

TEMPORARY DIRECTOR OF WATER SEWER, SALEM, NJ: CITY OF SALEM, SALEM COUNTY NJ Water and Sewer Department is seeking an individual or firm for **a one (1) year period** to implement a completed System Evaluation Study and conduct a search for a permanent Director. The ideal individual or firm should have excellent management, communication and administrative skills with a broad background in public works administration. This collaborative leader will bring extensive managerial, interpersonal, creative problem solving, and communication skills along with a strong customer service orientation. The ability to work effectively with elected officials, employees and the public. This is a temporary Director position that reports to the City Administrator and the appropriate Council Committees. Work is to be performed on-site. The temporary Director will provide strategic change leadership for the City of Salem Department of Water and Sewer and will implement a completed System Evaluation Study and develop programs and policies to carry out those objectives. In addition, the temporary Director will conduct a search for a permanent Director. The position requires working with an annual \$3.6M plus budget. The temporary Director is also expected to provide oversight of all mandates and regulatory requirements related to public works and hold all necessary certifications, including a T4, W4, S3 and C2. The Director will be responsible for overseeing, a 2.0 MGD Water Treatment Plant with an average daily flow of 23 MGD, and the related sewer collection and water distribution systems.

Director Description Associates Degree or the equivalent specialized training in public works/administration, engineering or related field is required. Thorough knowledge of state, federal and local regulations, policies, laws pertaining to Water/Wastewater, public health and safety are essential. Required Certifications for Sewer are Mandatory, but Certifications for both Sewer and Water are preferred.

Minimum of 5 years of experience with experience as a Director or Assistant Director of Public Works or a Water/Sewer Department or Utility.

Please send resume and fee proposal by 2/2/2018 to:

Attn: Tierra Jennings, City Clerk
City of Salem
17 New Market Street
Salem City, NJ 08079
or by email to cityclerk@cityofsalemnj.gov