

CITY OF SALEM
MINUTES OF THE COMMON COUNCIL MEETING
OF OCTOBER 21, 2019

A meeting of the Common Council of the City of Salem was called to order by Council President Karen Roots. The meeting took place at 1 New Market Street at 6:30 p.m. The meeting was opened with the Pledge of Allegiance. Pastor Johnson did the Invocation. **Present:** Councilpersons Ruth Carter, Earl Gage, Timothy Gregory, Sharon Kellum, James Smith and Council President Karen Roots. **Absent:** William Corbin and Vaughn Groce Also in attendance, Mayor Charles Washington Jr., Andrea Rhea-City Solicitor, Dave Crescenzi-CFO, and City Administrator/Clerk Ben Angeli.

Mr. Angeli read the statement of advertisement as follows:

Notice of this meeting has been provided to the South Jersey Times and the Elmer Times and is posted on the City Hall Bulletin Board stating the time and the place of the meeting.

APPROVAL OF BILLS

Motion made by Councilman Gage and seconded by Councilwoman Kellum to approve payment of bills. All in Favor. Motion carries.

COMMUNICATIONS/APPLICATIONS/REPORTS:

Mayoral Proclamation for Mrs. Buffy Campbell. Mayor Washington read the proclamation in honor of Mrs. Buffy Campbell and presented it to her son, Keith Campbell. Mr. Campbell thanked the mayor and Council and spoke about how much his mother loved the City of Salem.

The City Clerk read the Mayor's Proclamation setting curfew for Halloween week.

The City Clerk read the proclamation for the Salvation Army of Salem County.

Jim Golden made his presentation on behalf of Home Serve on water and sewer line warranty program. He spoke about the residential assistance fund part of the program.

INTRODUCTION OF ORDINANCES FOR FIRST READING:

The Clerk stated that this is the first reading and introduction, the public hearing for this ordinance will be on November 18, 2019 at 6:30PM at this location

CITY OF SALEM

ORDINANCE 1911

**AN ORDINANCE OF THE CITY OF SALEM AMENDING CHAPTER 3
OF THE MUNICIPAL CODE OF THE CITY OF SALEM TO PROVIDE
FOR THE POSITION OF QUALIFIED PURCHASING AGENT AND TO
AMEND THE PROVISIONS PERTAINING TO DEPUTY CLERK**

BE IT ORDAINED by the Common Council of the City of Salem, in the County of Salem and State of New Jersey that Chapter 3 of the Municipal Code, Administration of Government be amended in part to add the position of Qualified Purchasing Agent as follows:

Section 1. Position Created

There is hereby created the position of Qualified Purchasing Agent (QPA).

Section 2. Duties and Service

- A. The Qualified Purchasing Agent shall serve as a purchasing agent as defined in N.J.S.A. 40A:11-2.
- B. The QPA shall hold a valid QPA certificate as approved by the State of New Jersey Department of Community Affairs to perform certain provisions of the Local Public Contract Law.

Section 3. Appointment

The QPA shall be appointed by the Council and shall serve at the pleasure of Council. The individual designated as the QPA may be a part-time or full-time employee of the City, an independent contractor or an individual employed by another contracting unit through a shared services agreement. The QPA may hold another position in the City as permitted by law.

Section 4. Salary

The salary for the position of QPA shall be provided in the City Salary Ordinance as established by Council.

BE IT FURTHER ORDAINED that Section 3-8 Deputy City Clerk shall be amended as follows:

- A. There shall be for the City of Salem the office to be known as “Deputy City Clerk” who shall be appointed by the Council of the City of Salem.
- B. The Deputy City Clerk appointed pursuant to this Ordinance shall serve at the pleasure of Council.
- C. The duties and powers shall be to carry on those duties and powers exercised by the City Clerk, at such times as he/she is unable by physical absence or disability to carry on said duties.
- D. The individual designated as Deputy City Clerk may be a part-time or full-time employee of the City in another position as permitted by statute.

BE IT FURTHER ORDAINED that all other provisions of Chapter 3 as shall remain in full force and effect.

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances of the City of Salem heretofore adopted that are inconsistent with any of the terms and provisions of this Ordinance are hereby repealed to the extent of any inconsistency.

BE IT FURTHER ORDAINED that this ordinance shall take effect as provided by law.

ATTEST:

CITY OF SALEM

Ben Angeli, RMC

Karen Roots, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
R. Carter			X			
W. Corbin						X
E. Gage	X		X			
T. Gregory			X			
V. Groce						X
S. Kellum		X	X			
J. Smith			X			
K. Roots			X			

I, Ben Angeli, Municipal Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of an Ordinance introduced by the Common Council of the City of Salem on October 21, 2019. Public Hearing shall take place on November 18, 2019.

Date

Ben Angeli, RMC

INTRODUCTION OF RESOLUTIONS FOR CONSIDERATION:

**CITY OF SALEM
RESOLUTION 2019-130**

A RESOLUTION CERTIFYING THE 2018 ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year ended December 31, 2018 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled Findings and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled Findings and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the governing body to the penalty provisions of R.S. 52:27BB-52 - to wit:

R.S. 52:27BB-52 - A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his/her office."

NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Council of the City of Salem, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

ATTEST:

CITY OF SALEM

Ben Angeli, RMC

Karen Roots, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
R. Carter			X			
W. Corbin						X
E. Gage	X		X			
T. Gregory			X			
V. Groce						X
S. Kellum		X	X			
J. Smith			X			
K. Roots			X			

I, Ben Angeli, Municipal Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on October 21, 2019.

Date

Ben Angeli, RMC

**CITY OF SALEM
RESOLUTION 2019-131**

**A RESOLUTION APPOINTING BEN ANGELI AS LOCAL REGISTRAR
OF VITAL STATISTICS FOR THE CITY OF SALEM**

WHEREAS, pursuant to N.J.S.A. 26:8-11 a municipality shall designate a local registrar of Vital Statistics; and

WHEREAS, where a municipal clerk serves as local registrar, the term of the local registrar shall be concurrent with the clerk’s term; and

WHEREAS, Ben Angeli was appointed to the position of municipal clerk effective August 1, 2019 with the understanding that he obtain the necessary certification to serve as the local registrar, which he obtained on or about October 11, 2018; and

WHEREAS, it is necessary to confirm his appointment as the Local Registrar of Vital Statistics

NOW, THEREFORE BE IT HEREBY RESOLVED by the Common Council of the City of Salem, County of Salem and State of New Jersey, that Ben Angeli is appointed as Local Registrar for the term running concurrent with his term Municipal Clerk ending August 1, 2022.

ATTEST:

CITY OF SALEM

Ben Angeli, RMC

Karen Roots, Council President

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
R. Carter			X			
W. Corbin						X
E. Gage	X		X			
T. Gregory			X			
V. Groce						X
S. Kellum		X	X			
J. Smith			X			
K. Roots			X			

I, Ben Angeli, Municipal Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on October 21, 2019.

Date

Ben Angeli, RMC

COMMITTEE REPORTS:

ADMINISTRATION (Roots, Gage, Corbin, Carter) Mrs. Roots spoke about the Admin Committee met on the 14th and discussed agenda items, vending licenses and procedures. They also discussed employee training requests and the requisition process.

PUBLIC SAFETY (Gage, Groce, Roots, Carter) – they met on October 14th and discussed an update on the fire house and other issues. They will be forming an ambulance service committee.

PUBLIC WORKS (Groce, Roots, Smith, Gage) – no report

HUMAN SERVICES (Corbin, Gage, Kellum, Gregory) – no report

CITY PROPERTY/CAPITAL (Carter, Smith, Kellum, Roots) – no report

NEIGHBORHOOD INITIATIVES/COMMUNITY SERVICES (Roots, Corbin, Carter, Gregory) – no report

REDEVELOPMENT (Smith, Gregory, Kellum, Gage) – Working on marijuana ordinance

MAYORAL COMMENTS; The Mayor spoke about his “All Eyes on Me” initiative. This is a way for the community to get involved in cutting down on crime in the City. He stated that we could curb and deter violence in our community with increased cooperation with the public. The meeting for this will be on 10/24. He mentioned that Tadmore Distilling was having their ribbon cutting on 10/26. He also spoke about Vince Calguire who is helping the City with some projects. Vince is part of the Community collaborative initiative program which is part of the DEP. The Mayor also mentioned that the former Empire Blended building was sold and the new business would employ 30 to 40 people.

OLD BUSINESS - none

NEW BUSINESS –none

PUBLIC PORTION

Motion to open public portion made by Councilman Gage.

Seconded by Councilwoman Kellum.

All members present voted in favor.

Motion carried.

No comments or questions from the public.

Motion to close public portion made by Councilman Earl Gage.

Seconded by Councilwoman Sharon Kellum.

All members voted in favor.

Motion carried.

ADJOURNMENT

Councilman Gage motioned to adjourn the meeting. Councilwoman Kellum seconded the motion and all members present voted in favor in a voice vote.

Minutes respectfully submitted by:

Ben Angeli, RMC

NEXT COUNCIL MEETING: OCTOBER 28, 2019 – 6:00 PM