

**CITY OF SALEM**  
**MINUTES OF THE COMMON COUNCIL MEETING**  
**OF OCTOBER 17, 2016**

A meeting of the Common Council of the City of Salem was called to order President Karen Roots. The meeting took place at the 1 New Market Street at 7:00 p.m. The meeting was opened with the Pledge of Allegiance. Present: Councilpersons, Ruthann Carter, Vaughn Groce, Charlie Hassler, Horace Johnson, Sharon Kellum, and Lydia Thompson. Also in attendance were Mayor Charles Washington, Solicitor David Puma, CFO David Crescenzi, and City Clerk Tierra M. Jennings. Councilman Earl Gage was absent

**INVOCATION** Deaconess Sally Maurer-St. John's Church

**STATEMENT OF THE OPEN PUBLIC MEETINGS ACT**

NOTICE OF THE REGULAR MEETINGS OF THE MAYOR AND COMMON COUNCIL OF THE CITY OF SALEM, AS REQUIRED BY N.J.S.A. 10:4-6 ET SEQ., THE "OPEN PUBLIC MEETINGS ACT", HAS BEEN PROVIDED BY THE PUBLIC ADVERTISEMENT OF A SCHEDULE ADOPTED BY RESOLUTION ON JANUARY 1<sup>ST</sup>, 2016 SETTING FORTH THE TIME, DATE AND PLACE OF ALL THE REGULAR MEETINGS OF THE MAYOR AND COMMON COUNCIL OF THE CITY OF SALEM.

**APPROVAL OF PAYMENT OF BILLS**

Motion made by Councilman Hassler and seconded by Councilman Johnson to approve payment of bills. All in favor. Motion carried 7-0.

**COMMUNICATION/APPLICATION/REPORTS**

1) PROCLAMATION BY MAYOR WASHINGTON- DECLARING CURFEW HOURS DURING THE DAYS LEADING UP TO AND INCLUDING HALLOWEEN AUTHORIZING ENFORCEMENT THEREOF, AND SCHEDULING TRICK OR TREAT HOURS ON HALLOWEEN.

2) **BEST PRACTICES WORKSHEET REVIEW**

NJDCA requires the governing body to review the Best Practices Worksheet. Each member of the City Council received a copy of the 2016/2017 Worksheet and during this section of the meeting members will be asked to acknowledge receipt of same. The discussion will include the following:

- a. Any comments, questions or concerns relating to the Worksheet.
- b. In particular with regard to Item 9 on the Worksheet consideration should be given by the Governing Body to the status of the various authorities previously created and whether they are successfully fulfilling their missions, are staffed with proper membership, have sufficient monitoring so as to avoid waste and inefficiency, specifically in the case of Salem City this includes: Housing Authority and Port Authority.
- c. In order to satisfy compliance with the Best Practices Worksheet consideration will be requested of the following resolutions adopting Policies:

1. A Resolution Adopting a Policy Establishing a Procedure Regarding Notification of Tax Appeals
2. A Resolution Adopting a Policy Related to Accumulated Sick Leave
3. A Resolution Adopting a Policy Eliminating Longevity Awards, Bonuses or Like Payments
4. A Resolution Adopting a Policy Regarding the Monitoring of Payment In Lieu Of Tax Agreements

At the council meeting, Best Practices Worksheet was reviewed and checked by Dave Crescenzi along with City Council. All updates will be made accordingly.

### **INTRODUCTION OF RESOLUTIONS FOR CONSIDERATION**

#### **CITY OF SALEM RESOLUTION 2016-147**

#### **A RESOLUTION AUTHORIZING SIGNING THE MEMORANDUM OF UNDERSTANDING FOR TRANSITIONAL AID IN THE AMOUNT OF \$1,130,000.00 BETWEEN THE CITY OF SALEM AND THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES**

**BE IT HEREBY RESOLVED** by the Common Council of the City of Salem, in the County of Salem and the State of New Jersey that the Mayor, the Governing Body President and the City Clerk are hereby authorized, empowered and directed to sign the Memorandum of Understanding for Transitional Aid, in the amount of \$1,130,000.00, between the City of Salem and the Director of the Division of Local Government Services. The City of Salem hereby acknowledges the terms contained in the Memorandum of Understanding

Motion made by Councilman Hassler and seconded by Councilman Johnson to adopt Resolution 2016-147. All in favor. Motion carried 7-0.

#### **CITY OF SALEM RESOLUTION 2016-148**

#### **A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE A PROPERTY TAX AGREEMENT WITH THE CITY OF SALEM AND SOUTH JERSEY PORT CORPORATION**

**BE IT HEREBY RESOLVED** by the Common Council of the City of Salem, in the County of Salem, in the State of New Jersey that the Mayor and City Clerk are hereby authorized, empowered and directed to sign the Property Tax Agreement between the City of Salem and the South Jersey Port Corporation

Motion made by Councilman Hassler and seconded by Council Jonson to adopt Resolution 2016-148. All in favor. Motion carries 7-0

**CITY OF SALEM  
RESOLUTION 2016-149**

**A RESOLUTION ADOPTING A POLICY REGARDING THE  
MONITORING OF PAYMENT IN LIEU OF TAX AGREEMENTS**

**BE IT HEREBY RESOLVED**, by the Common Council of the City of Salem, County of Salem, and State of New Jersey that the following policy is hereby adopted:

**Monitoring Payment In Lieu of Tax Agreements**

The City Tax Assessor shall be the primary officer charged with the responsibility of monitoring any and all payment in lieu of tax (“PILOT”) agreements. The City CFO, Solicitor and Auditor shall be consulted by the Tax Assessor in all PILOT matters.

Motion made by Councilman Hassler and seconded by Councilman Johnson to adopt Resolution 2016-149. All in favor. Motion carries 7-0

**CITY OF SALEM  
RESOLUTION 2016-150**

**A RESOLUTION ADOPTING A POLICY ELIMINATING LONGEVITY  
AWARDS, BONUSES OR OTHER LIKE PAYMENTS**

**BE IT HEREBY RESOLVED**, by the Common Council of the City of Salem, County of Salem, and State of New Jersey that the following policy is hereby adopted:

**Longevity, Bonuses Elimination**

All officers and employees of the City of Salem who are not covered by a Collective Bargaining Agreement which provides to the contrary, shall not receive longevity awards, bonuses or other like payments. The current Chief of Police and Lieutenant receives longevity and shall be considered “grandfathered”.

Motion made by Councilman Hassler and seconded by Councilman Johnson to adopt Resolution 2016-150. All in favor. Motion carries 7-0.

**CITY OF SALEM  
RESOLUTION 2016-151**

**A RESOLUTION ADOPTING A POLICY ESTABLISHING A  
PROCEDURE REGARDING NOTIFICATION OF TAX APPEALS**

**BE IT HEREBY RESOLVED**, by the Common Council of the City of Salem, County of Salem, and State of New Jersey that the following policy is hereby adopted:

**Tax Appeal Notification Policy**

On or before June 1<sup>st</sup> of each year the City of Salem Tax Assessor shall provide notice of all tax appeals filed for the preceding year to: (i) the Mayor and City Council; (ii) the Chief Financial Officer; and (iii) the City Solicitor.

Motion made by Councilman Hassler and seconded by Councilman Johnson to adopt Resolution 2016-151. All in favor. Motion carries 7-0.

**CITY OF SALEM  
RESOLUTION 2016-152**

**A RESOLUTION ADOPTING A POLICY RELATING TO  
ACCUMULATED SICK LEAVE**

**BE IT HEREBY RESOLVED**, by the Common Council of the City of Salem, County of Salem, and State of New Jersey that the following policy is hereby adopted:

**Compensation for Accumulated Sick Leave Policy**

Effective January 1<sup>st</sup>, 2016, all officers and employees of the City of Salem who are not covered by a Collective Bargaining Agreement which provides to the contrary and is binding, shall not be compensated for accumulated sick leave earned subsequent to said date. Except as set forth in the preceding sentence, employees shall be compensated for accumulated sick leave only upon retirement and such compensation shall be limited to the value of one-half of the accumulated sick days, at the current salary, capped at \$15,000.00; or \$10,000.00 for employees hired after December 29<sup>th</sup>, 2011.

Motion made by Councilman Hassler and seconded by Councilman Johnson to adopt Resolution 2016-152. All in favor. Motion carries 7-0.

**COMMITTEE REPORTS**

**Administration: (Roots, Hassler, Johnson, Carter)**

Next meeting will be held on November 14, 2016

**Public Safety: (Gage, Roots, Hassler, Carter)**

**Public Works: (Groce, Roots, Hassler, Gage)**

Did not meet. Would like to have a meeting this Friday, October 21, 2016 at 7:00pm

**Human Services: (Hassler, Gage, Groce, Thompson)**

Another appeal has been sent in by a property owner. City is working with future systems to resolve issue.

**Neighborhood Initiatives/ Community Service: (Thompson, Johnson, Roots, Carter)**

Salem City Clean-Up Day will be held on November 26, 2016 from 8:00am-12:00pm

**City Property/Capital: (Carter, Hassler, Thompson, Roots)**

Street sweeper has been up and running making great success for cleaning up the streets.

**Redevelopment: (Groce, Johnson, Gage):**

Have not been able to move forward but are still in the process on working on projects.

**MAYORAL COMMENTS**

On October 27, 2016, there will be a Trunk or Treat sponsored by the Salem Football Team from 5:00pm-7:00pm. Also on October 27, 2016, there will be Fun and Games at Mount Zion church from 6:00pm-7:30pm. Admission will be \$2.00.

**NEW BUSINESS**

Council discussed date and time of Reorganization Meeting for 2017. Final decision on same will be done at a later date.

**OLD BUSINESS**

None

**PUBLIC PORTION**

**Roy 2 Hires Ave-** Mr. Roy stated that Councilman Hassler came to his building due to a complaint. The trash is an issue and needs to be addressed. A member of council stated that the trash bin may belong to Bravo's Restaurant.

**Janice Crawford 107 Magnolia St.-** She stated that her church at Mount Pisgah will be having a Trunk or Treat on October 31, 2016 from 3:30pm-5:30pm in the parking lot. She is also happy that the street sweeper is up and running. One other note she made was to know where people can perform community service.

**Lucille Simon 474 Kent St.-** Ms. Simon wanted to know when the Street Sweeper will be coming by her home.

**RESOLUTION 2016-153  
A RESOLUTION AUTHORIZING A CLOSED SESSION OF THE COMMON COUNCIL  
OF THE CITY OF SALEM**

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12b permits a public body to go into a closed session during a public meeting to discuss certain matters;

**WHEREAS**, the City Council has determined that it is necessary to go into a closed session to discuss certain matters relating to the items as permitted by N.J.S.A. 10:4-12b

**NOW, THEREFORE BE IT RESOLVED**, by the City Council of the City of Salem that the Council will go into closed session to discuss the following, in accordance with the aforesaid provisions of the Open Public Meetings Act, after which it will reconvene in the public:

**a. PERSONNEL**

**BE IT FURTHER RESOLVED** that the minutes of the closed session will be made available to the public when the need for privacy no longer exists.

With a Motion by Councilman Johnson, seconded by Councilman Groce, and all in favor, Council came out of Closed Session at 8:10pm.

**ADJOURNMENT**

With no further business before Council, Councilman Hassler motioned to adjourn the meeting, Councilman Johnson seconded. Motion carried unanimously. The council meeting ended at 8:15pm.