

**CITY OF SALEM
MINUTES OF THE COMMON COUNCIL MEETING
OF OCTOBER 16, 2017**

A meeting of the Common Council of the City of Salem was called to order President Karen Roots. The meeting took place at the 1 New Market Street at 6:30 p.m. The meeting was opened with the Pledge of Allegiance. Present: Councilpersons Ruth Carter, Earl Gage, Vaughn Groce, Charles Hassler, Horace Johnson, Sharon Kellum and Lydia Thompson. Also in attendance were Mayor Charles Washington, Jr., Andrea Rhea, City Solicitor, CFO Dave Crescenzi and City Clerk Tierra M. Jennings.

INVOCATION PASTOR DANNY THOMAS, MT. HOPE UMC

STATEMENT OF THE OPEN PUBLIC MEETINGS ACT

NOTICE OF THE REGULAR MEETINGS OF THE MAYOR AND COMMON COUNCIL OF THE CITY OF SALEM, AS REQUIRED BY N.J.S.A. 10:4-6 ET SEQ., THE "OPEN PUBLIC MEETINGS ACT", HAS BEEN PROVIDED BY THE PUBLIC ADVERTISEMENT AND POSTING AT THE MUNICIPAL ANNEX OF A SCHEDULE ADOPTED BY RESOLUTION ON JANUARY 2ND, 2017 SETTING FORTH THE TIME, DATE AND PLACE OF ALL THE REGULAR MEETINGS OF THE MAYOR AND COMMON COUNCIL OF THE CITY OF SALEM.

APPROVAL OF PAYMENT OF BILLS

Motion made by Councilman Hassler and seconded by Councilman Johnson to approve bill payments. All in favor. Motion carries

APPROVAL OF MINUTES

Motion made by Councilman Hassler and seconded by Councilman Johnson to adopt the minutes of September 18 (Open & Closed Session) and October 2 (Open Session). All in favor. Motion carries

COMMUNICATION/APPLICATION/REPORTS

HALLOWEEN PROCLAMATION- MAYOR CHARLES WASHINGTON, JR

Mayor Washington read aloud the proclamation pertaining to the Halloween hours and curfews. Mayor Washington, Jr asked that everyone adhere to the rules and times of the proclamation.

ENTERTAINMENT APPLICATION- PASTOR DANNY THOMAS, MT. HOPE UMC TO HOST A "BLESSING OF THE ANIMALS" SERVICE IN MLK PARK ON OCTOBER 21, 2017 FROM 11:30AM-2:15PM

Motion made by Councilman Hassler and seconded by Councilman Gage to approve application for "Blessing of the Animals" service. All in favor. Motion carries.

BEST PRACTICE CHECKLIST- DAVE CRESCENZI, CFO

Dave Crescenzi along with City Council went over the Best Practice Checklist for CY2017/SFY2018. Per discussion, Dave Crescenzi will update all matters needing to be addressed in the upcoming year.

INTRODUCTION OF ORDINANCES FOR FIRST READING

1622 AN ORDINANCE AMENDING SECTION 2 OF CHAPTER 43 OF THE MUNICIPAL CODE OF THE CITY OF SALEM FIXING THE TITLES, SALARIES AND COMPENSATION RANGES OF OFFICERS AND EMPLOYEES OF THE CITY OF SALEM

Introduced: October 16, 2017

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
R. Carter			X			
E. Gage			X			
V. Groce			X			
C. Hassler	X		X			
H. Johnson			X			
S. Kellum		X	X			
L. Thompson			X			
K. Roots			X			

Motion made by Councilman Hassler and seconded by Councilwoman Kellum to introduce Ordinance 1622 as read. Roll Call. Motion carried 8-0

NOTICE is hereby given that the foregoing Ordinance was introduced and passed at the meeting of the Common Council of the City of Salem on October 16, 2017 and further said Council will hold a hearing and consider said ordinance for final passage at a meeting at November 8, 2017 Council Meeting.

1623 AN ORDINANCE OF THE CITY OF SALEM AMENDING SECTION 4 OF CHAPTER 210 OF THE MUNICIPAL CODE OF THE CITY OF SALEM ESTABLISHING MAXIMUM TOWING CHARGES IN THE REMOVAL OF MOTOR VEHICLES

Introduced: October 16, 2017

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
R. Carter			X			
E. Gage		X	X			
V. Groce			X			
C. Hassler	X		X			
H. Johnson			X			
S. Kellum			X			
L. Thompson			X			

K. Roots			X			
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Motion made by Councilman Hassler and seconded by Councilwoman Gage to introduce Ordinance 1623 as read. Roll Call. Motion carried 8-0

NOTICE is hereby given that the foregoing Ordinance was introduced and passed at the meeting of the Common Council of the City of Salem on October 16, 2017 and further said Council will hold a hearing and consider said ordinance for final passage at a meeting at November 8, 2017 Council Meeting.

INTRODUCTION OF ORDINANCES FOR PUBLIC HEARING/ADOPTION

1621 AN ORDINANCE AMENDING CHAPTER 225, SECTION 37 HANDICAPPED PARKING ZONE, FOR A HANDICAPPED PARKING SIGN TO BE PLACED AT 36 8TH STREET

Public Hearing: October 16, 2017

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
R. Carter			X			
E. Gage		X	X			
V. Groce			X			
C. Hassler	X		X			
H. Johnson			X			
S. Kellum			X			
L. Thompson			X			
K. Roots			X			

Motion made by Councilman Hassler and seconded by Councilman Gage to close public hearing. Roll Call. Motion carried 8-0

Adoption: October 16, 2017

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
R. Carter			X			
E. Gage		X	X			
V. Groce			X			
C. Hassler	X		X			
H. Johnson			X			
S. Kellum			X			
L. Thompson			X			
K. Roots			X			

Motion made by Councilman Hassler and seconded by Councilman Gage to adopt Ordinance 1621. Roll Call. Motion carried 8-0

INTRODUCTION OF RESOLUTIONS FOR CONSIDERATION

**CITY OF SALEM
RESOLUTION 2017-129**

A RESOLUTION AUTHORIZING SIGNING THE MEMORANDUM OF UNDERSTANDING FOR TRANSITIONAL AID IN THE AMOUNT OF \$1,130,000.00 BETWEEN THE CITY OF SALEM AND THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES

BE IT HEREBY RESOLVED by the Common Council of the City of Salem, in the County of Salem and the State of New Jersey that the Mayor, the Governing Body President and the City Clerk are hereby authorized, empowered and directed to sign the Memorandum of Understanding for Transitional Aid, in the amount of \$1,130,000.00, between the City of Salem and the Director of the Division of Local Government Services. The City of Salem hereby acknowledges the terms contained in the Memorandum of Understanding.

Adopted: October 16, 2017

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
R. Carter			X			
E. Gage		X	X			
V. Groce			X			
C. Hassler	X		X			
H. Johnson			X			
S. Kellum			X			
L. Thompson			X			
K. Roots			X			

Motion made by Councilman Hassler and seconded by Councilman Gage to adopt Resolution 2017-129. Roll Call. Motion carried 8-0

**CITY OF SALEM
RESOLUTION 2017-130**

A RESOLUTION APPROVING ENGINEERING SERVICES FOR PHASES 7 THROUGH 9 OF THE DESIGN, PERMITTING AND CONSTRUCTION OF WELL NO. 9

WHEREAS, the City of Salem approved a contract with Sickels and Associates as the City’s wastewater engineers for the calendar year 2017; and

WHEREAS, City requires engineering services related to the construction of Well No. 9; and

WHEREAS, Sickels and Associates has submitted a proposal to perform specific services related to Phases 7 through 9 of the project as attached hereto; and

WHEREAS, funding for the services will be available through USDA and NJDCA Small Cities grant programs.

NOW, THEREFORE BE IT HEREBY RESOLVED by the Common Council of the City of Salem, County of Salem and State of New Jersey, that the Mayor is authorized to execute an agreement with Sickels and Associates in accordance with the proposal attached hereto for the provision of services related to Phases 7 through 9 of construction of well no. 9.

Adopted: October 16, 2017

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
R. Carter			X			
E. Gage			X			
V. Groce			X			
C. Hassler	X		X			
H. Johnson			X			
S. Kellum		X	X			
L. Thompson			X			
K. Roots			X			

Motion made by Councilman Hassler and seconded by Councilwoman Kellum to adopt Resolution 2017-130. Roll Call. Motion carried 8-0

**CITY OF SALEM
RESOLUTION 2017-131**

**A RESOLUTION APPROVING SHARED SERVICES WITH THE
COUNTY OF SALEM TO PERFORM STREET CLEANING OVER
CERTAIN STREETS IN ORDER TO MAINTAIN COMPLIANCE WITH
THE NJDEP HIGHWAY AGENCY STORMWATER GENERAL PERMIT
MINIMUM STANDARD FOR STREET SWEEPING**

WHEREAS, the County of Salem has requested that a shared services agreement be entered to ensure that applicable roads and streets are maintained in compliance with the NJ DEP Highway Agency Stormwater General Permit for Street cleaning; and

WHEREAS, the County requests the City of Salem to provide street sweeping for certain streets within the City on a monthly basis as outlined on the attached map; and

WHEREAS, in addition to performing the street cleaning, information must be recorded and reported to the Salem County Road Department each month; and

WHEREAS, the City is willing to participate in the street cleaning maintenance program as requested by the County.

NOW, THEREFORE BE IT HEREBY RESOLVED by the Common Council of the City of Salem that a shared services agreement with the County of Salem is authorized in accordance with the above and the Mayor is authorized to execute the same in a form approved by the Solicitor.

Adopted: October 16, 2017

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
R. Carter			X			
E. Gage			X			
V. Groce			X			
C. Hassler	X		X			
H. Johnson		X	X			
S. Kellum			X			
L. Thompson			X			
K. Roots			X			

Motion made by Councilman Hassler and seconded by Councilman Johnson to adopt Resolution 2017-131. Roll Call. Motion carried 8-0

**CITY OF SALEM
RESOLUTION 2017-132**

A RESOLUTION REGARDING THE APPOINTMENT OF JENNIFER M. BLUMENTHAL AS ADMINISTRATOR FOR THE CITY OF SALEM

WHEREAS, the position of City Administrator is authorized by the Ordinances of the City of Salem, Chapter 3-18, enacted under the provisions of N.J.S.A. 40A:9-136 et seq; and

WHEREAS, the Administrator shall be appointed by the Mayor, with the advice and consent of the Council; and

WHEREAS, the Mayor seeks to appoint Jennifer Blumenthal to the position of City Administrator on a full-time basis subject to the terms and conditions set forth in the attached employment offer.

NOW THEREFORE BE IT HEREBY RESOLVED by the Common Council of the City of Salem, County of Salem and State of New Jersey, that it consents to the appointment of

Jennifer Blumenthal to the position of City Administrator to serve at the pleasure of the City Council subject to the provisions of N.J.S.A. 40A:9-138 commencing November 1, 2017.

BE IT FURTHER RESOLVED that the annual salary for the City Administrator shall be \$79,000.

BE IT FURTHER RESOLVED that the residency requirement shall not apply to the employee given the specialized background required for the position.

Adopted: October 16, 2017

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
R. Carter			X			
E. Gage			X			
V. Groce			X			
C. Hassler	X		X			
H. Johnson		X	X			
S. Kellum			X			
L. Thompson			X			
K. Roots			X			

Motion made by Councilman Hassler and seconded by Councilman Johnson to adopt Resolution 2017-132. Roll Call. Motion carried 8-0

COMMITTEE REPORTS

Administration: (Roots, Hassler, Johnson, Carter)

Next Meeting will be Monday, November 13

Public Safety: (Gage, Groce, Hassler, Carter)

No Report

Public Works: (Groce, Roots, Hassler, Gage)

Councilman Groce discussed retirement of Sewer Department Supervisor. Mr. Groce also discussed the Water/Sewer Evaluation Report and breakdown of meter reading at the hospital.

Human Services: (Hassler, Gage, Kellum, Thompson)

Next Meeting will be Monday, November 13

Neighborhood Initiatives/ Community Service: (Thompson, Johnson, Roots, Carter)

Councilwoman Thompson discussed the recognition of personnel for the City Pool season and the Rite of Passage. Ms. Thompson stated that it was a success this year and look forward to next season.

City Property/Capital: (Carter, Hassler, Kellum, Roots)

Next Meeting will be Monday, November 13

Redevelopment: (Groce, Johnson, Gage, Kellum)

No Report

MAYORAL COMMENTS

- Mayor stated that there will be a breakfast for Senator Sweeney and Assemblymen on October 21 from 8:30am-11:00am at the Alms Center in Bridgeton, NJ. Mayor would like to know how Council members can attend.
- Mayor spoke about the recent shootings in the City and stated that the City is working on a plan to decrease the violence. Mayor would like the community to get involved so everyone can work together as one.
- Mayor went over time-line for grocery store (via Incollingo's Market closing). Mayor added communications from last time-line of Sept. 21.

OLD BUSINESS

NONE

NEW BUSINESS

Councilman Groce met with Stand Up For Salem Steering Committee and stated that they had discussed implementing different initiatives for the City.

PUBLIC PORTION

Kristen Dill- Bridge Road- Ms. Dill stated that she would like to work with the City to help with clean up. She stated that her organization will have a meeting with SUFS tomorrow evening. She also inquired about street patrol along with tips and hotline to refer to.

Heather Ashfield-Harvest Point Apt G-4- Ms. Ashfield stated that there is a petition for Aldi's that has been signed by many members of the community. This is in regards to the closing of Incollingo's Market.

Sherry Mowers- Craven Avenue- Ms. Mowers stated that she helps with keeping the alleyways clean.

Debra Deshields- Union Street- Ms. Deshields stated that she is concerned about the shootings in the City and wants people to become more involved in the community. She stated that she lost her son to gun violence and wants to support mothers who have also lost their children.

Debra Capetillo- 468 Kent Street- Ms. Capetillo stated that she is concerned about the shootings in the City of Salem. She inquired if the City can have cameras installed.

Motion made by Councilman Hassler and seconded by Councilman Gage to close public portion.
All in Favor. Motion carries.

Motion made by Council Hassler and seconded by Councilwoman Kellum to open Closed Session
(Resolution 2017-133) All in favor. Motion carries.

**CITY OF SALEM
RESOLUTION 2017-133**

**A RESOLUTION AUTHORIZING A CLOSED SESSION OF THE COMMON
COUNCIL OF THE CITY OF SALEM**

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12b permits a public body to go into a closed session during a public meeting to discuss certain matters as follows:

(1) ***Matters required by law to be confidential:*** Any matter which by express provision of the Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

(2) Any matter in which the release of information would impair the right to receive federal funding.

(3) ***Matters involving individual privacy:*** Any matter, the disclosure of which constitutes an unwarranted invasion of individual privacy such as records, data, reports, recommendations or other personal material of any education, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned .

(4) ***Matters pertaining to a collective bargaining agreement:*** Any matter involving a collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

(5) ***Matters relating to the purchase, lease acquisition of real property or investment of public funds:*** Any matter involving the lease, purchase or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

(6) ***Matters of public protection:*** Any tactic and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection.

(7) **Matters relating to litigation, negotiations and attorney-client privilege:** Any matter of pending or anticipated litigation or contract negotiation other than in (4) above in which the Board is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required for the attorney to exercise ethical duties as a lawyer.

(8) **Matters relating to the employment relationship:** Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all of the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public.

(9) **Deliberations after public hearing.** Deliberations by the Board occurring after a public hearing that may result in a civil penalty or the suspension or loss of a license or permit of a responding party; and

WHEREAS, the Common Council has determined that it is necessary to go into a closed session to discuss certain matters relating to the items as permitted by N.J.S.A. 10:4-12b

NOW, THEREFORE BE IT RESOLVED, the Common Council of the City of Salem will go into closed session to discuss the following, in accordance with the aforesaid provisions of the Open Public Meetings Act, after which it will reconvene in the public:

A. PERSONNEL

BE IT FURTHER RESOLVED, that the minutes of the closed session will be made available to the public when the need for privacy no longer exists.

Adopted: October 16, 2017

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
R. Carter			X			
E. Gage			X			
V. Groce			X			
C. Hassler	X		X			
H. Johnson			X			
S. Kellum		X	X			
L. Thompson			X			
K. Roots			X			

ADJOURNMENT

With no further business before Council, Councilman Gage motioned to adjourn the meeting, Councilman Johnson seconded. Motion carried unanimously. The council meeting ended at 8:00pm.

Respectfully Submitted:

Approved: Nov.20, 2017



City Clerk