

**CITY OF SALEM  
COMMON COUNCIL MEETING AGENDA  
AUGUST 20, 2018  
6:30 P.M.**

- 1. OPENING 6:30 P.M.**
- 2. PLEDGE OF ALLEGIANCE**
- 3. INVOCATION:** Deacon Sally Maurer
- 4. ROLL CALL OF COUNCIL:**
- 5. STATEMENT OF OPEN PUBLIC MEETINGS ACT**
- 6. APPROVAL OF PAYMENT OF BILLS:**
- 7. APPROVAL OF MINUTES FROM MEETINGS OF**

- July 16, 2018
- July 30, 2018

**8. COMMUNICATIONS/APPLICATIONS/REPORTS**

Certification of Appreciation for employees that worked at the City Pool during the 2018 Season

Swearing in of James Smith to City Council

Swearing in of William Corbin to City Council

**9. INTRODUCTION OF RESOLUTIONS FOR CONSIDERATION**

**R18-125** A RESOLUTION AUTHORIZING THE MAYOR TO SIGN A CONTRACT WITH CHERRY, WEBER & ASSOCIATES, pc FOR 2018 INSPECTION OF ELKINTON POND

**R18-126** A RESOLUTION AUTHORIZING THE MAYOR TO SIGN A CONTRACT WITH CHERRY, WEBER & ASSOCIATES, pc FOR 2018 INSPECTION OF QUINTON POND DAM

**R18-127** A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A DISCHARGE OF MORTGAGE FOR PROPERTY LOCATED AT 17 DAVIS AVENUE

**R18-128** A RESOLUTION AUTHORIZING THE MAYOR TO SIGN A LETTER TO KEN DREWES, ACTING STATE DIRECTOR OF THE US DEPARTMENT OF

AGRICULTURE, RURAL DEVELOPMENT CONCERNING THE FUNDING OF  
THE WELL#9 PROJECT

**R18-129** A RESOLUTION APPOINTING ZULEYMA GARCIA AS DEPUTY  
COURT ADMINISTRATOR

**10. COMMITTEE REPORTS:**

**ADMINISTRATION** (Roots, Gage, Johnson, Carter)  
**PUBLIC SAFETY** (Gage, Groce, Roots, Carter)  
**PUBLIC WORKS** (Groce, Roots, Walker, Gage)  
**HUMAN SERVICES** (Walker, Gage, Kellum, Thompson)  
**CITY PROPERTY/CAPITAL** (Carter, Walker, Kellum, Roots)  
**REDEVELOPMENT** (Groce, Johnson, Gage, Kellum)  
**NEIGHBORHOODS INITIATIVES/COMMUNITY SERVICES**  
(Thompson, Johnson, Roots, Carter)

**11. MAYORAL COMMENTS**

**12. OLD BUSINESS**

**13. NEW BUSINESS**

**14. PUBLIC PORTION**

**15. CLOSED SESSION- CLOSED SESSION:**

Personnel  
Contract Negotiations

**16. ADJOURNMENT**

*NEXT COUNCIL MEETING: September 17, 2018 6:30pm*

**CITY OF SALEM  
MINUTES OF THE COMMON COUNCIL MEETING  
OF JULY 16, 2018**

A meeting of the Common Council of the City of Salem was called to order President Karen Roots. The meeting took place at the 1 New Market Street at 6:30 p.m. The meeting was opened with the Pledge of Allegiance. Present: Council President Karen Roots, Councilpersons: Ruth Carter, Earl Gage, Vaughn Groce, and Horace Johnson. Also, in attendance were Mayor Charles Washington, Jr., Jennifer Blumenthal-City Administrator, Andrea Rhea-City Solicitor, Dave Crescenzi-CFO, and Tierra M. Jennings-City Clerk. Councilwoman Sharon Kellum was absent.

**INVOCATION**

DEACONESS SALLY MAURER

**STATEMENT OF THE OPEN PUBLIC MEETINGS ACT**

NOTICE OF THE REGULAR MEETINGS OF THE MAYOR AND COMMON COUNCIL OF THE CITY OF SALEM, AS REQUIRED BY N.J.S.A. 10:4-6 ET SEQ., THE "OPEN PUBLIC MEETINGS ACT", HAS BEEN PROVIDED BY THE PUBLIC ADVERTISEMENT AND POSTING AT THE MUNICIPAL ANNEX OF A SCHEDULE ADOPTED BY RESOLUTION ON JANUARY 1<sup>ST</sup>, 2018 SETTING FORTH THE TIME, DATE AND PLACE OF ALL THE REGULAR MEETINGS OF THE MAYOR AND COMMON COUNCIL OF THE CITY OF SALEM.

**APPROVAL OF PAYMENT OF BILLS**

Motion made by Councilman Gage and seconded by Councilman Groce to approve payment of bills. All in Favor. Motion carries

**APPROVAL OF MINUTES**

Motion made by Councilman Gage and seconded by Councilwoman Carter to adopt the minutes of June 18, 2018. All in favor. Motion carries.

**COMMUNICATIONS/APPLICATIONS/REPORTS**

**Presentation by Ralph Padilla, PRAC:** Provides Transportation in Salem, Cumberland, Atlantic and Cape may counties for seniors 60 years of age and older and medical equipment's such as bars in showers. Ryan Padilla also spoke about his initiative on supporting generational voting, ages 18-29 in a positive manner. He is also providing two scholarships for Salem County.

**A Proclamation Honoring National Night Out:** The Mayor and Administrator invited the public to attend its National Night Out on Tuesday August 7, 2018

**INTRODUCTION OF RESOLUTIONS FOR CONSIDERATION**

**CITY OF SALEM  
RESOLUTION 2018-117**

**A RESOLUTION APPROVING SETTLEMENT WITH G.P.M. ASSOCIATES**

**WHEREAS**, the City Council authorized litigation in the Superior Court of New Jersey, Salem County, Law Division, Docket No. SLM- L -173- 17 entitled City of Salem vs. GE, Inc. et al; and

**WHEREAS**, the City has negotiated a settlement with G.P.M. Associates, Inc., one of the defendants in the above referenced proceeding; and

**WHEREAS**, the terms of the settlement are more fully set forth on the attached agreement and release, which is incorporated herein by reference.

**NOW, THEREFORE BE IT RESOLVED**, that the settlement agreement with G.P.M. Associates is approved.

**BE IT FURTHER RESOLVED** that the Mayor is authorized to execute the attached settlement agreement and release.

ATTEST:

CITY OF SALEM

\_\_\_\_\_  
Karen Roots, Council President

Adopted: July 16, 2018

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
R. Carter		X	X			
E. Gage	X		X			
V. Groce			X			
H. Johnson			X			
S. Kellum						X
L. Thompson						
R. Walker						
K. Roots			X			

I, \_\_\_\_\_, City Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on July 16, 2018.

\_\_\_\_\_  
Date

**CITY OF SALEM  
RESOLUTION 2018-120**

**A RESOLUTION AUTHORIZING TIERRA M. JENNINGS, COURT ADMINISTRATOR, AS SIGNER ON  
THE SALEM CITY MUNICIPAL COURT BANK ACCOUNTS RELATED TO THE BAIL AND GENERAL  
ACCOUNT**

**WHEREAS**, Salem City maintains a bank account related to the office of the Salem city Municipal Court Bail Account fees and disbursements at FRANKLIN BANK under account number 1900018717; and

**WHEREAS**, Salem City maintains a bank account related to the office of the Salem City Municipal Court General Account fees and disbursements FRANKLIN BANK under account 1900018272; and

**WHEREAS**, the City wishes to have clarified on the records of the banks that Tierra M. Jennings, MCA shall be an authorized signer and authorized agent in all respects regarding said accounts, now therefore

**BE IT HEREBY RESOLVED** by the Common Council of the City of Salem, County of Salem and State of New jersey, that Tierra M. Jennings, MCA is to be denoted as authorized signer and authorized agent in all respects in relation to the aforesaid accounts and all Court Officials are authorized, empowered and directed to execute any and all documents and/or take such other actions as are necessary or required by the said bank to implement the foregoing effective immediately.

**ATTEST:**

**CITY OF SALEM**

\_\_\_\_\_  
Karen Roots, Council President

Adopted: July 16, 2018

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
R. Carter		X	X			
E. Gage	X		X			
V. Groce			X			
H. Johnson			X			
S. Kellum						X
L. Thompson						
R. Walker						
K. Roots			X			

I, \_\_\_\_\_, City Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on July 16, 2018.

**Administration: (Roots, Hassler, Johnson, Carter)**

Met on June 16. Went over personnel matters that cannot be discussed in open session

**Public Safety: (Gage, Groce, Hassler, Carter)**

Nothing to report

**Public Works: (Groce, Roots, Hassler, Gage)**

Met last Tuesday and discussed staffing and personnel. Flow chart was created and distributed by Councilman Groce

**Neighborhood Initiatives/ Community Service: (Thompson, Johnson, Roots, Carter)**

Pool is open and in compliance with all necessary testing. Both Council president roots and Councilman Johnson commended the work of the pool staff and public works employees.

**City Property/Capital: (Carter, Walker, Kellum, Roots)**

Councilwoman Carter noted that about half of scheduled demolitions are completed and updated on Grieves parkway reconstruction

**MAYORAL COMMENTS**

The Mayor thanked all in attendance for coming and encouraged all to attend council meetings to receive information and communicate with the council with any comments or questions.

The Mayor mentioned the current news releases concerning Salem being first to receive the SNR (State Resource Network) grant and the value of the support that the State is now giving the City to move forward with the initiatives, efficiencies, and visions that it has already started. This includes the Waterfront Redevelopment Plan, NTI (Neighborhood Transformation Initiative), and businesses that have been secured at the Port already and the Feasibility study for the Supermarket. A Stakeholder tour is planned to visit successful supermarkets in low income areas.

The Mayor stated that the next step with the SRN is a scheduled Leadership Committee, including people from the community to work with State representatives to further the visions and goals that are established and help the City move forward.

**OLD BUSINESS**

**NEW BUSINESS**

Attorney Andrea Rhea mentioned the Elkington pond and Quinton inspections coming up for DEP compliance.

**PUBLIC PORTION**

Bill Corbin: Complimented the pool and the receptiveness of the users. Stated that sand is dropping from trucks on the road during transport. Stated that a neighboring residence: 14 Davis Ave, has

been vacant with overgrown vegetation and water damage. He also stated that he cuts the grass in both the front and back yard. Also, kids go into the house.

Joy Coleman- Stated that seniors are voters. She asked the council to speak louder and slower when talking to the audience. She asked is the fire company still does the smoke alarm campaigns. She asked for a new map of the city with designated wards. She asked why the front door to the council chambers is not open. She likes the new Voice of Salem publication

Shirley Beasley- Likes the articles in the times about Salem's SRN grant and development.

Edward Ramsey: Stated that he completed a West jersey Redevelopment Plan for Salem county. He congratulated the mayor on the \$200,000 grant. He mentioned the City demolitions, He wished the City good luck with the glass factory.

Councilman Johnson Stated that he is proud of what is in the City now that includes redevelopment that has not happened in many years. He thanked the mayor, Council President, Councilman Groce and Councilman Gage and all of council working in conjunction with the mayor for the betterment of the City. He stated that he appreciates everything that is being achieved. He thanked the operators at the pool and CFO Dave Crescenzi for his personal attention to the pool needs.

Motion made by Councilman Gage and seconded by Councilman Kellum to close public portion. All in Favor. Motion carries.

Motion made by Councilman Gage and seconded by Councilman Kellum to adopt Resolution 2018-115 for Closed Session. Roll Call. Motion carried 6-0

**CITY OF SALEM  
RESOLUTION 2018-115**

**A RESOLUTION AUTHORIZING A CLOSED SESSION OF THE COMMON  
COUNCIL OF THE CITY OF SALEM**

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12b permits a public body to go into a closed session during a public meeting to discuss certain matters as follows:

(1) ***Matters required by law to be confidential:*** Any matter which by express provision of the Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

(2) Any matter in which the release of information would impair the right to receive federal funding.

(3) ***Matters involving individual privacy:*** Any matter, the disclosure of which constitutes an unwarranted invasion of individual privacy such as records, data, reports, recommendations or other personal material of any education, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned .

(4) ***Matters pertaining to a collective bargaining agreement:*** Any matter involving a collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

(5) ***Matters relating to the purchase, lease acquisition of real property or investment of public funds:*** Any matter involving the lease, purchase or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

(6) ***Matters of public protection:*** Any tactic and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection.

(7) ***Matters relating to litigation, negotiations and attorney-client privilege:*** Any matter of pending or anticipated litigation or contract negotiation other than in (4) above in which the Board is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required for the attorney to exercise ethical duties as a lawyer.

(8) ***Matters relating to the employment relationship:*** Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of , promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all of the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public.

(9) ***Deliberations after public hearing.*** Deliberations by the Board occurring after a public hearing that may result in a civil penalty or the suspension or loss of a license or permit of a responding party; and

**WHEREAS, the Common Council has determined that it is necessary to go into a closed session to discuss certain matters relating to the items as permitted by N.J.S.A. 10:4-12b**



**NOW, THEREFORE BE IT RESOLVED**, the Common Council of the City of Salem will go into closed session to discuss the following, in accordance with the aforesaid provisions of the Open Public Meetings Act, after which it will reconvene in the public:

- A. PERSONNEL
- B. CONTRACT NEGOTIATIONS

**BE IT FURTHER RESOLVED**, that the minutes of the closed session will be made available to the public when the need for privacy no longer exists.

Adopted: July 16, 2018

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
R. Carter		X	X			
E. Gage	X		X			
V. Groce			X			
H. Johnson			X			
S. Kellum						X
L. Thompson						
R. Walker						
K. Roots			X			

When Council came out of closed session, the following business took place,

Motion made by Councilman Gage and seconded by Councilman Johnson to approve Memorandum of Understanding for SRA. All in Favor. Motion carries



**CITY OF SALEM  
RESOLUTION 2018-119**

**A RESOLUTION APPOINTING JAMES SMITH TO FILL A VACANCY ON CITY COUNCIL**

**WHEREAS**, Russell Walker, who was elected as Council person for the City of Salem with a term commencing January 1, 2018 has submitted his resignation as Council Member effective July 1, 2018 thereby creating a vacancy on Council pursuant to N.J.S.A. 40A:16-3f; and

**WHEREAS**, pursuant to N.J.S.A. 40A:16-4, Council may make a temporary appointment to Council until such vacancy can be filled in the next general election occurring not less than 60 days of the vacancy; and

**WHEREAS**, Councilman Walker was an incumbent of the Democratic Party; and

**WHEREAS**, pursuant to N.J.S.A. 40A:16-11, the municipal committee of the Democratic Party has offered the names of three nominees to fill the vacancy as follows:

James Smith                      Kathy Lanard                      Thronna Busch

And:

**WHEREAS**, the Common Council of the City of Salem has considered the nominees and seeks to make an appointment to fill the vacancy pursuant to N.J.S.A. 40A:16-11.

**NOW THEREFORE BE IT RESOLVED** BY THE COMMON COUNCIL OF THE CITY OF SALEM that James Smith is hereby appointed to Council and shall fill the vacancy created by the resignation of Russell Walker the same is filled in the next general election.

ATTEST:

CITY OF SALEM

\_\_\_\_\_

\_\_\_\_\_

Karen Roots, Council President

Adopted: July 16, 2018

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
R. Carter		X	X			
E. Gage	X		X			
V. Groce			X			
H. Johnson			X			
S. Kellum						X
L. Thompson						
R. Walker						
K. Roots			X			

I, \_\_\_\_\_ of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on July 16, 2018.

\_\_\_\_\_ Date

\_\_\_\_\_ City Clerk

**CITY OF SALEM  
RESOLUTION 2018-121**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXTEND AN OFFER OF EMPLOYMENT TO KATHY A. SCHOOL AS ACTING MUNICIPAL CLERK FOR THE CITY OF SALEM**

**WHEREAS**, pursuant to N.J.S.A. 40A:9-133 every New Jersey municipality shall have a Clerk; and

**WHEREAS**, upon the vacancy in the position of the City’s registered municipal Clerk, Tierra M. Jennings was appointed for two one-year terms as acting municipal clerk ending May 30, 2018; and

**WHEREAS**, the City has advertised for the position of municipal clerk on two separate occasions whereupon no applicants holding a registered municipal clerk certification applied; and

**WHEREAS**, it is necessary to comply with the statutory requirements of employing a municipal clerk; and

**WHEREAS**, the Common Council of the City of Salem seeks to fill the position with an applicant who is willing to take the steps toward the necessary certification.

**NOW, THEREFORE BE IT HEREBY RESOLVED** by the Common Council of the City of Salem, County of Salem and State of New Jersey, that the Mayor is authorized to extend an offer of employment to Kathy A. Schools to serve as Acting Municipal Clerk for the City of Salem for a one-year term.

**BE IT FURTHER RESOLVED**, that the appointment of the Acting Municipal Clerk shall be further set forth in a resolution of the City Council upon acceptance of the terms of employment and upon a determination by the Mayor and Council President of her starting date.

**ATTEST:**

**CITY OF SALEM**

\_\_\_\_\_

\_\_\_\_\_  
Karen Roots, Council Vice-President

Adopted: July 16, 2018

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
R. Carter						
E. Gage						
V. Groce						
H. Johnson						
S. Kellum						
K. Roots						

I, \_\_\_\_\_ of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on July 16, 2018.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Deputy City Clerk

**CITY OF SALEM  
MINUTES OF THE COMMON COUNCIL MEETING  
SPECIAL MEETING  
OF JULY 30, 2018**

A meeting of the Common Council of the City of Salem was called to order by President Karen Roots. The meeting took place at the 17 New Market Street at 5:00 p.m. The meeting was opened with the Pledge of Allegiance. Present: Council President Karen Roots, Councilpersons: Ruth Carter, Earl Gage, Vaughn Groce, Horace Johnson, Sharon Kellum, Bill Corbin, and Jim Smith. Also, in attendance, Jennifer Blumenthal-City Administrator, Andrea Rhea-City Solicitor, and Dave Crescenzi-CFO.

**STATEMENT OF THE OPEN PUBLIC MEETINGS ACT**

NOTICE OF THE REGULAR MEETINGS OF THE MAYOR AND COMMON COUNCIL OF THE CITY OF SALEM, AS REQUIRED BY N.J.S.A. 10:4-6 ET SEQ., THE "OPEN PUBLIC MEETINGS ACT", HAS BEEN PROVIDED BY THE PUBLIC ADVERTISEMENT AND POSTING AT THE MUNICIPAL ANNEX OF A SCHEDULE ADOPTED BY RESOLUTION ON JANUARY 1<sup>ST</sup>, 2018 SETTING FORTH THE TIME, DATE AND PLACE OF ALL THE REGULAR MEETINGS OF THE MAYOR AND COMMON COUNCIL OF THE CITY OF SALEM.

**INTRODUCTION OF RESOLUTIONS FOR CONSIDERATION**

**CITY OF SALEM  
RESOLUTION 2018-122**

**A RESOLUTION APPROVING THE RENEWAL OF PLENARY RETAIL CONSUMPTION LICENSES FOR  
ALCOHOLIC BEVEREAGES**

**WHEREAS**, the following entities have applied to the City of Salem for renewal of Plenary Retail Consumption Licenses to sell alcoholic beverages for the year commencing July 1<sup>st</sup>, 2018 and ending June 30<sup>th</sup>, 2019 on premises set forth in said application; and

**WHEREAS**, due to no tax clearance by expiration date of June 30, 2018, licensee had to obtain an Ad-Interim Permit through the State of New Jersey (ABC) temporarily to continue to serve alcohol until tax clearance has been granted by the Division of Taxation of the State of New Jersey, and

**WHEREAS**, the hereinafter named entities, the applicants have complied with the requirements provided by law for obtaining of such Plenary retail Consumption Licenses;

**WHEREAS**, no objections have been made to the granting of such licenses to said applicants, and the City Clerk has made careful examination of the applications for renewal, and finding the same to be in proper order and knowing no reason why the licenses should not be granted;



**PUBLIC PORTION**

No Public Comment

**CITY OF SALEM  
RESOLUTION 2018-123**

**A RESOLUTION AUTHORIZING A CLOSED SESSION OF THE COMMON  
COUNCIL OF THE CITY OF SALEM**

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12b permits a public body to go into a closed session during a public meeting to discuss certain matters as follows:

- (1) ***Matters required by law to be confidential:*** Any matter which by express provision of the Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) Any matter in which the release of information would impair the right to receive federal funding.
- (3) ***Matters involving individual privacy:*** Any matter, the disclosure of which constitutes an unwarranted invasion of individual privacy such as records, data, reports, recommendations or other personal material of any education, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned .
- (4) ***Matters pertaining to a collective bargaining agreement:*** Any matter involving a collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- (5) ***Matters relating to the purchase, lease acquisition of real property or investment of public funds:*** Any matter involving the lease, purchase or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- (6) ***Matters of public protection:*** Any tactic and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection.
- (7) ***Matters relating to litigation, negotiations and attorney-client privilege:*** Any matter of pending or anticipated litigation or contract negotiation other than in (4) above in which the

Board is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required for the attorney to exercise ethical duties as a lawyer.

(8) **Matters relating to the employment relationship:** Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all of the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public.

(9) **Deliberations after public hearing.** Deliberations by the Board occurring after a public hearing that may result in a civil penalty or the suspension or loss of a license or permit of a responding party; and

**WHEREAS, the Common Council has determined that it is necessary to go into a closed session to discuss certain matters relating to the items as permitted by N.J.S.A. 10:4-12b**

**NOW, THEREFORE BE IT RESOLVED,** the Common Council of the City of Salem will go into closed session to discuss the following, in accordance with the aforesaid provisions of the Open Public Meetings Act, after which it will reconvene in the public:

A. Contracts-personnel

**BE IT FURTHER RESOLVED,** that the minutes of the closed session will be made available to the public when the need for privacy no longer exists.

Adopted: July 30, 2018

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
R. Carter			X			
E. Gage	X		X			
V. Groce			X			
H. Johnson			X			
S. Kellum		X				
J. Smith			X			
W. Corbin			X			
K. Roots			X			

When Council came out of closed session, the following business took place,

**CITY OF SALEM**



**RESOLUTION 2018-124**

**A RESOLUTION APPOINTING KATHY SCHOOLS AS ACTING MUNICIPAL CLERK OF THE CITY OF SALEM**

**BE IT HEREBY RESOLVED** BY THE COMMON COUNCIL OF THE CITY OF SALEM, County of Salem, and State of New Jersey that KATHY SCHOOLS be and here is appointed as Acting Municipal Clerk and Municipal Registrar for the City of Salem for a term beginning September 1, 2018 and ending August 31, 2019 at a salary of Thirty-Six Thousand (\$36,000.00) Dollars annually contingent on signing the contract and required background and reference checks.

ATTEST:

CITY OF SALEM

\_\_\_\_\_  
David Crescenzi, Deputy City Clerk

\_\_\_\_\_  
Karen Roots, Council President

Adopted: July 30, 2018

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
R. Carter			X			
E. Gage	X		X			
V. Groce			X			
H. Johnson			X			
S. Kellum		X	X			
J. Smith			X			
W. Corbin			X			
K. Roots			X			

I, David Crescenzi, Deputy City Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on July 30, 2018.

\_\_\_\_\_  
Date

\_\_\_\_\_  
David Crescenzi, Deputy City Clerk

**CITY OF SALEM  
RESOLUTION 2018-125**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE  
AN AGREEMENT WITH CHERRY WEBER AND ASSOCIATES  
FOR THE 2018 INSPECTION OF ELKINTON POND DAM**

**WHEREAS**, the City of Salem is in need of professional services to conduct an inspection of the Elkinton Pond Dam in accordance with the NJDEP’s guidelines for the same; and

**WHEREAS**, the firm of Cherry, Weber & Associates has proposed to provide the services in accordance with their letter dated April 4, 2018 for the amount of \$3,000.00; and

**WHEREAS**, the Salem City CFO has certified that funds are available for the services.

**NOW, THEREFORE BE IT HEREBY RESOLVED** by the Common Council of the City of Salem, County of Salem and State of New Jersey, that the Mayor is authorized to execute an agreement with Cherry Weber & Associates to provide services for the inspection and report in accordance with the NJDEP’s guidelines in the amount of \$3,000. As set forth in their proposal dated April 4, 2018.

**ATTEST:**

**CITY OF SALEM**

\_\_\_\_\_  
David Crescenzi, Deputy City Clerk

\_\_\_\_\_  
Karen Roots, Council President

Adopted: August 20, 2018

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
R. Carter						
E. Gage						
V. Groce						
J. Smith						
H. Johnson						
S. Kellum						
W. Corbin						
K. Roots						

I, Dave Crescenzi, Deputy City Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on August 20, 2018.

\_\_\_\_\_

\_\_\_\_\_

**CITY OF SALEM  
RESOLUTION 2018-126**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE  
AN AGREEMENT WITH CHERRY WEBER AND ASSOCIATES  
FOR THE 2018 INSPECTION OF QUINTON POND DAM**

**WHEREAS**, the City of Salem is in need of professional services to conduct an inspection of the Quinton Pond Dam in accordance with the NJDEP’s guidelines for the same; and

**WHEREAS**, the firm of Cherry, Weber & Associates has proposed to provide the services in accordance with their letter dated April 4, 2018 for the amount of \$3,000.00; and

**WHEREAS**, the Salem City CFO has certified that funds are available for the services.

**NOW, THEREFORE BE IT HEREBY RESOLVED** by the Common Council of the City of Salem, County of Salem and State of New Jersey, that the Mayor is authorized to execute an agreement with Cherry Weber & Associates to provide services for the inspection and report in accordance with the NJDEP’s guidelines in the amount of \$3,000. As set forth in their proposal dated April 4, 2018.

**ATTEST:**

**CITY OF SALEM**

\_\_\_\_\_  
David Crescenzi, Deputy City Clerk

\_\_\_\_\_  
Karen Roots, Council President

Adopted: August 20, 2018

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
R. Carter						
E. Gage						
V. Groce						
J. Smith						
H. Johnson						
S. Kellum						
W. Corbin						
K. Roots						

I, David Crescenzi, Deputy City Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on August 20, 2018.

\_\_\_\_\_

\_\_\_\_\_

**CITY OF SALEM  
RESOLUTION 2018-127**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE  
A DISCHARGE OF MORTGAGE FOR PROPERTY LOCATED  
AT 17 DAVIS AVENUE**

**WHEREAS**, Milton Epps executed a mortgage on June 23, 2008 to secure a loan in the amount of \$14,910.00 made through the City of Salem Neighborhood Preservation Program; and

**WHEREAS**, by terms of the mortgage, the same shall be forgiven in its entirety upon the fifth year of executing the mortgage.

**NOW, THEREFORE BE IT HEREBY RESOLVED** by the Common Council of the City of Salem, County of Salem and State of New Jersey, that the Mayor is authorized to execute a discharge of mortgage for the mortgage listed above, recorded at Book 02431, Page 00332 in the Salem County Clerk's office for property designated as Block 71, lot 15 and located at 17 Davis Ave. Salem, N.J.

**ATTEST:**

**CITY OF SALEM**

\_\_\_\_\_  
David Crescenzi, Deputy City Clerk

\_\_\_\_\_  
Karen Roots, Council President

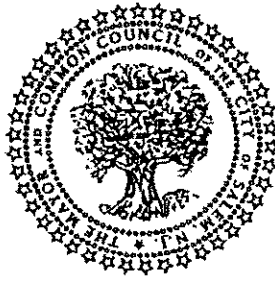
Adopted: August 20, 2018

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
R. Carter						
E. Gage						
V. Groce						
J. Smith						
H. Johnson						
S. Kellum						
W. Corbin						
K. Roots						

I, David Crescenzi, Deputy City Clerk of the City of Salem, in the County of Salem, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Common Council of the City of Salem on August 20, 2018.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk



Charles Washington, Jr.  
Mayor

17 New Market Street, Salem, New Jersey 08079  
856-935-0372 Fax 856-935-4095

Jennifer Blumenthal  
Administrator

Mr. Ken Drewes, Acting State Director  
US Dep. of Agriculture, Rural Development  
521 Friendship Road  
Suite 130  
Mt. Laurel, NJ 08054

Dear Mr. Drewes:

The purpose of this letter is to inform you that the City of Salem, which had previously been awarded a grant of \$500,000 from the Emergency Community Water Assistance Grants (ECWAG) to construct an Emergency Well (Well #9) has worked through the various site location and environmental issues.

While advancing the project Salem City has also secured a grant of \$400,000 from the New Jersey Department of Community Affairs Small Cities Public Facilities (SCPF) program. However, the complexities of the project have also increased the costs of the project. Per the most recent engineers cost estimate the project is projected to cost \$1,399,800.

The City is going to work diligently to control costs and will seek additional funds as needed. But as an elected official the importance of this project is also known. Therefore, on behalf of the City please accept this letter of financial commitment to cover any project cost overages. The City's Chief Financial Officer is working on securing bond financing for the gap finances required.

As you can see, this is a highly-leveraged project, with the USDA almost being match with Small Cities funds and now City funds. Salem City has no choice but to complete the construction of this well. Our communities' water resources will be detrimentally impacted if this project is not completed.

Thanking you in advance for your time and continued support of the project.

Very Truly Yours,

Charles Washington, Jr., Mayor  
Salem City

**CITY OF SALEM  
RESOLUTION 2018-129**

**A RESOLUTION APPOINTING ZULEYMA GARCIA AS  
DEPUTY MUNICIPAL COURT ADMINISTRATOR**

**WHEREAS**, the City of Salem has the need for a Deputy Municipal Court Administrator.

**NOW, THEREFORE BE IT HEREBY RESOLVED** by the Common Council of the City of Salem, County of Salem and State of New Jersey, that Zuleyma Garcia be appointed as Deputy Municipal Court Administrator for the City of Salem for an annual salary of \$ \_\_\_\_\_ in accordance with the City Salary Ordinance.

**BE IT FURTHER RESOLVED** that said employee shall serve a 90 day probationary term after which her salary shall be \$. upon satisfactory completion of the probationary term.

**BE IT FURTHER RESOLVED** that the residency requirement is waived for this appointment due to the lack of applicants holding the necessary certifications and qualifications from the City.

**ATTEST:**

**CITY OF SALEM**

\_\_\_\_\_  
Dave Crescenzi, Deputy City Clerk

\_\_\_\_\_  
Karen Roots, Council President

Adopted: August 20, 2018

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
R. Carter						
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\_\_\_\_\_  
Date

\_\_\_\_\_  
, City Clerk