis			X			
E. Gage			X			
T. Gregory	X		X			
V. Groce			X			
S. Kellum		X	X			
G. Slaughter			X			
J. Smith			X			

I, Ben Angeli, Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on January 27, 2020.

Date

Ben Angeli, RMC

**CITY OF SALEM
RESOLUTION 2020-61**

**BUDGET TRANSFER FOR BUDGET APPROPRIATION RESERVE
CURRENT FUND**

WHEREAS, various 2019 bills have been presented for payment this year, which bills represent obligations of the prior fiscal year and were not covered by order number and/or recorded at the time of transfers between the 2019 Budget in the last two months of 2019; and

WHEREAS, N.J.S. 40A:4-59 provides that all unexpended balances carried forward after the close of the fiscal year are available, until lapsed at the closed of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year, and allow transfers to be made from unexpended balances to those which are expected to be insufficient during the first three months of the succeeding year;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Salem, in the County of Salem, State of New Jersey, that the transfers in the amount of \$79,311.19 be made between the 2019 Budget Appropriation Reserves Current Fund as follows:

From		To	
9-01-20-120-100	245.99	9-01-20-110-100	376.94
9-01-20-145-100	378.36	9-01-20-120-200	1.06
9-01-20-150-100	878.00	9-01-20-130-200	1,595.94
9-01-22-200-100	1,197.02	9-01-23-210-101	26,113.25
9-01-20-100-100	14,210.07	9-01-23-215-101	10,632.25
9-01-20-130-100	18,462.54	9-01-26-290-100	69.09
9-01-25-240-100	6,784.99	9-01-26-302-100	2,558.60
9-01-25-252-100	344.35	9-01-26-310-200	182.18
9-01-26-290-200	2,809.87	9-01-20-155-200	13,781.88
9-01-22-195-101	10,000.00	9-01-22-200-200	24,000.00
9-01-25-240-200	13,000.00		
9-01-43-490-200	2,000.00		
9-01-28-370-200	2,000.00		
9-01-26-315-200	5,000.00		
9-01-25-265-200	2,000.00		
TOTAL TRANSFER	79,311.19	79,311.19	

ATTEST:

Ben Angeli, RMC

CITY OF SALEM

Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
R. Carter						X
R. Davis			X			
E. Gage			X			
T. Gregory	X		X			
V. Groce			X			
S. Kellum		X	X			
G. Slaughter			X			
J. Smith			X			

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Date

Ben Angeli, RMC

**CITY OF SALEM
RESOLUTION 2020-63**

A RESOLUTION APPOINTING SICKELS & ASSOCIATES, INC. AS MUNICIPAL WATER ENGINEER AND AUTHORIZING THE CITY OF SALEM TO ENTER INTO A CONTRACT FOR PROFESSIONAL SERVICES

WHEREAS, there exists the need for a Municipal Water Engineer to provide services to the City of Salem; and

WHEREAS, such services are “professional services” as defined in the Local Public Contracts Law (N.J.S.A. 40A:11-1. et. seq.) and are not required to be advertised for competitive bids;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Common Council of the City of Salem, County of Salem and State of New Jersey as follows:

- 1) That **SICKELS & ASSOCIATES, INC.** be and hereby are appointed to serve as Municipal water Engineer of the City of Salem for the year 2020;
- 2) That the Mayor and City Clerk be hereby authorized and directed to execute an agreement with **SICKELS & ASSOCIATES, INC.** to serve as Municipal water Engineer for a one (1) year term. The term of service will be from January 1st, 2020 to December 31, 2020; however such service shall be at the pleasure of the City Council and thus may be terminated at any time by the Council with or without cause, prior to December 31, 2020;
- 3) That this Contract be awarded without competitive bidding as a “professional service” under the provisions of the Local Public Contracts Law, because **SICKELS & ASSOCIATES, INC.** is authorized by law to practice a recognized profession, namely, Municipal water Engineer;
- 4) That copies of this Resolution and the Agreement be made available for public inspection in the Office of the City Clerk and a notice of this action be published in The South Jersey Times within ten (10) days of its passage as required by law.

ATTEST:

CITY OF SALEM

Ben Angeli, RMC

Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
R. Carter						X
R. Davis			X			
E. Gage			X			
T. Gregory	X		X			
V. Groce			X			
S. Kellum		X	X			
G. Slaughter			X			
J. Smith			X			

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WHEREAS, such services are “professional services” as defined in the Local Public Contracts Law (N.J.S.A. 40A:11-1. et. seq.) and are not required to be advertised for competitive bids;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Common Council of the City of Salem, County of Salem and State of New Jersey as follows:

- 1) That **SICKELS & ASSOCIATES, INC.** be and hereby are appointed to serve as Municipal water Engineer of the City of Salem for the year 2020;
- 2) That the Mayor and City Clerk be hereby authorized and directed to execute an agreement with **SICKELS & ASSOCIATES, INC.** to serve as Municipal water Engineer for a one (1) year term. The term of service will be from January 1st, 2020 to December 31, 2020; however such service shall be at the pleasure of the City Council and thus may be terminated at any time by the Council with or without cause, prior to December 31, 2020;

- 3) That this Contract be awarded without competitive bidding as a “professional service” under the provisions of the Local Public Contracts Law, because **SICKELS & ASSOCIATES, INC.** is authorized by law to practice a recognized profession, namely, Municipal water Engineer;
- 4) That copies of this Resolution and the Agreement be made available for public inspection in the Office of the City Clerk and a notice of this action be published in The South Jersey Times within ten (10) days of its passage as required by law.

ATTEST:

CITY OF SALEM

Ben Angeli, RMC

Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
R. Carter						X
R. Davis			X			
E. Gage			X			
T. Gregory	X		X			
V. Groce			X			
S. Kellum		X				
G. Slaughter			X			
J. Smith			X			

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Date

Ben Angeli, RMC

**CITY OF SALEM
RESOLUTION 2020-64**

**A RESOLUTION ACCEPTING A GRANT FROM THE
HAZARDOUS DISCHARGE SITE REMEDIATION FUND PUBLIC ENTITY
PROGRAM THROUGH THE NEW JERSEY ECONOMIC DEVELOPMENT
AUTHORITY AND THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL
PROTECTION**

WHEREAS, City of Salem has applied for and has been awarded a grant in the amount of up to \$87,589 from the Hazardous Discharge Site Remediation Fund Municipal Grant Program through the New Jersey Department of Environmental Protection and the New Jersey Economic Development Authority for Remedial Investigation of the Tri County Oil Company property;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Salem that the above referenced grant is hereby accepted and the (Mayor, Administrator, etc.) is hereby authorized to execute grant documents as an authorized representative thereunder, as the representative for the City of Salem.

BE IT FURTHER RESOLVED that a comprehensive plan exists specifically for the development or redevelopment of contaminated or potentially contaminated real property in the host municipality or that a realistic opportunity exists that the Project Site will be developed or redeveloped within a three-year period from the completion of the remediation.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the New Jersey Economic Development Authority.

ATTEST:

CITY OF SALEM

Ben Angeli, RMC

Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
R. Carter						X
R. Davis			X			
E. Gage			X			
T. Gregory	X		X			
V. Groce			X			
S. Kellum		X	X			
G. Slaughter			X			
J. Smith			X			

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Date

Ben Angeli, RMC

[SEAL] Date Adopted by (Council/Committee): _____

**CITY OF SALEM
RESOLUTION 2020-65 (TABLED)**

**A RESOLUTION APPROVING AGREEMENT WITH THE
SALEM PORT AUTHORITY**

WHEREAS, the City has provided office to the secretarial staff of the City of Salem Municipal Port Authority; and

WHEREAS, it is intended by the parties that the City be reimbursed for the expense and utilize the funds for the marketing of the port area for economic and commerce development;

NOW, THEREFORE BE IT HEREBY RESOLVED by the Common Council of the City of Salem, County of Salem and State of New Jersey, that Mayor is authorized to execute an agreement with the Port Authority wherein the City will provide office space for the Port Authority secretary for the annual sum of \$ _____.

ATTEST:

CITY OF SALEM

Ben Angeli, RMC

Earl Gage, Council President

TABLED

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
R. Carter						
R. Davis						
E. Gage						
T. Gregory						
V. Groce						
S. Kellum						
G. Slaughter						
J. Smith						

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Date

Ben Angeli, RMC

**CITY OF SALEM
RESOLUTION 2020-66**

**RESOLUTION AUTHORIZING SIGNING AGREEMENT WITH
EDMONDS GOVTEC FOR 2020 SOFTWARE MAINTENANCE**

WHEREAS, the City utilizes Edmonds GovTech software and services for various departments; and

WHEREAS, Edmonds GovTech has provided quality product and services to the City of Salem for a number of years; and

WHEREAS, Edmonds GovTech provided the City with a “2020 MCSJ Software Support & License Agreement”(Attachment “A”); and

WHEREAS, the City chooses to continue to use Edmonds GovTech for the software support that they currently provide.

NOW, THEREFORE BE IT HEREBY RESOLVED by the Common Council of the City of Salem, County of Salem and State of New Jersey, that the Mayor is authorized to sign the 2020 MCSJ Software Support & License Agreement” (Attachment “A”).

ATTEST:

CITY OF SALEM

Ben Angeli, RMC

Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
R. Carter						X
R. Davis			X			
E. Gage			X			
T. Gregory	X		X			
V. Groce			X			
S. Kellum		X	X			
G. Slaughter			X			
J. Smith			X			

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Date

Ben Angeli, RMC

**CITY OF SALEM
RESOLUTION 2020-67**

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, NJSA 10:4-12 These items are for #7 for matter relating to litigation, negotiations, and the Attorney Client Privilege.

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12b permits a public body to go into a closed session during a public meeting to discuss certain matters as follows:

(1) *Matters Required by law to be confidential:* Any matter which by express provision of the Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

- (2) Any matter in which the release of information would impair the right to receive federal funding.
- (3) *Matters involving individual privacy:* Any matter, the disclosure of which constitutes an unwarranted invasion of individual privacy such as records, data, reports, recommendations or other personal material of any education, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned .
- (4) *Matters pertaining to a collective bargaining agreement:* Any matter involving a collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- (5) *Matters relating to the purchase, lease acquisition of real property or investment of public funds:* Any matter involving the lease, purchase or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- (6) *Matters of public protection:* Any tactic and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection.
- (7) *Matters relating to litigation, negotiations and attorney-client privilege:* Any matter of pending or anticipated litigation or contract negotiation other than in (4) above in which the Board is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required for the attorney to exercise ethical duties as a lawyer.
- (8) *Matters relating to the employment relationship:* Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of , promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all of the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public.
- (9) *Deliberations after public hearing.* Deliberations by the Board occurring after a public hearing that may result in a civil penalty or the suspension or loss of a license or permit of a responding party; and

WHEREAS, the City Council has determined that it is necessary to go into a closed session to discuss certain matters relating to the items as permitted by N.J.S.A. 10:4-12b

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Salem that the Council will go into closed session to discuss the following, in accordance with the aforesaid provisions of the Open Public Meetings Act, after which it will reconvene in the public:

- A. #7 Matters relating to litigation, negotiations/attorney client privilege (Port Agreement, EEOC matter)

BE IT FURTHER RESOLVED that the minutes of the closed session will be made available to the public when the need for privacy no longer exists.

ATTEST:

CITY OF SALEM

Ben Angeli, RMC

Earl Gage, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
R. Carter						X
R. Davis			X			
E. Gage			X			
T. Gregory	X		X			
V. Groce			X			
S. Kellum		X	X			
G. Slaughter			X			
J. Smith			X			

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COMMITTEE REPORTS:

ADMINISTRATION (Gage, Carter, Kellum, Groce) No meeting was held.

PUBLIC SAFETY (Gage, Smith, Carter, Davis) No meeting was held

PUBLIC WORKS (Groce, Gregory, Smith, Slaughter) Interviews for public works positions will be on Thursday.

CITY PROPERTY/CAPITAL/HUMAN SERVICES (Davis, Kellum, Gage, Slaughter) Mr. Davis said that they had set up their meeting dates.

NEIGHBORHOOD INITIATIVES/COMMUNITY SERVICES (Slaughter, Gregory, Carter, Davis) No meeting

REDEVELOPMENT (Smith, Gregory, Kellum, Groce) No meeting

MAYORAL COMMENTS - None

ADMINISTRATOR COMMENTS - None

OLD BUSINESS: Discussion ensued concerning the Governing Body’s goals for 2020. Discussion included listing priority items in Tier One for primary attention and Tier two for secondary attention. The following list was developed:

TIER ONE

1) **Crime Reduction/Neighborhood Development**

- Continue to emphasize the Neighborhood Transformation Initiative

- Increase Police/Public/Non Profit partnerships
- Increase Police presence/Camera initiative
- Emphasize City-wide cleanup, increase code enforcement

2) Increase Revenue/Budget Stabilization

- Decrease Debt Service
- Increase Retables/home values
- Fast Tract In- Rem Foreclosures/Tax Liens
- Reduce and ultimately eliminate Water/Sewer Deficit

3) Economic Development

- Study the possibility of Building an Oxidation Ditch
- Bring a Supermarket/Food outlet to the City
- Development of the Landfill
- Continue Port Development

4) Recreation/Youth Activities

- Partner with Non Profits
- Development the Campbell Center

TIER TWO

1) Capital/Infrastructure Initiatives

- Water/Sewer Plant
- Grieves Parkway
- Water/Sewer Lines
- Housing

2) City Services Consolidation

- Fire Company Consolidation
- 17 New Market/Police Department

NEW BUSINESS - None

PUBLIC PORTION

Motion to open public portion made by Councilman Gregory.

Seconded by Councilwoman Kellum.

All members present voted in favor.

Motion carried.

There were no questions or comments from the public.

Motion to close public portion made by Councilman Gregory.

Seconded by Councilwoman Kellum.

All members voted in favor.

Motion carried.

EXECUTIVE SESSION

Motion to go into Executive Session made by Councilman Gregory.

Seconded by Councilwoman Kellum.

Motion to leave Executive Session made by Councilman Gregory.

Seconded by Councilwoman Kellum.

Clerk stated that no action was taken in Executive Session.

All members that were present before Executive Session were present when Open Session continued.

ADJOURNMENT

Councilman Gregory motioned to adjourn the meeting. Councilwoman Kellum seconded the motion and all members present voted in favor in a voice vote.

Minutes respectfully submitted by:

Ben Angeli, RMC

NEXT COUNCIL MEETING: FEBRUARY 10, 2020 AT 6:30 PM