

**CITY OF SALEM  
MINUTES OF THE COMMON COUNCIL MEETING  
OF FEBRUARY 1, 2016**

A regular meeting of the Common Council of the City of Salem was called to order by Council President Karen Roots. The meeting took place in the Municipal Building located at 1 New Market Street at 7:00 p.m. The meeting was opened with the Pledge of Allegiance. Present: Council President Karen Roots, Councilpersons, Ruth Carter, Earl Gage, Charles Hassler, Horace Johnson, and Lydia Thompson. Council President announced that a quorum was present. Also in attendance were Mayor Charles Washington, Jr., Solicitor David Puma, CFO David Crescenzi and City Clerk Kathleen L. Keen. Councilman Groce was absent.

**STATEMENT OF THE OPEN PUBLIC MEETINGS ACT**

NOTICE OF THE REGULAR MEETINGS OF THE MAYOR AND COMMON COUNCIL OF THE CITY OF SALEM, AS REQUIRED BY N.J.S.A. 10:4-6 ET SEQ., THE “OPEN PUBLIC MEETINGS ACT”, HAS BEEN PROVIDED BY THE PUBLIC ADVERTISEMENT OF A SCHEDULE ADOPTED BY RESOLUTION ON JANUARY 1<sup>ST</sup>, 2016 SETTING FOR THE TIME, DATE AND PLACE OF ALL THE REGULAR MEETINGS OF THE MAYOR AND COMMON COUNCIL OF THE CITY OF SALEM.

**INVOCATION** Councilman Gage provided the invocation.

**APPROVAL OF MINUTES**

It was moved by Councilman Hassler, seconded by Councilman Gage to adopt the minutes of the January 11, 2016 Council Meeting and Closed Session. Motion carried 6-0.

**INTRODUCTION OF ORDINANCES FOR FIRST READING**

**ORDINANCE 1601  
AN ORDINANCE AMENDING CHAPTER 225, SECTION 37  
HANDICAPPED PARKING ZONE, FOR A HANDICAPPED PARKING SIGN TO BE  
PLACED AT 372 EAST BROADWAY**

**BE IT HEREBY ORDAINED**, by the Common Council of the City of Salem, County of Salem, and State of New Jersey, that Chapter 225, Section 37, Schedule “11” be amended as follows:

A Handicapped Parking Sign be placed at 372 East Broadway, the residence of Arlene Hall.

<b>COUNCIL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>Y</b>	<b>N</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
R. Carter			X			
E. Gage		X	X			
V. Groce						X
C. Hassler	X		X			
H. Johnson			X			
L. Thompson			X			
Vacant						
K. Roots			X			

**NOTICE** is hereby given that the foregoing **Ordinance 1061** was introduced and passed at the meeting of the Common Council of the City of Salem on February 1, 2016 and further said Council will hold a hearing and consider said ordinance for final passage at a meeting to be held on February 16, 2016 at 7:00 p.m. at the Salem City Municipal Building at which time all persons interested may appear for or against the passage of said Ordinance.

**ORDINANCE 1602**  
**AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION**  
**LIMITS AND TO ESTABLISH A CAP BANK FOR THE CALENDAR YEAR 2016**  
**(N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Council of the City of Salem in the County of Salem finds it advisable and necessary to increase its CY 2016 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Council hereby determines that a 3.5 % increase in the budget for said year, amounting to \$210,308 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS** the Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Council of the City of Salem, in the County of Salem, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2016 budget year, the final appropriations of the City of Salem shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$210,308, and that the CY 2016 municipal budget for the City of Salem be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

**THIS ORDINANCE** shall take effect according to law.

<b>COUNCIL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>Y</b>	<b>N</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
R. Carter			X			
E. Gage		X	X			
V. Groce						X
C. Hassler	X		X			
H. Johnson			X			
L. Thompson			X			
Vacant						
K. Roots			X			

**NOTICE** is hereby given that the foregoing **Ordinance 1602** was introduced and passed at the meeting of the Common Council of the City of Salem on February 1, 2016 and further said Council will hold a hearing and consider said ordinance for final passage at a meeting to be held on February 16, 2016 at 7:00 p.m. at the Salem City Municipal Building at which time all persons interested may appear for or against the passage of said Ordinance.

**ORDINANCE # 1603**

**AN ORDINANCE AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION OF \$320,000 FOR THE PREPARATION AND EXECUTION OF A PROGRAM OF REVALUATION OF REAL PROPERTY IN THE CITY OF SALEM, IN THE COUNTY OF SALEM, NEW JERSEY, FOR THE USE OF THE LOCAL ASSESSOR OF THE CITY AND AUTHORIZING THE ISSUANCE OF SPECIAL EMERGENCY NOTES TO FINANCE SUCH APPROPRIATION.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALEM, IN THE COUNTY OF SALEM, NEW JERSEY** (not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. Pursuant to the Local Budget Law of New Jersey, and in particular N.J.S.A. 40A:4-53, a special emergency appropriation in the amount of \$320,000 is hereby authorized and made for the purpose of the preparation and execution of a program of revaluation of real property in the City of Salem, in the County of Salem, New Jersey (the “City”) for the use of the local assessor of the City.

Section 2. For purposes of financing the purpose stated in Section 1 hereof and to meet said special emergency appropriation, special emergency notes (the “Notes”) of the City are hereby authorized to be issued pursuant to the Local Budget Law of New Jersey (N.J.S.A. 40A:4-1 et seq. and, in particular, N.J.S.A. 40A:4-55) in a principal amount not exceeding \$320,000, including (to any extent necessary) the renewal of any special emergency notes heretofore issued therefor.

Section 3. The following matters in connection with the Notes are hereby determined:

(a) All Notes issued hereunder shall mature at such times as may be determined by the chief financial officer, interim chief financial officer or treasurer (the “Chief Financial Officer”) of the City, provided that no Note shall mature later than one year from the date of the first Note issued hereunder unless the City shall have paid and retired amounts of such Notes sufficient to allow it, in accordance with provisions of Section 40A:4-55 of the Local Budget Law, to renew a portion thereof beyond the first anniversary date of the first of such Notes;

(b) All Notes issued hereunder shall bear interest at such rate or rates as may be determined by the Chief Financial Officer; and

(c) The Notes shall be in the form prescribed by resolution or ordinance heretofore adopted by the governing body of the City determining the form of special emergency notes issued pursuant to the Local Budget Law, and the Notes shall be signed or sealed by the Chief Financial Officer, the Mayor and the City Clerk in any manner permitted by law notwithstanding that said form may otherwise provide.

Section 4. The Chief Financial Officer is hereby authorized and directed to determine all matters in connection with the Notes not determined by this ordinance or a subsequent resolution, and the Chief Financial Officer’s signature upon the Notes shall be conclusive as to such determinations.

Section 5. The Chief Financial Officer is hereby authorized to sell the Notes from time to time at public or private sale in such amounts as the Chief Financial Officer may determine at not less than par and to deliver the same from time to time to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof and payment therefor.

Section 6. Any instrument issued pursuant to this ordinance shall be a general obligation of the City, and the City’s faith and credit are hereby pledged to the punctual payment of the principal of and interest on said obligations and, unless otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 7. The Chief Financial Officer is hereby authorized and directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of Notes pursuant to this ordinance is made, such report to include the amount, description, interest rate and maturity of the Notes sold, the price obtained and the name of the purchaser.

Section 8. The Chief Financial Officer is hereby further authorized and directed to file a copy of this ordinance, as adopted, and all other resolutions or ordinances relating to the authorization of the aforementioned special emergency appropriation with the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey.

Section 9. The Chief Financial Officer is hereby authorized and directed to do all other matters necessary, useful, convenient or desirable to accomplish the delivery of the Notes to the purchasers thereof as promptly as possible, including (i) the preparation, execution and dissemination of a Preliminary Official Statement and Final Official Statement with respect to the Notes, (ii) preparation, distribution and publication, if necessary, of a Notice of Sale with respect to the Notes, (iii) execution of a Continuing Disclosure Undertaking, with respect to the Notes in accordance with Rule 15c2 12 promulgated by the Securities and Exchange Commission and (iv) execution of an arbitrage and use of proceeds certificate certifying that, among other things, the City, to the extent it is empowered and allowed under applicable law, will do and perform all acts and things necessary or desirable to assure that interest paid on the Notes is not included in gross income under Section 103 of the Internal Revenue Code of 1986, as amended.

Section 10. All action heretofore taken by City officials with respect to the sale, issuance and delivery of the Notes is hereby ratified, confirmed, adopted and approved.

Section 11. In accordance with the requirements of N.J.S.A. 40A:4-53, a copy of this ordinance as adopted shall be filed with the Director of Local Government Services in the Department of Community Affairs of the State of New Jersey.

Section 12. This ordinance shall take effect after publication after final adoption, as provided by law.

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
R. Carter			X			
E. Gage			X			
V. Groce						X
C. Hassler	X		X			
H. Johnson		X	X			
L. Thompson			X			
Vacant						
K. Roots			X			

NOTICE is hereby given that the foregoing **Ordinance 1603** was introduced and passed at the meeting of the Common Council of the City of Salem on February 1, 2016 and further said Council will hold a hearing and consider said ordinance for final passage at a meeting to be held on February 16, 2016 at 7:00 p.m. at the Salem City Municipal Building at which time all persons interested may appear for or against the passage of said Ordinance.

**INTRODUCTION OF RESOLUTIONS FOR CONSIDERATION**

**RESOLUTION 2016-53  
A RESOLUTION AWARDED CONTRACTS TO SUCCESSFUL BIDDERS FOR  
THE SALE OF CHEMICALS AND METERS TO THE CITY OF SALEM  
WATER/SEWER DEPARTMENT**

**WHEREAS**, notice was advertised for submission of bids to the City of Salem for the sale of chemicals and meters for use by the Water and Sewer Department for the period from January 1<sup>st</sup>, 2016 to December 31<sup>st</sup>, 2016; and

**WHEREAS**, bids were opened before the City Officials on December 9, 2015 at 11:00 a.m. at the Municipal Building, 17 New Market Street, Salem, New Jersey;

**NOW BE IT RESOLVED** by the Common Council of the City of Salem, County of Salem and State of New Jersey that contracts be awarded to the following qualified low bidders for the supply of chemicals and meters and the bid deposit of the unsuccessful bidders be returned by the City Clerk:

<u>ITEM</u>	<u>COMPANY</u>	<u>BID PRICE</u>	
<b>Aluminum Chlorohydrate Solution</b> (ACH) 75,000 lbs. 4,400 gal delivery	<b>USALCO</b> 1120 Middle River Road Baltimore, MD 21220	\$0.2296	\$17,220.00
<b>High Calcium Chemical Lime</b> 60,000 lbs. 20 ton bulk delivery	<b>Univar USA, Inc.</b> 5 Steel Rd. East Morrisville, PA 19067	\$0.17	\$10,200.00
<b>Sodium Hypochlorite Solution NaOCL</b> 60,000 Gals 3,300 gal delivery (NTE)		\$0.945	\$56,700.00
<b>Sodium Hypochlorite Solution (12.0-16.0%)</b> 5,000 Gals 8-53 gal drum delivery		\$1.695	\$ 8,475.00
<b>Liquid Caustic Soda (50% dia. gr)</b> 70,000 lbs. 4,500 gal delivery		\$0.1451	\$10,157.00
<b>Liquid Sulfuric Acid (93% WW Grade)</b> 47,000 lbs. 1,000 gal delivery (NTE)		\$0.1063	\$4,996.10
<b>Sodium Bisulfate (FCC Gr 38% solution)</b> 3,000 Gals 300-350 gal delivery (NTE)		\$2.06	\$6,180.00
<b>Liquid Hydrochloric Acid 20 BE (muriatic)</b> 605 Gal 4-55 gal drum delivery		\$2.385	\$1,442.93
<b>Powdered Activated Carbon (PAC)</b> 35,000 LBS. 50 - 40lb bag delivery	<b>COYNE CHEMICAL</b> 3015 State Road Croydon, PA 19021	\$.9588	\$33,558.00
<b>Citric Acid Anhydrous</b> 7,000 lbs. 10 - 50 lb bag delivery		\$1.3793	\$9,655.10
<b>Sodium Bisulfate (FCC Gr 38-40% solution)</b> 13,000 lbs. 5 - 55 gal drum delivery		\$.2263	\$2,941.90

<b>Calcium Hypochlorite Tablets</b> 6,000 lbs. 10-55 lb pail delivery		\$2.5297	\$15,178.20
<b>2 inch Magnetic Drive Meters (2)</b>	<b>RIO Supply, Inc.</b> 100 Allied Parkway Sicklerville, NJ	\$988.00	\$1,976.00
<b>1 ½ inch Magnetic Drive Meters (5)</b>		\$833.00	\$4,165.00
<b>1 inch Magnetic Drive Meters (10)</b>		\$437.00	\$4,370.00
<b>5/8 inch x ¾ inch Magnetic Drive Meters (100)</b>		\$288.00	\$28,800.00

**BE IT FURTHER RESOLVED**, that the Mayor and Clerk be authorized and directed to execute contracts with the above successful bidders.

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
R. Carter			X			
E. Gage		X	X			
V. Groce						X
C. Hassler	X		X			
H. Johnson			X			
L. Thompson			X			
VACANT						
K. Roots			X			

**RESOLUTION 2016-54**

**A RESOLUTION APPOINTING TIMOTHY H. GREGORY, JR. TO THE SALEM MUNICIPAL PORT AUTHORITY**

**WHEREAS**, pursuant to N.J.S.A. 40:68A-32 Municipal Port Authority members shall be appointed by resolution of the governing body; and

**WHEREAS**, the City of Salem wishes to appoint **TIMOTHY H. GREGORY, JR** to the Salem Municipal Port Authority Seat #4 for the term of February 1, 2016 thru January 31, 2021.

**NOW THEREFORE BE IT HEREBY RESOLVED** by the Common Council of the City of Salem, County of Salem and State of New Jersey, that **TIMOTHY H. GREGORY, JR** is hereby appointed as a Member of the Salem Municipal Port Authority.

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
R. Carter			X			
E. Gage			X			
V. Groce						X
C. Hassler	X		X			
H. Johnson		X	X			
L. Thompson			X			
VACANT						
K. Roots			X			

**RESOLUTION 2016-55**  
**A RESOLUTION AUTHORIZING AN APPLICATION FOR A GREEN**  
**COMMUNITIES GRANT COMMUNITY FORESTRY MANAGEMENT PLAN**

**WHEREAS**, the governing body of the City of Salem desires to further the public interest in obtaining a grant from the State of New Jersey in the amount of approximately \$3000.00 to fund the following project:

**GREEN COMMUNITES GRANT**  
**COMMUNITY FORESTRY MANAGEMENT PLAN**

**THEREFORE**, the governing body resolves that Charles Washington, Jr. or the successor to the office of Mayor is authorized (a) to make an application for such a grant, (b) if awarded, to execute a grant agreement with the State for a grant in an amount not less than \$3000.00 and not more than \$3000.00, and (c) to execute any amendments thereto which do not increase the Grantee’s obligations.

\*The City Common Council authorizes and hereby agrees to match 50% of the Total Project Amount, in compliance with the match requirements of the agreement. The availability of the match for such purposes, whether cash, services, or property, is hereby certified 100% of the match will be made up of in-kind services (if allowed by grant program requirements and the agreement).\*

**NOW, THEREFORE BE IT RESOLVED**, the Grantee agrees to comply with all applicable federal, State, and municipal laws, rules and regulations in its performance pursuant to the agreement.

<b>COUNCIL</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>Y</b>	<b>N</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
R. Carter			X			
E. Gage		X	X			
V. Groce						X
C. Hassler	X		X			
H. Johnson			X			
L. Thompson			X			
VACANT						
K. Roots			X			

**RESOLUTION 2016-56**  
**A RESOLUTION AUTHORIZING AN AGREEMENT WITH FUTURE SYSTEMS TO**  
**ASSIST THE CITY OF SALEM WITH VACANT AND ABANDONED PROPERTIES**

**BE IT HEREBY RESOLVED** by the Common Council of the City of Salem, in the County of Salem, New Jersey that the Mayor and City Clerk are hereby authorized, empowered and directed to sign an Agreement between the City of Salem and Future Systems, of 409 South Street #72 Eatontown, NJ 07724 to assist the City of Salem with its Vacant and Abandoned Property Initiative at a cost of \$17,000.00.



**THEREFORE BE IT FURTHER RESOLVED**, that final authorization and execution of said agreement is hereby contingent upon final approval by the Director of Local Government Services.

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
R. Carter			X			
E. Gage			X			
V. Groce						X
C. Hassler	X		X			
H. Johnson		X	X			
L. Thompson			X			
VACANT						
K. Roots			X			

**RESOLUTION 2016-57**

**A RESOLUTION AUTHORIZING AN AGREEMENT WITH THE GLOBAL INSTITUTE FOR STRATEGIC INVESTMENT (GISI) TO PROVIDE CONSULTING SERVICES TO THE CITY OF SALEM**

**BE IT HEREBY RESOLVED** by the Common Council of the City of Salem, in the County of Salem, New Jersey that the Mayor and City Clerk are hereby authorized, empowered and directed to sign an Agreement between the City of Salem and the Global Institute for Strategic Investment (GISI), of 113 Reveille Road, Wayne PA 19087 to provide Consulting Services for planning and development to the city at a cost of \$15,000.00.

**THEREFORE BE IT FURTHER RESOLVED**, that final authorization and execution of said agreement is hereby contingent upon final approval by the Director of Local Government Services.

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
R. Carter			X			
E. Gage			X			
V. Groce						X
C. Hassler	X		X			
H. Johnson		X	X			
L. Thompson			X			
VACANT						
K. Roots			X			

**RESOLUTION 2016-58**

**A RESOLUTION APPOINTING GAIL WALKER TO THE SALEM CITY MUNICIPAL HOUSING AUTHORITY**

**WHEREAS**, pursuant to N.J.S.A. 40A:12A-17 Municipal Housing Authority members shall be appointed by resolution of the governing body; and

**WHEREAS**, the City of Salem wishes to appoint **GAIL WALKER** to the position of Board Commissioner for the Salem Municipal Housing Authority; and

**NOW THEREFORE BE IT HEREBY RESOLVED** by the Common Council of the City of Salem, County of Salem and State of New Jersey, that **GAIL WALKER** is hereby appointed as Board Commissioner to the Salem Municipal Housing Authority Seat #3 for a five (5) year term ending December 31, 2020.

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
R. Carter			X			
E. Gage		X	X			
V. Groce						X
C. Hassler	X		X			
H. Johnson			X			
L. Thompson			X			
VACANT						
K. Roots			X			

**RESOLUTION 2016-59**

**A RESOLUTION AUTHORIZING REMINGTON & VERNICK ENGINEERS TO REVIEW AND UPDATE THE CITY TAX MAPS FOR REVALUATION COMPLIANCE**

**WHEREAS**, the City Council deems it necessary to have the city tax maps reviewed and updated for revaluation compliance purposes; and

**WHEREAS**, Remington & Vernick Engineers has presented a proposal to address State review comments per the New Jersey Division of Taxation for revaluation compliance purposes and create new tax maps for formal State approval at a cost not to exceed \$5000.00.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Common Council of the City of Salem, County of Salem, and State of New Jersey that the Mayor and City Clerk are hereby authorized to enter into and sign an Agreement with Remington & Vernick Engineers to work with the City Assessor to review and update the city tax maps for revaluation compliance.

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
R. Carter			X			
E. Gage		X	X			
V. Groce						X
C. Hassler	X		X			
H. Johnson			X			
L. Thompson			X			
Vacant						
K. Roots			X			

**RESOLUTION 2016-60**

**A RESOLUTION AUTHORIZING CITY OFFICIALS TO SOLICIT PROPOSALS/QUALIFICATIONS FOR REVALUATION SERVICES**

**WHEREAS**, the City Council deems it necessary to solicit request for proposals/qualifications from prospective companies to conduct a revaluation throughout the city;

**NOW, THEREFORE BE IT RESOLVED BY THE COMMOM COUNCIL OF THE CITY OF SALEM** that the City Clerk, Solicitor, and Tax Assessor are authorized to coordinate and prepare specifications for solicitation of proposals/qualifications in relation to services required by the City of Salem for Revaluation Services.

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
R. Carter			X			
E. Gage		X	X			
V. Groce						X
C. Hassler	X		X			
H. Johnson			X			
L. Thompson			X			
Vacant						
K. Roots			X			

**RESOLUTION 2016-61**

**A RESOLUTION AUTHORIZING A PLACE-TO-PLACE TRANSFER OF A PLENARY RETAIL CONSUMPTION LICENSE FOR DS & TR ENTERPRISE LLC**

**WHEREAS**, an application has been filed for a Place-To-Place Transfer of Plenary Retail Consumption License Number 1712-33-005-002, issued to DS & TR ENTERPRISE LLC for an inactive license with a mailing address of 214 Keller Beyer Rd. New Castle, DE 19720.

**WHEREAS**, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term;

**NOW THEREFORE BE IT HEREBY RESOLVED** that the Common Council of the City of Salem, in the County of Salem, and State of New Jersey does hereby approve, effective February 1, 2016 the Place-To-Place Transfer of the aforesaid Plenary Retail Consumption License with a mailing address of 214 Keller Beyer Rd. New Castle, DE to its new location at Fenwick Plaza, Suite 104 Salem, New Jersey and does hereby direct the City Clerk to endorse the license certificate as follows: “This license, subject to all of its terms and conditions, is hereby transferred to premises located at Fenwick Plaza Suite 104 Salem, New Jersey.”

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
R. Carter			X			
E. Gage			X			
V. Groce						X
C. Hassler	X		X			
H. Johnson		X	X			
L. Thompson			X			
VACANT						
K. Roots					X	

**COMMITTEE REPORTS**

**Administration:** President Roots reported the committee met prior to the council meeting and discussed meeting schedules, vendor fees, personnel, and budget meeting schedules. The next meeting will be March 14<sup>th</sup> 5pm at 17 New Market.

**Public Safety:** Councilman Gage reported the committee met with police, fire, and ambulance personnel to receive their pending budgets. Mr. Joe Valentine of the Woodstown Ambulance squad gave a presentation regarding the number of calls and response they handle for the city. Councilman Hassler commented on the exceptional average response time of 5-6 minutes.

**Public Works:** Councilman Groce was absent, Councilman Gage commended the public works department for the great job they did during the recent snow storm. Solicitor Puma noted the committee was finalizing reviews for the special counsel litigation. Councilman Gage asked for a closed session to discuss personnel and contracts.

**Human Services:** Councilman Hassler reported on the recent rabies clinic, the number of inoculations administered and licenses issued. He will be scheduling a meeting with Future Systems next week for the Housing/Inspections department.

**City Property/Capital:** Councilwoman Carter discussed attaining proposals for the air conditioning system at #1 New Market, and the heating system at the police department. She commented on the new door that had recently been installed at #1 New Market. The next meeting will be February 17 at 5:30.

**Redevelopment:** No report. Solicitor Puma did inform all of a March 1<sup>st</sup>, 9:30am meeting regarding redevelopment that would be held in conjunction with the BDA committee at 17 New Market Street.

**Neighborhood Initiatives/Community Services:** Councilwoman Thompson reported the committee met and discussed a city-wide spring cleanup, a possible community yard sale, revisiting block captains, and the Adopt-A-Street program. The next meeting will be February 17 at 4:45.

**MAYORAL COMMENTS:**

Mayor Washington acknowledged the public works department for the great job they did during the recent storm. He commended Streets Supervisor Paul Ledford and his “crew” for doing an excellent job for the city. He then said he would like to ratify an appointment he made recently for the planning board re-appointing Mr. Robert Lanard, stating Mr. Lanard has been on the board and would continue to be a good asset:

**MAYORAL APPOINTMENT  
CITY OF SALEM PLANNING BOARD**

Pursuant to N.J.S.A. 40:55D-23 and City Code Section 130-6, I hereby appoint **ROBERT LANARD** as a Class IV member of the City of Salem Planning Board for a 4 year term ending on December 31, 2019.

I, Charles Washington, Jr. hereby sign this instrument below as Mayor of the City of Salem, on this 13<sup>th</sup> day of January, 2016, confirming the above referenced appointment.

Next, Mayor Washington addressed the bond ordinance introduced earlier in the meeting, explaining statutory requirements have to be met for a possible revaluation. He then referred to his speech during this year's reorganization of his vision and plans for the city, noting he has meetings scheduled for next week to solicit funds for the plan, stating the city is in need of a technological upgrade. Lastly he mentioned a meeting with GIS he attended with Council President Roots, and Councilman Hassler stating they were heading in a good direction.

Council President Roots said the city has a lot of work to do, and they have a good team behind them with the council, CFO, and City Solicitor

**PUBLIC PORTION:**

Dan Croce of Johnson Street said the city workers did a tremendous job during the recent snow storm. His concern is Allen Avenue as a snow emergency route, he feels Johnson Street would be better because it is a good throughway. He questioned who he should contact to see about having this changed. Mayor Washington referred him to Chief Pelura as the city Emergency Management Coordinator.

Joy Coleman of Van Meter Terrace questioned the earlier resolution referring to the Community Forestry Plan, Mayor Washington explained it is for the Shade Tree Commission to help in part with trees throughout the city. Mrs. Coleman then asked about city maps, and spoke of the hardship she faces trying to save her house.

With no further requests for public comment, Councilman Hassler made a motion to close the Public Portion of the meeting. Councilman Gage seconded the motion and all were in favor. Councilman Hassler motioned to convene into Executive Session, Councilman Gage seconded the motion and all were in favor. The regular portion of the meeting ended at 7:45pm.

**RESOLUTION 2016-62**

**A RESOLUTION AUTHORIZING A CLOSED SESSION OF THE COMMON COUNCIL OF THE CITY OF SALEM**

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12b permits a public body to go into a closed session during a public meeting to discuss certain matters;

**WHEREAS**, the City Council has determined that it is necessary to go into a closed session to discuss certain matters relating to the items as permitted by N.J.S.A. 10:4-12b

**NOW, THEREFORE BE IT RESOLVED**, by the City Council of the City of Salem that the Council will go into closed session to discuss the following, in accordance with the aforesaid provisions of the Open Public Meetings Act, after which it will reconvene in the public:

- a. PERSONNEL**
- b. CONTRACTS**

**BE IT FURTHER RESOLVED** that the minutes of the closed session will be made available to the public when the need for privacy no longer exists

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
R. Carter			X			
E. Gage		X	X			
V. Groce						X
C. Hassler	X		X			
H. Johnson			X			
L. Thompson			X			
VACANT						
K. Roots			X			

With a Motion by Councilman Hassler, seconded by Councilman Johnson, and all in favor, Council came out of Closed Session at 8:00.

With no further business before Council, Councilman Johnson motioned to adjourn the meeting, Councilman Hassler seconded. Motion carried unanimously. The council meeting ended at 8:00pm.

Respectfully submitted:

Approved: February 16, 2016

*Kathleen L. Keen*  
Kathleen L. Keen, RMC City Clerk