

**CITY OF SALEM
MINUTES OF THE SPECIAL MEETING
OF MARCH 23, 2017**

A meeting of the Common Council of the City of Salem was called to order President Karen Roots. The meeting took place at the 17 New Market Street at 5:30 p.m. The meeting was opened with the Pledge of Allegiance. Present: Councilpersons Ruth Carter, Earl Gage, Charles Hassler, and Lydia Thompson (in which constituted a quorum). Also in attendance were Andrea Rhea, City Solicitor and City Clerk Tierra M. Jennings.

INVOCATION COUNCILMAN EARL GAGE

STATEMENT OF THE OPEN PUBLIC MEETINGS ACT

THE MINUTES SHALL REFLECT THAT ADEQUATE NOTICE OF THE SPECIAL MEETING OF THE COMMON COUNCIL OF THE CITY OF SALEM WAS PROVIDED IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT BY: (i) POSTING A NOTICE OF THIS MEETING ON THE BULLETIN BOARD RESERVED FOR SUCH ANNOUNCEMENTS AT THE SALEM MUNICIPAL BUILDING ANNEX; (ii) MAILING NOTICE OF THE MEETING TO SOUTH JERSEY TIMES AND ELMER TIMES ON OR ABOUT MARCH 21, 2017; AND (iii) FILING A COPY OF THE NOTICE IN THE OFFICE OF THE CITY CLERK.

PUBLIC PORTION

With no one to speak in public portion, Councilman Hassler made a motion to close public portion which was seconded by Councilman Gage. All in Favor. Motion carries.

INTRODUCTION OF RESOLUTIONS FOR CONSIDERATION

**CITY OF SALEM
RESOLUTION 2017-85**

**A RESOLUTION APPOINTING DEBORAH SCOTT AS
TEMPORARY ACTING MUNICIPAL COURT
ADMINISTRATOR**

WHEREAS, the City of Salem has a need for coverage in the Salem City Municipal Court due to understaffing;

WHEREAS, according to the Continuity of Operations Plan administered by the Superior Court, Pilesgrove Joint Municipal Court will handle the day to day operations of the Salem Municipal Court on a temporary basis and it is necessary to provide a temporary Acting Municipal Court Administrator until the hiring process for the City of Salem has been conducted.

NOW, THEREFORE BE IT HEREBY RESOLVED by the Common Council of the City of Salem, County of Salem and State of New Jersey, that Deborah Scott, CMCA, is hereby appointed as temporary Acting Municipal Court Administrator of the Salem City Municipal Court in accordance with the Continuity of Operations Plan to run the daily operations of the Court until further action is taken.

Motion made by Councilman Hassler and seconded by Councilman Gage to adopt Resolution 2017-85. Roll Call. Motion carried 5-0.

ADJOURNMENT

With no further business before Council, Councilman Hassler motioned to adjourn the meeting, Councilman Gage seconded. Motion carried unanimously. The council meeting ended at 5:45pm.

Respectfully Submitted:

Approved: April 3, 2017


City Clerk