

## **EMPLOYMENT OPPORTUNITY**

### **CITY ADMINISTRATOR**

The City of Salem (**Population 4,971-\$8.6M Budget**) is seeking an organized professional, with a strong background in Municipal Government for a full-time position of City Administrator. Candidate shall oversee daily operations of the City and possess strong interpersonal skills, organizational/supervisory skills along with oral and written communication skills. The City of Salem also operates a Water/Sewer Utility.

**Experience:** Minimum of five years' experience in Local Government

**Education:** Bachelor's Degree in Public Administration or related field from an accredited institution. Experience in a similar position in NJ governmental sector may be considered as substitution of educational requirement. A Master's Degree is a plus.

**Salary:** \$65,000-\$79,000 (Depending on Qualifications)

Interested persons should submit an application with cover letter and updated resume by deadline of September 8, 2017 to:

Tierra M. Jennings, City Clerk  
17 New Market Street  
Salem, NJ 08079  
[cityclerk@cityofsalemnj.gov](mailto:cityclerk@cityofsalemnj.gov)

Applications may be downloaded from the City's website at [www.cityofsalemnj.gov/info.html](http://www.cityofsalemnj.gov/info.html).

**CITY OF SALEM IS AN EQUAL OPPORTUNITY EMPLOYER**